



**PANDIT RAGHUNATH MURMU  
MEDICAL COLLEGE & HOSPITAL,  
BARIPADA, MAYURBHANJ**

**Tender Reference No. 1596 PRM MCH,/2023-24 Dt. 24.04.2023**

**TENDER DOCUMENT  
FOR  
SUPPLY OF  
Printing & Supply of Different Formats & Register**

**Address for correspondence – Office of the  
Superintendent PRM MCH  
At/Po- Baripada, Dist- Mayurbhanj, Odisha  
Pin- 757001**

  
**Superintendent  
PRM MCH, Baripada**

## NOTICE INVITING PROPOSAL

Sealed tenders are invited from interested agencies having adequate experience in taking up the "**Printing & Supply of different formats & register**". Interested Bidders can obtain the tender document containing detailed terms and conditions, scope and eligibility criteria by downloading the same from the district website [www.mayurbhanj.nic.in](http://www.mayurbhanj.nic.in). The cost of the tender document Rs. 2,000/ - shall be submitted along with the proposal (Technical) in the form of Demand Draft in favor of SUPERINTENDENT, PRM MCH, Baripada payable at Baripada.

The proposals (both technical and financial) by eligible Bidders shall reach the Office of the under signed within due date and time (**i.e.15.05.2023 till 1 PM**) in the prescribed format and manner. Proposals received after due date and time shall be rejected. There is no system of receipt of proposal through drop box or by hand. Proposals shall be received only through registered post/ speed post or courier service.

### **Key Information:**

Sl. No.	Particulars	Information
1	Start Date of availability of Tender document in the official website of Mayurbhanj district	<b>25.04.2023</b>
2	Pre bid discussion	<b>02.05.2023 at 10.30 AM</b> At- Committee Hall, PRM MCH, Baripada.
3	Closing Date of availability of Tender document in the official website & Last date and time for receipt of proposal	<b>15.05.2023 ( till 1 P.M)</b>
4	Cost of Tender Document ( Nonrefundable)	Rs. 2,000.00
5	Opening of Tender	<b>16.05.2023 at 10.30 AM</b>
6	EMD in form of demand draft In favor of <b>SUPERINTENDENT, PRM MCH, Baripada payable at Baripada</b>	Rs.20,000.00
7	Address for submission of tender	<b>SUPERINTENDENT,PRM MCH, Baripada, Mayurbhanj Pin No:757001</b>
8	Address for opening of tender	Committee Hall, PRM MCH, Baripada

**Note:** In case the closing date / last date for receipt of proposal happens to be a holiday for any reason, the activity will be held on the immediate next working day at the same time & place.

The Authority reserves the right to reject any or all Tenders without assigning any reason thereof.

  
**SUPERINTENDENT,  
PRM MCH, Baripada**

## TENDER DOCUMENT FOR PRINTING OF MATERIALS

1. Sealed tenders are invited from interested agencies having adequate experience in printing & supply of different type of printing assignments.
2. Interested bidders may obtain details terms and conditions from "tenders" link of Mayurbhanj website [www.mayurbhanj.nic.in](http://www.mayurbhanj.nic.in) for taking up this assignment. The sealed tender will be received through Registered Post / Speed Post/courier only on or before dt. **15.05.2023 till 1 PM**. The bids received through hand /Telex / Telegrams / Fax / Email shall not be acceptable. The bids will not be accepted after last date and time specified in the tender document. It will be opened on Dt. **16.05.2023 at 10.30 A.M** in the Committee Hall of PRM MCH, Baripada.
3. The bidders shall ensure that each page of the tender document is to be signed with authorized signatory and organization seal.
4. The tender will be in two parts i.e. **Technical bid. (Cover-A)** and **price bid (Cover-B)**. The bidders should give their technical and financial proposal separately in two envelopes and should be put into another cover super scribed as "**Tender for supply of different printing materials in reference to advt. no- \_\_\_\_\_**".
5. The technical bid and price bid should be sealed in separate envelope otherwise bid will be rejected. The bid will be rejected for any shortfall of required documents as per terms and conditions. There is no further add-on of documents are allowed in the future. The tenders should be addressed to :  
**Superintendent PRM MCH, Baripada**  
**At/Po- Baripada**  
**Dist- Mayurbhanj, 757001**
6. Bidders who qualify in the technical bid will only be eligible for financial evaluation.
7. Quantities may be increased / decreased by the tender inviting authority as per the requirement.
8. The quoted price shall remain valid for a period of 1 year from the date of approval.
9. The items should be supplied and installed maximum within 07 days from the date of purchase order / award of work. The Superintendent, PRM MCH, Baripada reserves the right to cancel the order in the case of delay in delivery of all the items.

