



OFFICE OF THE CHIEF DISTRICT VETERINARY OFFICER, MAYURBHANJ,
BARIPADA

Tel. No: (6792) - 252728, Email: cdvombj@gmail.com

Fisheries and Animal Resources Development Department
Government of Odisha

ଜିଲ୍ଲା ମୁଖ୍ୟ ପ୍ରାଣୀ ଚିକିତ୍ସା ଅଧିକାରୀଙ୍କ କାର୍ଯ୍ୟାଳୟ, ମୟୂରଭଞ୍ଜ, ବାରିପଦା
ଦୂର ଭାଷ : (୦୬୭୯୨)- ୨୫୨୭୨୮, ଇ ମେଲ : cdvombj@gmail.com
ମତ୍ସ୍ୟ ଓ ପଶୁ ସମ୍ପଦ ବିକାଶ ବିଭାଗ, ଓଡ଼ିଶା ସରକାର

TENDER FOR SUPPLY OF VETERINARY DRUGS AND CONSUMABLES

ପ୍ରାଣୀ ଔଷଧ ଓ ପ୍ରାଣୀ ବ୍ୟବହାରୀୟ ପଦାର୍ଥ ଯୋଗାଣ ପାଇଁ ଟେଣ୍ଡର ଆହ୍ୱାନ

**TERMS, CONDITIONS & SPECIFICATIONS FOR SUPPLY
OF VETERINARY DRUGS & CONSUMABLES ON
RATE CONTRACT BASIS
FOR A PERIOD OF ONE YEAR**

Chief District Veterinary Officer, Mayurbhanj
FISHERIES AND ANIMAL RESOURCES DEVELOPMENT DEPTT,
GOVT. OF ODISHA

Bid Reference No. 4442//CDVO,Mbj// 30/09/2022

**TENDER DOCUMENT FOR SUPPLY OF
VETERINARY DRUGS & CONSUMABLES**

DATE OF COMMENCEMENT OF TENDER : 06.10.2022
LAST DATE & TIME OF RECEIPT OF BID DOCUMENTS : 21. 10. 2022, 05 PM
DATE & TIME OF OPENING OF COVER-A (Technical Bid) : 25.10.2022, 11 AM
DATE OF OPENING OF COVER-B (Price Bid) : Will be intimated on 25.10.22

PLACE OF OPENING OF BID DOCUMENTS: **DTC CONFERENCE HALL**
(O/o. C.D.V.O, Mayurbhanj)

ADDRESS FOR COMMUNICATION AND RECEIPT OF BID DOCUMENTS:

O/O Chief District Veterinary Officer, Mayurbhanj

At/Po: - BARIPADA
Dist. - MAYURBHANJ
Odisha, PIN: 757001


30/09/22

BID DOCUMENT

The Bidders may download the Tender Documents directly from the website available at www.mayurbhanj.nic.in. The Tender cost fee (Non- refundable) of Rs.1,000/- (Rupees one thousand) only should be enclosed along-with the Technical Bid by way of *Demand Draft drawn in any nationalized bank* favouring "Chief District Veterinary Officer, Mayurbhanj". The Tender cost fee amount should be submitted in shape of demand draft only. In case of any bid amendment and clarification, responsibility lies with the bidders to collect the same from the website before last date of purchase of tender document and the C.D.V.O, Mayurbhanj shall have no responsibility for any delay / omission on part of the bidder.

- a) Tender cost fees: Rs.1,000/- (Non-refundable)
- b) E.M.D: As per GoO Finance Dept. Office memorandum
No- 8484 dt: 05.04.2022 the Bidder shall
submit a Bid Security Declaration form vide
FDM No-8943 dt: 18.03.2021.

The tender paper will be rejected, if the bidder changes any clauses or Annexure of the bid document downloaded from the website.

ABBREVIATIONS AND EXPLANATIONS:

C.D.V.O-	Chief District Veterinary Officer
F&ARD/FARD-	Fisheries and Animal Resources Development Department, Govt. of Odisha
GoO-	Government of Odisha
ISO-	International Organization for Standardization
ISI-	Indian Standards Institute
PAN-	Permanent Account Number
GST-	Goods and Service Tax

