

MAYURBHANJ DISTRICT OFFICE: BARIPADA

No. 4599 /Estt.Dt. 01.11.2018/

SHORT -TENDER CALL NOTICE

Sealed quotations/tenders are invited from intending bonafide suppliers/ Agencies/ Firms/ who will execute the works for hiring of CCTV-Webcasting, Videography "for installation in the Examination Centre with C.D's containing data captured in CCTV for each centre in connection with the Recruitment (written) Examination for the post of Asst. Section Officer-2018 scheduled to be held on 23.12.2018". The details works to be executed along with terms and conditions are also available in the official website of Mayurbhanj District which can be downloaded from the website www.mayurbhanj.nic.in.

Last date of submission of Tender paper:- on or before 09.11.2018 by 2.00 PM

Place of Submission:- Establishment Section, Collectorate, Mayurbhanj.

Date, Time & Place of

Opening of Tender Box:- 09.11.2018 at 4.00 PM in the Office Chamber of A.D.M, Mayurbhanj.

Terms & Condition:-

- The interested suppliers/ firms should submit each of their proposals separately in one sealed envelope. All the pages of the tender papers should be signed with seal of the firms/ agencies. The rate should be quoted in the prescribed format (**Annexure-I**) for each items.
- The sealed envelope containing the proposals must be delivered in the address of Establishment Officer Collectorate, Mayurbhanj by Registered post/ speed post of Indian Postal Deptt. or dropped in the assigned box kept in Establishment Section ,Collectorate, Mayurbhanj. Any Quotation received after deadline shall liable for rejection.
- The Tender should deposit the cost of tender paper of Rs.100/- (Rupees One hundred) only in shape of Cash/ Demand Draft/Bankers cheque in favour of Nizarat Officer, Collectorate, Mayurbhanj payable through any Nationalized Bank at Baripada. The Tender paper can be obtained from the Establishment Section , Collectorate, Mayurbhanj or can be downloaded from District Website I,e. www.mayurbhanj.nic.in from 01.11.2018 to 09.11.2018 up to 1.00 P.M.
- EMD of Rs.5000/- (Rupees Five thousand) only in shape of valid demand draft/Bankers cheque in favour of Nizarate Officer, Collectorate, Mayurbhanj payable at Baripada should be furnished by the tender. If the earnest money is not enclosed in sealed cover, the tender paper will be automatically rejected. The EMD of unsuccessful bidder will be refunded after finalization of tender on an application for the same.
- Photocopy of valid Pan Card, GSTIN registration certificate, no dues certificate from Income Tax Department and Clearance from the competent authority for the year 2018-19 should be furnished along with the tender papers.
- The firm/ individual whose tender will be accepted shall have to execute an agreement with Establishment Officer, Collectorate, Mayurbhanj in non-judicial stamp paper worth of Rs. 10/- (Rupees Ten) only. After execution of Agreement, the supply order shall be issued. The rate quoted by the approved suppliers shall valid for a period of one year from the date of signing of agreement.

- Any legal dispute arises out of this, is subject to jurisdiction of Baripada only.
- The agency should have not been blacklisted by any government organization. If found later on, the action shall be initiated against the firm as per the law.
- The successful bidder shall not assign or sublet the contract to any other firms.
- The Additional District Magistrate, Mayurbhanj reserves the right to accept or reject any or all the quotations without assigning any reason thereof and also right to allot/ distribute the work to L2 suppliers/ firm at the lowest (L1) rate in case of L1 supplier fail to execute the contract.
- In case of breach of any terms and conditions and failure to execute the work by the successful bidders, the authority will have the right to cancel the Order/contract without assigning any reason thereof .
- The transportation cost of items shall be borne by the Vendor/ Agency.
- Interested bidders must be submitted their quotation in the prescribed format and sealed with cover superscripting "**Tender for CCTV in the Examination Centers**" on the envelop to the Establishment Officer, Collectorate, Mayurbhanj Baripada-757001 latest by 09.11.2018 **by 2.00 P.M.** Bidders may be present in person or through their representatives with authorization during the opening of Tender at **4.00 PM on 09.11.2018.**
- The Order shall be placed to the selected bidder whose bid has been determined to be substantially responsive and who has offered the lowest evaluated bid price.
- The bids are liable to be rejected if any of the above conditions are not complied with proper manner.

30/31/10
Additional District Magistrate
Mayurbhanj.

Memo No. 4600 /Estt., Dated. 01.11.2018 //

Copy forwarded to the Secretary, O.P.S.C. Cuttack for information with reference to his letter No.7180/PSC Dt.25.09.18.

Copy forwarded to PD DRDA, Mayurbhanj/ Sub-Collector, Baripada/ Karanjia/ Rairangpur/ Kaptipada / All BDOs/ All Tahasildars for information and necessary action. They are requested to display the Tender call notice in their Notice Boards for wide publicity.

Copy to Notice Board of Collectorate, Mayurbhanj, Baripada to display for wide publicity.

Copy to P.A. to Collector, Mbj/Steno to ADM, Mayurbhanj for information.

30/31/10
Additional District Magistrate
Mayurbhanj

Memo No. 4601 / Estt. Dated. 01.11.2018 //

Copy forwarded to DIO, NIC, Mayurbhanj for information & necessary action with a request to display the above tender call notice in Mayurbhanj district web-site till 09.11..2018 (up to 2.00 PM). Requisition in the prescribed form is enclosed separately.

30/31/10
Additional District Magistrate
Mayurbhanj.

Article-I (ITEM- CCTVs)		
Sl. No.	Particulars	Remarks
1	Installation of CCTV Camera on hiring basis at Examination centre (Unit price to be quoted Per Piece per day including Service Charges) /	One unit containing with all assecerries for installation of CCTV.
Article-II (ITEM- CDs)		
2	Supply of 2 nos. of CDs containing the data captured in CCTV for each centre. (Rate to be Quoted per CD)	

DECLARATION

1. I _____/son/daughter/wife of Sri _____ proprietor/director/authorized signatory of the supplier, mentioned above, am competent to sign this declaration and execute this tender document.
2. I have carefully read and understood all the terms and conditions of the tender and undertake to abide by them.
3. The information/documents furnished along with the above application are true and authentic to the best of my knowledge and belief. I/We/am/are well aware of the fact that furnishing any false information/fabricated document would lead to rejection of my tender at any stage besides liabilities towards prosecution under appropriate law.

Place:

Date:

Full signature of the authorized person.

Name:

Seal:

FORMAT FOR QUOTATION (Article at annexure-I)

Notice No:-

Name of the supplier/Firm/Agency:-

Full address of the supplier/ Firm/Agency :-

Pan No.:-

GSTIN No. of supplier/Firm/Agency:-

B.D/B.C No of EMD of Rs.5000/-

Rate quoted for CCTV

Sl. No.	Name of the item	Unit / per piece/ per day	Rate (including all taxes)

Rate quoted for CD

Sl. No.	Name of the item	Unit / per piece/ per day	Rate (including all taxes)

Signature of bidder