

OFFICE OF THE CHILD DEVELOPMENT PROJECT OFFICER, BETNOTI

Email ID:- cdpobetno.or@nic.in , Phone No- 06793-220079

Letter No- 611 / Date 20/11/2018

TENDER CALL NOTICE

Sealed Tenders in plain paper are invited from the intending reputed registered firms / suppliers having authorisation for supply of "(I) Registers etc (II) Utensils etc." for the use in the Anganwadi centres and office use in respect of ICDS projects Betnoti under Women and Child Development & Mission Shakti Deptt. For the financial year 2018-19. The interested bidders may submit the tender documents complete in all respect along with EMD and other requisite document on or before **5th Dec. 2018 up to 05 P.M.** addressing to the Child Development Project Officer, At/Po- Betnoti, PIN- 757025 by registered post / Speed post / By hand. The tender paper shall be opened on **6th Dec. 2018 at 11 A.M.** in the office chamber of the Sub-collector, Baripada. The other details like term and conditions, general instruction for bidders etc. are available in the website www.mayurbhanj.nic.in

The quotationers or their representative are requested to be present at **05 P.M. on 5th Dec. 2018** at the time of closing of the Tender box in this office.

The Specification / mark / brand etc of the articles can be obtained from the office of the undersigned on any working day up to **5th Dec. 2018, 01.00 P.M.** and also can be download from the website www.mayurbhanj.nic.in

N.B:- it is informed that the previous tender call notice invited vide this office Letter No.543 / **20th Oct 2018** is hereby cancelled and fresh tender call has been invited. Further it is intimated that the security money deposited by quotationers in previous tender will be carry forward for the fresh tender if they apply again otherwise may be collected back with proper application by the quotationers.

[Handwritten Signature]
20-11-2018
Child Development Project Officer
Betnoti
Child Development Project Office
BETNOTI

Memo No. 612 // Dt. 20/11/18 //

Copy submitted to the **DIO, NIC, Mayurbhanj, Baripada** for information with a request to upload the tender call notice. Term condition and Tender Document in the www.mayurbhanj.nic.in website for wide publicity.

[Handwritten Signature]
20-11-2018
Child Development Project Officer
Betnoti
Child Development Project Office
BETNOTI

Memo No. 613 // Dt. 20/11/18 //

Copy submitted to the **Project Director, DRDA, Mayurbhanj / Sub-Collector, Baripada / D.S.W.O. Mayurbhanj / B.D.O. Betnoti / Tahasildar Betnoti / GM, DIC, Mayurbhanj / Deputy Register, Co-operative Societies, Baripada, Mayurbhanj** for information and necessary action with a request to display the Tender call notice in the notice board of their respective offices for wide publicity.

Copy to the notice board of CDPO, Betnoti.

[Handwritten Signature]
20-11-2018
Child Development Project Officer
Betnoti
Child Development Project Office
BETNOTI

TERMS AND CONDITIONS:

1. The quotations shall be received by the undersigned through registered post with AD or by hand in sealed packets during office hours i.e. from **20th Nov. 2018 to 5th Dec. 2018 (10 A.M.- 05 P.M.)** and the same will be opened on 6th Dec. 2018 at 11 A.M. in the office of the Sub-Collector, Baripada in the presence of the quotationers or their authorised agents.
2. No quotation will be entertained after the stipulated date and time.
3. The quotationer has to quote single rate of the articles in the scheduled prescribed for the purpose inclusive all taxes, transporting cost and other incidental charges, if any, and delivery should be made in the ICDS project office, Betnoti.
4. Tender will be in three parts i.e. Technical Bid (Part-I), Financial Bid (Part – II) and declaration (Part-III). The bidder should submit their bids in envelope cover superscripted as **“Supply of Articles to Anganwadi Centres and office use for the financial year 2018-19”** along with all relevant documents.
5. The quotationers has to submit
 - (i) Firm registration certificate
 - (ii) Registration certificate of GST.
 - (iii) Up to date GST clearance certificate
 - (iv) Copy of PAN card
 - (v) Last one year IT returns (FY 2017-18)
 - (vi) Last one-year Audit report (FY 2017-18)
 - (vii) Experience in Govt. Supply (if any, not mandatory)
 - (viii) Bank Account Number (cancelled cheque)
 - (ix) Original money receipt
 - (x) Declaration as per format (Part-III) (copy enclosed)
6. The quotationer shall deposit security money of **Rs. 2000/- (Rupees Two Thousand)** only in the office of the under signed and attach the money receipt with the quotation. The security money of the unsuccessful quotationers will be refunded after finalisation of the tender process on proper application. The security money of the successful quotationer will be refunded after supply of articles as per the requirements.
7. The quotation once submitted will not be returned of the exchange.
8. The quotationers are required to produce the sample before the purchase committee for finalisation of the quotations on **6th Dec. 2018 at 11 A.M.** samples are mandatory, without samples tender will not be accepted.
9. The successful quotationers shall supply all the articles within **01 (one) month** from the date of the receipt of the supply order, failing which, the supply order will be cancelled and simultaneously the security money will be forfeited.
10. The rejected materials / materials not matching with the approved sample shall be replaced by the suppliers at their own cost at the time of delivery.