IMPORTANT INSTRUCTIONS TO BE NOTED CAREFULLY BY THE BIDDER

1.	Purchaser	F & ARD Department
2.	Indentee	C.D.V.O, Mayurbhanj,
3.	Consignee	C.D.V.O, Mayurbhanj
4.	Delivery Period	Within 45 days from issue of the supply order.
5.	Mode of delivery	On door step delivery basis
6.	Guarantee / Warranty	As per company specification
7.	EMD	As per GoO Finance Dept. Office memorandum No-8484 dt: 05. 04. 2022, the Bidder shall submit a Bid Security Declaration form vide FDOM No-8943 dt: 18 .03.2021.
8.	Security Deposit	Security Money should be submitted in shape of Bank Draft from a Nationalized Bank in favour of Chief District Veterinary Officer, Mayurbhanj equal to the amount of 3% of the purchase order value of the items within 15 days of issue of the purchase order & will be returned back after successful supply.
9.	Pre requisites	<p>A. Manufacturer:</p> <ol style="list-style-type: none"> 1. The bidder must have valid manufacturing license. 2. The bidder must have a valid GMP/WHO GMP certificate. 3. The bidder must be ISO certified organization with due validity. 4. The bidder must have Valid Drug Manufacturing License from competent Authority. 5. The bidder must have a valid PAN and GST registrationCertificate. GST filing report for the month of Aug'22. 6. The bidder must have a local office in Odisha having valid OGST registration with local contact person's address and telephone no. 7. The average annual turnover of the bidder must not be less than Rs. 1Crore for last 3 consecutive years. [i.e - 2018-19, 2019-20 & 2020-21]. The turnover certificate must be issued by Chartered Accountants and supported with Audited Financial Statements. 8. The bidder, who has been blacklisted either by the tender inviting authority or by any state Govt. or Central Govt. organization, is not eligible to participate in the tender during the period of blacklisting. 10. Submit copy of Income Tax Return Acknowledgement for the Assessment year 2019-20, 2020-21 & 2021-22. <p>B. Authorized Distributors:</p> <ol style="list-style-type: none"> 1. The bidder should have Manufacturer's authorization certificate in original letterhead. 2. The bidder will have to submit all the documents in support of eligibility of the manufacturer (Sl. No. 1, 2, 3, 4) as mentioned above along with the tender paper. 3. The bidder must have a Valid Drug License from t h e competent authority. 4. The bidder must have a local office in Odisha having valid OGST registration with local contact person's address and telephone no.

		<p>5. The bidder must have a valid PAN & GST. GST filing report for the month of Aug'22.</p> <p>6. The average annual turnover of the bidder must not be less than Rs. 30 lakhs for last 3 consecutive years. [i.e - 2018-19, 2019-20 & 2020-21). The turnover certificate must be issued by Chartered Accountants and supported with Audited Financial Statements.</p> <p>7. The bidder who has been blacklisted either by the Tender inviting authority or by any state Govt. or Central Govt. organization is not eligible to participate in the tender during the period of blacklisting.</p> <p>8. Copy of Income Tax Return Acknowledgement for the Assessment year 2019-20, 2020-21 & 2021-22.</p>
		<p>C. MSME/SSI units:</p> <p>MSME/SSI units will be treated as manufacturer limiting to their approved product only and eligibility conditions for manufacturer will be applicable accordingly. The relaxation will be given only to Local MSMEs registered in Odisha with the respective DICS, Khadi, Village, Cottage & Handicraft Industries, NSIC, OSIC, MSME/SSI units as below.</p> <ol style="list-style-type: none"> 1. Exemption from submission of EMD, subject to submission of the valid registration certificates from the concerned authority and shall pay 25% of the prescribed security deposit. 2. Only local Micro & Small enterprises and Khadi & Village industrial units including handloom and handicrafts will enjoy a price preference of 10% over local and medium and large industries and industries outside the state. 3. Any local MSEs having valid ISO / ISI certification for their product will get an additional price preference of 3%. 4. The turn over criteria is not applicable for Micro and Small Enterprises 5. The bidder who has been blacklisted either by the Tender inviting authority or by any state Govt. or Central Govt. organization is not eligible to participate in the tender during the period of blacklisting. 6. Copy of Income Tax Return Acknowledgement for the Assessment year 2019-20, 2020-21 & 2021-22.

