



## DISTRICT OFFICE, MAYURBHANJ BARIPADA

ST & SC DEVELOPMENT SECTION

Email- [dwomayurbhanj@rediffmail.com](mailto:dwomayurbhanj@rediffmail.com), [dwombj.od@nic.in](mailto:dwombj.od@nic.in)

Phone- 06792-260763

### SHORT TENDER CALL NOTICE NO. 1518 / date 12/04/23

Sealed tenders in the prescribed format are invited from the Registered Firms/ Authorized Distributors/ Dealers/ Printing Press having valid GST Certificate & IT clearance for Printing & supply of 1461 nos. of Posters of Hon'ble Chief Minister and Late Biju Pattnaik with valuable quotes for display in Schools & Hostel under ST & SC Development Department of Mayurbhanj District as per the specification given bellow.

| Sl. No | Item  | Specification  | Quantity  |
|--------|---|--|-----------|
| 1      | Printing of Hon'ble CM's poster (I) along with wooden frame.  | 2 ft x 2 ft Inkjet/Photo Print with Matte Lamination | 487 nos.  |
| 2      | Printing of Hon'ble CM's poster (II) along with wooden frame. | 2 ft x 2 ft Inkjet/Photo Print with Matte Lamination | 487 nos.  |
| 3      | Printing of Late Biju Pattnaik's Poster                       | 2 ft x 2 ft Inkjet/Photo Print with Matte Lamination | 487 nos.  |
| Total  |   |  | 1461 nos. |

**NB:** All the Posters must be framed with wooden frame of 1 inch with board and clamp at backside for hanging.

The quoted price should be inclusive of all taxes and transportation cost. The delivery of the instrument as well as installation should be made at DWO Office Mayurbhanj. E.M.D of Rs. 30,000/- (Thirty thousand) only has to be deposited by the Tenderer in shape of account payee Bank Draft drawn in favour of District Welfare Officer, Mayurbhanj, payable at S.B.I. Main Branch, Mayurbhanj.

Last date and time of receipt of tender paper

25-04-2023 at 5 P.M

Date and time of opening of tender paper -

26-04-2023 at 11 A.M

  
Collector & District Magistrate, Mayurbhanj

## TERMS AND CONDITIONS

1. The receipt of sealed tender paper shall be during the office hours through Registered Post / Speed Post only.
2. The date of opening of the sealed tender is on 26-04-2023 at 11 <sup>✓</sup> AM/PM in the Office of the Office chamber of ADM, Mbj in presence of the tenderers or their authorized representatives and members of the Tender Committee.
3. The authority will not be responsible for the postal delay if any in submission of Tender paper.
4. The prices quoted should be inclusive of all taxes. No GST or any Tax or Transportation cost shall be borne by the D.W.O., Mayurbhanj.
5. The tenderer should submit the tender papers with valid GST Registration Certificate, Pan Card. income tax clearance certificate along with the Registration certificate.
6. The tender paper in sealed cover must be accompanied by earnest money deposit (EMD) of Rs. 30,000/- only in shape of D.D. drawn in favour of District Welfare Officer, Mayurbhanj, payable at S.B.I. Main Branch, Mayurbhanj which will be refunded to the unsuccessful tenderers after finalization of tender and to the successful tenderer(s) after full supply of the posters within 6 months from the date of supply.
7. The bidder shall deposit **Non-refundable paper cost of Rs.2,000/- (Rupees Two Thousand) only** in shape of Demand Draft in favour of the District Welfare Officer, Mayurbhanj, payable at Baripada, along with the tender papers.  
*Exemption claimed, if any, shall be accompanied with recent Govt. Order/Circular.*
8. The tenderer should produce the samples as per prototypes enclosed, before the purchase committee for verification at the time of opening of sealed tender paper.  
*No Tenderer shall be entertained without sample of articles.*
9. The materials should be supplied within 15 days from the date of placement of order in full & in good condition strictly as per prototypes enclosed. Failing which, the materials supplied will be rejected.
10. If any of the suppliers fails to supply the materials within the stipulated period, the order will stand automatically cancelled and EMD so deposited by the firm will be forfeited. The incomplete quotations received shall be summarily rejected
11. Supply of materials other than the sample approved will warrant rejection of the materials supplied and the amount so deposited in shape of EMD will be forfeited.
12. The authority reserves the right to reject any or all tenders/ supply order without assigning any reason thereof.
13. Supply order will be placed according to availability of funds.
14. Payment will be made after full supply of materials and verification of materials with reference to the sample approved by the committee.
15. Two percent of TDS under GST will be deducted as per rule prescribed by the Finance Deptt., Odisha.

Sd/-

**Collector & District Magistrate,  
Mayurbhanj**

### PROFORMA OF TENDER FOR PRINTING & SUPPLY OF POSTERS

| Details of material specifications & dimension of each | Unit Price per poster including all taxes, transportation cost |
|--|--|
|  |  |

Signature of the Quotationer

Memo No. 1519 /2023

Dated: 12.04.2023

Copy along with copy of details of above Short Tender Call Notice including the attachments are submitted to the DIO, NIC, Mayurbhanj for favour of information. He is requested to upload the above notice and other details as enclosed in the district website (<https://www.mayurbhanj.nic.in/>) for wide circulation and information of all.

Copy to the notice board of DWO Office, Mayurbhanj.

  
Collector & District Magistrate,  
Mayurbhanj

Memo No. 1520 /2023

Date 12.04.2023

Copy submitted to the Project Administrator, ITDA, Baripada/ Kaptipada/Karanjia/Rairangpur /all Block Development Officers, in this District/ Executive Officer Municipality, Mayurbhanj /all Sub- Collectors, Mayurbhanj/ All Tahasildars of this District for information. They are requested to kindly display the same in their Office Notice Board for wide publicity.

  
Collector & District Magistrate,  
Mayurbhanj