

OFFICE OF THE CHIEF DISTRICT MEDICAL & PUBLIC HEALTH OFFICER, MAYURBHANJ (DISTRICT PROGRAMME MANAGEMENT UNIT, NHM, MAYURBHANJ)

Advertisement No....../DPMU'19 Dt. 69.01.2019

WALK -IN-INTERVIEW

The walk-in- interview will be conducted on different dates mentioned against the respective post So, the interested candidates fulfilling the eligibility criteria are requested to attend the said interview with the filled up prescribed application for along with all Xerox & Original supportive documents at the office of CDM & PHO, Mayurbhanj in schedule Date and time. The eligibility criteria, application form, ToR & selection procedure can be downloaded from the official web site i.e. www.mayurbhanj.nic.in. The authority has rights to reject all the applications and interview without assigned any reason thereof.

SI No.	Name of the post	Date of Walk-in- Interview
01	Paediatrician, DEIC, RBSK	18.01.2019
02	MO,SNCU	18.01.2019
03	Social Worker, DEIC, RBSK/NTCP	25.01.2019
04	Dental Technician, DEIC, RBSK	21.01.2019
05	Community Nurse, DMHP	21.01.2019
06	Clinical psychologist, DMHP	18.01.2019
07	Psychiatric Social Worker-DMHP	18.01.2019
08	Laboratory Technician (RNTCP-2+NUHM-1+IDSP-1+NHM-1)	24.01.2019
09	Senior Treatment Laboratory Supervisor (STLS)-RNTCP	24.01.2019
10	Driver-RNTCP	28.01.2019
	NUHM (AMO Clinic-Part Time Services) and Health & Well	ness Centre
01	Specialist in O & G	18.01.2019
02	Specialist in Paediatrics	18.01.2019
03	Psychiatric Specialist/Clinical Psychologist	18.01.2019
04	Nutritionist	22.01.2019
05	Dentist	21.01.2019
06	Yoga Teacher	22.01.2019
07	Specialist in ENT	18.01.2019
08	Laboratory Technician	24.01.2019

In-case of non availability of MBBS Qualified Doctor Post, the Application will be accepted in any official working day within 31st January 2019.

Sd/-Chief District Medical & PHO, Mayurbhani

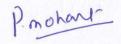
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Public Health Officer Mayurbhanj

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The walk-in- interview will be conducted in different dates mentioned against the respective post as per the following eligibility. So, interested candidates fulfilling the eligibility criteria and qualifying age mentioned against each post are requested to attend the said interview with the filled up prescribed application along with all Xerox & original supportive documents at the office of CDM & PHO, Mayurbhanj in schedule Date and time. The application form, ToR, selection procedure can be down loaded from the official web site i.e. www.mayurbhanj.nic.in. The authority has rights to reject all the applications and interview without assigned any reason thereof.

SI No.	Name of the post	Eligibility Criteria	No. of Posts	Remunerati on (in Rs.), Performanc e Incentive & other allowances as admissible	Age as on 01.01.2019	Date of Walk-in- Interview & Registratio n Time (10.30 AM to 12.00 Noon)
1	Pediatrician, DEIC, RBSK	MBBS with M.D in Pediatrics from institutions recognized by Medical Council of India.	1 Nos.	Rs.66,150/- + PI	Maximum up to 65	18.01.2019
2	MO,SNCU	MBBS or equivalent degree from institution recognized by Medical Council of India. Must have completed compulsory internship and also must have valid registration from the Odisha council of Medical Registration. Preference will be given if any experience in Pediatric ward or DCH.	9 Nos.	Rs.52,920/- + PI.	Maximum up to 65	18.01.2019
3	Social Worker, DEIC, RBSK/NTCP	Bachelor Degree in Sociology/ Social Work from a recognized University/Institution with minimum 55% marks. The candidates shall also have 1 Year Post Qualification field experience. Such candidates having Master Degree in the above subjects will be given preference.	1 Nos.	Rs.16,774/- + PI	Up to 40 years	25.01.2019





(1	Dontal	D: 1				
1	Dental Technician, DEIC, RBSK	Diploma in Dental Technology from a recognized Institution. Preference will be given to candidates having at least 2 years Post Qualification experience in related field.	Nos.	Rs.11562/-/- + PI	Up to 40 years	21.01.2019
5	Community Nurse, DMHP	Candidates must have Master Degree in Business Administration or Post Graduate diploma in Business Administration/Post Graduate Diploma in Business Management. All the above qualifications must be from any recognized University or Institution with minimum 60% marks and must have passed Odia upto M.E Standard.	1 Nos.	Rs.15,976/- + PI	Upto 45 Yrs	21.01.2019
6	Clinical psychologist, DMHP	Candidates must have Post Graduate Degree in Psychologist or Clinical Psychologist or Applied Psychologist along with Master of Philosophy in Clinical Psychology or Medical & Social Psychology obtained after completion of a full time course of two years which includes supervised clinical training from any University recognized by the University Grants Commission and approved & recognized by the Rehabilitation Council of India. Candidates must have passed odia upto M.E standard.	1 Nos.	Rs.25931/-+ PI	Upto 45 Yrs	18.01.2019
7	Psychiatric Social Worker- DMHP	Candidates must have Master Degree in Social Work along with Master of Philosophy in Psychiatric Social Work obtained after completion of a full time course of 2 yrs which includes supervised Clinical Training from any University recognized by the University grant Commission. Candidates	1 Nos.	Rs.25931/-+ PI	Upto 45 Yrs	18.01.2019





,		must have passed odia upto M.E standard.				
8	Laboratory Technician (RNTCP- 2+NUHM- 1+IDSP- 1+NHM-1)	The Candidates must have passed in intermediate (10+2) Science and Diploma in Medical Laboratory course from any Three Govt. Medical Colleges of Odisha or from any other AICTE approved institution.	ST-3, SC-2	Rs.11,562/- +PI	21-32 Years (Age relaxation as per Govt.norms)	24.01.2019
9	Senior Treatment Laboratory Supervisor (STLS)-RNTCP	(1)Graduate (2) Diploma in Medical Laboratory Technology or equivalent from a Govt. recognized institution (3) Permanent Two Wheeler driving license & should be able to drive two wheeler (4) Certificate of course in Computer Operation (minimum two months)	3 Nos.	Rs.18,291/- +PI	21-32 Years (Age relaxation as per Govt.norms)	24.01.2019
10	Driver-RNTCP	(1) High School Certificate (2) Permanent Driving License of light motor vehicle (3) Preference will be given to the driver, who has minimum 3 yrs experience in Health Department in Mayurbhanj District.	1 Nos.	Rs.11,025/- + pr	Upto 45 Years	28.01.2019
Sl		M (AMO Clinic-Part Time Ser	,			10.01.0010
No.	Name of the post	Eligibility Criteria	No. of Posts	Remunerati on	Age as on 01.01.2019	18.01.2019
1	Specialist in O & G	MBSS and PG in O & G and valid registration from OSMC.	1 Nos.	Rs.1500/- per session (Maximum two session per day)	No Age Bar	18.01.2019