TERMS AND CONDITIONS FOR SUPPLY OF VETERINARY DRUGS AND CONSUMABLES

- Sealed tenders will be received within the due date and time by the C.D.V.O, MAYURBHANJ. Any tender received after the due date & time will be rejected / returned to the sender unopened. **The tenders will be received through Regd. Post / Speed Post / Courier services only.** The tender inviting authority will not be held responsible for any postal delay.
- The bidder(s) are to submit their tenders in separate sealed cover envelopes for technical bid and price bid super scribed as Cover "A" (Technical Bid) & Cover "B" (Price Bid) and both the covers should be put into a third Cover, which should be super scribed as "Tender for the supply of Veterinary Drugs & Consumables to the C.D.V.O, Mayurbhanj of Odisha", Bid Reference No. 4442 // CDVO,Mbj// 30/09/2022.
- The Sealed tenders "Cover A" (Technical Bid) submitted by the bidders will be opened by the Purchase Committee in the DTC Conference hall at the O/o CDVO, MAYURBHANJ as per the due date & time. The bidder or his/her authorized representative (only one for each bidder) is allowed to be present during the opening of the tenders, if they so like with valid authorization and ID proof.
- The details of the Drugs and consumables with specifications are shown in Annexure — VII.
- Tender documents should be type written or computerized and every correction in the tender document should invariably be attested with signature by the bidder with date before submissions, failing which the tender will be ineligible for further consideration.
- Rates quoted by the bidders should be inclusive of applicable charges, if any and excluding GST.
- The purchaser shall be responsible only after delivery and due verification of drugs and consumables.
- The rate per unit packing shall not vary with the quantum of order placed.
- In the event of the date being declared as a holiday by Govt. of Odisha, the due date of sale, submission of bids and opening of bids will be the following working day at the appointed place & time.
- The price quoted by the bidders shall not in any case, exceed the controlled price, if any, fixed by the Central / State Government and the Maximum Retail Price (MRP). The purchaser, at his discretion, will in such case, exercise the right of revising the price at any stage so as to conform to the controlled price or MRP as the case may be.
- To ensure sustained supply without any interruption, the tender inviting authority reserves the right to place the orders for supplying the requirements to the L₂ bidder, if the L₁ bidder fails to supply in the scheduled time and L₂ bidder agrees to supply at the rate quoted by L₁ bidder. Similarly L₃ bidder may also be invited to supply the requirements at the L₁ quoted price, if L₂ bidder denies supplying at L₁ quoted price or fails to supply in time.
- The rate quoted and accepted will be binding on the successful bidder for a period of one year from the date of publication of the approved rate and in no case any increase in the price will be entertained till the completion of this tender period.
- No bidder shall be allowed at any time on any ground whatsoever to claim revision of or modification of the rate quoted by him. Clerical error / typographical error, etc., committed by the bidder in the tender forms if any, shall not be considered after opening of tenders. Conditions such as "SUBJECT TO AVAILABILITY" / "SUPPLIES WILL BE MADE AS AND WHEN ITEMS ARE RECEIVED" etc., will not be considered under any circumstances and the tenders of those who have given such conditions shall be treated as incomplete and rejected.
- If at any point of time during the period of contract, the price of tendered item is reduced or brought down by any law or act of the Central or State Government or the bidder, the bidder shall be morally and statutorily bound to inform the C.D.V.O MAYURBHANJ, Odisha immediately about such reduction in the contracted price. The C.D.V.O, MAYURBHANJ, Odisha is empowered to unilaterally effect such reduction in rate in case the bidder fails to notify or fails to agree for such reduction of rate.
- Approved rate with terms, conditions & the quoted price of the tender shall remain valid for a period of 12 months from the date of issue of the approved list or till the publication of the next approved list whichever is

earlier.

- If the relevant documents / certificates which are required to be furnished along with the tender are written in language other than English the tendering firm shall furnish English version of such documents / certificates duly self-attested by the bidder with his seal and signature.
- If any information or documents furnished by the bidder with the tender papers are found to be misleading or incorrect at any stage the tender, the relevant items in the approved list shall be cancelled and steps will be taken to blacklist the said firm for at least five (5) years.
- Rate should be quoted in Indian currency both in words and figures against each item specified in the list and the payments will be made in Indian currencies only (Annexure-VII). Multiple rates for any item are disallowed.
- Both Cover-A and Cover-B should have an index and page number of all the documents submitted inside that cover.
- The requirement of items may increase or decrease depending on the situation.
- The agreement (as per Annexure — VI) will be signed between the supplier and the purchasing authority. A copy of the agreement will be kept by the purchasing authority. The agreement must be submitted before the payment is released.

The following documents should be enclosed in Cover "A" by the bidder. All the photocopies are to be self-attested by the bidder with organization seal otherwise be rejected

(COVER-A)

TECHNICAL BID :

1. Checklist with detail of the documents enclosed in cover- "A" (as per Annexure- I) with page number. The documents should be serially arranged as per Annexure-I and should be tied and bound securely.
2. Tender Paper cost of Rs.1,000/- in shape of Demand Draft.
3. As per GoO Finance Dept. Office memorandum No-8484 dt: 05.04.2022 the Bidder shall submit a Bid Security Declaration form vide FDOMNo-8943 dt:18.03.2021.
4. Copy of Valid Manufacturing License of the manufacturer / Import License by the Importer.
5. Copy of Valid Drug License from competent authority.Copy of valid GMP/WHO GMP certificate
6. Copy of Valid ISO certificate.
7. Copy of Valid PAN (Income Tax).
8. Copy of valid GST registration certificate including OGST & GST filing report for the month of Aug'22.
9. Annual Turnover certificate from Chartered Accountants as per Annexure - II.
10. Audited financial statements of last 3 consecutive years. [i.e — 2018-19, 2019-20 & 2020-21] (Provisional statement of accounts shall not be considered)
11. The declaration form in Annexure - III duly signed by the bidder.
12. The manufacturer's authorization in original letter head as per Annexure —IV.
13. Details name, address, telephone no., Fax, e-mail of the manufacturer / authorized distributor / franchisee / contract person / office in Odisha (Annexure - V)
14. The Original Tender papers with Conditions and the schedules signed by the bidder at the bottom of each page with his official seal duly affixed.

