



ZILLA PARISHAD, MAYURBHANJ

ODISHA RURAL DEVELOPMENT AND MARKETING SOCIETY, MAYURBHANJ

(Panchayati Raj & D.W. Department, Govt. Of Odisha)

E-mail : ori-dmayurbhanj@gramsat.nic.in / dsmsmayurbhanj@gmail.com

ORMAS

No. : 799 //

Date: 14/12/2022

SHORT QUOTATION CALL NOTICE

Sealed quotations are invited in the prescribed format from interested Tent Houses/ Firms for different works of Mini Pallishree Mela -2023. The event will be organized at Saheed Smruti Bhawan, Baripada from 25th – 27th January -2023. The detailed Quotation Paper along with terms & conditions can be obtained from the office of the undersigned or can be downloaded from the website www.mayurbhanj.nic.in. The Quotation paper completed in all respect must be with sealed cover and superscribed as "Quotation for Tent & Allied Works of Mini Pallishree Mela-2023" for relevant work.

The sealed quotation completed in all respect addressed to "The Deputy CEO, ORMAS, C/O- Zilla Parishad, Mayurbhanj, At-Murgabadi, Po-Bhanjpur, Dist-Mayurbhanj, PIN- 757002" should reach by Speed Post/ Registered Post /Courier/ by hand on or before **22.12.2022 at 2.00 PM** and will be opened in the same day at **4.00 PM** at the office of the undersigned in presence of the Bidders or their authorized representatives. The Quotations received after due date and time will not be considered.

The undersigned reserves the right to accept/ reject/ modify/ cancel any or entire quotation(s) at any stage without assigning any reason thereof.

CDO-cum-EO,

Zilla Parishad, Mayurbhanj

Memo No 800 Dated 14/12/22

Copy to the DIO, NIC, Mayurbhanj for information with request to hoist the Bid Document in the District Portal for wide publicity.

Copy to the DIPRO, Mayurbhanj/ Dy. Collector, Nizarat, Collectorate, Mayurbhanj/ All BDOs, Mayurbhanj for information and necessary action with request to affix the above Quotation Call Notice in their office Notice Board for wide publicity.

Copy to the PA to Collector for kind information of the Collector & District Magistrate, Mayurbhanj.

Copy to the Notice Board, Zilla Parishad, Mayurbhanj.

CDO-cum-EO,

Zilla Parishad, Mayurbhanj

ଓଡ଼ିଶା ଗ୍ରାମୀଣ ବିକାଶ ଏବଂ ବାଣିଜ୍ୟ ସମିତି (ORMAS), ମୟୂରଭଞ୍ଜ, ବାରିପଦା ।
Odisha Rural Development and Marketing Society, (ORMAS),
Mayurbhanj, Baripada

ମୟୂରଭଞ୍ଜ ଜିଲ୍ଲା କାର୍ଯ୍ୟାଳୟ, ବାରିପଦା
Mayurbhanj District Office, Baripada

୨୦୨୨-୨୩ ମସିହା ମିନି ପଲ୍ଲିଶ୍ରୀ ମେଳା ଯୋଜନା ଅନ୍ତର୍ଭୁକ୍ତ ସଟକୋଟେସନ ନୋଟିସ
Short Quotation Call Notice under Mini Pallishree Mela – 2022 - 23

QUOTATION CALL NOTICE

Tent & Allied works

For

**Mini Exhibition 2023
on occasion of FIH Hockey World Cup 2023**

To be organized by

ORMAS, Mayurbhanj

Orissa Rural Development & Marketing Society,
Mayurbhanj

(A district unit of ORMAS)

Zilla Parishad, Baripada, Mayurbhanj, Odisha

QUOTATION CALL FOR TENTAGE & ALLIED WORKS OF MINI EXHIBITION - 2023
TO BE ORGANISED FROM 25th - 27th January - 2023

E.M.D (Refundable) : Rs. 2,000 /- (Rupees two thousand only) in shape of Demand Draft / Pay order in favor of **Chief Executive, DSMS, Mayurbhanj** payable at Baripada.