2	Specialist in Pediatrics	MBSS and PG in Paediatric and valid registration from OSMC.	Nos.	Rs.1500/- per session (Maximum two session per day)	No Age Bar	18.01.2019
3	Psychiatric Specialist/Clini cal Psychologist	MBSS and Post Graduate Degree or Diploma in Psychiatry/Post Graduate Degree in Psychology or Clinical Psychology or Medical and Social Psychology obtained after completion of a full time course of two years with one year Post Qualification Experience.	1 Nos.	Rs.1500/- per session (Maximum two session per day) for Psychiatric Specialist or Rs.500/- per session (Maximum two session per day) for Clinical Psychologist	No Age Bar for Psychiatric Specialist and within 45 Years for Clinical Psychologist	18.01.2019
4	Nutritionist	BSC (Home science)/PG in Home Science/Nutrition	1 Nos.	Rs.500/- per session (Maximum two session per day).	Within 45 Years	22.01.2019
5	Dentist	Bachelor Degree in Dental Surgery from Institutions recognized by Dental Council of India.	1 Nos.	Rs.1250/- per session (Maximum two session per day).	Within 45 Years	21.01.2019
6	Yoga Teacher	A candidate will be qualified for part time yoga teacher if having PG Diploma in Yoga & MA in Human Conscious & Yogic Science/MA in Yoga & Naturopathy/MA in Yogic Science/ Certificate Course in Yoga	As per the requirement of HW (C)	Rs.300/- per session (3 Days in A week).	No Age Bar	22.01.2019
7	Specialist in ENT	MBBS with M.D in ENT from institutions recognized by Medical Council of India.	1 Nos.	Rs.1500/- per session (Maximum two session per day).	No Age Bar	18.01.2019
8	Laboratory Technician	The Candidates must have passed in intermediate (10+2) Science and Diploma in Medical Laboratory course from any Three Govt. Medical Colleges of Odisha or from any other AICTE approved institution.	As per the requirement of HW (C)	Part Time negotiable Remuneratio n will be fixed up by the concerned RKS	No Age Bar	24.01.2019



General Information and Instructions:-

- i. Interested candidates having the requisite qualification and experience may appear for registration on date of Walk-in-Interview as mentioned against each post. Registration timing is from 10.30 AM to 12 Noon. No application will be received after scheduled timing of registration except MBBS Doctors. After registration, candidates will be shortlisted on the basis of required eligibility criteria and shortlisted candidates will be asked to stay back for interview. Candidates not fulfilling the requirement will not be interviewed.
- ii. Candidates are required to come for interview with duly filled in application in prescribed format, available in the official website: www.mayurbhanj.nic.in and bring all certificates / testimonials, in original and a set of self attested photocopies of the same, in support of age, qualification and experience for verification. Candidates are also required to bring two recent passport size colour photographs and self photo ID proof (Voter ID card /PAN card / Driving License /Aadhar Card /Passport), Conversation Certificate if any. Incomplete application in any form will be rejected.
- iii. The above positions are purely temporary and co-terminus with the scheme. Canvassing in any form will render the candidate disqualified for the position.
- iv. Details of eligibility, ToR, Age (Calculated as on 01.01.2019), <u>Selection guideline</u>, application form etc. can be downloaded from the official website: <u>www.mayurbhanj.nic.in</u>.
- v. Candidates, who have worked in Govt. Department or Private either on regular or on contractual basis, have to submit **No Objection Certificate** from concerned employer at the time of interview, without which they will not be eligible for interview.
- vi. If any candidate is found to have suppressed any material information or furnished false information / documents, his/her case shall not be considered for the post applied for and in case already engaged on the basis of the said information / documents, his/her service shall be terminated from the Society forthwith. Candidates who have been disengaged earlier from the OSH&FW Society on administrative ground such as disobedience / poor performance/ misbehavior/ criminal activity etc. are not eligible.
- vii. No personal correspondence / queries will be entertained. All communication will be made through e-mail / official website /Notice Board.
- viii. The panel for above positions shall also remain valid for similar post / in other programmes under NHM with same educational qualification and same remuneration, as will be decided by the Society.
- ix. In case the marks obtained are in the form of CGPA, OGPA, DGPA, CPI etc., a certificate for conversion as applicable to percentage of marks shall be submitted at the time of submission of application form. Certification towards AICTE/UGC recognition of Institutions/Universities shall also be submitted at the time of submission of application for, wherever applicable, without the application shall not be considered & shall be rejected.
- x. Candidates who are over aged, under qualified, not having requisite percentage of marks, not having requisite experience etc. need not apply.



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- Number of vacancies / remuneration as mentioned under this advertisement may vary at the time of actual engagement.
- xii. The undersigned reserves the right to cancel any or all the applications / positions at any stage of recruitment process without assigning any reason thereof.
- xiii. Merit list for the above positions will be prepared only on the basis of guideline.
- xiv. The result of Walk-In-Interview will be published in the website : www.mayurbhanj.nic.in

Sd/-

Chief District Medical & PHO, Mayurbhanj

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APPLICATION FORM

Advertisement No.						Photograph
Name of the Post						
						Identity Proof No.
1. Applicant Name :				W785EE		
2. Father's Name :						
3. Date of Birth:	4. District of	f Domicile :				5. Sex :
6. Age as on 01.	01.2019					
7. Present Conta	act Address :		Đ.			8. Permanent Contact Telephone No. :
Permanent Con	tact Address :					
	- 14 - 14					Mobile No.
9. Email Address :		4				
10. Language Sp						
11. Professional	Qualification	Details:				
Sl. No.	Exam Passed	Name of Board / University	Full Mark	Mark Obtained	% of Mark	



