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**Government of Odisha**  
**Department of Women & Child Development and Mission Shakti**  
**Lokaseva Bhawan, Sachivalaya Marg, Bhubaneswar, PIN: 751001**

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**NOTICE**

No. WCD-CW-MISC-0050-2017-106 /WCD&MS, Date: 05-01-2021

**SUB: APPLICATION FOR SELECTION AS CHAIRPERSON AND MEMBER OF  
THE CHILD WELFARE COMMITTEE**

In pursuance of the provisions contained under section 27 of the Juvenile Justice (Care and Protection of Children) Act, 2015 read with rules 22 and 105 of Odisha Juvenile Justice (Care and Protection of Children) Rules, 2018, online applications in the prescribed format are hereby invited from eligible and intending applicants for the positions of Chairperson/Members of the Child Welfare Committee (in short "CWC") in respect of the all districts except Gajapati and Nawarangpur.

The details of eligibility criteria, other conditions and link for application are available in the website of this Department, (<http://www.wcdodisha.gov.in>) and that of the Odisha State Child Protection Society ([www.oscps.nic.in](http://www.oscps.nic.in)) which may be accessed / and filled up online.

Applicants must apply for the positions of Chairperson/Members of the CWC in the online Application Form available in the link : <http://bit.ly/2WPfASW>. All the details are required to be filled and the documents be uploaded as required therein and submitted. Applications received through any other mode would not be accepted and considered rejected.

**Submission of the online registered applications can be done in the website from 06.01.2021 to 30.01.2021 (11.59 P.M).**



Director, ICDS & Social Welfare-cum-  
Member Secretary, State Level Selection Committee

P.T.O.

MEMO NO. 107

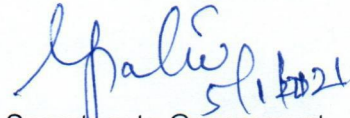
DATE: 05-01-2021

Copy along with detailed instructions forwarded to the Under Secretary to Govt. [IT Branch] of this Department with a request to web-host the Notice in the website of this Department.

Copy along with detailed instructions forwarded to the Director, Odisha State Child Protection Society with a request to web-host the Notice in the website of the OSCPS.

Copy along with detailed instructions forwarded to the Collectors of all the Districts except Gajapati and Nawarangpur for kind information and necessary action. They are requested to cause wide publicity of the Notice [including due publication of the same in the Notice Board of their offices and other subordinate offices under their jurisdiction] for information of all concerned.

Copy along with detailed instructions forwarded to the DCPOs for information and immediate necessary action.



Joint Secretary to Government

**DETAILED INSTRUCTIONS FOR SELECTION OF APPLICANTS AS  
CHAIRPERSON OR MEMBER OF THE CHILD WELFARE COMMITTEE**

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Sub-section (1) of section 27 of the Juvenile Justice ( Care and Protection of Children ) Act, 2015 [2 of 2016] read with rules 22 and 105 of the Odisha Juvenile Justice ( Care and Protection of Children) Rules, 2018 provide for constitution of a "Child Welfare Committee" for each district and selection of Chairperson /Members of the said CWC for the purpose of which online applications are hereby invited from the eligible and interested applicants in the manner delineated below in respect of the districts as mentioned in the Notice.

**1. EXPERIENCE, QUALIFICATION, AGE AND CRITERIA FOR THE  
CHAIRPERSON AND MEMBER OF THE CWC :**

For appointment as Chairperson or Member of the CWC, the applicant should have been :

(1) (a) Actively involved in health, education or welfare activities pertaining to the children for at least seven years; or

(b) A practicing professional with a degree in child psychology or psychiatry or law or social work or sociology or human development; or

(c) A retired Judicial Officer

(2) The CWC which consists of a Chairperson and four other members shall have at least two women and another, an expert on the matters concerning children.

(3) The candidate to be appointed as aforesaid shall be a person not less than 35 years of age as on the date of 01.12.2020.

(4) A Member selected by the Selection Committee should not :

(A) be holding such full time occupation that may not allow the person to give necessary time and attention to the work of the CWC as per the provisions of the Act and the Rules;

(B) be associated with any Child Care Institution, directly or indirectly, during his tenure as the Member of the CWC or have any other conflict of interest,

(C) hold any office in any Political Party during his tenure, or

(D) be insolvent

(E) have any family member in the Committee as the case may be in any capacity.

