

# OFFICE OF THE COACH-IN-CHARGE, SPORTS HOSTEL, BARIPADA

## Limited Tender Enquiry

No 127 //S.H.Bpd/ Date 01.09.2018.

For and behalf of Coach-in-Charge, Sports Hostel, Baripada, Mayurbhanj under Sports & Youth Services Department, Odisha the undersigned invites sealed bids in duplicate on two part bidding system from registered farms/Suppliers who comply with the terms and conditions for the supply of equipments like Dress materials, Shoe materials & Game equipments for the Coach-in-Charge, Sports Hostel, Baripada, Mayurbhanj as expressed in **Annexure-A , Annexure-B & C.**

The Tender Papers can be had undersigned at the above address on payment of Rs 500/- ( Rupees Five Hundred ) only towards the cost Tender Paper indicated below in shape of Account Payee Bank Draft drawn on any Nationalized /Scheduled Bank in favour of the Coach-in-Charge, Sports Hostel, Baripada, Mayurbhanj, payable at Baripada. The cost of Tender Paper is non-refundable.

Name of the District	Descriptions	Cost of Tender paper( Non refundable)	Estimated cost ( Rs in lakhs)	EMD to be Deposited in Rs	Last date for submission of tender papers	Opening of Tenders( Technical)	Time allowed for
Mayurbhanj	Equipments described in Annexure-A , Annexure-B & Annexure-C	Rs 500/-	Below 5 lakh (approximate)	Rs 5,000/-	Date. 25.09.2018 1 P.M	Date. 25.09.2018 3 P.M	Within 45 Days from date of issue of supply order

The intending bidders can also download the tender document from our website <http://www.mayurbhanj.nic.in> . However the bidder has to furnish an Account Payee Bank Draft drawn on any Nationalized /Scheduled Bank in favour of Coach-in-Charge, Sports Hostel, Baripada, Mayurbhanj payable at Baripada for the cost of the Tender Paper and EMD money indicated above.The Bank Draft towards deposit of EMD shall be accompanied with his bid, failing of which the bid will be rejected outright in the event of any specified date for the sale, submission or opening of the bids being declared as holiday by Govt. or any force majeure the bids will be sold/received/opened up at the appointed time on the next working day. The authority has reserves the right to accept or reject any or all tenders without assigning any reason thereof, if the situation so warrants.

The detail Tender Specification and Term & Conditions. please visit our website <http://www.mayurbhanj.nic.in>

sd/-

Additional District Magistrate,  
Mayurbhanj

## **TERM & CONDITIONS.**

1. The sealed Tenders constitute & Parts ( Technical & Financial bid ) should be submitted by the bidders in the Office of the Coach-in-Charge, Sports Hostel, Baripada, Mayurbhanj on or before the date & time fixed in the **Limited Tender Enquiry**. The technical bid and financial bid in duplicate should be sealed by the bidder in separate cover duly super scribed as “Technical & Commercial” bid and “ Financial bid” and both these sealed covers are to be put in a bigger cover which shall also be sealed & duly super scribed.
2. The Technical bids are to be opened by the purchasing competent authority at the first instance and evaluated by competent committee on the appointed date & time as per Tender Enquiry. At the second stage Financial bids of only the technically acceptable offers should be opened for evaluation ranking before awarding contract.
3. Must have an annual turn over not less than Rs 10,00,000/- in the last 3 financial year each.
4. The quotationer must attach a passport size self attested photo of the proprietor/ owner/partner(s) or authorized person of the firm and attach a colour photograph of the shop/firm taken in such a way that the left and right side of the firm is clearly visible in the said photograph.
5. The samples of each items shall be submitted with sealed covered duly signed by the bidders or his authorized agent at the time of opening of financial bid.
6. Late bids received after the specified date and time fixed for received of bids should not be consider & shall be rejected outright. The authority shall not be responsible for any delay in transit in post/courier.
7. Fax & telegram Tender shall not be accepted.
8. Only one representative for each bidder shall be allowed to witness the opening of bids. The representative must produce suitable authorization in this regard to be eligible to witness the bid opening on behalf of the bidder. Bidders representative who are present shall sign in a register evidencing their attendance.
1. The bidders should furnish Account payee Demand Draft/Bankers cheque in terms of EMD ( Security Money) and the bidders may obtain Tender Papers by depositing of Rs 500/- ( Rupees Five Hundred ) only from Coach-in-Charge, Sports Hostel, Baripada, Mayurbhanj & bidders may furnish Account payee Demand Draft/Banks cheque towards the cost of Tender Papers ( Non Refundable ) in favour of Coach-in-Charge, Sports Hostel, Baripada, Mayurbhanj payable at Baripada.
9. The bid security of the un successful bidders should be returned to them latest by 30<sup>th</sup> day after the award of the contact.
10. The offer shall be valid for a period not less than 45 days from the date of bid opening. If the suppliers fails to supply the materials with in the stipulated period , purchase order will be automatically cancelled & the EMD will be forfeited.