10. It would be the responsibility of the Bidder's representative (only one person per bidder) to be present at the venue of opening of Bids. In case of absence of any bidder then bid document will be opened by the committee members.
11. The items delivered should be as per the specification mentioned with clear visibility of contents. If found defective, the same has to be replaced immediately within seven days & total cost will be borne by the concerned awarded party.
- 12. Successful L1 bidder could also be provided with other printing items not mentioned in the below mentioned table with similar specifications and approved rate within contract period.**



Superintendent  
PRM MCH, Baripada

## SPECIFICATIONS

Sl. No	Name of the Item	Specification
01	Leaflet	Size – 26 CM X 21 CM, Process – Multi Colour (four colour)& Paper – 70 GSM Art Paper; Print- Single Side
02	Change of Flex banner for Hoarding	Size- 16'x 8' (with fitting in 30 nos. block institute inside Mayurbhanj district)
03	Wall Painting	Size – 8' x 4', Process – Multi colour, plastic emulation paint.
04	Painting of natural art	Size – per sq. ft., Process – Multi colour(four colour), Real Art Painting with enamel color.
05	Health Institute Branding	Size – 5'-0" X 3'-6", Sun board Vinyl Pasting, Thickness – 3 mm Eco Solvent Printing.
06	Signage Board	Size- 0'- 5"X 1'- 6", Sun board Vinyl Pasting, Thickness – 3 mm Eco Solvent Printing.
07	Office register	Unit :Register; Size : (Closing Size : 29 cmx17 cm) Inner Pages: 100sheet; Inner paper: 70 GSM conquest Paper ; Both side <b>black</b> offset printing; Board Binding: 28 no.gray board, side cloth pasting, side Stitch with cover pasting label.(one format for single unit)
08	Institution Branding	Size- 3'-0"X 2'-0", Board: Sun board, Thickness – 3 mm;Print: Eco Solvent print with Pasting.
09	Display Board	Size – 3'X 2', Iron gauze bar 20 Gauze 1", Printing of message on flex & pasting print quality front lit them.
10	Reporting Format A4 size 2side	Unit: single sheet; Paper Size : A4; No. of sheets : 1; Printing Type : Both side Black color Paper Quality : 70 GSM White paper
11	Reporting Format A4 size 2 side pad	Unit: Booklet; Paper Size : A4; No. of sheets : 100; Printing Type : Both side Black color Paper Quality : 70 GSM White paper, Binding : Top side
12	Reporting Format A4 size 1 side	Unit: single sheet; Paper Size: A4; No. of sheets: 1; Printing Type : single side Black color; Paper Quality : 70 GSM White paper.
13	Reporting Format A4 size 1 side pad binding	Unit: Booklet; Paper Size: A4; No. of sheets: 100; Printing Type: single side Black color Paper Quality: 70 GSM White paper, Binding: top binding.

