

MAYURBHANJ: DISTRICT OFFICE: BARIPADA

(ST & SC DEVELOPMENT SECTION)

Ph No- 06792-260763, Email- dwomayurbhanj@rediffmail.com

No. 5257 /DWO Dt 18.09.2018 /

TENDER CALL NOTICE

Sealed Tenders in plain paper are invited from the reputed **registered** Firms / Suppliers (having branded **Company Authorization to be preferred, subject to favorable cost & quality**) for supply of different category of items, such as, “(I) Dual Desk and Six Seated Dining Table (II) Television Set with DTH connection, Water Purifier & Incinerator and Inverter (III) Bedding Items (Mattresses, Pillow, Blankets & Mosquito Nets) (IV) School Furniture’s (V) Utensils (VI) Generator- Set (VII) Computer Accessories (VIII) Sports items etc.”, for supply to the boarder students admitted in the, newly functionalized **Ekalavya Model Residential Schools**, at Bangriposi and Karanjia of Mayurbhanj District for the financial year 2018-19.

Categorically, item wise specification is mentioned as follows. The bidder has to **super scribe** on the envelop, that for which item or category of items, he/she intends to participate in the tender.

TENDER DOCUMENTS

IMPORTANT INFORMATION TO THE BIDDERS

1.	Availability of Tender	www.mayurbhanj.nic.in
2.	Date and Time for submission of the Tender documents by Speed post/ Registered post only.	Last date <u>03.10.2018</u> by <u>4.00</u> P.M
3.	Earnest Money deposit (Refundable)	Different amount for each category of items as detailed below.
4.	Non refundable paper cost	Different amount for each category of items., as detailed below.
5.	(i) Technical Bid (ii) Financial Bids of eligible Tenderer (iii) Venue	(i) Duly filled up and to be opened at <u>11 A.M.</u> on dt. <u>04.10.</u>2018. (ii) Financial Bids of the bidders will be opened, those who would have qualified in technical bid. In financial bid sample is a must along with quoted price. (iii) In the Indoor Stadium, Baripada,
6.	Category of Materials to be Supplied “(Dual Desk and Six Seated Dining Table (II) Television Set with DTH connection, Water Purifier & Incinerator and Inverter (III) Bedding Items (Mattresses, Pillow, Blankets & Mosquito Nets) (IV) School Furniture’s (V) Utensils (VI) Generator- Set (VII) Computer Accessories (VIII) Sports items etc.”	The materials are to be supplied within 15 (Fifteen) days from the date of placement of order, failing which order will be automatically cancelled and EMD will be forfeited.

As regards Earnest Money deposit and Non refundable paper cost for different category of items.

Sl. No	Category of Items	Earnest Money deposit	Paper cost	Required Documents to be submitted in the envelop of Technical Bid.
1	2	3	4	5
1	Dual Desk and Dining Table with Six Chairs,	30,000/-	2000/-	(i) Valid company authorisation/E.P.M. rate contract/M.S.M.E. Registration Certificate of the item (ii) Provisional Registration Certificate of GST (iii) Copy of PAN Card. (iv) Last one year IT Returns (2017-18) (v) Last one year's Audit Report (2017-18) (vi) Experience in Govt. Supply (if any, not mandatory)
2	Television Set with DTH connection, Water Purifier & Incinerator and Inverter	50000/-	2000/-	(i) Valid company authorization/E.P.M. rate contract/M.S.M.E. Registration Certificate of the item (ii) Provisional Registration Certificate of GST (iii) Copy of PAN Card. (iv) Last one year IT Returns (2017-18) (v) Last one year's Audit Report (2017-18) (vi) Experience in Govt. Supply (if any, not mandatory)
3	Bedding Items (Mattresses, Pillow, Blankets & Mosquito Nets)	10,000/-	1000/-	(i) Valid company authorization/E.P.M. rate contract/M.S.M.E. Registration Certificate of the item (ii) Provisional Registration Certificate of GST (iii) Copy of PAN Card. (iv) Last one year IT Returns (2017-18) (v) Last one year's Audit Report (2017-18) (vi) Experience in Govt. Supply (if any, not mandatory).
4	School Furniture's	30,000/-	2000/-	(i) Valid company authorization/E.P.M. rate contract/M.S.M.E. Registration Certificate of the item (ii) Provisional Registration Certificate of GST (iii) Copy of PAN Card. (iv) Last one year IT Returns (2017-18) (v) Last one year's Audit Report (2017-18) (vi) Experience in Govt. Supply (if any, not mandatory)

