

DISTRICT OFFICE: MAYURBHANJ, BARIPADA

(ST & SC DEV. SECTION)

E-mail:- dwomayurbhanj@rediffmail.com, Phone- 06792-

No. 5706 / DWO / Date 6/10/2018

TENDER CALL NOTICE

Sealed Tenders in plain paper are invited from the reputed **registered** Firms / Suppliers (having branded **Company Authorisation to be preferred, subject to favourable cost & quality**) for supply of different category of items, such as, “(I) **Mink Blankerts** (II) **Inverter** (III) **Water Purifier** (IV) **Washing Machine** (V) **Television** (VI) **Gen- Set** (VII) **Mattress** (VII) **Utensils etc.**”, which to be supplied to the SSD Hostels in Mayurbhanj District for the use of the boarder students., as decided by the District Level Purchase Committee ,for the current financial year2018-19.

Categorically, item wise specification is mentioned as follows. The bidder has to **super scribe** on the envelop, that for which item or category of items, he/she intends to participate in the tender..

TENDER DOCUMENTS

IMPORTANT INFORMATION TO THE BIDDERS

1.	Availability of Tender	www.mayurbhanj.nic.in
2.	Date and Time for submission of the Tender documents by Speed post/ Registered post only.	Last date .. <u>20</u> th October 2018.... by ..02 P.M.
3.	Earnest Money deposit(Refundable)	Rs 50,000.00(Rupees Fifty Thousand) only. separate for each category of items
4	Non refundable paper cost	Rs 3,000.00(Rupees Three Thousand) only., separate, for each category of items.
5.	(i) Technical Bid (ii) Financial Bids of eligible Tenderer (iii) Venue	(i) Duly filled up and to be opened at ..03 P.M. .. on dt. <u>20</u> .. th ...October.....2018.. (ii) Financial Bids of the bidders will be opened, those who would have qualified in technical bid. In financial bid sample is a must along with quoted price. .. (iii) In the .In Door Stadium , Baripada
6	Category of Materials to be Supplied “(I) Mink Blankerts (II) Inverter (III) Water Purifier (IV) Washing Machine (V) Television (VI) Gen- Set (VII) Mattress (VIII) Utensils etc. ”	The materials are to be supplied within 15(Fifteen) days from the date of placement of order, failing which order will be automatically cancelled and EMD will be forfeited.

Terms & Conditions and General Instructions For Bidders

1. Procedure

- (a) The Bid has been invited under two bid systems, i.e., 'Technical Bid' and 'Financial Bid'. The interested Bidders are advised to submit two separate sealed envelopes super scribing **Technical Bid** and **Financial Bid**.
- (b) Technical Bid and Financial Bid – The bidders have to fill up the Technical Bid form (**Format-A**) (copy enclosed) and submit it with a separate envelope with all self-attested documents. Similarly, the Financial Bid form has to be filled up as per prescribed form (**Format-B**) (copy enclosed) and to be submitted in separate envelope.
- (c) The tender should be addressed to the District Welfare Officer, Mayurbhanj, Baripada, AT/PO-Murgabadi, PIN-757002 and super scribing as '**Tender for Supplying**(**Name of the item/category**),
- (d) The Tenderers / Firms have to submit EMD in shape of Demand Draft ,payable to D.W.O., Mayurbhanj in Technical Bid ..
- (e) The interested Bidder has to enclose self-attested photo copy of the following valid documents in the technical bid envelope, stated above , such as:
 - (i) **Valid company authorisation/E.P.M. rate contract/M.S.M.E. Registration Certificate of the item.(if any, not mandatory but preferable)**
 - (ii) **Provisional Registration Certificate of GST .**
 - (iii)**Copy of PAN Card.**
 - (iv)**Last one year IT Returns (2017-18)**
 - (v)**Last one year's Audit Report (2017-18)**
 - (vi)**Experience in Govt. Supply (if any, not mandatory)**
 - (vii)**Bank Account Number (cancelled cheque)**
 - (viii)**Declaration as per Format-C (Copy enclosed)**
- (f) The bidders who meet the qualitative requirements specified in the Technical Bid will only be considered for participating in the financial Bid. The **technically disqualified bidders will not be entertained** in the financial Bid.
- (g) **Non-refundable paper cost of Rs 3,000.00** , in shape of Demand Draft, payable to the District Welfare Officer, Mayurbhanj should be attached in the Technical Bid and therefore, those tenderers/ suppliers who are interested to participate in the Tender Process, are instructed to attach demand draft ,towards **paper cost in favour of District Welfare Office, Mayurbhanj** in the Technical Bid through downloading the Tender paper and details of terms and condition from the website www.mayurbhanj.nic.in. Without Demand Draft of the paper cost , the tender paper shall not be accepted and liable to be **rejected**.
- (h) The Committee reserves the right to reject or cancel the tender/ quotation or supply orders without assigning any reason thereof.
- (i) The Committee shall not be responsible for any postal delay or missing of tender papers. The incomplete tender papers or without EMD received after the scheduled date and time shall not be accepted and liable to be rejected.
- (j) The Tenderers should quote rate for each items/ article given in the tender schedule.