14	<b>Reporting Format legal size</b>	Unit: Booklet; Paper Size : Legal; No. of sheets : 1; Printing Type : Both side Black color Paper Quality : 70 GSM White paper
15	<b>Reporting Format A3 size both side</b>	Unit: Booklet; Paper Size :A3; No. of sheets : 1; Printing Type : Both side Black color Paper Quality : 70 GSM White paper
16	<b>RKS Slip</b>	<b>Unit: Booklet;</b> Paper Size : 1/10; No. of sheets : 100 (single side printing); Printing Type : <b>Single side, Black</b> Paper Quality : 70 GSM White Maplitho paper; Top pad binding
17	<b>User fee collection Receipt book</b>	<b>Unit: Booklet;</b> Paper Size : 1/12 ; No. of sheets : 100 ( single copy ); Printing Type : <b>Single side, Receipt binding with par-potting; Black</b> Paper Quality : 60 GSM color Maplitho paper; with unique numbering
18	<b>Flex Banner Printing</b>	240 GSM Flex Banner with 3 Pass Printing Quality
19	<b>Vinyl Printing</b>	Solvent Vinyl Printing (per sq. ft. wise )
20	<b>Vinyl Printing</b>	Eco Solvent Vinyl Printing (per sq. ft. wise)
21	<b>Branding Material Acrylic Signage Display (Sandwich Model)</b>	Base Sheet : Imported Acrylic Sheet Size (3x2)Ft & 4mm thickness Topping Sheet : Imported Acrylic Sheet Size (3x2)Ft & 3mm thickness Fitting Type : Wall Mount by stainless steel stud (all 4 corners) Printing :Multicolour Eco-solvent Vinyl Printing Lamination : Gloss type Lamination Pasting: Flash cut and should be orderly pressing without air bubble inside.
22	<b>Standee</b>	Width: 3 feet with aluminum base. Height: flexible aluminum rod extendable minimum of 6 feet height. Flex: 3 feet x 6 feet (two set)
23	<b>Indent Slip (Triplicate)</b>	Unit: single sheet; Paper Size: A4; No. of sheets: 200; Printing Type : single side Black color; Paper Quality : 60 GSM White paper. Top par patting
24	<b>Admission Register</b>	Unit : <b>Register</b> ; Size : (Closing Size : 41 cmx30 cm) Inner Pages: 100sheet; Inner paper: 70 GSM conquest Paper ; <b>Both side black</b> offset printing; Board Binding: 28 no. gray board, side cloth pasting, side Stitch with cover pasting label. ( one format for single unit)
25	<b>OPD register</b>	Unit : <b>Register</b> ; Size : (Closing Size : 42 cmx34 cm) Inner Pages: 500sheet; Inner paper: 70 GSM conquest Paper ; <b>Both side black</b> offset printing; Board Binding: 28 no. gray board, side cloth pasting, side Stitch with cover pasting label. ( one format for single unit)
26	<b>OPD register</b>	Unit : <b>Register</b> ; Size : (Closing Size : 42 cmx34 cm) Inner Pages: 250 sheet; Inner paper: 70 GSM conquest Paper ; <b>Both side black</b> offset printing; Board Binding: 28 no. gray board, side cloth pasting, side Stitch with cover pasting label. ( one format for single unit)

27	<b>Death Register</b>	Unit : <b>Register</b> ; Size : (Closing Size : 41 cmx30 cm) Inner Pages: 100sheet; Inner paper: 70 GSM conquest Paper ; Both side <b>black</b> offset printing; Board Binding: 28 no. gray board, side cloth pasting, side Stitch with cover pasting label. ( one format for single unit)
28	<b>Police information Register</b>	Unit : <b>Register</b> ; Size : (Closing Size : 41 cmx30 cm) Inner Pages: 100sheet; Inner paper: 70 GSM conquest Paper ; Both side <b>black</b> offset printing; Board Binding: 28 no. gray board, side cloth pasting, side Stitch with cover pasting label. ( one format for single unit)
29	<b>Labor room register</b>	Unit : <b>Register</b> ; Size : (Closing Size : 41 cmx30 cm) Inner Pages: 100sheet; Inner paper: 70 GSM conquest Paper ; Both side <b>black</b> offset printing; Board Binding: 28 no. gray board, side cloth pasting, side Stitch with cover pasting label. ( one format for single unit)
30	<b>Pathology call Register</b>	Unit : <b>Register</b> ; Size : (Closing Size : 41 cmx30 cm) Inner Pages: 100sheet; Inner paper: 70 GSM conquest Paper ; Both side <b>black</b> offset printing; Board Binding: 28 no. gray board, side cloth pasting, side Stitch with cover pasting label. ( one format for single unit)