11. Bidders are required to quote firm price as per the prescribed format enclosed in “ **Annexure-A , Annexure-B & Annexure-C**”. Bid proposal sheets should be supported with commercial document like showing deposit of EMD, Post of Tender Paper, I.T Clearance, PAN Card, Vat Clearance & Sworn affidavit. The quoted price shall be firm & inclusive of all taxes, duties, freight, G.S.T and insurance and other levies if any. The authority shall not be liable to pay any thing extra over and above the quoted price.
12. The bidders name, bid prices, modifications bid with drawals and the presence or absence of the requisite bid guarantee and such other details as the authority at its discretion, may consider appropriate will be announced at the opening. No electronic recording devices will be permitted during bid opening.
13. Information relating to the examination, clarification , evaluation & comparison of bids and recommendation for the award of a contract shall not be disclosed to bidders or any others.
14. The bidders should furnish an under taking in a form of sworn affidavit declaring that he has furnished the bid documents to be the true & correct. He will also abide by the terms and conditions of the Tender and ensure supply of standard goods. If fails to comply the requirements or violates any term and conditions or make any false declaration , he will be dispensed with and security will be forfeited.
15. Sealed quotations(s) shall be received in a sealed tender through speed post/ registered post in the office of Coach-in-Charge Sports Hostel, Baripada up to 1.00 P.M till dt.25.09.2018 & will be opened at 3.00 P.M on the same day in presence of quotationers or their authorized representatives.
16. The approximate quantities indicate are tentative and the placement of order at the discretion of the authority.
17. The bidders most keep in mind that the ordered goods/items are maintain free of charge by the supplier during the warranty period and the paid maintenance should commence only there after.
18. The committee will evaluate the rates as per present market price and ensure supply of standard quality of materials as per the samples. The committee has ensure the right for accept/reject of any item, if found not suitable /inferior quality.
19. **“SPORTS HOSTEL, BARIPADA”** should be printed on the back side of the upper part of the Tracksuits, Banion & on the Kit bag.
20. The undersigned reserves the right to accept, amend, alter modify or reject any or all terms of the tender without assigning reason thereof & shall bear, no liability what so ever consequent open such decision.
21. Dispute, if any should be within the Mayurbhanj jurisdiction only.

Sd/-  
Additional District Magistrate,  
Mayurbhanj.

**CHECK LIST.**

From

\_\_\_\_\_  
( Bidders Name & Address )

To

The Additional District Magistrate,  
Mayurbhanj, Baripada

Dear Sir,

Sl.No	Item Description	Status of the submission of data	Remarks
1	2	3	4
1.	Bank Draft towards EMD	Yes/No	If yes please give details No., Amount, validity & Date of Issue
2.	I.T Clearance up to date	Yes/No	
3.	PAN CARD	Yes/No	
4.	Vat clearance in Form No.612	Yes/No	
5.	Sworn affidavit	Yes/No	
6.	Money receipt/bank draft showing the cost of tender paper	Yes/No	
7.	Photograph of the shop both left & right side with the bidders		
8.	Certificate of last 3 years annual outturn transaction not less than 10 lakhs		
9.	Documents showing G.S.T registration		
10.	Additional information offered by bidder		

N.B :- The contents of this schedule will be read out during opening of Part-1 Bid.

Signature of Bidder Date & Seal.

**ANNEXURE-A**

**DRESS MATERIALS.**

<b>Sl. No</b>	<b>Items</b>	<b>Specification/Brand</b>	<b>Approximate rate unit/ pair</b>	<b>Unit cost/ Per piece/Per Pair</b>
<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>
1.	Tracksuits	Fenta/Victa/Shiv Naresh/Nivia/Rakshak/Sparton/Dida  Made of Super polly/Oxy Fresh/ Micro Cotton ( Extra Large/Large/Medium/ Small )  -do-	Rs 800/-       Rs 1,000/-	
2.	Shorts & Banion	Made of Micro cloth/P.P .Cloth ( Small, Medium & Large)  Rakshak/Nivia/Vats/ Shiv Naresh	Rs 500/-	
3.	Kit Bag	Made of Nylon /Cotton (Half size, full size)	Rs 300/-	

Signature of Bidder Date & Seal.

**“ANNEXURE-B”**

**SHOE MATERIALS**

<b>Sl. No</b>	<b>Items</b>	<b>Specification/Brand</b>	<b>Approximate rate unit/ pair</b>	<b>Unit cost/ Per piece/Per Pair</b>
<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>
1.	Warmup Shoe & Socks	Made of P.U materials ( 5 No, 6 No , 7 No & 8 No) Socks- Cotton/Nylon S.G.Fenta/Nivia/Vaijaynti  -do-	Rs 800/-  Rs 1,000/-	
2.	Spikes with socks	Made of lather, Six nail with removable ( both grass & synthetic) ( No.4, No.5, No.6 & No.7) Socks - Nylon / Cotton  -do-	Rs 1,500/-  Rs 2,000/-	
3.	Football Boot with Stockings	Made of lather or other synthetic materials with Non removable or removable studs ( No.4, No.5, No.6 & No.7) ( Stockings- Nylon / Cotton )  -do-	Rs 1,500/-  Rs 2,000/-	

Signature of Bidder Date & Seal.

**ANNEXURE-C**

**GAME EQUIPMENTS.**

<b>Sl. No</b>	<b>Items</b>	<b>Specification/Brand</b>	<b>Unit cost/Per piece</b>
<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>
1.	4" DIA. Moveable Goal post Set ( with Galvanised solid wheels)	Nelco	
2.	Football	Nivia ( Black & White)	
3.	Shinguard	Nivia NNM	
4.	Goal Keeper Gloves	N. Torrido	
5.	Soccer Cone	Vinex	
6.	Crape Bandage		
7.	Skipping rope		
8.	Bibs ( Football)	Nivia	
9.	Athletics Shorts & Banion ( Speed up)	Achiever	

Signature of Bidder Date & Seal.