- (k) The Tenderers / Suppliers should submit one sample for the quoted rate.(Single Sample , Single rate)
- (l) The Bidders required furnishing the quotation price of the items, the Committee has reserved the right to consider or select the article basing upon the qualitative product.
- (m)The rate inclusive of **all taxes and transportation**, to the **School/ Hostel points of Mayurbhanj**, But in case of “ **Utencils and Blankets**” to the Office point of District Welfare Officer, Mayurbhanj, Baripada, for necessary quality verification by the quality verifying committee and then further distribution to the School/ hostel points as per requirement.
- (n) The items should be delivered in full and good conditions.
- (o) On failure to supply the items, within stipulated period, the order will stand automatically cancelled and EMD, so deposited by her/ him will be forfeited to Govt.
- (p) Supply of article other than sample approved, will warrant cancellation of Supply Order and forfeiture of EMD.
- (q) There shall be no compromise of the quality of materials as approved by Purchase Committee.
- (r) The Committee is not bound to accept/ select L-1 with low quality , but the best quality item with in affordable price limit, will be the criteria of selection.

2. Submission and opening of Tender.

Samples are mandatory, without samples tender will not be accepted.

The interested bidders may submit the tender document completely in all respect along with EMD, Non-refundable paper-cost and other requisite documents on or before dt **20-10-2018** up to **02 P.M.**, addressing to the District Welfare Officer, Mayurbhanj, AT/ PO- Murgabadi, PIN-757002 by Registered Post/ Speed Post. The Technical bids shall be opened on the same day i.e. **on dt. 20-10-2018..** at **03 P.M...** in the **In Door Stadium , Baripada**, in presence of bidders or authorised representatives of the bidders.

The District Administration shall not be held responsible for any Postal delay.

The bid received by the authority after the prescribed Time and dateline will not be opened or considered. Thus, the same is deemed to be rejected.

The authority reserves the right to cancel, approve or alter the terms and conditions without assigning any reason thereof.

Enclosures: - **Format- A, B & C**


Collector & District Magistrate,
Mayurbhanj

Memo No. 5707 / DWO Date. 6/10/18 /

Copy to the Additional District Magistrate, Mayurbhanj / P.A., ITDA, Baripada/ Kaptipada/ Karanjia/ Rairangpur for favour of kind information and necessary action

Copy to all Sub-Collectors/BDOs/Tahasildars for favour of kind information and necessary action with a request to affix above tender papers in their office Notice Board for wide publicity.

Copy to GM, DIC, Mayurbhanj/ DIO, NIC, Mayurbhanj for information. The DIO, NIC, Mayurbhanj is requested to upload the advertisement in District Website for wide publicity.

Copy forwarded to the District Sport Officer, Mayurbhanj, Baripada. He is requested to spare the Indoor Stadium, Baripada for the **20th** October 2018 from 2.30 P.M. onward ,so as to facilitate the Govt. Tender Process.

Copy to NOTICE BOARD.


