

DISTRICT EDUCATION OFFICE: MAYURBHANJ, BARIPADA

Po:- Bhanjpur, Baripada-757002, Odisha, Tel:-06792-260783, Fax:-06792-260781
e-mail: deomayurbhanj22@gmail.com

No 7842 /Dt. 25/7/18

TENDER CALL NOTICE

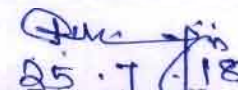
Sealed Tenders in plain paper are invited from the reputed registered Firms / Suppliers having branded **Company Authorisation** for supply of **different article for Girls' Hostel in OAVs, of the Mayurbhanj under School and Mass Education Department Odisha** as per articles list enclosed under **Format -B** from **Table- "A " to Table-"G"**

TENDER DOCUMENTS

IMPORTANT INFORMATION TO THE BIDDERS

1.	Availability of Tender	www.mayurbhanj.nic.in
2.	Date and Time for submission of the Tender documents by Speed post/ Registered post	Last date ...08 th August .2018.... by 2.00 PM
3.	Earnest Money deposit	Rs.30,000/- for each tender
4.	(i) Technical Bid (ii) Financial Bids of eligible Tenderer (iii) Venue	(i) 4.00 PM of dt. 08 th August .2018.with sample. (ii) After acceptance of samples provided by the bidders, financial bids of Successful bidders will be opened. (iii) In the office of the District Education Officer, Mayurbhanj
5.	Supply of Items as per Format-B Table A to Table -G Table -A-Electricals and Electronics Items Table-B - Gas Stove/Chulha Gas light Table-C- Musical Instruments Table-D- Textile and Bedding Set Items Table-E- Kitchen using Items like Dekchi, karei etc. Table -F- Furniture items Table -G- Miscellaneous Items like Wall clock, Wall Mirror, floor mat, Lock & Key , hostel bell.	The materials are to be supplied within 15(Fifteen) days from the date of placement of order, failing which order will be automatically cancelled and EMD will be forfeited.

The interested bidders may submit the tender documents complete in all respect along with EMD, non-refundable paper cost and other requisite documents on or before **08.08.2018** up to **2.00 PM** addressing to the **District Education Officer, Mayurbhanj**, At - Murgabadi, PO- Bhanjpur ,Baripada Dist Mayurbhanj PIN- 757002 by Registered Post /Speed Post. The tender paper shall be opened on same date at **4.00 PM on 08.08.2018** The other details like terms and conditions, general instruction for bidders etc. are available in the website www.mayurbhanj.nic.in.


25.7.18
District Education officer,
Mayurbhanj

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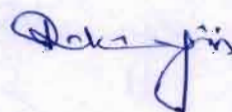
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1. Terms & Conditions and General Instructions For Bidders Procedure

- (a) The Bid has been invited under two bid systems, i.e., 'Technical Bid' and 'Financial Bid'. The interested Bidders are advised to submit two separate sealed envelopes super scribing **Technical Bid** and **Financial Bid**.
- (b) Technical Bid and Financial Bid – The bidders have to fill up the Technical Bid form (**Format-A**) (copy enclosed) and submit it with a separate envelope with all self-attested documents. Similarly, the Financial Bid form has to be filled up as per prescribed form (**Format-B**) (copy enclosed) and to be submitted in separate envelope.
- (c) The tender should be addressed to the District Education Officer,, Mayurbhanj, Baripada, AT- Murgabadi, PO-Baripada PIN-757002 and subscribed as '**Tender for Supplying**(**Name of the item**),separately for each item.
- (d) The Tenderers / Firms have to submit the Demand Draft only payable to District Education Officer., Mayurbhanj in Technical Bid as EMD security separately for each article as mentioned against each .
- (e) The interested Bidder has to enclose self-attested photo copy of the following valid documents in the technical bid envelope.