12. Employment Reco	ord :-				
Total years of Post Qu	ualification Experienc	ce :-			
13.Experience Details	s (Starting from pres	ent / last employm	ient:-		
Name of the	Post Held	From Date	To Date	1	Γotal
Employer	Post neid	From Date	To Date	Year	Month
Declaration: I do hereb	y declare that the infori	nation furnished abo	ove are true to th	ne best of my	knowledge and
belief and that, if at an suppressed by me, my (OHS&FWS), Odisha is	y stage, it is found that candidature / appoin liable to be rejected / te &FWS, Odisha on adm	t any of the above m ntment under Odish erminated. I also decl	aterial informat a State Health lare that I have	tion is false / & Family V never been d	/ incorrect or is Welfare Society isengaged from
Date:					
Place :		n.	Full Signa	ture of the I	Applicant

Note:

The following Documents are to be attached with the Application Form.

- > Two passport size recent photographs duly attested by the Gazetted Officer ,one is duly affixed of the application
- > Self attested photocopy of HSC/Equivalent examination Certificate.
- > Self attested photocopy of passed certificate and mark sheets of essential qualification and preferential qualification as per requirement of the post.
- Self attested photocopy of Residence / Nativity Certificate
- > Self attested photocopy of Caste Certificate
- Self attested photocopy of Experience Certificate if any
- > Self attested photocopy of No Objection Certificate if any
- > Self attested photocopy of identity proof like Voter Identity Card/ Adhar Card/Pan card
- > Certificate for conversion as applicable to % of mark if any
- Certificate towards AICTE/UGC recognition of institution or University if any.





Mission Directorate National Health Mission, Odisha

Department of Health & Family Welfare, Government of Odisha

Letter No.: OSH&FWS/ 2037

From

397/13

Date:

25.2.15

Ms. Roopa Mishra, IAS Mission Director, NHM, Odisha

To

All the Collector & District Magistrates,

(Except Boudh & Deogarh).

Sub:

Regarding Walk in Interview for contractual recruitment of DEIC staff under RBSK Programme.

Madam/Sir,

I am to inform you that, Central Advertisement for Walk in Interview to recruit contractual staff under District Early Intervention center, RBSK was published vide this office advt. no.8/15 dt.15.02.2015 (Published in The Samaj, The Sambad and The New Indian Express). The details of the advertisement and district wise vacancy are attached for reference. As per the advertisement, Walk in Interview for these district level positions will be held at district level. To conduct the interview for the said positions as per aforesaid advertisement, Interview Board shall comprise of the following Officials.

- 1. CDMO-Cum-District Mission Director
- 2. ADMO (Med.)
- 3. ADMO (FW)
- 4. Officer selected by the Collector & DM.

However, for few selected positions, presence of Specialists/ experts in the interview board as mentioned bellow shall be taken along with other members as mentioned above.

SI. No.	Name of the Post	Specialists/ experts to be included in interview board for selected posts.	the
1	Audiologist & Speech Therapist, DEIC	ENT Specialist / Audiologist of DHH / District.	
2	Optometrist	Eye Specialist of DHH / District	
3	Dental Doctor / Dental Technician	Dental Surgeon of DHH / District	
4	Early Interventionist Cum Special Educator	Inclusive Education (IE) Coordinator of SSA	

In case of vacancies in regular specialized position in the above categories in the district, then steps may be taken to either obtain the services of these regular specialized manpower from nearby district/ nearby MC&H. In case, the above is also not available, then steps may be taken to avail the services of retired technical manpower as above to attend the interview as a member on payment of panel member fees as admissible under the society to be paid out of the administrative/ contingency funds at the district.



Mission Directorate National Health Mission, Odisha

Department of Health & Family Welfare, Government of Odisha

Besides the above the following general advisories are also issued for adherence of the same.

- Merit list will be prepared for all the posts under the above advertisement and after issue of engagement/ offer letter, the same merit list shall be retained in the office as a valid panel to fill up future vacancies if any.
- The merit list and place of posting shall be finalized based on the recommendation of the Interview Board, merit cum option basis in case of more than one vacancy with the approval of the Collector concerned.
- 3. The authenticated copies of final mark sheet, copies of merit cum option form filled in by candidates, approval of the Collector to the merit list and engagement/ offer letter for all the posts shall be shared with the Mission Director confidentially in sealed cover by sending the same through special messenger.

Therefore, you are requested to issue necessary instructions for completion of the entire process of recruitment on the scheduled date following due procedure as mentioned in the advertisement.

Encl: Advertisement details & Institution wise vacancy details.

Mission Director

NHM Odisha

Memo No. 2038

Date 25, 2,15

Copy forwarded to DFW (O) / ADCH for information and necessary action

Mission Director

Memo No. 2039

Date 25, 2,15.

Copy forwarded to all the CDMO-Cum-District Mission Directors for information and necessary action. The District Programme Managers are requested to facilitate the smooth completion of the Walk-in-Interview.

Mission Director NHM, Odisha

Terms of Reference

Paediatrician, DEIC

Job responsibilities:

- a. He/she will work closely with DEIC team members & Nodal Officer, RBSK.
- b. His/her Primary responsibility will be to screen on '4D' approach (i.e. Defects at Birth, Deficiencies, Childhood Disease & developmental delay with Disabilities), provide necessary referral services to the referred children, in coordination with respective paediatrician of the system & other DEIC team members.
- c. He/she will access the growth & development, nutritional aspects, Neorological problems, developmental assessment of the children. Also conduct detail neurological examination and investigations in case of children with special needs to focus on the causative and prognostic factors prior to undertaking individualized intervention programmes.
- d. He/she will plan to provide Composite health care services i.e. nutritional care, ensure child development through early intervention services, Treatment of medical illnesses and associated abnormalities, Genetic counselling, Anticipatory guidance, Follow up and progress evaluation services etc.
- e. He/she will support the Paed. Spl of DHH in screening the cases by visiting all newborn at DHH & admitted cases at SNCU/ NBSU, NRC and indoor patients at DHH.
- f. Ensure that every pre-term/ sick born child with Low Birth Weight, children with birth defects, referral with developmental delay & disabilities are followed up.
- g. Facilitate referral of identified cases to tertiary care institution following the due process.
- h. Periodic follow up of referral cases and post test examinations/confirmatory test.
- If required, he/she will have to visit camps organised organized under RBSK at other Blocks in the District.
- All files related to RBSK activities to be moved through RBSK Manager and nodal officer, DEIC/RBSK.
- k. Provide technical guidance to RBSK manager for management referral cases, preparation of child wise treatment plan, child wise progress made and further follow up action required on monthly basis.
- I. Perform all duty as per RBSK mandate. In addition, should do any other duty assigned by the authority as and when required.