15. Copy of Income Tax Return for the Assessment year 2019-20, 2020-21 & 2021-22.

N.B: Valid means the certificates should be valid on or beyond the date of opening of tender.

(Cover-B)

PRICE BID:

- The tender format giving the quoted rate for Veterinary Drugs and Consumables should be submitted in a separate sealed envelope hereinafter called Cover "B" (Price Bid).
- Cover -B (Price Bid) will be opened only if, the bidder qualifies in Technical Bid (Cover — A).
- The Price Schedule in the prescribed format (as per Annexure - VII), must be submitted in Cover-B with soft copy (MS-Excel format) in separate CD-ROM. The price of the items quoted by the bidders should be inclusive of applicable charges, if any and excluding GST. The rate quoted for each item should be written both in figures and words. In case of difference in words and figures, words will be taken into consideration for evaluation. The price bid format must be as per tender paper and no deviation is allowed. There are no multiple rates allowed for any item. No addition or deletion in price bid is allowed and the bid will be summarily be rejected for any such deviation.

ABSENCE OF ANY OF THE ABOVE DOCUMENTS OR IN THE PRESCRIBED FORMAT WILL LEAD TO REJECTION OF THE BID.

SECURITY DEPOSIT (PERFORMANCE SECURITY)

- The successful bidder have to submit the Security Money equal to 3% amount of the purchase order value of the items in shape of a Bank Draft from a Nationalized Bank drawn in favour of the Chief District Veterinary Officer, Mayurbhanj within 15 days of issue of the purchase order.
- The Security Money will be returned back to the bidder without interest after the successful completion of supply.
- Security money will be forfeited, if there is any violation of the tender terms and conditions.

PACKAGING

All the packaging should be primary (New). The supplier shall provide such packaging of the goods as is required to prevent their damage or deterioration during transit to the final destination. The packaging shall be sufficient to withstand rough handling during transit and exposure to extreme temperature, salt and precipitation during transit and upon storage.

LABELLING

Bidder for supply of Drugs shall give an undertaking in his/her tender that he/she will print "Govt. of Odisha Supply - Not For Sale" in bold letters in inedible ink on the package and price tag must be erased.

QUALITY:

The drugs supplied by the successful bidder should have an expiry period of more than one year from the date of supply.

ACCEPTANCE OF TENDER AND SUPPLY CONDITIONS:

- The CDVO, Mayurbhanj, Odisha reserves the right to reject the bidder or to accept the bidder for supply of any item tendered, without assigning any reason thereof.
- The CDVO, Mayurbhanj, Odisha will be at liberty to terminate the contract either wholly or in part, without assigning any reasons thereof. The bidders will not be entitled for any compensation whatsoever for such termination.
- The supply should be started within 7 days and should be completed within 45 days from the date of issue of purchase order unless otherwise specified. If no supply is received even after 45 days of the date of issue of the purchase orders from the CDVO, Mayurbhanj, such orders will stand cancelled automatically without further notice. The approved bidder shall also suffer forfeiture of the Security Deposit.
- The CDVO, Mayurbhanj reserves the right to place the orders for supplying the requirements to the L₂ bidder, if the L₁ bidder fails to supply in the scheduled time and L₂ bidder agrees to supply at the rate quoted by L₁ bidder. Similarly, L₃ bidder may also be invited to supply the requirement at the L₁ price, if L₂ bidder denies supplying at L₁ price or fails to supply in time, to purchase the same items from L₂ or L₃ bidder, if they match the L₁ price.
- All the documents submitted in the tender become the property of CDVO, Mayurbhanj, Odisha. No way the bidder can claim to return the documents back before/after the tender, or of unsuccessful bidder/ unopened bids received after due date etc.

EVALUATION:

The rates of the items quoted by the bidders, who qualify technically, will be evaluated taking the following points into consideration: -

The price of the items quoted by the bidders should be inclusive of applicable charges, if any and excluding GST.

TERMS OF PAYMENT :

- No advance payments will be made to the successful bidder towards cost of Drugs.
- Payment will only be made after receiving the security deposit from the supplier.
- No claims shall be made against the CDVO, Mayurbhanj, Odisha in respect of interest on earnest money deposit or security deposit or any other deposit or any delayed payment.
- Payment will preferably be made through online mode.