**N.B:** The rate quoted should be inclusive of DTP, Designing, packing & transportation cost.

**Delivery Schedule:** Within 7 days from the date of purchase order received by the successful bidder, it may be change as per qty. Consignee: Superintendent, PRM MCH, Bariapada, Mayurbhanj

  
 Superintendent  
 PRM MCH, Bariapada

# TERMS AND CONDITIONS

Terms & Conditions		Documents to be Submitted
1	The organization should have registered with GST.	Photo copy of GSTIN Certificate
2	The organization should have valid PAN	Photo copy of PAN
3	Average annual turnover should not be less than ₹. 50 lakhs for last 3 financial years. [i.e 2019-20,2020-21 & 2021-22]	Copy of turnover statement duly certified by C.A <b>(Annexure - III)</b>
4	The bidder should have working experience in printing & advertising of similar nature.	End User Certificate
5	<b>Tender paper cost of Rs. 2,000/- (Nonrefundable)</b> by way of Demand Draft drawn on any Nationalized Bank in favour of <b>"Superintendent PRM MCH, Baripada,"</b> payable at Baripada.	Demand Draft on any nationalized bank.
6	Tender must be accompanied by <b>E.M.D of Rs.20,000/-</b> by way of Demand Draft drawn on any Nationalized Bank in favour of <b>"Superintendent PRM MCH, Baripada"</b> payable at Baripada. E.M.D of unsuccessful bidder will be returned without interest on finalization of bid. E.M.D of successful bidder will be retained & will be refunded on successful completion of the job without interest. However, as per the Finance Department, Govt. of Odisha office memorandum no. 21926 dated 12.8.2015, the <b>local MSEs</b> (Micro & Small entrepreneurs) registered with respective DICs, Khadi, Village, Cottage & Handicraft Industries, OSIC and NSIC are exempted from submission of EMD while participating in tenders of Govt. Departments and Agencies under its control. It is further clarified that the above exemption is applicable to <b>local MSEs registered in Odisha only</b> . This exemption to the local MSEs shall be applicable if the kind of service as required under this tender enquiry is clearly specified against the details of the service to be provided in their DIC / NSIC registration certificate (to be furnished in the technical bid).	Demand Draft on any nationalized bank.