(F) dismissed from service or debarred from working directly with children or is convicted of an offence of subjecting a child to corporal punishment under sub-section (2) of the section 82 of the Act, he shall stand disqualified from any further appointment under the Act and these rules. He/She should not have involved in violation of child rights activity.

(5) A Member of the CWC shall be eligible for appointment of maximum of two terms, which shall not be continuous.

## **2. PROCESS OF SELECTION:**

[1] Applicants must apply for the positions of Chairperson/Members of the CWC in the online Application Form available in the link : [<http://bit.ly/2WPfASW>]. Applications received through any other mode would not be accepted and summarily rejected.

[2] Applicants are requested to upload the following documents in the application form:

1. A recent Photograph of the applicant
2. Proof of Identity (Elector's Photo Identity Card /PAN/Aadhar/DL etc.)
3. Proof of date of birth (HSC Certificate/Birth Certificate/PAN Card/Driving License/Any other document issued by the authorities of the State Govt. or Govt. of India)
4. Proof of documents in support of the position in CWCs/JJBs previously, if held
5. Proof of documents in support of the retired Judicial Officer, if held
6. Certificate in support of the practicing professional with a degree
7. Certificate in support of the active involvement in the field of health, education or welfare activities pertaining to children for at least seven years

[3] All the applications received within the stipulated period shall be forwarded to the office of the District Child Protection Unit of the District concerned for preliminary scrutiny by the District Level Screening Committee having members nominated by the Collector and chaired by the Collector of the District concerned or any other senior officer like ADM / Project Director, DRDA authorized by the Collector. The scrutiny of all the documents with reference to the conditions of eligibility shall be taken up by the District Level Screening Committee and thereafter all the documents in original shall be verified with the documents uploaded of which have been attached to the application form on being produced by the applicant or her / his authorized representative, if present,

In case, any such applicant or her / his authorized representative, does not turn up, the same shall be scrutinised in absence of the said applicant / representative, in the office of the Collector concerned on 04.02.2021 at 11.00 A.M.

[4] In case the applicant or her / his authorized representative is found absent for which the District Level Screening Committee would not be able to verify the documents in original, the said application shall be forwarded to the State Level Selection Committee with an endorsement to that effect.

[5] Upon such scrutiny, all the applications duly sorted, shall be forwarded along with the Proceedings of the District Level Screening Committee to the Director, OSCPS.

[6] The State Level Selection Committee shall evaluate the candidates on the basis of qualifications, experience of working with children and personal interaction with the applicant.

[7] The State Level Selection Committee shall, on the basis of the evaluation procedure and criteria, select and recommend a panel of names one for the position of the Chairperson and another for the position of Members in order of merit to the State Government for appointment as Chairperson or Members of the CWC to fill up the subsequent vacancies arising if any.

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### **3. TECHNICAL SUPPORT**

To resolve any technical problems faced in the filling up of online registration of the **CWC Application Form**, applicants may contact no. 0674-2353122 on any Govt. of Odisha working days.

#### **4. TENTATIVE SCHEDULE:**

SL. NO.	DATE	EVENT
1.	30.01.2021	LAST DATE FOR SUBMISSION OF ONLINE APPLICATION
2.	04.02.2021	SCRUTINY OF APPLICATIONS AND VERIFICATION OF DOCUMENTS IN ORIGINAL BY THE DISTRICT LEVEL SCREENING COMMITTEE
3.	15.02.2021	SUBMISSION OF APPLICATIONS BY THE DCPUs TO THE DIRECTOR, OSCPS

#### **5. GENERAL:**

- [1] Incomplete and / or applications received in any other mode shall be summarily rejected.
- [2] Cases of misrepresentation / manipulation of records / documents etc. in any manner shall be liable for prosecution.
- [3] Applicants while attending the scrutiny, in person or through authorized representative on the scheduled date shall produce all the documents in original of which self attested photocopies have been ~~uploaded~~ with her / his applications, failing which it may be liable for rejection.
- [4] The candidates are advised to submit the online Application form well in advance without waiting for the closing date to avoid last hour rush.
- [5] The decision of the Government in the Department of Women & Child Development and Mission Shakti shall be final in the matter ancillary and incidental to the selection of the applicants as Chairperson or Member of the CWC.

  
Director, ICDS & Social Welfare-cum-  
Member Secretary, State Level Selection Committee