

**OFFICE OF THE SPECIAL DEVELOPMENT COUNCIL, MAYURBHANJ.**

**EXPRESSION OF INTEREST**

Order No. 695 Date 08.11.2018


Expression of interest is invited from Registered Firm/Company for production of Tribal documentary films under the banner of Special Development Council, Mayurbhanj

The tribal culture of Mayurbhanj as traditionally being the home of different cultures and people. Unity in diversity is one of the most prominent features in the people of Mayurbhanj among the diversity population, a significant person is comprised of the tribal people, the inhabitants of land. The tribal culture of Mayurbhanj and their traditions and practices pervade almost all of the aspects of Mayurbhanj culture and civilisation. A short film of 20-30 minutes duration will be produced by the bidding Firm/Company in twelve languages i.e Gonda/ Bhuyan Sankirtan /Saunti / Bathudi / Munda/ Bhumij/ Lodha/ Ho/ Santali/ Mahali/ Khadia/ Mankidia languages. The concept of the films shall be given by the undersigned after finalisation of the firms/company. The film will be produced, packaged and provided to Special Development Council Mayurbhanj. The rate should be quoted inclusive of all expenses like GST, Transportation charges etc. No extra payment will be made beyond quoted price. The intending firms should apply in prescribed format available in the [www.mayurbhanj.nic.in](http://www.mayurbhanj.nic.in).

The expression of interest should reach to the office of the undersigned by 26 /11/2018 till 5.00 PM along with all relevant documents & will be opened on 27 /11/2018 at 11.00 AM in the Conference Hall of SDC, Mayurbhanj. The undersigned reserves the right to reject any or all the tender without any reason thereof.

**IMPORTANT INFORMATION TO THE BIDDERS**

1.	Availability of Tender	<a href="http://www.mayurbhanj.nic.in">www.mayurbhanj.nic.in</a>
2.	Date and Time for submission of the Tender documents by Speed post/ Registered post/ only.	Last date <u>26</u> /11/2018 by 5.00 PM
3.	Earnest Money deposit(Refundable)	Rs 50,000/- (Rupees Fifty Thousands) only
4.	Non refundable paper cost	Rs 5,000/- (Five thousands) Only
5.	(i) Technical Bid  (ii) Financial Bids of eligible Tenderer  (iii) Venue for opening of tender paper.	(i) Duly filled up and to be opened at Conference Hall, Special Development Council, Mayurbhanj, Murgabadi, Baripada on dt. <u>27</u> /11/2018 at 11.00AM. (ii) Financial Bids of the bidders, will be opened, those who would have qualified in technical bid. (iii) .Conference Hall of Special Development Council, Mayurbhanj, Baripada.

  
Collector & D.M. Cum-CEO,  
SDC, Mayurbhanj.

## Terms and Conditions

### 1. Qualifying for Requirements

- a) The bidding Firm/Company should be an Indian.
- b) The bidding Firm/Company should be a registered firm.
- c) The bidding Firm/Company should have the previous experience of designing and developing Audio Visual Interactive Content for tribal/ethnographic and traditional folk in Mayurbhanj Culture. Further, It must have experience of minimum 3 years in this field of tribal activities and should produce (a DVD cassette of any Tribal film for qualifying.
- d) The bidding Firm/Company should possess valid registration under service tax, income tax and other applicable taxes and up to date clearance certificate.
- e) The bidder needs to have executed a minimum 1 (One) project for the Govt. of India/ State Govt of Odisha.(Proof copy attached)
- f) The bidder needs to have a Cumulative Turnover of a minimum of Rs. 20(Twenty) Lakh over the last 3 financial years

### 2. Instructions for the Bidders

- a) The Bid has been invited under two bid systems, i.e., 'Technical Bid' and ' Financial Bid'. The interested bidders are advised to submit two separate sealed envelopes super scribing **Technical Bid** and **Financial Bid**.
- b) Technical Bid and Financial Bid – The bidders have to fill up the Technical Bid form (**Format-A**) (copy enclosed) and submit it with a separate envelope with all self-attested documents. Similarly, the Financial Bid form has to be filled up as per prescribed form (**Format-B**) (copy enclosed) and to be submitted in separate envelope.
- c) The tender should be addressed to the P.A., I.T.D.A.,Baripada-cum-HO- SDC, Mayurbhanj , AT/PO- Murgabadi, PIN-757002 Dist- Mayurbhanj. and Super scribing as '**Tender for Supplying .....**(Name of the item/category),
- d) The tenderers / Firms have to submit EMD in shape of Demand Draft, in favour of P.A., I.T.D.A.,Baripada-cum-HO-SDC,Mayurbhanj payable at Baripada, in Technical Bid .
- e) The **technically disqualified bidders will not be entertained** in the financial Bid.
- f) **Non-refundable paper cost of** , in shape of Demand Draft, in favour of P.A., I.T.D.A.,Baripada-cum-HO-SDC, payable at Baripada, should be attached in the Technical Bid and therefore, those tenderers/ suppliers who are interested to Participate in the Tender Process, are instructed to attach demand draft, towards **paper cost in favour of** P.A., I.T.D.A., Baripada-cum-HO-SDC, payable at Baripada, in the Technical Bid through downloading the Tender paper and details of terms and conditions, from the website [www.mayurbhanj.nic.in](http://www.mayurbhanj.nic.in). Without Demand Draft of the paper cost, the tender paper shall not be accepted and liable to be **rejected**.
- g)The Committee reserves the right to reject or cancel the tender/ quotation or supply orders without assigning any reason thereof.
- h)The Committee shall not be responsible for any postal delay or missing of tender papers. The incomplete tender papers or **without EMD** received after the scheduled date and time shall not be accepted and liable to be **rejected**.

