

**OFFICE OF THE SPECIAL DEVELOPMENT COUNCIL, MAYURBHANJ**

No. 325 / SDC / Date 03-08-18 /

**TENDER CALL NOTICE**

Sealed Tenders in plain paper are invited from the reputed registered Firms / Suppliers (having branded **Company Authorisation to be preferred, subject to favourable cost & quality**) for supply of two categories of Sport items , such as, **(i) Foot Ball & (ii)Volley Ball** for the current financial year2018-19.

Categorically, item wise specification is mentioned as follows. The bidder has to **super scribe** on the envelop, that for which item, he/she intends to participate in the tender..

**TENDER DOCUMENTS**

**IMPORTANT INFORMATION TO THE BIDDERS**

1.	Availability of Tender	<a href="http://www.mayurbhanj.nic.in">www.mayurbhanj.nic.in</a>
2.	Date and Time for submission of the Tender documents by Speed post/ Registered post only.	Last date 17.08.2018 by 02PM
3.	Earnest Money deposit(Refundable)	Rs 50,000/--(Rupees Fifty Thousand)only
4.	Non refundable paper cost	Rs 5,000.00 (Five thousand) Only per item/ each category of items/ All items.
5.	(i) Technical Bid  (ii) Financial Bids of eligible Tenderer  (iii) Venue for opening of tender paper	(i) Duly filled up and to be opened at Conference Hall, Special Development Council, Mayurbhanj, Murgabadi, Baripada on dt. 17.08.2018at 3 PM.  (ii) Financial Bids of the bidders ,will be opened, those who would have qualified in technical bid. <b>( In financial bid sample is a must along with quoted price.)</b> (iii) .Conference Hall Of Special Development Council, Mayurbhanj, Baripada.
6	<b>Category of Materials to be Supplied :</b> <b>(i) Foot Ball &amp; (ii)Volley Ball</b>	The materials are to be supplied within 15(Fifteen ) days from the date of placement of order, failing which order will be automatically cancelled and EMD will be forfeited.

## Terms & Conditions and General Instructions For Bidders

### 1. Procedure

- (a) The Bid has been invited under two bid systems, i.e., 'Technical Bid' and 'Financial Bid'. The interested Bidders are advised to submit two separate sealed envelopes super scribing **Technical Bid** and **Financial Bid**.
- (b) Technical Bid and Financial Bid – The bidders have to fill up the Technical Bid form (**Format-A**) (copy enclosed) and submit it with a separate envelope with all self-attested documents. Similarly, the Financial Bid form has to be filled up as per prescribed form (**Format-B**) (copy enclosed) and to be submitted in separate envelope.
- (c) The tender should be addressed to the P.A., I.T.D.A., Baripada-cum-HO-SDC, AT/PO-Murgabadi, PIN-757002 Dist- Mayurbhanj. and super scribing as '**Tender for Supplying .....**(Name of the item/category),
- (d) The Tenderers / Firms have to submit EMD in shape of Demand Draft ,in favour of P.A., I.T.D.A., Baripada-cum-HO-SDC, payable at Baripada, in Technical Bid ..
- (e) The interested Bidder has to enclose self-attested photo copy of the following valid documents in the technical bid envelope, stated above , such as:
  - (i) Valid company authorisation/E.P.M. rate contract/M.S.M.E. Registration Certificate of the item, if available (Not mandatory).
  - (ii) Provisional Registration Certificate of GST .
  - (iii) Copy of PAN Card.
  - (iv) Last one year IT Returns (2017-18)
  - (v) Last one year's Audit Report (2017-18) (if any, not mandatory)
  - (vi) Experience in Govt. Supply (if any, not mandatory)
  - (vii) Bank Account Number (cancelled cheque)
  - (viii) Declaration as per Format-C (Copy enclosed)
- (f) The bidders who meet the qualitative requirements specified in the Technical Bid will only be considered for participating in the financial Bid. The **technically disqualified bidders will not be entertained** in the financial Bid.
- (g) **Non-refundable paper cost of ,** in shape of Demand Draft, in favour of P.A., I.T.D.A., Baripada-cum-HO-SDC, payable at Baripada, should be attached in the Technical Bid and therefore, those tenderers/ suppliers who are interested to participate in the Tender Process, are instructed to attach demand draft ,towards **paper cost in favour of P.A., I.T.D.A., Baripada-cum-HO-SDC,** payable at Baripada, in the Technical Bid through downloading the Tender paper and details of terms and conditions, from the website [www.mayurbhanj.nic.in](http://www.mayurbhanj.nic.in). Without Demand Draft of the paper cost , the tender paper shall not be accepted and liable to be **rejected**.
- (h) The Committee reserves the right to reject or cancel the tender/ quotation or supply orders without assigning any reason thereof.

