

OFFICE OF THE CHILD DEVELOPMENT PROJECT OFFICER, BARIPADA

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Phone-06792-256096

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No. 1089 /Date 20.10.2018 //

**TENDER CALL NOTICE**

Sealed Tenders in plain paper are invited from the intending reputed registered Firms /Suppliers having authorisation for supply of "(I)Registers etc (II) Utensils etc."for the use in the Anganwadi Centres and Office use in respect of ICDS Projects Baripada under Women and Child Development & Mission Shakti Department for the financial year 2018-19. The interested bidders may submit the tender documents complete in all respect along with EMD and other requisite documents on or before **3rd November 2018 up to 5.00 PM** addressing to the *Child Development Project Officer, Baripada, At-Palbani, PO-Baripada* PIN-757001 by Registered Post /Speed Post/By hand. The tender paper shall be opened on the **5<sup>th</sup> November, 2018 at 11AM** in the Office chamber of the Sub-Collector, Baripada. The other details like terms and conditions, general instruction for bidders etc. are available in the website [www.mayurbhanj.nic.in](http://www.mayurbhanj.nic.in).

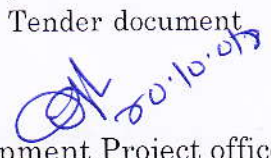
The quotationers or their representatives are requested to be present at 05PM on 03.11.2018 at the time of closing of the Tender box in this Office.

The specification/mark/brand/etc of the articles can be obtained from the Office of the undersigned on any working day up to dt: **03.11.2018, 1.00PM** and also can be down loaded from the website [www.mayurbhanj.nic.in](http://www.mayurbhanj.nic.in).

  
Child Development Project Officer  
Baripada

Memo No. 1090 // dt. 20.10.2018 //

Copy submitted to the DIO, NIC, Mayurbhanj, Baripada for information with a request to upload the Tender Call Notice, Term condition and Tender document in the [www.mayurbhanj.nic.in](http://www.mayurbhanj.nic.in) website for wide publicity.

  
Child Development Project officer  
Baripada

Memo No. \_\_\_\_\_ // dt. \_\_\_\_\_ //

Copy submitted to Project Director, DRDA, Mayurbhanj/ Sub-Collector, Baripada /D.S.W.O., Mayurbhanj/ B.D.O. Baripada / Tahasildar, Baripada/ Executive Officer, Municipality, Baripada/ PA, ITDA, Baripada /GM, DIC, Mayurbhanj/ Deputy. Register, Co-operative Societies, Baripada, Mayurbhanj for information and necessary action with a request to display the tender call notice in the Notice Board of their respective offices for wide publicity.


Copy to the Notice Board of CDPO, Baripada.

  
Child Development Project officer  
Baripada

## TERMS AND CONDITIONS:

1. The quotations shall be received by the undersigned through registered post with AD or by hand in sealed packets during office hours i.e, from **20.10.2018** to **03.11.2018** (10AM to 5PM) and the same will be opened on **05.11.2018** at **11AM** in the office of the Sub-Collector, Baripada in the presence of the quotationers or their authorised agents.
2. No quotation will be entertained after the stipulated date and time.
3. The quotationer has to quote single rate of the articles in the scheduled prescribed for the purpose inclusive of all taxes, transporting cost and other incidental charges, if any, and delivery should be made in the ICDS Project Office, Baripada.
4. Tender will be in three parts i.e. Technical Bid(Part-1),Financial Bid(Part-2) and Declaration(Part-3). The bidder should submit their bids in envelop cover superscripted as **“Supply of Articles to Anganwadi Centres and Office use for the financial year 2018-19”** along with all relevant documents.
5. The quotationer has to submit
  - (i) Firm registration certificate
  - (ii) Registration Certificate of GST .
  - (iii) up to date GST Clearance certificate.
  - (iv) Copy of PAN Card.
  - (v) Last one year IT Returns (FY 2017-18)
  - (vi) Last one year's Audit Report (FY2017-18)
  - (vii) Experience in Govt. Supply (if any, not mandatory)
  - (viii) Bank Account Number (cancelled cheque)
  - (ix) Original Money receipt
  - (x) Declaration as per Format-C (Copy enclosed)
6. The quotationer shall deposit security money of **Rs.8,000/-**(Rupees eight Thousand) only in the Office of the undersigned and attach the money receipt with the quotation. The security money of the unsuccessful quotationer will be refunded after finalisation of the tender process on proper applications. The security money of the successful quotationer will be refunded after supply of articles as per the requirement.
7. The quotation once submitted will not be returned of the exchange.