LAST DATE & TIME FOR RECEIPT OF TENDERS : 22.12.2022 latest by 2 pm

DATE & TIME OF OPENING OF TENDERS : 22.12.2022 at 4.00 PM at ZILLA PARISHAD, Mayurbhanj



TERMS AND CONDITIONS OF QUOTATION FOR TENT & ALLIED WORKS FOR MINI EXHIBITION -2023

Period – 25th -27th January 2023, Mayurbhanj

- Sealed tenders are invited from the reputed firms, decorators and tent houses having the work experience of Exhibitions or similar nature of works.
- The tenderer should have registered his firm under Commercial Tax (GST), Service Tax and having PAN No. in the name of the organization.
- The work will be assigned to a firm for Mini Exhibition – 2023 only. So, the rate quoted should be inclusive of all taxes offered by the tent houses / firms and should be valid for the given period. Firm will be selected on the basis of total cost quoted for all items.
- The duration of the exhibition will be for 3 days as per the details given below. In case of there is any extension of Exhibition period, no extra payment will be entertained for the additional days. All the desired works should be completed at least one day before the scheduled inauguration date and time of the Exhibition and should hand over all the works as per the specification, to the in-charge of exhibition.
- The bidder should have in the business of providing Tent or Event Management Services to the Central / State Government / Corporate Bodies /National Organizations for at least 1 or 2 years from the date of opening of the proposal.

Details of MINI EXHIBITION

The Mini Exhibition to be organized at Saheed Smruti Bhawan, Baripada, Mayurbhanj as per the details enlisted below, is purely tentative. Any place or period as proposed below may change / vary in course of action. The details of programme listed below may be cancelled without assigning any reason thereof and no consideration will be entertained for the same.

Sl. No	Name of the District	Place of Exhibition	Occasion	Tentative Date of the Exhibition	No. of days of Exhibition	Nature of work
1	Mayurbhanj	Saheed Smruti Bhawan, Baripada, MBJ	Mini Exhibition	25 th – 27 th January 2023	3	Stalls- (30 – 40), Gate-1, Ground Electrification and Erection of temporary toilets etc.

- On completion of the exhibition, the contractor shall have to take away all the materials within 2 days & vacate the site with the same condition while occupying the ground.
- The contractor should be prepared to provide additional materials in case of requirement at the market price for the items not mentioned in the tender.
- The tenderer will be responsible for upkeep and maintenance of the entire work done by him till the closing of the exhibition. The undersign will not be responsible for any breakage, damage, fire, theft etc. of his materials and he has to take suitable steps for insurance of his goods used in the exhibition for the above purpose.
- No part of the contract will be sub-let without the prior written permission of the authority.
- It shall be the responsibility of the successful tenderers / contractors to obtain requisite permission for electricity connection / fire services for the exhibition period from statutory bodies. **The tenderers have to supply the fire protection equipment like extinguisher as per the requirement from the Fire Officer of the concerned area and adhere to the fire safety norms.**
- Firm / Agency will responsible for cleaning and sweeping of entire Exhibition Ground.
- In regard to electrical fittings etc. the contractor shall have to engage qualified licensed electrician / contractor entitled to erect, handle and maintain high tension supply line and its up keep and maintenance.
- The tenderers are required to deposit an earnest money of Rs. 2,000 /- (Rupees two thousand) only in shape of demand draft / pay order in favour of **Chief Executive, DSMS, Mayurbhanj** payable at Baripada. The E.M.D amount of the successful tenderer will be kept with till the completion of the exhibition. In case of any unsatisfactory work, delay in execution of work etc. the E.M.D amount will be forfeited as per the decision of the authority. Tender papers without E.M.D shall be rejected.

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CONCEPT OF THE MINI EXHIBITION - 2023

The Mini Exhibition -2023 will be designed to commemorate FIH Hockey World Cup – 2023 by featuring ODISHA,s best kept secret culture and traditions with an indigenous and contextual setting for folk artisans and entrepreneurs to display, demonstrate and market their skills and products in an environment akin to their own habitat. The entire layout, design and landscaping will be vernacular in approach. It will be a congregation of stalls grouped as per their classification harmoniously. The whole set up would create awareness on rural ethnic products among the masses.