5	Generator- Set	50,000/-	2,000/-	(i) Valid company authorization/ E.P.M. rate contract/M.S.M.E. Registration Certificate of the item. (ii) Provisional Registration Certificate of GST (iii) Copy of PAN Card. (iv) Last one year IT Returns (2017-18) (v) Last one year's Audit Report (2017-18) (vi) Experience in Govt. Supply (if any, not mandatory).
6	Computer Accessories	10,000/-	1,000/-	(i) Valid company authorization/ E.P.M. rate contract/M.S.M.E. Registration Certificate of the item . (ii) Provisional Registration Certificate of GST (iii) Copy of PAN Card. (iv) Last one year IT Returns (2017-18) (v) Last one year's Audit Report (2017-18) (vi) Experience in Govt. Supply (if any, not mandatory)
7	Sports items	10,000/-	1,000/-	(i) Valid company authorization/E.P.M. rate contract/M.S.M.E. Registration Certificate of the item (if any, not mandatory) (ii) Provisional Registration Certificate of GST (iv) Copy of PAN Card. (iv) Last one year IT Returns (2017-18) (v) Last one year's Audit Report (2017-18) (vi) Experience in Govt. Supply (if any, not mandatory)
8	Utensils	50,000/-	2000/-	(i) Valid company authorization /E.P.M. rate contract/M.S.M.E. Registration Certificate of the item (if any, not mandatory) (ii) Provisional Registration Certificate of GST (iii) Copy of PAN Card. (iv) Last one year IT Returns (2017-18) (v) Last one year's Audit Report (2017-18) (vi) Experience in Govt. Supply (if any, not mandatory)

Terms & Conditions and General Instructions For Bidders

1. Procedure

- (a) The Bid has been invited under two bid systems, i.e. 'Technical Bid' and 'Financial Bid'. The interested Bidders are advised to submit two separate sealed envelopes super scribing **Technical Bid and Financial Bid**.
- (b) Technical Bid and Financial Bid – The bidders have to fill up the Technical Bid form (**Format-A**) (copy enclosed) and submit it with a separate envelope with all self-attested documents. Similarly, the Financial Bid form has to be filled up as per prescribed form (**Format-B**) (copy enclosed) and to be submitted in separate envelope.

- (c) The tender should be addressed to the District Welfare Officer, Mayurbhanj, Baripada, AT/PO- Murgabadi, PIN-757002 and super scribing as '*Tender for Supplying*(Name of the item/category).
- (d) The Tenderers / Firms have to submit EMD in shape of Demand Draft payable to District Welfare Officer, Mayurbhanj in Technical Bid .
- (e) The interested Bidder has to enclose self-attested photo copy of the following valid documents in the technical bid envelope, stated above , such as:
- (i) Valid company authorisation/E.P.M. rate contract/M.S.M.E. Registration Certificate of the item .
 - (ii) Provisional Registration Certificate of GST .
 - (iii) Copy of PAN Card.
 - (iv) Last one year IT Returns (2017-18)
 - (v) Last one year's Audit Report (2017-18)
 - (vi) Experience in Govt. Supply (if any, not mandatory)
 - (vii) Bank Account Number (cancelled cheque)
 - (viii) Declaration as per Format-C (Copy enclosed)
- (f) The bidders who meet the qualitative requirements specified in the Technical Bid will only be considered for participating in the financial Bid. The **technically disqualified bidders will not be entertained** in the financial Bid.
- (g) **Non-refundable paper cost of , category wise rates as stated above** , in shape of Demand Draft, payable to the District Welfare Officer, Mayurbhanj should be attached in the Technical Bid and therefore, those tenderers/ suppliers who are interested to participate in the Tender Process, are instructed to attach demand draft ,towards **paper cost in favour of District Welfare Office, Mayurbhanj** in the Technical Bid through downloading the Tender paper and details of terms and condition from the website www.mayurbhanj.nic.in. Without Demand Draft of the paper cost, the tender paper shall not be accepted and liable to be **rejected**.
- (h) The Committee reserves the right to reject or cancel the tender/ quotation or supply orders without assigning any reason thereof.
- (i) The Committee shall not be responsible for any postal delay or missing of tender papers. The incomplete tender papers or without EMD received after the scheduled date and time shall not be accepted and liable to be rejected.
- (j) The Tenderers should quote rate for each items/ article given in the tender schedule.
- (k) The Tenderers / Suppliers should submit one sample for the quoted rate (**Single Sample, Single rate**).
- (l) The Bidders required furnishing the quotation price of the items, the Committee has reserved the right to consider or select the article basing upon the qualitative product.
- (m) The rate inclusive of **all taxes and transportation**, to the **School/ Hostel Mayurbhanj**. But in case of "**Utencils and Writting Materials**" to the Office point of District Welfare Officer, Mayurbhanj, Baripada, for necessary quality verification by the quality verifying committee and then further distribution to the School/ hostel points as per requirement.
- (n) The items should be delivered in full and good conditions.