Collector & District Magistrate,
Mayurbhanj

FORMAT-A
APPLICATION FOR-TECHNICAL BID

1	Name of the Bidders
2	Details of Earnest Money Deposit	DDNo. _____ date _____ of Rs. _____ _____ drawn on bank _____
3	Name of proprietor	
4	Full address of Registered Office	
5	Full address of Operating /Branch Office	
6	Name and Telephone authorized officer	
7	Registration Certificate any such equivalent certificate in support of formation / recognition of the bidder organization obtained from the Govt. authority	YES/NO
8	Valid company authorisation / E.P.M. rate contract / M.S.M.E. Registration Certificate of the item .	YES/NO
9	Provisional Registration Certificate of GST	YES/NO
10	Copy of PAN card attached	YES/NO
11	IT Return of last one year (17-18)	YES/NO
12	Last one year Audit Report (2017-18)	YES/NO
13	Experience in Govt. Supply (if any, not mandatory)	YES/NO
14	Bank Account No & Copy of cancelled cheque	YES/NO
15	Declaration as per format -C	YES/NO
16	Non-refundable Paper Cost in shape of Demand Draft	YES/NO

Place
Date

Bidders Official Signature
Name & Designation with Rubber
Stamp/Official seal of the firm

FORMAT-B(I) (Mink Blankets)
APPLICATION-FINANCIAL BID

SI No	Name of the articles	Description	Approximate price limit (Rs)	Rate quote (Rs)
1	Mink Blankets	Mink Blanket, Length around 88", width around 60", Top & Bottom Stitching.	300/-	

Note: - Bid documents and Samples of all the items quoted by the bidders/ firm should be submitted before opening of the tender.

Place:

Date:

Bidders Official Signature

Name & Designation with
Stamp/Official seal of the firm

FORMAT-B(II) (Inverter with Battery)

APPLICATION-FINANCIAL BID

SI No	Name of the articles	Description	Approximate price limit (Rs)	Rate quote (Rs)
1	Inverter with Battery	Inverter-2.5 KW, 2 nos Battery -150/160 Ampire, loading capacity 2100 watt. (with complete delivery, installation and functional at the school/Hostel point)	45,000	

Note: - Bid documents and Samples of all the items quoted by the bidders/ firm should be submitted before opening of the tender.

Place:

Date:

Bidders Official Signature

Name & Designation with
Stamp/Official seal of the firm

FORMAT-B(III) (Water Purifier)**APPLICATION-FINANCIAL BID**

SI No	Name of the articles	Description	Approximate price limit (Rs)	Rate quote (Rs)
1	Water Purifier	Reverse Osmosis(RO) with water cooler, storage capacity 80Litre” (with complete delivery, installation and functional at the school/Hostel point)	70,000	

Note: - Bid documents and Samples of all the items quoted by the bidders/ firm should be submitted before opening of the tender.

Place:

Date:

Bidders Official Signature

Name & Designation with
Stamp/Official seal of the firm

FORMAT-B(IV) (Washing Machine)**APPLICATION-FINANCIAL BID**

SI No	Name of the articles	Description	Approximate price limit (Rs)	Rate quote (Rs)
1	Washing Machine	Branded Machine having at a time washable capacity of 15 K.G., to wash boarders cloths.	2,00,000/-	

Note: - Bid documents and Samples of all the items quoted by the bidders/ firm should be submitted before opening of the tender.

Place:

Date:

Bidders Official Signature

Name & Designation with
Stamp/Official seal of the firm

FORMAT-B(V) (Television Set with DTH connection)

APPLICATION-FINANCIAL BID

SI No	Name of the articles	Description	Approximate price limit (Rs)	Rate quote (Rs)
1	Television Set with DTH connection	Latest Model ,full H D,LED T. V. 32” Television Set with DTH connection., (including transportation , installation and functional, to the School/ hostel points.)	50,000/-	Television Set with DTH connection

Note: - Bid documents and Samples of all the items quoted by the bidders/ firm should be submitted before opening of the tender.

Place:

Date:

Bidders Official Signature

Name & Designation with
Stamp/Official seal of the firm

FORMAT-B (VI) (GEN SET)

APPLICATION-FINANCIAL BID

SI No	Name of the articles	Description	Approximate price limit(Rs)	Rate quote (Rs)
2	Generator Set	Self started, 5KVA Super silent open Generator, fitted with common base plate fitted common base plate with four wheel 8HP CAF and engine with 5KVA alternator. (with complete delivery, installation and functional at the school/Hostel point)	1,00,000/-	

Note: - Bid documents and Samples of all the items quoted by the bidders/ firm should be submitted before opening of the tender.

Place:

Date:

Bidders Official Signature

Name & Designation with
Stamp/Official seal of the firm

FORMAT-B(VII) (Mattress)
APPLICATION-FINANCIAL BID

SI No	Name of the articles	Description	Approximate price limit (Rs)	Rate quote (Rs)
1	Mattress	Best Quality Branded coir mattress, size- 72"x30"x4"	2,000/-	

Note: - Bid documents and Samples of all the items quoted by the bidders/ firm should be submitted before opening of the tender.