The overall objective of the Exhibition Mela is to popularize the ethnic and other rural products of different Districts and create opportunities for the artisans / producers to build up long term marketing tie-up with prospective buyers.

Erection of Stall:

Stalls will be erected in Mini Exhibition 2023 as per the requirement. The tenderer will quote their lowest possible price. The details of specifications are given below:-

Sl. No.	Particulars	Stall Specification
1	Structure	Bamboo & cloth structure, Size of each stall – 10' X 10' with tarpaulin water proof roofing.
2	Flooring	Full Floor coir/carpet Matting
3	Ceiling & Wall	Three sides including partition walls of stall will be covered with new white cloth. Backside outer wall will be covered with tarpaulin and G.I. Sheets. The GI Sheets shall be fixed horizontally supported with wooden bellies. (The GI Sheets will be covered in the Back side of the Stall upto 5' from the Ground.)
4	Racks	Three tire wooden/ steel racks. The shelf of the racks will be of size 1'.6" X 10' with the first layer fixed at a height of 2'6" & covered with white cloth. The space below racks will be used for storage of goods.
5	Facia	A running cloth facie of 2' from projection and 3' height will be put in upper front side of the stall preferably in tribal painting / patta chitra painting.
6	Furniture	Front counter table in wooden batten and planks / steel table size 8' x 2.6'X 3' height and wrapped with new white cotton cloth. Plastic moulded Chair – 2 nos. in each stall.
7	Electric Fittings	Sufficient light should be provided round the clock during entire exhibition.
8	Numbering of Stall	All stalls should be numbered.
9	Closures	Front cloth drops / screens. Daily putting up and off of the same is the responsibility of the quotatiner.

General Specification: The lay out should be prepared in a compact manner from security point of view. In case of requirement of any wall with tin fencing & facia work no extra charge will be entertained. The tenderer will have to cover the entire front portion i. e the entry and exit point of the gate with side wall screens or in cloth & batten frame walls with painting / Applique decoration to cover the tin walls.

Generators: Sound less Generator sets with required fuel shall be provided by the tenderer for the entire exhibition period. The tenderer should always be prepared for uninterrupted power supply for the exhibition. The generator circuit should be connected with two tube lights of each stall, stage, few ground lights, control room and public announcement system.

Gate: Entire gate in Bamboo structure / wooden batten frame and front with flex, flower and sufficient light in the gate. 15' X 10' gate with sufficient light and live flower decoration.

Ground Electrification: Supply of uninterrupted electricity in the ground and exhibition premises.

Hoarding: 5 Hoardings with bamboo structure may be placed at prominent places of Baripada Town.

Security: 2 security personnel shall be deployed in the exhibition ground from 6.00 P.M. to 9.00 A.M.

Temporary Toilet For Visitors: two numbers of (1 for male & 1 for female) temporary urinals & toilets should be installed with all sanitary fittings in the Exhibition ground along with water facilities & wash basin for the participant and visitors.

Name & Address of the firm

Signature with seal

DECLARATION

I / We hereby declare that all the statement(s) made in this application are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information being found false or incorrect or any other figure inflated or misleading at any stage or I am / we are not satisfying the eligibility criteria prescribed in the relative advertisement of my tender is liable to be cancelled. I am / we are willing to abide by the terms and conditions laid by ORMAS/ZP, Mayurbhanj. In case of any lapse on my / our part which may affect the performance of the job or the quality of the work is found substandard or the service or response is found poor, proportionate value may be deducted from my bills as deemed to be proper by the competent authority.

Place:

Date:

Signature of the tenderer with seal

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QUOTATION FOR TENTAGE & ALLIED WORKS OF MINI EXHIBITION 2023
(Last date for submission of tender form on or before 22 December 2022, 2.00 PM)

To _____

Sl. No	Item Particulars	Unit	Rate per unit in Rs.	Qty	Total Amount (In Rs.)
1	Erection of Stall	1		30	
2	Erection of Gate	1		1	
3	Electrification of Exhibition Premises along with Generator (with fuel)	1		1	
4	Toilets	1		2	
5	Security	1		6 (2 Persons per day for 3 days)	
6	Hoarding	1		5	
	TOTAL				

Total Amount (In words.....)

Signature of the tenderer

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