- (i) The Committee shall not be responsible for any postal delay or missing of tender papers. The incomplete tender papers or **without EMD** received after the scheduled date and time shall not be accepted and liable to be **rejected**.
- (j) The Tenderers should quote rate for each items/ article given in the tender schedule.
- (k) The Tenderers / Suppliers should submit only one sample for the quoted rate. **(Single Sample , Single rate). After observation of the samples, if the committee is satisfied then the financial bid will be opened.**
- (l) The Bidders required furnishing the quotation price of the items, the Committee has reserved the right to consider or select the article basing upon the qualitative product.
- (m) The rate inclusive of **all taxes and transportation**, to the Office point of P.A., I.T.D.A., Baripada..
- (n) The items should be delivered in full and good conditions.
- (o) On failure to supply the items, within stipulated period, the order will stand automatically cancelled and EMD, so deposited by her/ him will be forfeited.
- (p) Supply of article other than sample approved, will warrant cancellation of Supply Order and forfeiture of EMD.
- (q) There shall be no compromise of the quality of materials as approved by Purchase Committee.
- (r) The Committee is not bound to accept/ select L-1 with low quality , but the best quality item with in maximum price limit, will be the criteria of selection.
- (s) *The materials to be supplied/submitted at the office point of PAITDA Baripada will be verified by the "Quality Verification Committee", consisting of PAITDA Baripada, GM DIC Mayurbhanj, DWO Mayurbhanj and 02 (two) experts members of SDC, Mayurbhanj, who'll verify and certify the quality of the materials with the sample approved.*

2. Submission and opening of Tender.

Samples are mandatory (in case of huge item committee decision is final), without samples tender will not be accepted.

The interested bidders may submit the tender document completely in all respect along with EMD, Non-refundable paper-cost and other requisite documents on or before **dt.17.08.2018** up to **02.00 P.M** addressing to the P.A., I.T.D.A., Baripada-cum-HO-SDC, AT/ PO- Murgabadi, PIN-757002 by Registered Post/ Speed Post. The Technical bids shall be opened on the same date at **03 pm on dt.17.08.2018** in the **Conference Hall** of P.A., I.T.D.A., Baripada-cum-HO-SDC **Baripada** in presence of bidders or authorised representatives of the bidders.

The District Administration shall not be held responsible for any Postal delay.

The bid received by the authority after the prescribed Time and dateline will not be opened or considered. Thus, the same is deemed to be rejected.

The authority reserves the right to cancel, approve or alter the terms and conditions without assigning any reason thereof.

Enclosures: - *Format- A, B & C*

  
Collector & District Magistrate,

**FORMAT-A**  
**APPLICATION-TECHNICAL BID**

1	Name of the Bidders	.....
2	Details of earnest money deposit	DDNo. _____ date _____ of Rs. _____ _____ drawn on bank _____
3	Name of proprietor	
4	Full address of Registered Office	
5	Full address of Operating /Branch Office	
6	Name and Telephone authorized officer	
7	Registration Certificate any such equivalent certificate in support of formation / recognition of the bidder organization obtained from the Govt. authority	YES/NO
8	Valid company authorisation / E.P.M. rate contract / M.S.M.E. Registration Certificate of the item .	YES/NO
9	Provisional Registration Certificate of GST	YES/NO
10	Copy of PAN card attached	YES/NO
11	IT Return of last 01 year (17-18)	YES/NO
12	Last one year Audit Report (2017-18) (if any, not mandatory)	YES/NO
13	Experience in Govt. Supply (if any, not mandatory)	YES/NO
14	Bank Account No & Copy of cancelled cheque	YES/NO
15	Declaration as per format -C	YES/NO
16	Non-refundable Paper Cost in shape of Demand Draft	YES/NO