- (o) On failure to supply the items, within stipulated period, the order will stand automatically cancelled and EMD, so deposited by her/ him will be forfeited to Govt.
- (p) Supply of article other than sample approved, will warrant cancellation of Supply Order and forfeiture of EMD.
- (q) The successful bidder have to **submit a Fixed deposit of 5% of the estimated cost of the items for which the firm is placed with orders , for each category** of items, which shall be pledged to the D.W.O., Mayurbhanj, towards security deposit for a period of 6 months of supply of the items. After submission of the security deposit, supply order will be issued.
- (r) There shall be no compromise of the quality of materials as approved by Purchase Committee.
- (s) The Committee is not bound to accept/ select L-1 with low quality, but the best quality item with in maximum price limit, will be the criteria of selection.

2. Submission and opening of Tender.

Samples are mandatory, without samples tender will not be accepted.


The interested bidders may submit the tender document completely in all respect along with EMD, Non-refundable paper-cost and other requisite documents on or before dt. 03.10.2018 up to 4.00 PM addressing to the District Welfare Officer, Mayurbhanj, AT/ PO- Murgabadi, PIN- 757002 by Registered Post/ Speed Post. The Technical bids shall be opened on the next day at 11 A.M on dt. 4 October, 2018 in the **Indoor Stadium, Baripada** in presence of bidders or authorized representatives of the bidders.

The District Administration shall not be held responsible for any Postal delay.

The bid received by the authority after the prescribed Time and dateline will not be opened or considered. Thus, the same is deemed to be rejected.

The authority reserves the right to cancel, approve or alter the terms and conditions without assigning any reason thereof.

Enclosures: - **Format- A, B & C**


Collector & District Magistrate,
Mayurbhanj


Memo No. 5258 / DWO Dt. 18.09.2018 /

Copy to the Additional District Magistrate, Mayurbhanj / P.A., ITDA, Baripada/ Kaptipada/ Karanjia/ Rairangpur for favour of kind information and necessary action

Copy to all Sub-Collectors/BDOs/Tahasildars for favour of kind information and necessary action with a request to affix above tender papers in their office Notice Board for wide publicity.

Copy to GM, DIC, Mayurbhanj/ DIO, NIC, Mayurbhanj for information. The DIO, NIC, Mayurbhanj is requested to upload the advertisement in District Website for wide publicity.

Copy to NOTICE BOARD.