7	<p>The organization will have to submit an <b>Affidavit</b> (On <b>original Stamp Paper</b> of relevant value) with the following clauses:-</p> <ol style="list-style-type: none"> <li>1. It has not been blacklisted by any Government Organization</li> <li>2. The organization does not have any legal suit / criminal case pending against it.</li> <li>3. The office will have no liability regarding transportation, loading and unloading of material and all the material ordered shall be delivered at the designated place in good condition. The defective or damaged printed material if any will be replaced by the Organization.</li> <li>4. That the organization agrees to abide by all terms &amp; conditions of tender</li> </ol>	Original Affidavit in Non-Judicial stamp paper ( <b>Annexure-II</b> )
8	All the supporting documents must be self-attested by the authorized signatory.	
9	Income tax return acknowledgement for the F.Y 2019-20, 2020-21 & 2021-22) (Photo copy to be attached)	
10	Conditional Tenders are liable to be rejected. The tender, which is not as per the required specifications, will not be considered.	
11	The successful bidder/ bidders should supply within the stipulated period i.e. 7 days from date of receipt of purchase order from Superintendent, PRM MCH, Baripada. If the bidder fails to supply within the time the Superintendent reserves the right to cancel the order.	
12	The Superintendent PRM MCH, Baripada will not pay any advance payment to the organization. The organization will have to carry out the entire job on its own and the amount will be paid only after satisfactory completion of the job and submission of bill in that regard.	
13	All information, documents and data coming in the possession of the organization as a result of execution of the job shall at all time remain the property of the Superintendent, PRM MCH, Baripada. The organization shall not make or allow any of his employee or agents etc. to make an unauthorized copy, use, access or other utilization of this material commercially or otherwise, directly or indirectly except as agreed to by the Office. The organization shall also ensure complete confidentiality of the information and data provided to it in the course of carrying out the job.	
14	Bidder must have sound knowledge of latest intellectual and properly right. The authority who assigns the work is no way responsible for any deviation made by the supplier in this regard.	
15	The cost towards the testing of paper/printing material will be borne by the successful bidder.	
16	The suppliers shall also ensure that the quality and quantity has to be as per the supply order and approved rate contract in the tender. The supply of items shall be made immediately according to volume after placing the supply order by the Office of Superintendent, PRM MCH, Baripada and supplier shall submit the bill for payment at the approved rate in respect to the quantity of items supplied. The transportation of items is sole responsibility of the supplier and must deliver the item on door delivery basis.	



17	Under no circumstance shall the organization appoint any sub-contractor or sublease the contract. If it is found that the organization has violated these conditions the contract will be terminated forthwith without any notice and security deposited by the organization shall be forfeited.
18	Rates quoted against this tender notice shall remain valid up to 12 months after award of first contract and may be extendable up to next tender with due consent from both parties. No request for increase in rates, if any, will be allowed or entertained during this period.
19	The head of the organization (bidder) should submit an authorization and specimen signature of their authorized signatory.
20	Rates should be quoted inclusive of cost of paper, design, proof reading, DTP, printing as per specifications, transportation to the consignee place.
21	The tender should reach in prescribed format to the <b>"Superintendent PRM MCH, Baripada, AT/Po. - Baripada PIN-757001"</b> only through Speed Post/Regd. Post/courier on or before <b>15.05.2023 till (1 P.M)</b> . The tender shall be opened on <b>16.05.2023 at 10.30 A.M. in the Committee Hall of PRM MCH, Baripada</b> , Mayurbhanj in the presence of bidders or their authorized representative who may wish to be present. The envelope must superscribed with <b>"TENDER FOR SUPPLY OF DIFFERENT PRINTING MATERIALS IN REFERENCE TO ADVT. NO- _____"</b>
22	All legal disputes are subject to the jurisdiction of Court of District Judge Mayurbhanj only.
23	The Superintendent PRM MCH, Baripada Mayurbhanj reserves the right to accept or reject any or all the tenders without assigning any reasons whatsoever.
24	The tender will be of composite in nature. The Firms/Agencies who don't quote the rates of at least 50 % of all items mentioned in <b>Annexure IV</b> are liable to be rejected.

  
 Superintendent  
 PRM MCH, Baripada

## **1. TECHNICAL BID:**

Documents with support to point No. 01 to 09 of tender condition must be attached with technical bid otherwise bid will be rejected. The bid will be liable for rejection for any deviation in format and bid procedure as mentioned in tender document.

## **2. PRICE BID**

- i. Hard Copy signed & sealed both in words and figures as per **Annexure - IV**.
- ii. The Price bid of the technically qualified bidders will only be opened.
- iii. The quoted price should be both in figures and words. In case of difference in words and figures, words will be taken into consideration for evaluation.

## **3. EVALUATION :**

The rates of the item quoted by the technically qualified bidders will be evaluated.