Dental Technician, DEIC

Job responsibilities:

- a. He/she will work closely with DEIC team members particularly with Dental surgeon of DEIC.
- b. Work with dentists to create tooth restorations and orthodontic devices for pediatric patients.
- c. Fill prescriptions for pediatric patients; make custom bridges, crowns, dentures and orthodontic appliances based on tooth molds and impressions that improve patient's appearance, speech and chewing ability.
 - Design, fabricate or repair dental devices including full or partial dentures, orthodontic appliances, crowns, bridges, inlays, onlays, clasps and bands, implants etc.
 - ii. Prepare plaster models and moulds from dental impressions.
 - iii. Prepare wax bite-blocks and impression trays.
 - iv. Cast gold or metal alloys for bridges and denture bases.
 - v. Pack plastic material in moulds to form full or partial dentures.
 - vi. Mould wax over denture set-up to form full contours of artificial gums.
 - vii. Make orthodontic bands from gold, silver, stainless steel or other metals.
 - viii. Finish metal framework of dentures and polish and buff dentures to obtain natural finish.
 - ix. Consult with dentists or other specialists on problematic dental cases.
 - Replace missing facial and body tissues due to developmental abnormality by fabricating maxillo-facial prostheses.
- d. Maintaining patients' dental records and stocks of equipment.
- e. If required, he/she will have to visit camps organised organized under RBSK at other Blocks in the District.
- f. All files related to RBSK activities to be moved through RBSK Manager and nodal officer, DEIC/RBSK.
- g. Intimate RBSK Manager and nodal officer on the child wise treatment plan, child wise progress made and further follow up action required on forth nightly basis.
- h. Perform all duty as per RBSK mandate. In addition, should do any other duty assigned by the authority as and when required

Social Worker, DEIC

Job responsibilities:

- a. He/she will work closely with DEIC team members & Nodal Officer, RBSK.
- b. Provide initial guidance to the referred cases by taking pre-testing history.
- c. Counsel the stakeholder regarding health issues on '4D'
- d. Facilitate the referred children for accessing the referral services.
- e. Visit schools & AWC to counsel the non-attending identified cases, their parents/guardian for treatment at DEIC in case of non-turned up over a period of one month.
- f. Assist RBSK manager in generating report, conducting capacity building events and IEC/ BCC activities etc.
- g. If required, he/she will have to visit camps organised under RBSK at other Blocks in the District.
- h. All file s related to RBSK activities to be moved through RBSK Manager and nodal officer, DEIC/ RBSK.
- i. Intimate RBSK Manager and nodal officer on the child wise treatment plan, child wise progress made and further follow up action required on forth nightly basis.
- j. Perform all duty as per RBSK mandate. In addition, should do any other duty assigned by the authority as and when required



Mission Directorate National Rural Health Mission, Odisha Department of Health & Family Welfare, Government of Odisha

Letter No: OSH&FWS/ 2 979 | 500[1]

Date: 02 03 / 12

From

Mr. L.M.K Roy, OAS-1 HRD Manager, NRHM, Odisha

To

The Chief District Medical Officer, Bolangir.

Sub: Selection criteria for recruitment of SNCU staffs.

Sir/Madam,

With reference to the subject cited above, please find the selection criteria for recruitment of SNCU staffs, as follows:

Name of staffs	No. of positions	Eligibility	Selection Process
Medical Officer			Walk-in-interview. Interview panel of 3 members to be
Staff Nurse including SN (I/C)	12	Must have passed in General Nursing & Midwifery/any other higher degree on nursing from any 3 Govt. Nursing School of 3 Medical Colleges/School of Nursing, MCL Talcher / IGH, Rourkela & other recognised private institutions & must be registered in the Orissa Nursing Council.	constituted i.e. 1. CDMO, 2. ADMO (Med) & 3. Paediatric Specialist -cum- SNCU (I/C)
DEO	1	Any Graduate with minimum 50% marks & PGDCA / A Level / DCA from a recognised institute	To be selected from the panel of MIS-cum-field Coordinator available with DPMU, Bolangir.

You are requested to expedite the process of recruitment, so that all staffs are in position by March 2012. Action taken in this regard is to be intimated to the undersigned at the earliest.

Yours faithfully,

HRD Manager NRHM, Odisha



Mission Directorate

National Health Mission, Odisha Department of Health & Family Welfare. Government of Odisha

Letter No.: OSH&FWS/ 4378

From

Date: 7, 4,15

Ms. Roopa Mishra, IAS Mission Director,

NHM, Odisha

To

The Collector & District Magistrate,

Balasore/ Bolangir/ Dhenkanal/ Gajapati/ Kalahandi/ Kandhamal/ Keonjhar/

Khurda/ Koraput/ Mayurbhani/ Puri/ Rayagada.

Sub:

Regarding Walk in Interview for contractual recruitment under District Mental

Health Programme, NHM

Madam/Sir,

I am to inform you that, Central Advertisement for Walk in Interview to recruit contractual staff under District Mental Health Programme was published vide this office advt. no.16/15 dt.25.03.2015 (published in The Samaj, The Pragatibadi and The New Indian Express). The details of the advertisement, district wise vacancy, selection procedure etc. are attached for reference. As per the advertisement, Walk in Interview for these district level positions will be held at district level. However, a Psychiatrist may be included in the Selection Committee for the post of Clinical Psychologist and Psychiatric Social Worker, in case of availability in the District.

Besides the above the following general advisories are also issued for adherence of the same.

- 1. Merit list will be prepared for all the posts under the above advertisement and after issue of engagement/ offer letter, the same merit list shall be retained in the office as a valid panel to fill up future vacancies if any.
- 2. The authenticated copies of final mark sheet, approval of the Collector to the merit list and engagement/ offer letter for all the posts shall be shared with the Mission Director confidentially by the concerned CDMO-cum-DMD in sealed cover by sending the same through special messenger.