Collector & District Magistrate,
Mayurbhanj

FORMAT-A
APPLICATION FOR-TECHNICAL BID

1	Name of the Bidders
2	Details of Earnest Money Deposit	DDNo. _____ date _____ of Rs. _____ drawn on bank _____
3	Name of proprietor	
4	Full address of Registered Office	
5	Full address of Operating /Branch Office	
6	Name and Telephone authorized officer	
7	Registration Certificate any such equivalent certificate in support of formation / recognition of the bidder organization obtained from the Govt. authority	YES/NO
8	Valid company authorization / E.P.M. rate contract / M.S.M.E. Registration Certificate of the item .	YES/NO
9	Provisional Registration Certificate of GST	YES/NO
10	Copy of PAN card attached	YES/NO
11	IT Return of last one year (17-18)	YES/NO
12	Last one year Audit Report (2017-18)	YES/NO
13	Experience in Govt. Supply (if any, not mandatory)	YES/NO
14	Bank Account No & Copy of cancelled cheque	YES/NO
15	Declaration as per format -C	YES/NO
16	Non-refundable Paper Cost in shape of Demand Draft	YES/NO

Place
Date

Bidders Official Signature
Name & Designation with Rubber
Stamp/Official seal of the firm

FORMAT-B (I)
APPLICATION-FINANCIAL BID (For EMRS)

SI No	Name of the articles	Description	Approximate price limit (Rs)	Rate quote (Rs)
1	Dual Desk	M.S. square Tube (25mmX25mmx1.2mmgauge) 18mm Pre laminated Board with 2mm edge banding. Desk, and Seat with beck rest, attached. (including transportation, installation and functional, to the School/ hostel points.)	5500	
2	Six Seated Dining Table (Including six chair)	Steel Folding Set, canteen table , easy and comfortable for dining purposes of the boarder students., All materials are made out of stainless steel . Table Size-72"X35"X 30" (including transportation, installation and functional, to the School/ hostel points.)	20,000/-	

Note: - Bid documents and Samples of all the items quoted by the bidders/ firm should be submitted before opening of the tender.

Place:

Date:

Bidders Official Signature

Name & Designation with
Stamp/Official seal of the firm

FORMAT-B (II) (Television& Water purifier)

APPLICATION-FINANCIAL BID

Sl No	Name of the articles	Description	Approximate price limit (Rs)	Quantity (In Nos)	Rate quote (Rs)
1	Television Set with DTH connection	Latest Model, full H D, LED T. V. 40" Television Set with DTH connection, (including transportation, installation and functional, to the School/ hostel points.)	45,000/-	2 sets	
2	Water Purifier	Reverse Osmosis(RO) with water cooler, storage capacity 80Litre" (with complete delivery, installation and functional at the school/Hostel point)	70,000	2 sets	
3	Incinerator	Wall mounted , Auto cut-off, Electrically safe, ceramic insulated, Capacity per hour about-20 pads (with complete delivery, installation and functional at the school/Hostel point)	20,000	2 nos	
4	Inverter with Battery	Inverter-2.5 KW, 2 nos Battery -150/160 Ampire, loading capacity 2100 watt. (with complete delivery, installation and functional at the school/Hostel point)	45000	2 nos	

Note: - Bid documents and Samples of all the items quoted by the bidders/ firm should be submitted before opening of the tender.

Place:

Date:

Bidders Official Signature

Name & Designation with
Stamp/Official seal of the firm

FORMAT-B(III) (Bedding Items) (For EMRS)

APPLICATION-FINANCIAL BID

SI No	Name of the articles	Description	Approximate price limit (Rs)	Quantity (In nos)	Rate quote (Rs)
1	Pillow	Branded pillow made out of polyester fiber, size 27"X 17".	150/-	120	
3	Mattress (For other boarder students)	Branded coir mattress, size- 75"x36"x4"	2000/-	120	
4	Blankets	Mink Blanket, Length around 88", width around 60", Top & Bottom Stitching. (450/-	120	
6	Mosquito-nets	Length= 75", width= 36", Height= 36".Nylon Made White Color, all side & middle cross tap binding with 6" cotton stitched bottom.(Medicated) (For Double Décor Cots)	350/-	120	

Note: - Bid documents and Samples of all the items quoted by the bidders/ firm should be submitted before opening of the tender.