PENALTIES:

- If the successful bidder fails to deposit the required security amount within the time specified or withdraws his tender after acceptance due to any other reasons or he becomes unable to undertake the contract, his contract will be cancelled and security deposit if any submitted by him/her shall stand forfeited. The security deposit if any, shall also be forfeited in case of failure to supply / delayed supply.
- Violating the tender terms and conditions & non supply of drugs will disqualify the firm to participate in the tender for a period of 5 (five) years from the date of issue of letter and his security deposit will be forfeited and no further purchase order will be placed to that firm for that item.
- In the event of any dispute arising out of the tender, such disputes would be subject to the jurisdiction of the Civil Court Dist. Mayurbhanj or High Court of Odisha only.

CHECK LIST

Please arrange the documents serially in the following orders and do the page numbering of the bid documents and mention the page no. in the column (page No) against the particulars in the check list as mentioned below for ease of scrutiny)

COVER - A (TECHNICAL BID)

Sl. No	Documents Submitted	Y/N*	Page No
1	Tender Paper Cost		
2	EMD/Bid Security Declaration Form duly filled.		
3	Details of Manufacturing License / import license		
4	Details of Drug License from competent authority		
5	Copy of GMP/WHO GMP certificate.		
6	Copy of Valid ISO Certificate		
7	Copy of valid GST registration certificate including OGST Regd & GST filing Report for the month of August-2022		
8	Copy of valid PAN		
9	Annual Turnover Statement from Chartered Accountants (Annexure-II)		
10	Audited financial statements of last 3 consecutive years. [i.e — 2018-19,2019- 20 & 2020-21]		
11	The declaration form in (Annexure — III) duly signed by the bidder.		
12	Manufacturer's authorization (Annexure - IV).		
13	Details name, address, telephone no., Fax, e-mail of the manufacturer / authorized distributor / franchisee / contract person / office in Odisha (Annexure - V)		
14	Price bid as per (Annexure - VIII) with soft copy in Exel format in CD-ROM		
15	All pages are serially in order and securely tied with seal and signature of the bidder.		
16	Copy of Income Tax Return Acknowledgement for the Assessment year 2019-20, 2020-21 & 2021-22.		

Note: Absence of any of the above documents or not in the prescribed format may lead to rejection of the bid

*Y-Yes *N-No, * If not applicable write NA.

CHECK LIST

Please arrange the documents serially in the following orders and do the page numbering of the bid documents and mention the page no. in the column (page No) against the particulars in the check list as mentioned below for ease of scrutiny)

COVER - A (TECHNICAL BID)

Sl. No	Documents Submitted	Y/N	Page No
1	Tender Paper Cost		
2	EMD/Bid Security Declaration Form duly filled.		
3	Details of Manufacturing License / import license		
4	Details of Drug License from competent authority		
5	Copy of GMP/WHO GMP certificate.		
6	Copy of Valid ISO Certificate		
7	Copy of valid GST registration certificate including OGST Regd & GST filing Report for the month of August-2022		
8	Copy of valid PAN		
9	Annual Turnover Statement from Chartered Accountants (Annexure-II)		
10	Audited financial statements of last 3 consecutive years. [i.e – 2018-19,2019- 20 & 2020-21]		
11	The declaration form in (Annexure – III) duly signed by the bidder.		
12	Manufacturer's authorization (Annexure - IV).		
13	Details name, address, telephone no., Fax, e-mail of the manufacturer / authorized distributor / franchisee / contract person / office in Odisha (Annexure – V)		
14	Price bid as per (Annexure - VIII) with soft copy in Exel format in CD-ROM		
15	All pages are serially in order and securely tied with seal and signature of the bidder.		
16	Copy of Income Tax Return Acknowledgement for the Assessment year 2019-20, 2020-21 & 2021-22.		

Note: Absence of any of the above documents or not in the prescribed format may lead to rejection of the bid

*Y-Yes *N-No, * If not applicable write NA.

ANNUAL TURN OVER STATEMENT

(In the letterhead of the Chartered Accountant)

The Annual Turnover for the last 3 (three) financial years of M/S _____ who is a manufacturer/importer/distributor of Veterinary Drugs and Consumables are given below and certified that the statement is true and correct.

SL	Financial Year	Turnover in Rs.
1	2018-19	
2	2019-20	
3	2020-21	
Average Annual Turnover in Rs.		

**Provisional audited statement shall not be considered.*

Date:

Signature of Auditor/ Chartered Accountant

Place:

Name in Capital Letter:

Seal

Membership No:

UDIN:

N.B: This turnover statement should also be supported by copies of audited annual statement of the last threeast three financial years / Annual Report and the turnover figures mentioned above should be highlighted there.



DECLARATION FORM

I/We having My /
our / organization. Office at
.....do hereby declare that, I / We have carefully read all the
terms & conditions of tender of the....., Odisha for the
supply of Veterinary Drugs and consumables. The approved rate will remain valid for a period of one year from the
date of approval. I will abide with all the terms & conditions set forth in the tender paper Reference no. _____
Dt: _____.