Therefore, you are requested to issue necessary instructions for completion of the entire process of recruitment on the scheduled date following due procedure as mentioned in the advertisement and strict compliance of the selection procedure.

Encl: Advertisement details, Vacancy details & Selection procedure Yours faithfully,

Mission Director, NHM, Odisha



Mission Directorate

National Health Mission, Odisha Department of Health & Family Welfare, Government of Odisha

Memo No. 4379
Copy forwarded to DPH (O) for information and necessary action.

NHM, Odisha

Memo No. 4380

No. 4380

Date 7.4.15

Copy forwarded to concerned CDMO-Cum-District Mission Directors for information and necessary action. The District Programme Managers are to facilitate the smooth completion of the Walk-in-Interview.

> Mission Director. NHM, Odisha

PROGRAMME OFFICER

- Lead the mental health team in providing multidisciplinary specialist mental health services in District.
- Liase with Zonal Medical College/ Mental health institution for tertiary care services and provide community mental health services in the District for the Zonal institute.
- Liase with Zonal Medical College/ Mental health institution for training of general health staff and doctors in mental health in the District.
- Implement DMHP activities with the support of the DMHP team.
- Co-ordinate with State nodal officer of NWHP and provide regular report of DWHP.
- Any other responsibility as and when assigned by the programme

CLINICAL PSYCHOLOGIST

Clinical Psychologist of the DMHP team

Co-ordinating of Life skills education in school in school, college counselling services workplace

stress management

Provide counselling services, psychological assessments, psychotherapy.

Co-ordinate with NGOs in providing Life skills educations and counselling services in schools

Co-ordinate with NGOs for conducting work place stress management.

Co-ordinate with NGO/ Psychology department of a college in establishing a district counselling centre with telephonic helpline for mental health Co-ordinate with psychology department of Colleges in establishing college counselling services.

Any other responsibility as and when assigned by the programme

PSYCHIATRIC SOCIAL WORKER

PSW of the DMHP team

Co-ordinate of Awareness activities of DMHP including screening camp

Co-ordination with other departments like social welfare, employment, labour, police, administration, banking for organising services, help and support for persons with mental illness.

Co-ordinator of Community based rehabilitation.

- 1.Provide PSW services to the DMHP team
- Participation in general health camps.
- Training of Health workers, community leaders of the district.
- Organise welfare services for severely ill persons
- Organise microfinance for recovered mentally ill cases.
- Set up self help groups for patients
- Organise day care for psychiatric patients
- Promote advocacy for mental health
- Maintain register of severely mentally ill persons.
- Any other responsibility as and when assigned by the programme

COMMUNITY NURSE

Administrative Officer & manager of the DMHP team

- Provide general administration support to the clinical team
- Provide managerial services to the DMHP team
- Facilitate implementation of DMHP by assisting the clinical team
- Maintain all data of DMHP in soft form for updating in the website and reporting to the State level monitoring office.
- Any other responsibility as and when assigned by the programme

SELECTION PROCEDURE FOR RECUITMENT OF DIFFERENT POSTS UNDER DISTRICT MENTAL HEALTH PROGRAMME, NHM-ODISHA

1. Programme Officer

An Interview with 100 marks in total may be conducted taking in view the qualification prescribed for the post. Candidates shall be selected to man this post on the basis of marks secured in the said interview.

2. Clinical Psychologist

The selection process would consist of the following stages.

1. Career Assessment

50 marks

2. Viva-voice test

50 marks

Total

100 marks

Career Assessment (mark basis)	Weight age in marks
M.Phil. or Ph.D. in Clinical Psychology	For either M.Phil. or Ph.D. in Clinical Psychology, candidates shall be given full 10 marks.
MA or M.Sc. in Pshychology / Clinical Pshychology	40 marks
Total	50 marks
Viva-voice test	50 marks

For computation of score of a candidate out of 40 earmarked for career assessment, the following procedure to be followed-

Marks Secured × 40

Total Marks

3. Psychiatric Social Worker

The selection process would consist of the following stages.

1. Career Assessment

50 marks

2. Viva-voice test

50 marks

Total

100 marks

Career Assessment (mark basis)	Weight age in marks
M.Phil. or Ph.D. in Psychiatric Social Work	For either M.Phil. or Ph.D. in Psychiatric Social Work candidates shall be given full 10 marks.
Master in Social Work	40 marks
Total	50 marks
Viva-voice test	
For computation of score of a candidate of	50 marks

For computation of score of a candidate out of 40 earmarked for career assessment, the following procedure to be followed-

Marks Secured

Total Marks

4. Community Nurse

The selection process would consist of the following stages.

1. Career Assessment

50 marks

2. Viva-voice test

50 marks

Total

100 marks

Career Assessment (mark basis)	Weight age in marks
MPH/MBA in Health Care Administration/Master of Health Administration +3 / Graduation	For MPH or MBA in Health Care Administration or Master of Health Administration qualification, candidates shall be given full 10 marks.
	40 marks
Total	50 marks
Viva-voice test	
For computation of score of a condi-	50 marks

For computation of score of a candidate out of 40 earmarked for career assessment, the following procedure to be followed-Marks Secured ×40

Total Marks

Note:

- The marks of Viva-voice test shall be divided into five heads i.e.-
 - Subject knowledge (Theory +Applied)
 - Past experience assessment
 - o General awareness & understanding of health system (concerned scheme in particular)

and the second second

- o Personality Assessment-aptitude, confidence etc.
- o Communication Skill-language, precision, body language, comprehension. . .

COMPUTATION OF MARKS

- Consideration of weightage of marks secured (if two candidates secured equal marks, then the
 selection shall be made on the basis of their date of birth i.e.- elder candidate shall be given
 first preference.).
- Calculation of marks in case of Graduation will be made on the basis of marks secured by the candidate in aggregate.
- The assessment of career marks shall be upto 3 (three) digits, for example-45.567%.
- Waiting list to be maintained and should be valid for 1(one) year from the date of approval of the panel of selected candidates.

Committee responsible for scrutiny of applications & necessary processing for engagement:

This Committee shall be headed by the Chief District Medical Officer and the following officers as members:

- i) ADMO (PH).
- ii) Representative of Collector & D.M.

The merit list & place of posting is to be finalized by the same Committee with approval of the Collector & D.M.