Place:

Date:

Bidders Official Signature

Name & Designation with
Stamp/Official seal of the firm

FORMAT-B(IV) (School Furnitures) (For EMRS)

APPLICATION-FINANCIAL BID

Sl No	Name of the articles	Description	Approximate price limit in (Rs)	Quantity (In nos)	Rate quote (Rs)
1	Principal Table.	Executive Table, Size-5'X3' made out of MDF Board, with left side one draw one cup board and side draw with locking arrangement.	20,000/-	2	
2	Principal Chair	Executive High neck, revolving chair, tilting hydraulic wooden arm	10,000/-	2	
3	Plain Staff Table	Size -8'X3'X4' , plain table made out of MDF board. Front covered.	20,000/-	2	
4	Normal Steel Chair	Four legged Normal Steel Chair made out of M.S. pipe with arm, seat and back foam cushion. Seat size -18"X18"	3,500/-	12	
5	Visitor's Chair	Four legged chair with arm rest , frame made out of S.S. pipe. Seat and back foam cushion with leather tic.	3,500	12	
6	What Not (Rack)	Slotted angle rack , size-78"x36"X15", galvanized / powder coated, with five selves.	5,000/-	4	
7	Steel Almirah	Branded Steel Almirah,Size-78"X36"X20" with one locker.3 selves making four compartments.	18000/-	2	
8	Teachers Table	Size -4'X2.5'X2.5' , plain table made out of MDF board. Front covered, with one draw and one cup board with locking arrangement.	4,000/-	4	
9	Teacher's Chair	Four legged chair with arm rest, frame made out of S.S. pipe. Seat and back foam cushion with leather tic.	2,500/-	4	
10	White Board	Size- 4'X3' White Board, for teaching purpose in the class room.	3,500/-	4	

Note: - Bid documents and Samples of all the items quoted by the bidders/ firm should be submitted before opening of the tender.

Place:

Date:

Bidders Official Signature

Name & Designation with
Stamp/Official seal of the firm

FORMAT-B (V) (GEN SET)

Sl No	Name of the articles	Description	Approximate price limit (Rs)	Quantity	Rate quote (Rs)
1	Generator Set	5 KVA open generator fitted with common Base plate with four wheel 8 HP CAF & Engine with 5 KVA alternator.	95,600/-	2 Sets	

APPLICATION-FINANCIAL BID

Note: - Bid documents and Samples of all the items quoted by the bidders/ firm should be submitted before opening of the tender.

Place:

Date:

Bidders Official Signature

Name & Designation with
Stamp/Official seal of the firm

FORMAT-B (VI) (Computer & Accessories for EMRS)
APPLICATION-FINANCIAL BID

SI No	Name of the articles	Description	Approximate price limit(Rs)	Quantity	Rate quote (Rs)
1	Computer & it's Accessories	Branded, Core-i 5,4-GB Ram,1TB HDD, OS windows-10,(Home 64 bit), 19.5 LED, 3 years warranty on site (with complete delivery, installation and functional at the school/Hostel point)	46,000/-	2 sets	01
2	Printer(Multi)	Branded LaserJet M1005 Multifunction, Monochrome laser Printer (with complete delivery, installation and functional at the school/Hostel point)	15,500/-	2	01
3	Scanner	Branded Lide220Scanner(with complete delivery, installation and functional at the school/Hostel point)	6,000/-	2	01

Note: - Bid documents and Samples of all the items quoted by the bidders/ firm should be submitted before opening of the tender.

Place:

Date:

Bidders Official Signature

Name & Designation with
Stamp/Official seal of the firm

FORMAT-B (VII) (Sport Items for EMRS)
APPLICATION-FINANCIAL BID

SI No	Name of the articles	Description	Approximate price limit(Rs)	Quoted Rate (Rs)
1	Badminton Racket	Branded	450/-	
2	Badminton Net	Branded	400/-	
3	Badminton Suttle	Branded	500/-(per Box)	
4	Foot ball	Branded	700/-	
5	Volley Ball	Branded	1000/-	
6	Carom Board with dots	Branded 42'X42" size	3600/-	
7	Javelin	Branded	1150/-	
8	Discos	Branded	700/-	
9	Shot put	Branded	600/-	
10	Skipping	Branded	90/-	
11	Cricket Bat	Branded	800/-	
12	Tanis ball	Branded	75/-	
13	Wicket-03 nos	Branded	250/-	
14	Guard	Branded	100/-	
15	Keeping Globes-1pair	Branded	600/-	
16	Cricket Helpmate	Branded	800/-	

Note: - Bid documents and Samples of all the items quoted by the bidders/ firm should be submitted before opening of the tender.

