

OFFICE OF THE PANCHAYAT SAMITI: JASHIPUR

At/P.O.-Jashipur, Dist-Mayurbhanj, Odisha-757091
Tel/Fax-06797-232435, E-Mail-ori-jashipur@nic.in

No. 4484 //Dt. 21.12.2022

(QUOTATION CALL NOTICE)

Sealed quotations are invited from interested reputed Travel Agencies/ Tour Operators or Private Individuals for hiring of vehicles on monthly basis for the Office of the Panchayat Samiti, Jashipur, Mayurbhanj. The detail quotation documents may be downloaded from the District website i.e. <http://mayurbhanj.nic.in>. The quotation documents must be submitted to the "Block Development Officer, Jashipur, Mayurbhanj" through **Registered Post/ Speed Post/Courier** only. The bidder should subscribe "QUOTATION FOR HIRING OF VEHICLE FOR O/o THE PANCHAYAT SAMITI, JASHIPUR" on top of the envelope.

Last date of submission of quotation : 09.01.2023 till 03:00 PM

Date of opening of quotation: 10.01.2023 at 11:00 AM at O/o the
Panchayat Samiti, Jashipur

The authority reserves the rights to cancel the quotation at any point of time without assigning any reason thereof.

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No. _____ //Dt. _____

(QUOTATION CALL NOTICE)

Sealed quotations are invited from interested reputed Travel Agencies / Tour Operators or Private Individuals for providing one no. of A.C. Diesel driven vehicle having sitting capacity not more than ten including driver, which shall conform to the terms and conditions (Annexure-II) for Office use of Block Development Officer, Jashipur, Mayurbhanj on monthly hire basis: -

1. The vehicle must be in road worthy condition, shall not be more than 03 years old from the date of initial registration and must have valid registration certificate, Insurance Certificate, valid contract carriage permit, proof of up-to-date tax payment etc. which are mandatory for plying vehicle.
2. The driver of the vehicle must have a valid driving licence for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.
3. The driver should be well behaved, gentle and obedient in nature.
4. A sum of Rs.5,000/- (Rupees Five thousand) only shall be deposited by the intending quotationer in shape of Account Payee Bank Draft drawn in favour of the "**Block Development Officer, Jashipur, Mayurbhanj**" payable at Jashipur and submitted along with the Quotation as security deposit. After completion of quotation process the amount will be refunded to unsuccessful quotationer.
5. The monthly rate of hire charge be quoted separately in the general bid information (excluding fuel and lubricant cost).
6. The vehicle must achieve a fuel efficiency of 10 (Ten) KMs per litre or more.
7. The details of the make and year of manufacture of the vehicle, registration number, mileage (KMs covered per Litre) and name of the driver with driving licence number and proof of validity should be specifically provided in the general bid information to be furnished with the quotation / tender (Annexure-III).
8. The quotation completed in all respect should reach the undersigned on or before 09.01.2023 by 03.00 P.M. through Speed/ Regd. Post/ Courier only and shall be opened on 10.01.2023 at 11.00 A.M. in presence of the Committee Members and quotationer or their authorized representatives. The application received beyond the stipulated date and time will not be entertained

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9. The application form of quotation containing general quotation information and terms & condition for hiring of vehicles etc. will be available in the district website <http://mayurbhanj.nic.in> from 21.12.2022 to 09.01.2023. Along with the downloaded application form, the applicant shall furnish a Demand Draft for an amount of Rs.100/- (Rupees one hundred) only towards the cost of application (non-refundable).
10. The authority reserves the right to reject all or any of the quotations without assigning any reason thereof.


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TERMS AND CONDITIONS FOR HIRING OF VEHICLES

The following terms and conditions must be fulfilled by the successful quotationer for providing vehicle on hire on monthly rent basis.

1. The hired vehicles, during period of contract, shall have all necessary valid MV documents such as Valid Registration Certificate, Insurance Certificate, Fitness Certificate, Valid Contract Carriage Permit, proof of up-to-date tax payment etc. and D.L. of the Driver available all the time. The Department/Office hiring the vehicle shall not be responsible for any damage/loss caused to hired vehicles or loss of life/injury made to any person or damage to any property on account of use of hired vehicle in any manner whatsoever. The hirer (**vehicle owner**) shall be responsible for all such litigation.
2. The hire charges to be paid for monthly basis is final but does not include cost of diesel, which is to be paid separately basis on actual consumption and lubricants as per existing Government norms. All the expenditure of the vehicle towards repair, replacement of spare parts, lubricating oil of Engine, Gear Box and differential Coolant, tyres and tubes, battery etc. will be borne by the bidder (vehicle owner).
3. It shall be the responsibility of the bidder to provide a good driver and the salary of the driver shall be borne by the owner.
4. In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/bidder.
5. In case of the vehicle do not report regularly, the authority will be liberty to reject the agreement and may engage vehicle from other source.
6. The vehicle shall report for duty for minimum of 25 days in a month.
7. In case of emergency, the driver will have to report for duty as per the requirement of hirer. No excess payment shall be demanded.
8. Monthly hire charges and reimbursements towards cost of diesel (as per actual) and lubricants (as per Govt. norms) of selected bidder will be paid every succeeding month as per possible within fifteen days of the submission of bills by the service provider and no advance payment will be made.
9. The vehicle shall not be more than 03 years old from the initial registration and also in good running condition during the period of contract.
10. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.
11. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.
12. If the bidder violates any of the terms of contract, Government shall forfeit the entire amount of security deposit.


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GENERAL INFORMATION FOR HIRING VEHICLES

1. Registration No. of vehicle :
2. Type of vehicle (AC/ Non-AC) :
3. Year of manufacture :
4. Model :
5. Date of registration :
6. Name and complete address of the Owner of the vehicle :
7. Fitness Certificate validity :
8. Permit Validity :
9. Insurance Validity :
10. Name/ Address of the driver :
11. DL No. & validity of DL of the driver:
12. Proposed hire charge of the vehicle :
Per month excluding fuel cost
13. Rate of fuel consumption/ mileage :
Per litre
14. Contact No. of the service provider :
(Tenderer/ Quotationer)

Certified that the information submitted above is true to the best of my knowledge and belief.

SEAL AND SIGNATURE OF
THE QUOTATIONER/ TENDERER
ADDRESS:


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