Place  
Date

Bidders Official Signature  
Name & Designation with Rubber  
Stamp/Official seal of the firm

**FORMAT-B(I) ( Foot Ball)**  
**APPLICATION-FINANCIAL BID**

Sl No	Name of the game equipments/items	Specification	Quantity	Brand	Quoted Rate (Rs)
1	Track Suits	Made of super ploy/oxy fresh/micro cotton	1568	Dida, Jonex, Fenta, Victa, Nivia	
2	Shorts, Banion and Jersy	Made of micro cloth/P.P. Cloth	1568	Dida, Jonex, Fenta, Victa, Nivia	
3	Kit Bag	Made of Nylon/Cotton(half size, Full Size)	1568	Dida, Jonex, Fenta, Victa, Nivia	
4	Cap	Cotton	1568	Dida, Jonex, Fenta, Victa, Nivia	
5	Football both with stocking	Made of leather or synthetic materials(Nylon/Cotton)	1568 (02 Pair)	Jonex, Fenta, Victa, Nivia	
6	Football	Made of leather or Synthetic materials & approved by FIFA	300 Pieces	Cosco, Cosco super, Nivia, Fanta, Jonex	
7	Shin Guard	Hard Cell with single strapped	1440		
8	Goal Keeper Gloves	Made of latex palm	192		
9	Cones	Made of Plastic			
10	Soucer Cones				
11	Football Whistle	Made of Plastic	130		
12	Corner Flag	Made of Cotton	130		

Note: - Bid documents and Samples of all the items quoted by the bidders/ firm should be submitted before opening of the tender.

Place:

Date:

Bidders Official Signature

Name & Designation with  
Stamp/Official seal of the firm

**FORMAT-B(II) ( Volley Ball)**  
**APPLICATION-FINANCIAL BID**

SI No	Name of the game equipments/items	Specification	Quantity	Brand	Quoted Rate (Rs)
1	Volley Ball	Made of Leather	10	<b>Cosco, Nivia, Fanta, Jonex</b>	
2	Net	Cotton with Boarder white	03		
3	Jersy & Pant(Half)	Made of Micro cloth/P.P. Cloth	42	<b>Dida, Jonex, Fenta, Victa, Nivia</b>	
4	Track Suits	Made of super ploy/oxy fresh/micro cotton	42	<b>Dida, Jonex, Fenta, Victa, Nivia</b>	
5	Medicine Ball (3 Kg)		01		
6	Medicine Ball (4 Kg)		01		
7	Medicine Ball (5 Kg)		01		
8	Shoes	Made of leather, with better sole and grip	42	<b>Jonex, Fenta, Victa, Nivia</b>	
9	Antenna Stick	Fiber	06		
10	Whistle	Made of plastic	06		
11	Skipping	Made of Nylon	12		
12	Stop Watch		02		

Note: - Bid documents and Samples of all the items quoted by the bidders/ firm should be submitted before opening of the tender.

Place:

Date:

Bidders Official Signature

Name & Designation with  
Stamp/Official seal of the firm

**FORMAT-C**

**Declaration**

1. I, \_\_\_\_\_ Son/ Daughter/ Wife of Sri  
\_\_\_\_\_ proprietor/ Authorized signatory of the  
bidders, mentioned above, are competent to sign this declaration and execute this  
tender document.
2. I have carefully read and understood all the items and conditions of the tender and  
undertake to abide by them.
3. The information/ documents furnished along with the above application are true and  
authentic to the best of my knowledge and belief. I/ we am/are well aware of the fact  
that furnishing of any false information/ fabricated document would lead to rejection  
of my tender at any stage besides liabilities towards prosecution under appropriate law.
4. I also certify that our firm has not been black listed by Central/ State Government/  
Board/ Corporation/ autonomous body under administrative control of Central or  
State Government etc.
5. This is also certified that neither myself nor organization will indulge in any corrupt  
practices so far as this bidding is concerned.

Place  
Date

Bidders Official Signature  
Name & Designation with Rubber  
Stamp/Official seal of the firm