I/We do hereby declare that, I/We have not been de-recognized / black listed by any State Govt. / Union
Territory / Govt. of India / Govt. organization / Govt. Health Institutions for supply of "Not of Standard Quality"
(NSQ) items / part-supply / non-supply.

I/We agree that, the Tender Inviting Authority can forfeit the Earnest Money Deposit and/or Security
Deposit and blacklist me/us/organization for a period of 5 years if, any information furnished by me/us proved to
be false at the time of inspection / verification and not complying with the Tender terms & conditions.

I / We further declare that, I / We possess valid manufacturing license / authorized distributor certificate
bearing No.....Valid up to I/We
.....do hereby declare that I /we will supply theas
per the terms, conditions & specifications of the tender document. I / we further declare that I / we have a
franchisee in Odisha.

Signature of the bidder with seal

Date

Name & Address of the Firm:

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ANNEXURE - IV

MANUFACTURER'S AUTHORISATION FORMAT

To

The Chief District Veterinary Officer, Mayurbhanj
 Deptt. of Fisheries and Animal Resources Development,
 Govt. of Odisha.

Ref: Tender call Notice No. _____

Dear Sir,

We _____ who are an established and reputed
 manufacturer of _____ (name and description of items offered; separate sheet may be attached) having
 factories at _____ (Address of Factory) do hereby authorize
 M/s _____ (Name and address of Distributor / Agent)
 to submit a bid and sign the contract with you against the above referred tender.

We also extend our full guarantee for the items quoted by M/S _____
 as per the terms and conditions laid down in your tender under reference above.

Yours faithfully,

Name of the Manufacturer

(Signature with seal)

Note: This letter of authority should be on the letter head of the manufacturer and should be signed by a person competent and having the power of attorney to bind the manufacturer. It should be included in the bid submitted by the bidder, if the bidder is not the manufacturer.



ANNEXURE-V

DETAILS OF THE BIDDER & LOCAL CONTACT PERSON

	Corporate Office	Local Branch Office / Zonal office in Odisha
Name & Full Address		
Telephone Nos., landline		
Mobile		
Fax		
E – Mail		
Date of Inception		
Manufacturing/ Authorization License Nos. & Date		
Name of the contact person and designation		
GST / OGST Regd. No.		

Signature of the bidder with date and seal

DRAFT AGREEMENT

THIS AGREEMENT IS MADE AT _____ ON THIS _____ DAY OF _____ 2022

BETWEEN

Name of the Supplier
with full address

Here in after called the "Supplier(s)" _____ " as the 1st party

AND

The Govt. of Odisha, Fisheries and Animal Husbandry Development Department,
Represented through the Chief District Veterinary Officer, Mayurbhanj / **THE CONSIGNEE**

Hereinafter called the "PURCHASER" _____ as the 2nd Party.

Relying on the documents and representation of facts connected to the issue of aforesaid parties to undertake the responsibilities of sale and purchase of following veterinary drugs(s) etc. with the terms & conditions hereinafter laid down.

And whereas the 2nd- party "Purchaser(s)" is willing to purchase

Namé of the Item(s):

Specifications: As per specifications laid down in the Tender terms & conditions

The Supplier(s) has agreed to sell the drugs/consumables(s) completed in all respects according to the Tender requirements and their / his offer Dt: _____ and the Supplier(s) has also agreed to deliver at the destination mentioned in the Tender document with the following descriptions and their cost mentioned against each.

<u>Description of goods:</u>	<u>Offered Price</u>	<u>Total</u>
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The offered price/cost of the items should be inclusive of applicable charges, if any and excluding GST

TERMS AND CONDITIONS:-

PRICE:

Only the price quoted by the Supplier(s) in his / their financial proposal will be the price for payment and no other price escalation will be allowed at any circumstances.

TERMS FOR PAYMENT :-

- A. The payment(s) shall be made by purchaser in Indian currencies. No advance payments towards cost of Drugs & Consumables will be made to the bidder. No payment will be made to the supplier, if he/she has not deposited the unconditional performance security in shape of Bank draft amounting to 3% of the purchase order value.
- B. Before release of payment the supplier has to submit the signed agreement.

GOVERNING LANGUAGE:

The contract shall be written in English language. English language version of the contract shall govern its interpretation. All correspondences and other documents pertaining to the contract which are exchanged by the parties shall be written in English.

DELIVERY OF DOCUMENT:

Four (4) copies of the Supplier invoice / bills showing purchase order number, good's description, quantity, unit price, total amount.

PACKAGING:

The supplier shall provide such packaging of the goods as is required to prevent their damage or deterioration during transit to their final destination. The packaging shall be sufficient to withstand without limitation, rough handling during transit and exposure to extreme temperature, salt and precipitation during transit and upon storage.