Mission Director, NHM, Odisha

GOVERNMENT OF ODISHA Health and Family Welfare Department

NOTIFICATION Bhubaneswar dated the... 10:11:2014

から、 人とよろう /... - In exercise of the powers conferred by the proviso to article 309 of the Constitution of India and in supersession of all Orders and Instructions issued in this regard except as respects things done or omitted to be done before such supersession, the Governor of Odisha hereby makes the following rules for regulating the methods of recruitment and conditions of service of persons appointed to the Odisha Laboratory Technician Service in the Medical Institutions of the State namely:

- 1. Short title and commencement :- (1) These rules may be called the Odisha Laboratory Technician Service (Methods of Recruitment and Conditions of Service) Rules, 2014.
- (2) They shall come into force on the date of their publication in the Odisha Gazette.
- 2. Definitions:- (1) In these rules unless the context otherwise requires:-
 - (a) "Appendix" means an Appendix appended to these rules;
 - (b) "Board" means the Selection Board constituted under rule 8 of these rules;
 - (c) "Committee" means the Departmental Promotion Committee constituted under rule 15 of these rules;
- (d) "Ex-Servicemen" means persons as defined in the Odisha Ex-Servicemen (Recruitment to State Civil Services and Posts) Rules, 1985;

 - (e) "Government" means the Government of Odisha;

 (f) "Medical Institution" means the District Government Medicals, Government Medical College and Hospitals, Sardar Vallabhbhai Patel Post Graduate Institute of Paediatrics (in short SVPPGIP) at Cuttack or Capital Hospital at Bhubaneswar.
 - (g) "Persons with Disabilities" means persons who have been granted with disability certificates by competent authority as per the provisions of the Persons with Disabilities (Equal Opportunities, Protection of Right and Full Participation) Odisha Rules, 2003;

CO ISTILL

- (h) "Scheduled Castes and Scheduled Tribes(SC and ST)" shall have reference to the Scheduled Castes and Scheduled Tribes specified in the Constitution (Scheduled Castes) Order, 1950 and the Constitution (Scheduled Tribe) Order, 1950, as the case may be made under articles 341 and 342 of the Constitution of India respectively;
- (i) "SEBC" means the Socially and Educationally Backward Classes defined as Backward Classes in clause (a) of section 2 of the Odisha State Commssion for Backward classes Act, 1993;
- (j) "Service" means the Odisha Laboratory Technician and Senior Laboratory Technician Service;
- (k) "Sportsmen" means persons who have been issued with Identity Card, as sportsmen by the Director, Sports as per Resolution No.24808/Gen/dated the 18th November 1985 of the General Administration Department as amended from time to time, and
- (I) "Year" means the calendar year.
- (2) All other words and expressions used in these rules but not specifically defined shall, unless the context otherwise requires, have the same meaning as respectively assigned to them in the Odisha Service Code.
- 3. Constitution of Service:- (1) The service shall consist of two cadres and the posts in such cadres are as specified in column 2 of the Appendix.
- (2) The post against which direct recruitment as specified in column 3 of the Appendix is to be made shall form separate units for each Medical Institution.
- 4. Methods of recruitment: Subject to other provisions made in these rules, the method of recruitment to the post as indicated at column 2 of the Appendix shall be as specified against each in column 3 thereof.
- **5**. **Reservations:** Notwithstanding anything contained in these rules the reservation of vacancies or posts as the case may be, for -
- (a) Scheduled Castes and Scheduled Tribes shall be made in accordance with the provisions for the Odisha Reservation of Vacancies in Posts and Services (for Scheduled Castes and Scheduled Tribes) Act,1975 and the rules made thereunder;

- (b) SEBC, women, sportsmen, Ex-Servicemen and persons with disabilities shall be made in accordance with the provisions made under such Act, rules, orders, Resolutions or instructions issued in this behalf by the Government from time to time.
- 6. Recruitment Procedure: Recruitment to the post of Laboratory Technician in the service shall be by way of career assessment of the candidates by the Board as specified in rule 10 of these rules.
- 7. Eligibility Criteria for direct recruitment: In order to be eligible for direct recruitment to the post of Laboratory Technician, a candidate shall have to satisfy the following conditions namely:-
- (i) Nationality: He must be a citizen of India:
- (ii) Age limit: He must have attained the age of 21 years and must not be above the age of 32 years on the date of such advertisement for the post;

Provided that the upper age limit in respect of the reserved categories of candidates referred to in rule 5 shall be relaxed in accordance with the provisions of the Act, rules, orders or instructions for the time being in force, for their respective categories.

- (iii) Knowledge in Odia:- He must -(a) be able to read, write and speak Odia and
 - (b) have passed middle school examination with Odia as language subject; or
 - (c) have passed Matriculation or equivalent examination with Odia as medium of examination in non-language subject; or
 - (d) have passed in Odia as language subject in the final examination of class-VII from a school or educational Institution recognized by the Government of Odisha or the central Government; or
 - (e) have passed a test in Odia in Middle English School standard conducted by the School and Mass Education Department.
- (iv) Marital status:-If married, he must not have more than one spouse living;

Provided that the Government may, if satisfied that such marriage is permissible under the personal law applicable to such person or there are other specific grounds for doing so, exempt any person from the operation of this rule.

- (V) Minimum Educational Qualification: The educational qualification of the candidate for the post of Laboratory Techinician shall be as specified at column 4 of the Appendix.
- (VI) Physical Fitness: A candidate must be of good mental and physical health and free from any physical defects likely to make him incapable of discharging his normal duties in the Service.
- (VII) A candidate who after such medical examination as the Government may prescribe is not found to satisfy these requirements as specified in clause (VI) shall not be appointed to the Service.
- (VIII) He must have registered his name in Laboratory Technician Council in the State and have possessed valid registration certificates as on the date of the advertisement.
- **8. Constitution of Selection Board:-** (1) There shall be constituted in each Medical Institution a Selection Board for direct recruitment to the service and the Board shall consist of the following members, namely:-