- **The bidder quoting lowest price will be selected. In case more than one agency quote the same price, then the agency which has quoted highest numbers of items will be given preference.**

  
**Superintendent**  
**PRM MCH, Baripada**

**TECHNICAL BID FOR PRINTING MATERIALS**

Sl. No.	Particulars	Page No.
1	Name of the Organization	
2	Address of the organization	
3	Name of authorized signatory	
4	DIC / MSME certificate, if any	
5	Detail of tender paper fee (nonrefundable) ₹.2,000/- (Rupees two thousand) (Non submission will liable for Rejection) *	
6	Detail of EMD ₹.20,000/- (Rupees twenty thousand) (refundable) (Non submission will liable for Rejection)	
7	GST regd. Certificate	
8	PAN	
9	All the documents signed by authorized signature	
10	Copy of working experience	
11	Self-declaration that the organization agrees to abide by all terms & conditions of tender in Non-Judicial Stamp paper <b>(Annexure-II)</b>	
12	Average annual turnover ₹50,00,000/- (Rupees Fifty Lakhs) for last three F.Y 2019-20, 2020-21 & 2021-22) in certificate format attached <b>Annexure-III</b> attached.	
13	Income tax return acknowledgement for the F.Y 2019-20, 2020-21 & 2021-22) (Photo copy to be attached)	
14	Copy of Downloaded Tender Book duly signed by the bidder	

**DECLARATION**

I / we hereby certify that the terms and conditions, specification etc. given with the tender notice have been read carefully and acceptable to me/us and that the information furnished above is full and correct to the best of by /our knowledge. I / we understand that in case of any deviation in the above statement at any state, the Firm/Agency will be blacklisted and will not have any dealing with in future.

Place:

Date:

  
**Superintendent**  
**PRM MCH, Baripada**

(Signature and seal of the authorized signature)

## SELF DECLARATION FORM

(To be submitted by the Bidder in Non-judicial stamp paper)  
[To be submitted in Technical Bid]

To

**Superintendent PRM MCH, Baripada**  
**At/Po- Baripada-757001**  
**Dist- Mayurbhanj**

**Sub:** Your Tender Ref. No. \_\_\_\_\_, Dated \_\_\_\_\_.

**Dear Madam/Sir,**

I / We hereby declare that our organization is having unblemished past record and was not under a declaration of ineligibility for corrupt and fraudulent practices issued by Government of India or any State Government/PSU in the country of India.

That the organization does not have any legal suit / criminal case pending against it.

That the tendering authority will have no liability regarding transportation, loading and unloading of material and all the material ordered shall be delivered at the designated place in good condition. The defective or damaged printed material if any will be replaced by the Organization.

Further, we agree to abide by all the terms and conditions as mentioned in the tender document.

We have also noted that Superintendent, Mayurbhanj reserves the right to consider/ reject any or all bids without assigning any reason thereof.

**Date:** \_\_\_\_\_/\_\_\_\_\_/2023

**Authorized Signatory:**

**Name:**

**Designation:**

**Place:**

**Phone:**

**Email:**

  
**Superintendent**  
**PRM MCH, Baripada**

(To be submitted in **Cover A -Technical Bid**)  
(To be furnished in the **letter head** of the Auditor/ Chartered Accountant)

**ANNUAL TURN OVER STATEMENT**

The Annual Average Turnover for the 2019-20, 2020-21 & 2021-22 of M/s \_\_\_\_\_ who is a Manufacturer /Distributor/supplier (*Pl. tick whichever is applicable*) are given below and certified that the statement is true and correct.

