

# OFFICE OF THE PANCHAYAT SAMITI, KHUNTA

Quotation Call Notice No. 485 // Date 09.03.23 //

## QUOTATION CALL FOR HIRING OF PRIVATE VEHICLE

Sealed Quotation/tenders are invited from interested reputed Travel agencies /Tour operators or private individual for providing 01 (one) no. of AC Diesel driven vehicle(Bolero) including driver which shall confirm to the Terms and conditions (Annexure-I) for official use in the office of the Panchayat Samiti, Khunta Mayurbhanj monthly rent basic. Exclusive for implementation of **Rural Housing in khunta Block**.

1.The vehicle must be in Road worthy condition, shall not be more than 3 years old from the date of initial registration and must have valid Registration Certificate, Insurance Certificate and Fitness Certificate, valid Contract Carriage Permit, Proof of up to date tax Payment etc. which are mandatory for playing of vehicle.

2.The Driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.

3.The Driver should be well behaved, gentle and obedient in nature. He must reside within 3km radius from the Khunta Block Office and must be able to attend even beyond office hours whenever called for.

4.A sum of Rs. 5000/( Rupees Five Thousand) Only - shall be deposited by the intending bidders in shape of Account Payee /Bank Draft draw in favour of Block Development Officer, Khunta, Mayurbhanj and submitted along with the tender as security deposit. After completion of the tender process, the amount will be refunded to the unsuccessful bidders.

5.The monthly rate of hire charge is maximum Rs.31000/- (Rupees Thirty-One Thousand)only per month excluding service tax and fuel and lubricants . The Fuel and lubricants will be reimbursed separately over and above the hire charges .

6.The vehicle must achieve a fuel efficiency of 10 kms. Per liter.

7.The details of the make and year of manufacture of the vehicle, Registration no, Mileage (Kms covered per liter) and name of the Driver with Driving License No. and period of validity should be specifically provide in the general bid information to be furnished with the quotation tender (Annexure-II).

8.The Quotation Completed in all respect should be deposited in the Block Development Officer Khunta , Mayurbhanj in Cash section or before Dated 20/03/2023 by 1PM and shall be opened on this same i.e. on Dated 21/03/2023 at 3pm in the office chamber of Block Development Khunta, Mayurbhanj in the presence of the bidders of their authorized representatives.

9.The application form of quotation/tender containing General Bid Information & Terms and conditions for Hiring Vehicle etc. has been published in Office Notice Board and also be collected forms Cash section Khunta Block. The application shall furnished a demand draft for an amount of Rs. 100/- ( Rupees One Hundred) only draw in favour of Block Development Officer Khunta, Mayurbhanj towards the cost of application along with the application form.

10.The undersigned reserves the right to reject/accept any or all tenders without assigning any reason thereof.

Block Development Officer  
Khunta

Memo No. 485 Date. 09.03.23

Copy of the Office Notice Board/NIC Mayurbhanj for web hosting/Sub-Collector, Kaptipada, Udala for display in Office Notice Board/Tahasil Office Khunta/ICDS, Khunta request to Display Office Notice Board for wide publication.

Block Development Officer  
Khunta

**Annexure-I**

**TERM & CONDITIONS FOR HIRING OF VEHICLES**

**The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis.**

1. The hired vehicles, during the period of contract, shall have all necessary valid MV documents such as:-valid Registration Certificate, insurance Certificate Fitness Certificate, valid contract carriage permit, proof of up to date tax payment etc. And D.L. of the driver available all the times. The Department /Office hiring the vehicles shall not be responsible for any damage/loss caused to hired vehicle of loss of life/ injury made to any person or damage to any property on account of hired vehicle in any manner whatsoever. The hirer shall not be responsible for all such litigation.
2. The hire charges to be paid for monthly basis is final but does not include cost of diesel and lubricants. All the expenditure of the vehicle towards repair, replacement of spare parts, lubricating oil of Engine, Gear Box & differential Coolant, Tyres & Tubes, Battery etc. Will be borne by the bidder.
3. It shall be the responsibility of the bidder to provide a good driver and the salary of the driver shall be borne by the owner. Repair and maintenance and other operating cost including taxes (Except service tax on hire charges) would be borne by service provider/owner.
4. In case of breakdown for reasons whatsoever the replacement of vehicle of the same or better model shall be provided by the owner of the vehicle/bidder.
5. In case of the vehicle do not report regularly, the authority will be at liberty to reject the agreement and may engage vehicle from other source.
6. The vehicle shall report for duty for minimum of 30 days in a month.
7. In case of emergency the driver will have to report for duty as per the requirement of hirer and no extra payment shall be demanded.
8. The vehicle shall not be more than 3 years old from the initial registration and should be in good running condition during the period of contract.
9. If the service is found to be unsatisfactory, the hirer shall give one month notice and terminate the agreement.
10. In case of the service provider intends to withdraw the services of his vehicle and terminate the agreement, the bidder should grant one month notice before such withdrawal of service and termination of agreement.
11. If the bidder violates any of the terms of contract. Government shall forfeit the entire amount of security deposit.

  
**Block Development Officer**  
**Khunta**