Valid company authorisation Certificate of the item

Provisional Registration Certificate of GST

Copy of PAN Card

Valid VAT Clearance Certificate

Sale Tax Registration Certificate

Last three years' IT Returns (2015-16, 2016-17, 2017-18)

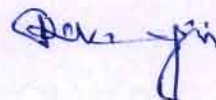
Last one year's Audit Report (2016-17)

Experience in Govt. Supply (if any, not mandatory)

Bank Account Number (Bank Statement XEROX)

Declaration as per Format-C (Copy enclosed)

- (f) The bidders who meet the qualitative requirements specified in the Technical Bid will only be considered for participating in the financial Bid. The **technically disqualified bidders will not be entertained** in the financial Bid.
- (g) Non-refundable paper cost of Rs.2000/- (Rupees Two Thousand), in shape of Demand Draft, payable to the District Education Officer, Mayurbhanj should be attached in the Technical Bid and therefore, those tenderers / suppliers who are interested to participate in the Tender Process, are instructed to attach demand draft of Rs.3000/- in favour of District Education Officer, Mayurbhanj in the Technical Bid through downloading the Tender paper and details of terms and condition from the website www.mayurbhanj.nic.in. Without Demand Draft of Rs.2000/- , the tender paper shall not be accepted and liable to be rejected.
- (h) The Committee reserves the right to reject or cancel the tender/ quotation or supply orders without assigning any reason thereof.
- (i) The Committee shall not be responsible for any postal delay or missing of tender papers. The incomplete tender papers or without EMD received after the scheduled date and time shall not be accepted and liable to be rejected.



- (j) The Tenderers should quote rate for each items/ article given in the tender schedule.
- (k) The Tenderers / Suppliers should submit one sample for the quoted rate.
- (l) The Bidders are required to furnish the quotation price of the items. The Committee has reserved the right to consider or select the article basing upon the qualitative product.
- (m) The rate inclusive of all taxes and transportation to the School point where it will be verified by Quality verification Committee before distribution to respective schools.
- (n) The items should be delivered in full and good conditions.
- (o) On failure to supply the items, within stipulated period, the order will stand automatically cancelled and EMD, so deposited by him will be forfeited to Govt.
- (p) Supply of article other than sample approved, will warrant cancellation of Supply Order and forfeiture of EMD.
- (q) There shall be no compromise of the quality of materials as decided by Purchase Committee.
- (r) The Committee is not bound to accept/ select L-1 with low quality, but the best quality item, will be selected from durability point of view within the budgetary provision..

2. Submission and opening of Tender.

Samples are mandatory, without samples tender will not be accepted.

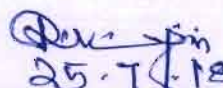
The interested bidders may submit the tender document completely in all respect along with EMD, Non-refundable paper-cost and other requisite documents on or before dt... **08th August 2018** up to **2.00 P.M** in the address of the District Education Officer, Mayurbhanj, AT/ Murgabadi PO- Bhanjpur, PIN-757002 by Registered Post/ Speed Post. The Technical bids shall be opened on the same date at **4.00PM on dt 08th August 2018** in the Conference Hall of the District Education Officer, Mayurbhanj in presence of bidders or authorised representatives of the bidders.

The District Education Officer shall not be held responsible for any Postal delay.

The bid received by the authority after the prescribed Time and dateline will not be opened or considered. Thus, the same is deemed to have rejected.

The authority reserves the right to cancel, approve or alter the terms and conditions without assigning any reason thereof.

Enclosures: - **Format- A, B & C**


25.7.18
District Education Officer
Mayurbhanj

Note: - Bid documents and Samples of all the items quoted by the bidders/ firm should be submitted before opening of the tender

FORMAT-A
APPLICATION-TECHNICAL BID

1	Name of the Bidders
2	Details of earnest money deposit	DDNo. _____ date _____ of Rs. _____ drawn on _____ bank
3	Name of proprietor	
4	Full address of Registered Office	
5	Full address of Operating /Branch Office	
6	Name and Telephone authorized officer	
7	Registration Certificate any such equivalent certificate in support of formation / recognition of the bidder organization obtained from the Govt. authority	YES/NO
8	Valid company authorisation Certificate of the item	YES/NO
8	Provisional Registration Certificate of GST	YES/NO
9	Copy of PAN card attached	YES/NO
10	Valid VAT Clearance Certificate	YES/NO
11	Sale Tax Registration Certificate	
12	IT Return of last 03 yr (2014-15,15-16,16-17)	YES/NO
13	Last one year Audit Report (2016-17)	YES/NO
14	Experience in Govt. Supply (if any, not mandatory)	YES/NO
15	Bank Account No & Copy of Bank Statement	YES/NO
16	DIC Registration Certificate (if any, not mandatory)	YES/NO
17	Declaration as per format -C	YES/NO
18	Non-refundable Paper Cost of Rs 2000/- only in shape of Demand Draft	YES/NO