8. The quotationers are required to produce the samples before the purchase committee for finalisation of the quotations on 05.11.2018 at 11AM. Samples are mandatory, without samples tender will not be accepted.
9. The successful quotationers shall supply all the articles within 1(One) month from the date of receipt of the supply order, failing which, the supply order will be cancelled and simultaneously the security money will be forfeited.
10. The rejected materials/ materials not matching with the approved sample shall be replaced by the suppliers at their own cost at the time of delivery.
11. Payment will be made after receipt of all items as per supply order in the approved rate and quantity on proper verification by the undersigned. No interest can be charged by the quotationers for deferred payment, if any.
12. Non- fulfilment of the aforesaid terms and conditions will lead to non- acceptance of quotation.
13. The CDPO, Baripada reserves the right to cancel any or all the quotations without assigning any reasons thereof and may accept the higher rate quoted by any quotationer considering the quality of the articles.

  
Child Development Project officer  
Baripada

**TENDER FORM**  
**Part-1**

**(Technical Bid)**

1.	Name of the Agency/Firm/Bidder(In Capital Letter)	
2.	Full Address of the Agency/Firm/Bidder along with the telephone/Mobile No.and email address.	
3.	Name of the authorised Signatory(In block letters)	
4.	Specimen signature of authorised signatory	
5.	Registration No.(Attached copy of Registration certificate issued from DIC)	
6.	Up to date GST Clearance certificate(copy to be attached)	
7.	PAN No.(Copy to be attached)	
8.	Last one year IT Returns (FY 2017-18) (Copy to be attached)	
9.	Last one year's Audit Report (FY2017-18) (Copy to be attached)	
10.	Experience in Govt. Supply (if any, not mandatory)	
11.	Bank Account Number(First page Xerox copy)	
12.	Original Money receipt	
13.	Declaration as per Part-3 (Copy to be attached)	
14.	Whether alldocuments submitted and signed by the authorised signatory of the organisation(Yes/No)	

**DECLARATION**

I/We hereby certify that the terms and conditions specifications etc. given with the tender notice have been read carefully and acceptable to me/ us and that the information furnished above is complete and correct to the best of my/our knowledge. I/we understand that in case of any deviation in the above statement at any stage the tender shall be blacklisted and will not have any dealing with in future.

Place:

Date:

(Signature and seal of the authorised signatory)

**TENDER FORM**  
**Part-2**  
**(Financial Bid)**

Sl. No.	Name of Articles	Specification/Make/Brand	Quoted Rate per Unit in Rupees
<b>Office Contingency</b>			
1	Register	8 & 6 No.Oxford	Per No.
2	Guard file	As per sample	
3	Fly leaf	As per sample	
4	Flat file	As per sample	
<b>AWC Contingency</b>			
1	Glass(Steel)	Medium size, As per Sample	
2	Gina(Steel)	Medium size, As per Sample	
3	Kadhei(Al)with cover	13.5 inch dia As per Sample	
		10 inch dia as per sample	
4	Chatu(steel)	Standard size, As per sample	
5	Sanduasi(Aluminum)	Standard size, As per sample	
6	Dekchi(Aluminum) with cover	2.5kg rice boiling capacity,as per sample	
7	Register	Oxford	Per No.
8	Plastic Bucket with cover	Ankur,20Ltrs	
9	Mug(Plastic)	Ankur	
10	Utensil Stand(Iron wire with plastic coated)	As per Sample	
11	Steel Container	10Ltr As per Sample	
12	Plastic air tight container	15lit.capacity,as per sample	
13	MPR Form Printed	As per Govt.sample	Per page

Place:

Date:

(Signature and seal of the authorised signatory)

**TENDER FORM  
(Declaration)  
Part-3**

1. I, \_\_\_\_\_ Son/Daughter/Wife of Sri \_\_\_\_\_  
\_\_\_\_\_ proprietor/Authorized signatory of the bidders, mentioned above, are competent to sign this declaration and execute this tender document.
2. I have carefully read and understood all the items and conditions of the tender and undertake to abide by them.
3. the information/ documents furnished along with the above application are true authentic to the best of my knowledge and belief. I/we am/are well aware of the fact that furnishing of any false information/fabricated document would lead to rejection of my tender at any stage besides liabilities towards prosecution under appropriate law.
4. I also certify that our firm has not been black listed by Central/State Government/Board/Corporation/autonomous body under administrative control of Central or State Government etc.
5. This is also certified that neither I nor organization will indulge in any corrupt practices so far as this bidding is concerned.

Place:

Date:

Bidders Official Signature

Name & Designation with Rubber

Stamp/Official seal of the firm.