

**GOPABANDHU BALASHRAM**

**WARD NO-17, BARIPADA, DIST-MAYURBHANJ, ODISHA**

**ADVERTISEMENT**

Notice No 6454 Date 19-10-2020

The Sub-Collector, Baripada Cum-Secretary Gapandhu Balashram is Inviting applications from the intending candidates for filling Up the following Vacant Post of Balashram .The details Advertisement are Published in the District Website [www.mayurbhanj.nic.in](http://www.mayurbhanj.nic.in) The Advertisement will be displayed in the website till 13/11/2020.The last date of Submission of Application is 21/11/2020.

SI No.	Name of the Post	Number of the Post to be filled up	Age Limit	Remuneration per month	Qualification Required
1	Probation Officer	1	Lower Age Limit 21, Upper age Limit- 35	13000/-	Master Degree in Sociology, Anthropology, Psychology or MBA or Master Degree
2	House Mother	1		11000/-	Science Graduate
3	Store keeper- Cum Accountant	1		14000/-	PG Preferable in Commerce/MBA(Finance)
4	House Keeper	1		6000/-	Under Matric
5	Helper	1		6000/-	Under Matric

*Handwritten signature and date: 19/10/2020*

**Sub-Collector-Cum  
Secretary, Gopabandhu Balashram,  
Baripada.**

# **OFFICE OF THE SUB-COLLECTOR, BARIPADA, MAYURBHANJ**

## **DETAILS OF ADVERTISEMENT**

Applications in the prescribed proforma are invited from the intending eligible women candidates to apply for the posts noted below for engagement on contractual basis in the office of the Chairman, Gopabandhu Balashram, Baripada, Mayurbhanj.

<b>Sl. No.</b>	<b>Name of the Post</b>	<b>Number of the Post to be filled up</b>	<b>Remuneration per month</b>	<b>Qualification Required</b>
<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>
1	Probation Officer	1	13000/-	Master Degree in Sociology, Anthropology, Psychology or MBA or Master Degree
2	House Mother	1	11000/-	Science Graduate
3	Store Keeper-Cum- Accountant	1	14000/-	PG Preferable in Commerce/MBA(Finance)
4	House Keeper	1	6000/-	Under Matric
5	Helper	1	6000/-	Under Matric

**LAST DATE OF RECEIPT OF APPLICATION FORM THROUGH REGISTERED POST/ SPEED POST IS 21/11/2020.**

### **(2) AGE:-**

A candidate must have attained the age of 21(Twenty-one) years and must not be above the age of 35(Thirty-five) years as on 30/09/2020.

### **(3) EDUCATIONAL QUALIFICATION:-**

The educational qualification of relevant posts are mentioned in the above format.

### **(4) EXAMINATION FEE:-**

No examination fee is required for the above posts.

### **(5) MODE OF SELECTION:-**

The selection shall be made basing on the marks obtained in different educational qualification.

**(6) OTHER ELIGIBILITY CRITERIA:-**

- (a) Candidate must be a citizen of India.
- (b) Candidate must be a permanent resident of Odisha State.
- (c) Candidate must not have more than one spouse living.
- (d) Candidate must be of good character and good mental condition.
- (e) Candidate must be of sound health, good physique and free from organic defects or bodily infirmity.
- (f) Appointment is purely on contractual basis and may be terminated any time without asking any reason thereof.
- (g) The selected candidates will have to undertake that they will not claim any financial benefits other than the monthly remuneration, which they will receive.

**(7). DOCUMENTS/CERTIFICATES TO BE ATTACHED WITH THE APPLICATION FORM:-**

- (a) Self attested photo copy of Certificate and Mark Sheet of the educational qualification.
- (b) Self attested photocopy of Nativity / Resident Certificate issued by the competent authority not below the rank of Tahasildar.
- (c) Two recent self attested Passport size colour photographs with white background.
- (d) Two Conduct and Character Certificates issued by two Gazetted Officers.
- (e) One self addressed envelope (24X10) cm duly stamped with Rs.40/-

**(8). REMUNERATION:-**

The post-wise remuneration as mentioned in the above format.

**(9).HOW TO APPLY:-**

The Application Form duly filled in by the applicant in her own hand writing using Ball Point Pen of Blue/Black colour ink along with the required documents in an envelope superscribed 'Application for the post of contractual ... ..' should reach in the office of the Sub-Collector-cum-Secretary, Gopabandhu Balashram, Baripada, PO/PS-Baripada, Dist-Mayurbhanj, Pin-757001 **by Registered Post / Speed Post only on or before 21/11/2020..**

The application received after last date or before publication of the advertisement will not be entertained. The authority will not be responsible for any postal delay.

**Sd/-**

**Sub-Collector-cum-Secretary  
Gopabandhu Balashram, Baripada  
Mayurbhanj**



# APPLICATION FORM

[To be filled up in BLOCK LETTER]



Space for pasting one recent colour photograph of passport size with white background with full signature of the applicant on its front side.

1. Name of Post applied for
2. Name of Applicant (in full):
3. Name of Father/Husband :
4. Permanent Address:

AT: \_\_\_\_\_ Via: \_\_\_\_\_  
 PO: \_\_\_\_\_ PS: \_\_\_\_\_  
 District: \_\_\_\_\_ PIN: \_\_\_\_\_

5. Present Postal Address For Correspondence :

AT: \_\_\_\_\_ Via: \_\_\_\_\_  
 PO: \_\_\_\_\_ PS: \_\_\_\_\_  
 District: \_\_\_\_\_ PIN: \_\_\_\_\_  
 E-mail ID (if any) : \_\_\_\_\_ Mob. Phone: \_\_\_\_\_

6. Nationality: \_\_\_\_\_ 7. Religion: \_\_\_\_\_
8. Sex (Male/Female): \_\_\_\_\_ 9. Marital Status (Married/Unmarried): \_\_\_\_\_
9. Date of Birth in Christian era: Day  Month  Year

(As recorded in School Exam. Certificate)

10. Age as on 30/09/2020:  Years  Month(s)  Day(s)

11. Educational Qualification:

Name of Exam. Passed	Name of School/ College/ University	Year of Passing	Total Marks	Marks secured	% of Marks
1	2	3	4	5	6

12. List of Enclosures:

### DECLARATION

I, Smt./Miss ... .. do hereby declare that all the information furnished above by me are true, complete and correct to the best of my knowledge and belief. In the event of any of the aforesaid information found false or incorrect at any stage hereafter, my candidature/selection/engagement is liable to be cancelled without any notice to me.

**Place:**

**Date:**

**Full Signature of the Applicant**