Place
Rubber
Date

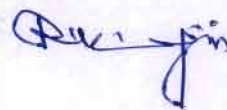
Bidders Official Signature
Name & Designation with

Stamp/Official seal of the firm

FORMAT-B (TABLE-"A ")**APPLICATION-FINANCIAL BID FOR ELECTRICALS AND ELECTRONIC ITEMS.**

Sl.No.	Name of the articles	Description	Numbers of quantity required.	Rate quote per piece In (Rs) including GST and Transportation at School point.
1	Ceiling Fans	Branded company 48" size blade (with complete delivery, installation and functional at the school/Hostel point)	1210 Pieces	
2	Tourch (3 Cell)	Branded company	55 peices	
3	Sound system / Mike set	Ahuja Company or any better company sound system than Ahuja company 160 wt. Amplifier one medium size doboule speaker sound box one cod less microphone and one microphone with cod and stand	11 Nos. Sets	
4	Grinder	Branded company (750 watt)	11 Pieces	
5	Colour TV with DTH connection.	Latest Model ,full H D,LED T. V. 40" or 32 " (with complete delivery, installation and functional at the school/Hostel point) rate for each size.	11 Pieces	
6	Computer(Desk top) with Monitor, UPS, Printer	Branded company with 4GB RAM,1 TB Hard disk ,Core-i-3 Processor ,19" LED Monitor, Lesser printer. (with complete delivery, installation and functional at the school/Hostel point	11 Nos. Set	
7	Water purifier	Reserve Osmosis(RO) with water cooler, storage capacity 80Litre" (with complete delivery, installation and functional at the school/Hostel point)	11 Pieces	
8	Generator Set	Self started, unleaded petrol run 1KVA (1000W) Super silent Generator conform to latest Norms for Noise & Emission to Reduce Noise & pollution introduced by CPCB(Central pollution control Board) Safety measures like monitor for engine control panel display to prevent engine seizure and other major problem for customer safety are to be provided. (with complete delivery, installation and functional at the school/Hostel point)	11 Nos. set	

Note: - Bid documents and Samples of all the items quoted by the bidders/ firm should be submitted before opening of the tender.



Place: & Dt:-

Signature of Bidders with seal

FORMAT-B (TABLE-B)

APPLICATION-FINANCIAL BID FOR GAS STOVE(CHULHA) & GAS LIGHT

Sl.No.	Name of the articles	Description	Numbers of quantity required.	Rate quote per piece In (Rs) including GST and Transportation at School point.
1	Gas Staove(Chulha)	Stainless steel with 1.5 mt. gas pipe Big burner (with complete delivery, installation and functional at the school/Hostel point)	22 Nos.	
2	Gas Staove(Chulha)	Stainless steel with 1.5 mt. gas pipe Medium burner (with complete delivery, installation and functional at the school/Hostel point)	22 Nos.	
3	Gas light	5 Kg Gas cylinder with filling of gas (with complete delivery, installation and functional at the school/Hostel point)	11 Nos. Sets	

Place: & Dt:-

Signature of Bidders with seal

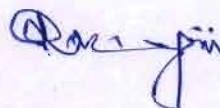
FORMAT-B (TABLE-C)

APPLICATION-FINANCIAL BID FOR MUSICAL INSTRUMENT ITEMS

Sl.No.	Name of the articles	Description	Numbers of quantity required.	Rate quote per piece In (Rs) including GST and Transportation at School point.
1	Harmonium	Standard size Kanjilal Reed, 3.5"Octave.	22 Nos.	
2	Tabla /Dholki	Wooden Tabla, Clay base Degge standard size.	22 Nos.	
3	Drum	Bit Drum, Medium 22 "	11 Nos.	

Place: & Dt:-

Signature of Bidders with seal

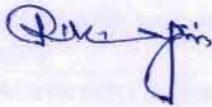


FORMAT-B (TABLE-D)
APPLICATION-FINANCIAL BID FOR TEXTILE AND BEDING SET ITEMS

Sl.No.	Name of the articles	Description	Numbers of quantity required.	Rate quote per piece In (Rs) including GST and Transportati on at School point.
1	Mosquito nets(Masari)	Standard quality, single bed masari size 3'(W)x6'(L)	1100 Pieces	
2	Blanket	Standard quality, single bed blanket size 3.5'(W)x6.5'(L)	1100 Pieces	
3	Bed Sheets	Standard quality, single bed Sheet size 3.5'(W)x6.5'x(L)	1100 Pieces.	
4	Dunlop Gadda with cover	Dunlop Gadda with cover size 3''(H) x 2.5'' (W) x 6'(L) (Gadi and Khola)	1100 Pieces.	
5	Pillow with cover	Pillow with Standard size & 2 Kg good quality cotton with pillow cover	1100 Pieces.	
6	Dari	Dari with standard quality size 12'(L)x10'(W)	44 Pieces.	