The packaging marking shall show the description of quantity of contents, the name of the consignee and address, the gross weight of the packages, the name of the supplier with a distinctive number of marks sufficient for purposes of identification. Each package shall contain:

- i. a packaging note quoting the name of the purchaser
- ii. the number and date of order
- iii. nomenclature of the goods
- iv. Name & address of the consignee
- v. Name & address of the supplier.

TERMS OF CONTRACT:

The contract is valid up to.....and the CDVO, Mayurbhanj will be at liberty to terminate the contract either wholly or in part, without assigning any reason. The bidder is not entitled to any compensation whatsoever in such terminations.

PENALTIES :

If the successful bidder fails to execute the agreement and / or deposit the required security within the time specified or withdraws his/her tender after acceptance due to any other reasons or he/she is unable to undertake the contract, his/her contract will be cancelled and the Earnest Money Deposit deposited by him along with his tender shall stand forfeited and he will also be liable for all damages sustained by the purchaser by reasons of such breach, such as failure to supply / delayed supply including the liability to pay any difference between the prices accepted by him and those ultimately paid for the procurement of the articles concerned. Such damages shall be assessed by the purchaser, whose decision is final & binding in this matter.

If any articles or things supplied by the successful bidder have been partially or wholly used or consumed after supply and are subsequently found to be in bad order, **unsound**, inferior in quality or description or are otherwise faulty or unfit for use then the contract price or prices of such articles on full will be recovered from the supplier, if payment had already been made to him/her or the supplier will not be entitled to any payment for that item & no further order will be given to him. For infringement of the stipulations of the contract or for other justifiable reasons, the contract may be terminated by the purchaser and the bidder shall be liable for all losses sustained by the purchaser in consequence of the termination which may be recovered from the Security Deposit made by the bidder or other money due or becomes due to him/her.

Supply of sub-standard items or non - performance of tender terms & conditions will disqualify a firm to participate in the tender for the next five years.

ARBITRATIONS:

In the event of any dispute out of the contract, such dispute should be subject to the Jurisdiction of the Civil Court, Dist. MAYURBHANJ or High Court of Odisha.

CHANGE OF TERMS AND CONDITIONS:

Any amendment to the terms & conditions and clauses of the agreement if required, must be done in writing duly signed by the two parties.

IN WITNESS WHERE OF the parties herein to have set and subscribed theirrespective hands the day and year first herein above written.

Executed by Purchaser (s) / Consignee

In presence of (Witness)

Executed by Supplier(s)

In presence of (Witness)

Form of Bid-Security Declaration

<Letter head of the bidders>

<Date>

Bid No.:

To

[Insert complete name and address of the Authority/ Employer/ Tender Inviting Authority]

We, the undersigned, declare that:

1. We understand that, according to your conditions, bids must be supported by a Bid-Security Declaration.
2. We accept that the Authority/ Tender Inviting Authority shall cancel our empanelment and / or suspend/prohibit/debar/blacklist from participating in bidding in any contract of the State for a minimum period of 180 days, if we are in breach of our obligation(s) under the bid conditions, because we:
 - (a) Have withdrawn our Bid prior to the expiry date of the bid validity specified in the Letter of BID or any extended date provided by us, or
 - (b) having been notified of the acceptance of our BID by the authority prior to the expiry date the bid validity in the Letter of Bid or any extended date provided by us,
 - i. fail or refuse to furnish the Performance Security and, Additional Performance Security, if required in accordance with the Terms of the Bid Document, or
 - ii. fail to agree to the decisions of the contract negotiation meeting or
 - iii. fail or refuse to execute the Contract.
3. We understand this Bid-Security Declaration shall expire if we are not the successful Bidder, upon the earlier of your notification of the name of the successful Bidder through award of contract or (ii) after the expiry date of the Bid validity.

Name of the Bidder"

Name of the person duly authorized to sign the Bid on behalf of the Bidder

Title of the person signing the Bid

Signature of the person named above

Date signed

day of

*In the case of the Bid submitted by joint venture specify the name of the Joint Venture as Bidder

**Person signing the Bid shall have the power of attorney given by the Bidder attached to the Bid

[Note: In case of a Joint Venture, the Bid-Security Declaration must be in the name of all members to the Joint Venture that submits the bid.]