(A) District Board

(i) Chief District Medical Officer

:Chairman

(ii) Representative of Collector

:Member

(iii) District Welfare Officer

:Member

(iv) Additional District Medical Officer

(Family Welfare) of the concerned district

:Member

(v) Additional District Medical Officer

(Medical) of the concerned district

:Member Convenor

(B) Medical College and Hospital Board

(i) Superintendent of Medical

College and Hospital

:Chairman

(ii) Principal and Dean, Medical College

Member

(iii) Representative of Collector

:Member

(iv) District Welfare Officer

Member

(v) Administrative Officer

:Member Convenor

(C) S.V.P.P.G.I.P., Cuttack Board

(i) Superintendent :Chairman
 (ii) Deputy Superintendent :Member
 (iii) District Welfare Officer, Cuttack :Member
 (iv) Professor Paediatrics :Member
 (v) Administrative Officer :Member Convenor

(D) Capital Hospital, Bhubaneswar Board

(i)	Director, Capital Hospital	:Chairman
(ii)	Superintendent, Capital Hospital	:Member
(iii)	Representative from ST and SC	
	Development Department	∴Member
(iv)	Senior Specialist, Medicine	:Member
(v)	Deputy Chief Medical Oficer	:Member Convenor

(2) The recommendation of the Board shall be valid notwithstanding the absence of any one of its members other than the Chairman:

Provided that a member remaining absent must have been duly invited to attend the meeting of the Board.

- (3) In absence of the Chairman, the Government may by specific order notify the seniormost member as the Chairman.
- 9. Determination of vacancies:- (1) In the month of January every year the respective appointing authorities of the Medical Institutions concerned shall determine the number of existing vacancies and the vacancies likely to occur in the service in their respective jurisdictions during the year in which the recruitment is made...
- (2) Advertisement inviting applications from candidates for the post of Laboratory Technician shall be published in at last two leading Odia daily news papers for two consecutive days by the Chairman of the respective Boards. In the advertisement, total number of posts, the number of posts to be reserved for each category, eligibility criteria of the candidates and such other details as decided by the Board shall be mentioned.



10. Career Assessment: The career assessment shall comprise the following percentage of marks against each course namely:-

Examination	Weight age
i) HSC (excluding 4 th optional) / equivalent	20%
i) + 2 Science(excluding 4 th optional) / equivalent	30%
ii) Diploma in Medical Laboratory Technology	50%
Total Marks	100%

- 11. Procedure for selection by the Board:- After the last date for receipt of applications, the respective Board shall,
- i) scrutinize all the applications, prepare a database of all the applications and prepare a provisional merit list of the candidates of respective categories againest the vacancies advertised;
- ii) publish the provisional merit list in the website indicating the dates of verification of their original certificates, mark sheets and such other certificates as would be required by the Board.
- iii) draw the final merit list containing the names of the candidates against the number of vacancies advertised, after due verification:

Provided that if two or more candidates secure equal marks as per the career assessment made then the following step shall be taken in order of preference, namely;

- (a) The Candidate who secures more marks in Diploma in Laboratory Technology Examination shall be assigned higher position. If the marks are the same then;
- (b) the Candidate who secures higher mark in Physics in +2 Science shall be assigned higher position. If the marks are the same then;
- (c) the candidate who secures higher marks in Chemistry in +2 Science shall be assigned higher position. If the marks are still the same then;
- (d) the candidate older in age as per date of birth shall be assigned higher position.
- 12. Select List: (1) The Board shall forward the list of the candidates so prepared under clause (III) of rule 11 to the appointing authority for approval and after receiving the approval the same shall form the select list.
- (2) The select list of the candidates prepared on merit shall ordinarily be in force for a period of one year. Extension of such validity of the merit list shall be with due justification and Government approval only.

- (3) Appointment to the post shall be made in the order in which their names appear in the select list.
- 13. Eligibility Criteria for Promotion to the Post of Senior Laboratory Technician:-The eligibility criteria for promotion to the post of Senior Laboratory Technician shall be as specified in column 5 of the Appendix.
- 14. Combined Gradation List for the purpose of Promotion: For the purpose of consideration of promotion to the post of Senior Laboratory Technician, a combined gradation list of Laboratory Technicians of all the Medical Institutions shall be prepared in the following manner, namely:-
- (a) The names of the Laboratory Technicians shall be arranged according to their year of appointment as such.
- (b) In each year of appointment the names shall be arranged according to their respective dates of appointment as Laboratory Technician;

Provided that if the date of appointment of two or more Laboratory Technicians of different Medical Institutions happen to be the same as per the respective gradation list, the person older in age shall be placed above the younger and so on.

15. Constitution of the Departmental Promotion Committee :- (1) The Departmental Promotion Committee for consideration of promotion to the post of Senior Laboratory Technician shall be constituted with the following members, namely:-

(a) Director, Health Sevice, Odisha

:Chairman

(b) Director, Medical Education and Training, Odisha

:Member

(c) Additional Director Health Service(PMA and R), Odisha

:Member

(d) Representative from ST and SC

Development Department.

:Departmental

Representative

(e) Establishment Officer (Medical), DHS, Odisha

:Member Convenor

(2) The recommendation of the committee shall be valid and can be operated upon notwithstanding the absence of any one of its members other than the Chairman:

Provided that the member so absenting must have been duly invited to attend the meeting of the Committee.

- 16. Procedure for selection by the Committee :- (1) The Committee shall meet at least once in a year preferably in the month of January to prepare a list of employees suitable for promotion to the next higher grade taking into account the existing vacancies and anticipated vacancies of the year in which the Committee meets.
- (2) The Committee while considering the promotion of suitable employees and preparing the list of such officers shall follow the provisions of:
- (a) the Odisha Reservation of Vacancies in Posts and Services (for Scheduled Caste and Scheduled Tribe) Act, 1975 and the rules made there under.
- (b) the Odisha Civil Services (Zone of Consideration for Promotion) Rules, 1988
- (c) the Odisha Civil Services (Criteria for Promotion) Rules, 1992, and
- (d) the Odisha Civil Services (Criteria for Selection for appointment including Promotion)
 Rules, 2003.
- 17. Select list:- (1) The committee shall forward the list of the employees so prepared under sub rule(1) of rule 16 to the appointing authority for approval and after receiving the approval the same shall form the select list.
- (2) The select list shall ordinarily be in force for a period of one year from the date of its approval by the Government or until another select list is prepared and approved whichever is earlier within the same year.
- (3) The validity of the select list beyond the prescribed period shall be only by specific Government order justifying the reasons thereof.
- (4) Appointment to any post in the service shall be in the order in which their names appear in the select list.
- 18. Probation and Confirmation: (1) Every person appointed to any post in the service by direct recruitment shall be on probation for a period of 2(two) years and when appointed on promotion shall be on probation for a period of one year from the date of joining the post;