Place:

Date:

Bidders Official Signature

Name & Designation with
Stamp/Official seal of the firm

FORMAT-B (VIII) (Utensils.)
APPLICATION-FINANCIAL BID

Sl No	Name of the Items & its description	Rate per	Approximate price limit(Rs)	Quoted Rate (Rs)
1	Aluminium Big Round Dekchi with Cover (Appx 30" dia 20-24 Kg)	Per kg	220/-	
2	Aluminium Medium Round Dekchi with Cover (Appx 25" dia 15-20 kg)	Per Kg	220/	
3	Aluminium Small Round Dekchi with Cover (Appx 20" dia 10-13 Kg)	Per kg	220/	
4	Aluminium Koda Big size (Appx 5-7 Kg)	Per kg	225/-	
5	Iron Koda Small Size (Appx 2-5 kg)	per kg	128/-	
6	Aluminium Bucket (height around 12" & dia 11.5"--both inner side)	per kg	250/-	
7	Steel Glass (7" plain)	per piece	50/-	
8	Paniki	per piece	130/-	
9	Branded Pressure Cooker 22 ltr	per piece	5000/-	
10	Branded Pressure Cooker 5 ltr	per piece	1800/-	
11	Iron Jali Chatu Big size (Long Handle)(29' top to bottom)	per piece	110/-	
12	Hema Dasta with pua (Medium size) (Minimum weight-4.5KG)	per piece	420/-	
13	Try (Serving Meal)(Size- 14.5'X12" with 5 cup)	per piece	130/-	
14	Dari(12ft X18ft) better quality.(Fine thread)	per piece	1250/-	
15	Long handle iron khusuni (3ft top to bottom)	per kg	120/-	
16	Steel Chatu Small handle(Top to Bottom 15")	per piece	65/-	
17	Steel chatu long handle(Top to Bottom 20")	per piece	80/-	
18	Steel jug(water capacity 2 ltr)	per piece	125/-	
19	Steel Mug (water capacity 1 ltr)	per piece	100/-	
20	Steel water drum with cover, Big Size (around 50 ltrs container)	per kg	200/-	
21	Steel water drum with cover, small size (around 30 ltrs container)	per kg	200/-	

22	Steel water drum with cover, small size (around 20 ltrs container)	per kg	200/-	
23	Long handle Iron dabu(2ft top to bottom)	per kg	128/-	
24	Best quality Dasta Box(5'X 4'X4') WITH 22Gaze with (khura) and double locking system.	per piece	3000/-	
25	Silver Serving Bowl(Gangula) with handle	per kg	220/-	
26	Serving Table(To serve cooked items): steel laminated surface(table top)4'(L)X2'(w)X2.5'(H)	per piece	1000/-	
27	Pati (Asana for mass sitting to eat meal) made with fine thread,(size-15' X1.5')	per piece	500/-	

Note: - Bid documents and Samples of all the items quoted by the bidders/ firm should be submitted before opening of the tender.

Place:

Date:

Bidders Official Signature
Name & Designation with
Stamp/Official seal of the firm

FORMAT-C
Declaration

1. I, _____ Son/ Daughter/ Wife of Sri
_____ proprietor/ Authorized signatory of the
bidders, mentioned above, are competent to sign this declaration and execute this
tender document.
2. I have carefully read and understood all the items and conditions of the tender and
undertake to abide by them.
3. The information/ documents furnished along with the above application are true and
authentic to the best of my knowledge and belief. I/ we am/are well aware of the fact
that furnishing of any false information/ fabricated document would lead to rejection
of my tender at any stage besides liabilities towards procession under appropriate law.
4. I also certify that our firm has not been black listed by Central/ State Government/
Board/ Corporation/ autonomous body under administrative control of Central or
State Government etc.
5. This is also certified that neither myself nor organization will indulge in any corrupt
practices so far as this bidding is concerned.

Place
Date

Bidders Official Signature
Name & Designation with Rubber
Stamp/Official seal of the firm