LIST OF ESSENTIAL VETERINARY MEDICINES AND CONSUMABLES

Sl No	Drug form & Description	Specification	Name of manufacturer	Unit quantity	Packing	Unit price excluding GST
01	Tab. Fenbendazole	150 mg		10's	10 tab/strip	
02	Tab. Fenbendazole + Praziquantal	Fenbendazole 150mg & Praziquantal 50 mg		10's	10 tab/strip	
03	Bolus Fenbendazole	1.5 gm		2's	2 bolus/strip	
04	Tab. Albendazole	150 mg		10's	10 tab/strip	
05	Bolus Albendazole	600 mg		4's	4 bolus/strip	
06	Bolus Oxyclozanide	1 gm		4's	4 bolus/strip	
07	Bolus Oxyclozanide + Levamisole	Oxyclozanide 1 gm + Levamisole 500 mg		4's	4 bolus/strip	
08	Liq. Oxyclozanide + Levamisole	Oxyclozanide 3% w/v + Levamisole 1.5% w/v		1 Lit	Bottle	
09	Bolus Sulphadimidine	Sulphadimidine 5 gm		4's	4 bolus/strip	
10	Tab. Ciprofloxacin+Tinidazole	Ciprofloxacin 250mg+ Tinidazole 300 mg		10's	10 tab/Strip	
11	Tab- Trace minerals	Cu, Co, Fe, Zn, I & Se		10's	10 tab/Strip	
12	Liq. Piperazine	Piperazine hexahydrate 45% W/V		30 ml	Vial	

13	Inj. Gentamicin	Gentamicin 40 mg/ml	30 ml	Vial	
14	Inj. Oxytetracycline	Oxytetracycline 50 mg/ml	100 ml	Vial	
15	Inj. Streptopenicillin	Procaine penicillin-15laks+Penicillin G sodium-5laks + Steptomycin sulphate-2.5 gm	2.5 gm	Vial	
16	Inj. Doramectin	Doramectin 1% w/v	50 ml	Vial	
17	Inj. Ivermectin	Ivermectin 1% w/v	10 ml	Vial	
18	Inj. Fortified procaine penicillin	procaine penicillin with Peciillin G sodium	20 laks IU	Vial	
19	Inj. Meloxicam with paracetamol	Meloxicam-5 mg+ paracetamol-150 mg+ Lignocaine HCl 1%	100 ml	Vial	
20	Inj. Meloxicam	Meloxicam-5 mg	100 ml	Vial	
21	Inj. Tolfenamic acid	Tolfenamic acid-2 mg/ml	100 ml	Vial	
22	Inj. Liver extract with vitamin B complex	Liver extract with vitamin B1 (Thiamine), B2 (Riboflavin), B6 (Pyridoxine), B12 (Cyanocobalamin) etc.	30 ml	Vial	
23	Inj. Vitamin AD3 & E	Vitamin AD3 & E	10 ml	Vial	
24	Inj. Vitamin B1, B6 & B12	Vitamin B1, B6 & B12	30 ml	Vial	
25	Inj. Calcium, Vitamin D3 & B12	Calcium gluconate, Vitamin D3 & B12	45 ml	Vial	
26	Inj. Phosphorus	Sodium salt 4- dimethyl, amino-2- methylphenyl phosphoric	30 ml	Vial	



27	Inj. Calcium borogluconate	Calcium gluconate 20.75- 25% w/v, boric acid 4.2%		450 ml	Bottle	
28	Inj. Chlorpheniramine maleate	Chlorpheniramine maleate 10 mg/ml		100 ml	Vial	
29	Inj. Enrofloxacin	Enrofloxacin 10% w/v		100 ml	Vial	
30	Inj. Dexamethasone	Dexamithasone-3.3 mg/ml		10 ml	Vial	
31	Inj. Dicyclomine Hydrochloride	Dicyclomine Hydrochloride I,R 10 mg		30 ml	Vial	
32	Inj. Dextrose with Normal saline	Dextrose-5% w/v+Sodium chloride-0.9% w/v		500 ml	Bottle	
33	Inj. Lignocaine Hydrochloride	Lignocaine Hydrochloride 21.3 mg		30 ml	Vial	
34	Powder – Ayurvedic Liver Tonic	Herbal formulation		1 kg	Packet	
35	Powder-Cough	Herbal formulation		1 Kg	Packet	
36	Inj. Distilled water	Distilled water		10 ml	Ampoule	
37	Oil Turpentine	Oil Turpentine		500 ml	Bottle	
38	Liq. Antiflatulant	Liquid		100 ml	Bottle	
39	Fly repellent & antimaggot spray	Herbal formulation		100 ml	Bottle	
40	Fly repellent & antiseptic ointment	Herbal formulation		50 gm	tube	
41	Powder Tetracycline	Tetracycline Hydrochloride 50 mg/ gram		100 gm	Packet	



42	Powder Neomycin + Doxycycline	Neomycin sulphate 100mg + Doxycycline Hcl 100 mg	100 gm	Packet	
43	Glycerine	Liquid	500 gm	Bottle	
44	Povidone Iodine	Liquid	500 ml	Bottle	
45	Rectified Spirit	95.57% ethyl alcohol	500 ml	Bottle	
46	IV Infusion Set		1 Pack	Packet	
47	Inj. Normal Saline Solution	Sodium Chloride-0.9% w/v	500 ml	Bottle	
48	Mineral Mixture	Packet	1 Kg	Packet	
49	Liq. Cypermethrin	Liquid	15 ml	Bottle	