Place: & Dt:-

Signature of Bidders with seal



FORMAT-B (TABLE- "E")
APPLICATION-FINANCIAL BID FOR KITCHEN USES ITEMS LIKE DEKCHI, KAREI
ETC.

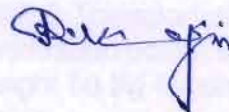
Sl. No	Name of the articles	Description	Number s of quantity required.	Rate quote per KG/ Piece In (Rs) including GST and Transportation at School point.
1	Dekchi with cover	Aluminium sheet round dekchi with cover	66 Pieces	Rate per Kg.
2	Pressure cooker	Branded company 12 Litters . Pressure cooker	11 Nos.	Rate per piece
3	Karei(Kadhei)	Karei Iron / Silver with silver cover standard size for cooking minimum 150 to 200 people	66 pieces	Rate per Kg. separate for iron and silver
4	Tasala with cover	Tasala with cover made of steel or aluminium standard size for use of 100 to 150 people's items	22 Pieces	Rate per Kg. separate for steel and silver
5	Drum with cover for water storage	Drum with cover for water storage Stainless steel standard size for use 100 to 150 people. 100 litters drum with cover for water storage made of hard plastic standard quality 100 litters for use 100 to 150 people	44 Pieces	Rate per piece in case of Plastic and per kg. in case of Stainless steel
6	Belnapata and stick	Belna pata made f wood with wooden stick	22 Pieces	Rate per pieces
7	Thalia for Making Roti (PARATA)	Aluminium thalia big size	11 pieces	Rate per Kg.
8	Roti Seka	Roti seka made of iron wire or steel standard size.	22 Pieces	Rate per piece
9	Danki (aluminium)	Standard size aluminium donki for distribution of curry. Big size -02 Nos. and small size -04 Nos.	66 Pieces	Rate per kg or pieces.
10	Dal chatu (aluminium)	Standard size aluminium Dal chatu for distribution of curry. Big size -02 Nos. and small size -02 Nos	44 Pieces	Rate per kg or pieces

(Handwritten Signature)

11	Kitchen Knife	Stainless steel	22 pieces	Rate per pieces
12	Steel Tray	Tray should be 14.5" Lx12" W rectangle size stainless steel weight 500 g. to 520 g. Tray should be divided with five part.	7260 Pieces	Rate per Kg. or Per Pieces.
13	Steel Glass	Stainless steel glass height should be 5.5" to 6.5 " weight 150 g. to 170 g	7260 Pieces	Rate per Kg. or Per Pieces.
14	Sila and Silapua Standarnd size	Standard size for use of 100 to 150 people.	11 Nos. set	Rate per piece
15	Hemdasta (Iron standard size)	Hemdosta Iron with Iron stick standard size for use of 100 to 150 people	11 Nos. Set	Rate per Kg.
16	Kitchen Spoon (Steel standard size)	Table Spoon stainless steel standard size	132 Nos.	Rate per piece
17	Tea Container (stainless steel medium size 20 Lit.	Tea container stainless steel 10 Litters / 20 litters quote rate separately	11 Nos	Rate per piece separately for 10 litters and 20 litters.
18	Tawa (Iron / aluminium) standard size	Tawa made of iron or aluminium standard size ,medium size, big size, quote the rate separately	99 Pieces	Rate per Kg. separately for different size for iron and aluminum
19	Bucket for washing vegetables (Medium-02 Big -03)	Aluminium/ GI sheet 18" Height size bucket	55 piece	Rate Per piece or per Kg.
20	Bucket (Silver standard size)	Silver Bucket 12 " Height	1166 pieces	Rate per Kg. or Per piece
21	Mug (silver standard size)	Silver Mug standard size	1150 pieces	Rate per Kg. or Per piece
22	Pithakhadika		66 piece	Rate per piece.