Sl.No.	Year	Turnover in (Rs.)
1.	2019 – 2020 (FY)	-
2.	2020 – 2021 (FY)	-
3.	2021 - 2022 (FY)	-

**Average Annual Turnover** (for the above three years) in (Rs.) \_\_\_\_\_

Date: \_\_\_\_\_ Signature of Auditor/  
Place: \_\_\_\_\_ Chartered Accountant  
(Name in Capital)

Seal \_\_\_\_\_ Membership No.-  
Registration No. of Firm

**Note:**  
a) To be issued in the **letter head** of the Auditor/Chartered Accountant mentioning the Membership no.

  
Superintendent  
PRM MCH, Baripada

**PRICE BID PRINTING MATERIALS**

Sl. No	Name of the Item	Specification	Price (Excluding GST)
01	Leaflet	Size – 26 CM X 21 CM, Process – Multi Colour(four colour)& Paper – 70 GSM Art Paper; Print- Single Side	
02	Change of Flex banner for Hoarding	Size- 16'x 8' (with fitting in 30 nos. block institute inside Mayurbhanj district)	
03	Wall Painting	Size – 8' x 4', Process – Multi colour, plastic emulation paint.	
04	Painting of natural art	Size – per sq. ft., Process – Multi color (four colour), Real Art Painting with enamel color.	
05	Health Institute Branding	Size – 5'-0" X 3'-6", Sun board Vinyl Pasting, Thickness – 3 mm Eco Solvent Printing.	
06	Signage Board	Size- 0'- 5"X 1'- 6", Sun board Vinyl Pasting, Thickness – 3 mm Eco Solvent Printing.	
07	Office register	Unit :Register; Size : (Closing Size : 29 cmx17 cm) Inner Pages: 100sheet; Inner paper: 70 GSM conquest Paper ; Both side <b>black</b> offset printing; Board Binding: 28 no. gray board, side cloth pasting, side Stitch with cover pasting label. ( one format for single unit)	
08	Institution Branding	Size- 3'-0"X 2'-0", Board: Sun board, Thickness – 3 mm; Print: Eco Solvent print with Pasting.	
09	Display Board	Size – 3'X 2', Iron gauze bar 20 Gauze 1", Printing of message on flex & pasting print quality front lit them.	
10	Reporting Format A4 size 2 side	Unit: single sheet; Paper Size : A4; No. of sheets : 1; Printing Type : Both side Black color Paper Quality : 70 GSM White paper	
11	Reporting Format A4 size 2 side pad	Unit: Booklet; Paper Size : A4; No. of sheets : 100; Printing Type : Both side Black color Paper Quality : 70 GSM White paper, Binding : Top side	
12	Reporting Format A4 size 1 side	Unit: single sheet; Paper Size: A4; No. of sheets: 1; Printing Type : single side Black color; Paper Quality : 70 GSM White paper.	
13	Reporting Format A4 size 1 side pad-binding	Unit: Booklet; Paper Size: A4; No. of sheets: 100; Printing Type: single side Black color Paper Quality: 70 GSM White paper, Binding: top binding.	
14	Reporting Format legal size	Unit: Booklet; Paper Size : Legal; No. of sheets : 1; Printing Type : Both side Black color Paper Quality : 70 GSM White paper	