  
8/11/18  
COLLECTOR & DM, CUM-CEO,  
SDC, MAYURBHANJI

## **Scope of Work for tribal documentary film under SDC, Mayurbhanj**

### **1. Indigenous tribal Culture/Life style/Tradition/Art and Craft of tribal of Mayurbhanj district:-**

Tribal Indigenous knowledge systems are linked to local landscape, natural resources, flora and fauna, Crucial to the survival of tribal communities. They encapsulate traditional methods of agriculture, tool making, cosmology and healthcare. This knowledge is often embedded in cultural traditions and is passed down orally from generation to generation. Residing in hills, plateaus, valleys and forests. Mayurbhanj tribal communities possess a wealth of indigenous knowledge that enables them to respect their region while ensuring their continued survival in often adverse conditions.

### **2. Tribal freedom fighter/great personalities of tribal communities of Mayurbhanj :-**

In the district of Mayurbhanj, numerous such movements took place among the tribal communities. In defence of their traditional areas of habitation and the rules imposed on them by the time immemorial. In an effort to give greater voice to the tribal movements of Odisha that represented these communities' struggles for recognition, their understanding of freedom and their resilience against oppression. Museum of Tribal Arts and Artefacts intends to prepare a film on the Tribal Freedom Fighters of Odisha/Mayurbhanj.

**FORMAT-A**  
**APPLICATION-TECHNICAL BID**

1	Name of the Bidders	.....
2	Details of earnest money deposit	DDNo. _____ date _____ of _____ Rs. _____ _____ drawn on bank _____
3	Name of proprietor	
4	Full address of Registered Office	
5	Full address of Operating /Branch Office	
6	Name and Telephone authorized officer	
7	Registration Certificate any such equivalent certificate in support of formation / recognition of the bidder organization obtained from the Govt. authority	YES/NO
8	Provisional Registration Certificate of GST	YES/NO
9	Copy of PAN card attached	YES/NO
10	Last three year Experience in (Film) Tribal Culture	YES/NO
11	Bank Account No & Copy of cancelled cheque	YES/NO
12	Declaration as per format -C	YES/NO
13	Non-refundable Paper Cost in shape of Demand Draft	YES/NO

Place  
Rubber  
Date  
firm

Bidders Official Signature  
Name & Designation with

Stamp/Official seal of the

**FORMAT-B**  
**PRICE SCHEDULE (Financial Bid)**

Name of work: „TRIBAL DOCUMENTARY FILMS “ as per the Scope of Work

Firm/Company Name: - \_\_\_\_\_

Registration No.: - \_\_\_\_\_

Address:

Earnest Money: - \_\_\_\_\_ Vide DD No.: - \_\_\_\_\_

SI No	Number of film	Duration
1	Video Format	20-30 minutes each
	Shooting Schedule	5 days x 2 Full HD Camera (Each Film)
	Output	DVD

SI No	Scope of work	Duration	Video production process	Rate quoted
1	Indigenous tribal culture/lifestyle/traditional/art & craft of tribal of Mayurbhanj district.	20-30 minutes each	Pre-Production	Rs-
			Production	Rs
			Post-Production	Rs
			Total	
2	Tribal freedom fighter/great personalities of tribal communities of Mayurbhanj.	20-30 minutes each	Pre-Production	Rs-
			Production	Rs
			Post-Production	Rs
			Total	

G.Total in words

Signature of the firm/Bidders:  
Seal of Firm:

**FORMAT-C**  
**Declaration**

1. I, \_\_\_\_\_ Son/ Daughter/ Wife of Sri \_\_\_\_\_ proprietor/ Authorized signatory of the bidders, mentioned above, are competent to sign this declaration and execute this tender document.
2. I have carefully read and understood all the items and conditions of the tender and undertake to abide by them.
3. The information/ documents furnished along with the above application are true and authentic to the best of my knowledge and belief. I/ we am/are well aware of the fact that furnishing of any false information/ fabricated document would lead to rejection of my tender at any stage besides liabilities towards prosecution under appropriate law.
4. I also certify that our firm has not been black listed by Central/ State Government/ Board/ Corporation/ autonomous body under administrative control of Central or State Government etc.
5. This is also certified that neither myself nor organization will indulge in any corrupt practices so far as this bidding is concerned.

Place  
Date

Bidders Official Signature  
Name & Designation with Rubber  
Stamp/Official seal of the firm