Place: & Dt:-

Signature of Bidders with seal



FORMAT-B (TABLE- "F")
APPLICATION-FINANCIAL BID FOR FURNITURE ITEM

Sl. No	Name of the articles	Description	Numbers of quantity required.	Rate quote per KG/ Piece In (Rs) including GST and Transportation at School point.
1	Study Table (Small Table)	Student study table size 2'L x 2'W x 2.5' H should be made of 1"x1"x1.2" mm thick square cube and it will be painted one cot of red oxide and two cot of synthetic enamel. Top will be made out of 18 mm Pre-laminated MDF Board . There should be foot rest provision at the bottom of the leg.	1100 piece	Rate per piece
2	Chair	Fibber arm chair with branded company	220 pieces.	Rate per piece
3	Dias (Podium)	Dias (Podium) should be made out of 30mmx30mmx5mm MS angle and should covered up with 20 gaze CR Sheet and it will be painted one cot of red oxide and two cot of synthetic enamel and size of the item 3'Hx2'Wx1.5'D. Top should fixed with 18mm Pre-laminated MDF Board.	11 Nos.	Rate per piece
4	Dinning Table & Serving Table	A) Dining table should be 7'6"L X 3'6"W B) Table top made out of 18 gages or 1.2mm thickness stainless steel sheet. C) Six Nos leg made out of 2" dia 18 gages stainless steel rounded pipe. D) Top frame made out of 1" X 1" stainless steel tube whose length in 3 Nos & breadth in 5 Nos. E) Leg of the table should be folding system. F) Give the rate including GST & Transportation to the destination point. Minimum weight 58 Kg Maximum 60 Kg.	300 Pieces	Rate per Kg.

(Handwritten Signature)

5	Steel Rack for keeping utensils like tray and glass	<p>A) Rack is meant for keeping glasses & trays. This will be made out of 1" X 1" stainless steel pipe & 1/2" X 1/2" stainless steel pipe.</p> <p>B) Size of the Rack should be 4 1/2 'h, 3 1/2' L & 1 1/2' W. Minimum weight 16 Kg and Maximum 18 Kg.</p>	50 pieces	Rate per Kg
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Place: & Dt:-

Signature of Bidders with seal

FORMAT-B (TABLE- "G")

APPLICATION-FINANCIAL BID FOR MISCELLANOUS ITEMS

Sl. No	Name of the articles	Description	Numbers of quantity required.	Rate quote per KG/ Piece In (Rs) including GST and Transportation at School point.
1	Wall Clock	Branded company standard size quartz wall clock	44 Nos.	Rate per piece
2	Wall Mirror	Wall mirror with Belgium Glass, medium size with delivery and installation at Hostel point.	275 pieces	Rate per piece
3	Floor Mat	Standard size (Coir/Rubber / Plastic)	220 pieces	Rate per piece separately
4	Lock & Key for personal uses of the students.	Standard size lock & key for branded /reputed company for personal use of the students. Committee will decide the size from the sample	1100 Nos.	Rate per piece.
5.	Lock & Key	Branded Company 6 lever Lock & Key Big size for Hostel gate	55 Nos.	Rate per piece.
6	Hostel Bell	Brass standard size	11Nos.	Rate per Kg.

Place: & Dt:-

Signature of Bidders with seal

Note: - It is compulsory for bid documents and Samples of all the items quoted by the bidders/ firm should be submitted before opening of the tender.

[Handwritten Signature]

FORMAT-C

Declaration

1. I, _____ Son/ Daughter/ Wife of
Sri _____ proprietor/ Authorized
signatory of the bidders, mentioned above, are competent to sign this declaration
and execute this tender document.
2. I have carefully read and understood all the items and conditions of the tender
and undertake to abide by them.
3. The information/ documents furnished along with the above application are true
and authentic to the best of my knowledge and belief. I/ we am/are well aware of
the fact that furnishing of any false information/ fabricated document would lead
to rejection of my tender at any stage besides liabilities towards procession under
appropriate law.
4. I also certify that our firm has not been black listed by Central/ State Government/
Board/ Corporation/ autonomous body under administrative control of Central or
State Government etc.
5. This is also certified that neither myself nor organization will indulge in any
corrupt practices so far as this bidding is concerned.

Place
Date

Bidders Official Signature
Name & Designation with Rubber
Stamp/Official seal of the firm