Provided that the appointing authority may, if thinks fit, in any case or class of cases extend the period of probation but in no case it shall be more than a year:

Provided further that such period of probation shall not include the period of, -:-

- (a) extraordinary leave;
- (b) unauthorized absence; or

- (c) any other period held to be not being on actual duty.
- (2) The appointment of a probationer coming through direct recruitment may for good and sufficient reasons to be recorded in writing, be terminated by the appointing authority at any time without previous notice during the period of probation including extension of such period if any and in case of the employee who has been appointed by way of promotion be reverted to his former cadre or post.
- (3) A probationer after completion of the period of probation to the satisfaction of the appointing authority shall be eligible for confirmation subject to availability of substantive e vacancy in the service.
- 19. Interse Seniority:- The interse seniority of the candidates so appointed to the post in the service in a particular year shall be in the order in which their names appear in the select list.
- 20. Other Conditions:- The conditions of Service in regard to matters not covered by these rules shall be the same as are or as may from time to time be prescribed by the Government.
- 21. Relaxation: When it is considered by the Government that it is necessary or expedient to do so in the public interest, it may, by order, for reasons to be recorded in writing, relax any of the provisions of these rules in respect of any class or category of the employees.
- **22.** Interpretation: If any question arises relating to the interpretation of any of these rules, it shall be referred to the Government whose decision thereon shall be final.

Appendix (See Rule 3, 4, 7(V) and 13)

SI. No.	Name of the Post, Classification and cadre	Method of recruitment	Minimum qualification for direct recruitment	Eligibility criteria for promotion
1	2	3	4	5
1	Laboratory Technician (Group-C) (District Cadre)	Direct recruitment	Must have passed +2 Science Examination under Council of Higher Secondary Education, Odisha / equivalent and passed Diploma in Medical	J
2	Conic		Laboratory Technology from any of the 03 (three) Medical College & Hospitals of the State / any other private Institutions recognized by Governemnt of Odisha or All India Council of Technical Education.	
2	Senior Laboratory Technician Group-C (District Cadre)	Promotion from Laboratory Technician		Completion of 15(fifteen) years of continuous services as Laboratory Technician

By order of the Governor

Commissioner-cum-Secretary to Government

Revised National Tuberculosis Control Program (RNTCP) Terms of Reference (TOR) for Appointment of Individual Consultants and Contractual Staff

7	Senior Tuberculosis Iaboratory supervisor (STLS)	Graduate Diploma in Medical Laboratory technology or equivalent from a govt recognized institution Permanent two wheeler driving	Minimum one year experience in RNTCP		Promote AFB microscopy as primary tool for diagnosis of TB. Check the record-keeping pertaining to sputum microscopy services Ensure Proper disposal of contaminated lab material in designated microscopy centres. Implementation of all components of RNTCP lab Quality Assurance. Coordinate with STS to ensure that all TB patient diagnosed are initiated on treatment. Co-ordinate with STS and PMDT Coordinator in updation of relevant RNTCP records, line-list
		should be able to drive two wheeler 4. Certificate course in computer operations (minimum two months)		12.	of DR-TB Suspects and preparation of Quarterly Reports Ensure that diagnostic and follow up sputum specimens for Culture/DST of DRTB suspects/patients are sent from the DMCs to Culture/DST Laboratories as per RNTCP guidelines. To facilitate change management with respect to use of ICT & Nikshay tools for concerned data entry, validation & its use for public health action Any other job assigned as per program need

Sl No	Specialist Services	Key Services	TOR	Qualification	Age Bar	Remunerat ion	
1	0 & G	ANC/PNC, Specialist consultation & treatment, identification of high risk & management	The specialist will treat the patients at the institution and in case need, the patient will be referred to the referral institutions. Separate register will be maintained for the respective department. The specialist will treat the sick child; they will referee from UHND in the OPD. The patients at the institution and in case need, the patient will be referred to the referral institutions. Separate register will be maintained for the respective department. The specialist will treat the patients with obstetric & Gynaecological problem; they will referee from UHND in the OPD. The patient will be referred to the referral institutions. Separate register will be maintained for the respective department.	MBSS and PG in O & G and valid registration from OSMC.	No Age Bar	Rs.1500/- per session (Maximum two session per day)	
2	Paediatric	Specialist consultation & treatment	The specialist will treat the patient at the institution and in case need, the patient will be referred to the referral institution.	MBSS and PG in Paediatric and valid registration from OSMC.	No Age Bar	Rs.1500/- per session (Maximum two session per day)	
3	Psychiatric Specialist / Clinical Psychologist	Screening, Counselling/ Treatment & referral	Screening of patients , Treatment & referral	MBSS and PG in degree or Diploma in Psychiatry. PG in Psychology or clinical psychology or medical and social Psychology after completion of full time course of 2 years with One year Post Qualification Experience.	No Age Bar 45	Rs.500/- per session (Maximum two session per day).	
4	Nutritionist	Screening of SAM Children, adolescent health	Consultation, screening, diagnostics, counselling and referral	BSC (Home science)/PG in Home Science/Nutiri on	No Age Bar	Rs.500/- per session (Maximum two session per day).	
5	Dentist			Bachelor Degree in Dental from	No Age Bar	Rs.1250/- per session (Maximum	

				recognized institution by Dental Council of India		two session per day).
6	Yoga	Yoga and activities towards health promotion constitute the important component under wellness initiatives	Yoga and activities towards health promotion constitute the important component under wellness initiatives	A candidate will be qualified for part time yoga teacher if having PG Diploma in Yoga & MA in Human Conscious & Yogic Science/MA in Yoga & Naturopathy/M A in Yogic Science/ Certificate Course in Yoga	No Age Bar	Rs.300/- per session (3 Days in A week).
7	ENT			MBBS with M.D in ENT from institutions recognized by Medical Council of India		Rs.1500/- per session(Ma ximum two session per day)
8	Laboratory Technician			The Candidates must have passed in intermediate(1 0+2) Science and Diploma in Medical Laboratory course from any Three Govt. Medical Collages of Odisha or from any other AICTE approved institution.		Rs.11562/-