Place:

Date:

Bidders Official Signature

Name & Designation with
Stamp/Official seal of the firm

FORMAT-B(VIII) (Utensils.)
APPLICATION-FINANCIAL BID

Sl No	Name of the Items & its description	Rate per	Approximate price limit(Rs)	Quoted Rate (Rs)
1	Aluminium Big Round Dekchi with Cover (Appx 30" dia 20-24 Kg)	Per kg	220/-	
2	Aluminium Medium Round Dekchi with Cover (Appx 25" dia 15-20 kg)	Per Kg	220/-	
3	Aluminium Small Round Dekchi with Cover (Appx 20" dia 10-13 Kg)	Per kg	220/-	
4	Aluminium Koda Big size (Appx 5-7 Kg)	Per kg	225/-	
5	Iron Koda Small Size (Appx 2-5 kg)	per kg	128/-	
6	Aluminium Bucket (height around 12" & dia 11.5"-both inner side)	per kg	250/-	
7	Aluminium Dekchi with lead , about 8 K.G. rice boiling capacity.	per kg	250/-	
8	Meal Serving Disc (Aluminium Serving Bowl(Gangula) with handle	per kg	250/-	
9	Steel Chatu Small handle(Top to Bottom 15")	per piece	65/-	
10	Steel chatu long handle(Top to Bottom 20")	per piece	80/-	
11	Long handle Iron dabu(2ft top to bottom)	per kg	128/-	
12	Long handle iron khusuni(3ft top to bottom)	per kg	120/-	
13	Medium Handle iron khusuni(2ft top to bottom)	per kg	120/-	
14	Try (Serving Meal)(Size- 14.5'X12" with 2 cups)	per piece	130/-	
15	Iron Jali Chatu Big size (Long Handle)(29' top to bottom)	per piece	110/-	

Note: - Bid documents and Samples of all the items quoted by the bidders/ firm should be submitted before opening of the tender.

Place:

Date:

Bidders Official Signature
Name & Designation with
Stamp/Official seal of the firm

FORMAT-C
Declaration

1. I, _____ Son/ Daughter/ Wife of Sri
_____ proprietor/ Authorized signatory of the
bidders, mentioned above, are competent to sign this declaration and execute this
tender document.
2. I have carefully read and understood all the items and conditions of the tender and
undertake to abide by them.
3. The information/ documents furnished along with the above application are true and
authentic to the best of my knowledge and belief. I/ we am/are well aware of the fact
that furnishing of any false information/ fabricated document would lead to rejection
of my tender at any stage besides liabilities towards prosecution under appropriate law.
4. I also certify that our firm has not been black listed by Central/ State Government/
Board/ Corporation/ autonomous body under administrative control of Central or
State Government etc.
5. This is also certified that neither myself nor organization will indulge in any corrupt
practices so far as this bidding is concerned.

Place
Date

Bidders Official Signature
Name & Designation with Rubber
Stamp/Official seal of the firm

DISTRICT OFFICE, MAYURBHANJ, BARIPADA

(ST & SC DEV. SECTION)

E-mail:- dwomayurbhanj@rediffmail.com, dwombj.od@nic.in

Phone- 06792-260763

No. 5706 / DWO / Date 6/10/18 /

TENDER CALL NOTICE

Sealed Tenders in plain paper are invited from the intending reputed registered Firms / Suppliers having branded company authorisation for supply of “(I) Mink Blankets (II) Inverter (III) Water Purifier (IV) Washing Machine (V) Television (VI) Gen- Set (VII) Mattress (VIII) Utensils etc.” for the boarder students staying in the, Schools, & Hostels, running under ST & SC Development Department in Mayurbhanj District for the year 2018-19. The interested bidders may submit the tender documents complete in all respect along with EMD, non-refundable paper cost and other requisite documents on or before **.....10th October 2018.....** up to **2.00 PM** addressing to the *District Welfare Officer, Mayurbhanj*, At/Po- Murgabadi, PIN- 757002 by **Registered Post /Speed Post**. The tender paper shall be opened on the same day i.e. on **10th October 2018.. at 03PM**. The other details like terms and conditions, general instruction for bidders etc. are available in the website www.mayurbhanj.nic.in.



Collector & District Magistrate,
Mayurbhanj