15	<b>Reporting Format A3 size both side</b>	Unit: Booklet; Paper Size :A3; No. of sheets : 1; Printing Type : Both side Black color Paper Quality : 70 GSM White paper	
16	<b>RKS Slip</b>	<b>Unit: Booklet;</b> Paper Size : 1/10; No. of sheets : 100 (single side printing); Printing Type : <b>Single side, Black</b> Paper Quality : 70 GSM White Map litho paper; Top pad binding	
17	<b>User fee collection Receipt book</b>	<b>Unit: Booklet;</b> Paper Size : 1/12 ; No. of sheets : 100 ( single copy ); Printing Type : <b>Single side, Receipt binding with par-potting; Black</b> Paper Quality : 60 GSM color Map litho paper; with unique numbering	
18	<b>Flex Banner Printing</b>	240 GSM Flex Banner with 3 Pass Printing Quality	
19	<b>Vinyl Printing</b>	Solvent Vinyl Printing (per sq. ft. wise )	
20	<b>Vinyl Printing</b>	Eco Solvent Vinyl Printing (per sq. ft. wise)	
21	<b>Branding Material Acrylic Signage Display (Sandwich Model)</b>	Base Sheet : Imported Acrylic Sheet Size (3x2)Ft & 4mm thickness Topping Sheet : Imported Acrylic Sheet Size (3x2)Ft & 3mm thickness Fitting Type : Wall Mount by stainless steel stud (all 4 corners) Printing :Multi colour Eco-solvent Vinyl Printing Lamination : Gloss type Lamination Pasting: Flash cut and should be orderly pressing without air bubble inside.	
22	<b>Standee</b>	Width: 3 feet with aluminum base. Height: flexible aluminum rod extendable minimum of 6 feet height. Flex: 3 feet x 6 feet (two set)	
23	<b>Indent Slip (Triplicate)</b>	Unit: single sheet; Paper Size: A4; No. of sheets: 200; Printing Type : single side Black color; Paper Quality : 60 GSM White paper. Top par patting	
24	<b>Admission Register</b>	Unit : <b>Register</b> ; Size : (Closing Size : 41 cmx30 cm) Inner Pages: 100sheet; Inner paper: 70 GSM conquest Paper ; Both side <b>black</b> offset printing; Board Binding: 28 no. gray board, side cloth pasting, side Stitch with cover pasting label. ( one format for single unit)	
25	<b>OPD register</b>	Unit : <b>Register</b> ; Size : (Closing Size : 42 cmx34 cm) Inner Pages: 500sheet; Inner paper: 70 GSM conquest Paper ; Both side <b>black</b> offset printing; Board Binding: 28 no. gray board, side cloth pasting, side Stitch with cover pasting label. ( one format for single unit)	
26	<b>OPD register</b>	Unit : <b>Register</b> ; Size : (Closing Size : 42 cmx34 cm) Inner Pages: 250 sheet; Inner paper: 70 GSM conquest Paper ; Both side <b>black</b> offset printing; Board Binding: 28	

  
 Superintendent  
 PRM MCH, Baripada



		no. gray board, side cloth pasting, side Stitch with cover pasting label. ( one format for single unit)	
27	<b>Death Register</b>	Unit : <b>Register</b> ; Size : (Closing Size : 41 cmx30 cm) Inner Pages: 100sheet; Inner paper: 70 GSM conquest Paper ; Both side <b>black</b> offset printing; Board Binding: 28 no. gray board, side cloth pasting, side Stitch with cover pasting label. ( one format for single unit)	
28	<b>Police information Register</b>	Unit : <b>Register</b> ; Size : (Closing Size : 41 cmx30 cm) Inner Pages: 100sheet; Inner paper: 70 GSM conquest Paper ; Both side <b>black</b> offset printing; Board Binding: 28 no. gray board, side cloth pasting, side Stitch with cover pasting label. ( one format for single unit)	
29	<b>Labor room register</b>	Unit : <b>Register</b> ; Size : (Closing Size : 41 cmx30 cm) Inner Pages: 100sheet; Inner paper: 70 GSM conquest Paper ; Both side <b>black</b> offset printing; Board Binding: 28 no. gray board, side cloth pasting, side Stitch with cover pasting label. ( one format for single unit)	
30	<b>Pathology call Register</b>	Unit : <b>Register</b> ; Size : (Closing Size : 41 cmx30 cm) Inner Pages: 100sheet; Inner paper: 70 GSM conquest Paper ; Both side <b>black</b> offset printing; Board Binding: 28 no. gray board, side cloth pasting, side Stitch with cover pasting label. (one format for single unit)	

**N.B:-**

- Rates should be quoted inclusive of cost of Sheet, Printing, packing, Transportation, DTP as per specifications. The order may be placed for other items not in the list having similar specifications as above.
- GST as applicable.

(Signature and seal of the authorized signature)

  
 Superintendent  
 PRM MCH, Baripada