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20th. 2018

Child Development Project Office
BETNOTI

11. Payment will be made after receipt of all items as per supply order in the approved rate and quantity on proper verification by the undersigned. No interest can be charged by the quotationers for deferred payment, if any.
12. Non-fulfilment of the aforesaid terms and conditions will lead to non-acceptance of quotation.
13. The **CDPO, Betnoti** reserves the right to cancel any or all the quotations without assigning any reasons thereof and may accept the higher rate quoted by any quotationers considering the quality of the articles.

[Handwritten signature]
20-11-2018
Child Development Project Officer

Child Development Project Officer
Betnoti
BETNOTI

Encl:- List of articles

Sl.No.	Name of Articles	Specification / Make / Brand	Units
OFFICE CONTIGENCY			
1	Register	8 & 6 No. oxford	Per No.
2	Guard file	As per sample	Per No.
3	Fly leaf	As per Sample	Per No.
4	Flat file	As per Sample	Per No.
5	Plain Paper (A4)	As per sample	Per Packet
AWC Contingency			
1	Dari (Cotton)	12 ft x 10 ft (As per sample)	Per No.
2	Plastic chair	Neelkamal(Model No- 2041), as per sample	Per Piece
3	Steel container	Priya , capacity 05 Litre with handle & lid	Per Piece
4	Steel container	Priya , capacity 10 Litre with lid	Per Piece
5	Steel glass	Priya, 200 ml. capacity	Per Piece
6	Steel bowl (medium size)	As per sample	Per piece
7	Steel Tray (Medium Size)	As per sample	Per piece
8	Rice container	CR Sheet, Capacity 50 Kg. with lid and weight 2.200 Kg approximately.	Per piece
9	Folding steel table with sun mica top	03 ft x 02 ft (As per sample)	Per piece
10	SNP Cash book(for AWC)	A4 size 200 pages (As per sample)	Per Page
11	THR, egg Distribution Register	80 pages	Per Register
12	Printed MPR form A4 size	As per Govt. sample	Per Page
13	Fly leaf	As per sample	Per No.
14	Nail Cutter	Steel	Per Piece

Child Development Project Officer

Bethnoti
20/11/2018

I agree to abide by the above terms and conditions

Signature of the quotationer

TENDER FORM

PART-I

(Technical Bid)

01	Name of the Agency / firm / Bidder (In capital Letter)	
02	Full address of the agency / firm / bidder along with the telephone / Mobile No. & email address.	
03	Name of the authorised signatory (in Block Letters)	
04	Specimen signature of authorised signatory	
05	Registration No. (attach copy of registration certificate issued from DIC)	
06	Up to date GST clearance certificate (copy to be attached)	
07	PAN No. (Copy to be attached)	
08	Last 01 year IT returns (FY 2017-18) (copy to be attached)	
09	Last 01 year audit report (FY 2017-18) (copy to be attached)	
10	Experience in Govt. supply (if any, not mandatory)	
11	Bank Account Number (First Page Xerox Copy)	
12	Original Money Receipt	
13	Declaration as per Part-III (copy to be attached)	
14	Whether all documents submitted and signed by the authorised signatory of the organisation (Yes / No)	

DECLARATION

I / We hereby certified that the terms and conditions specification etc. given with the tender notice have been read carefully and acceptable to me / us and that the information furnish above is complete and correct to the best of my / our knowledge. I /We understand that in case of any deviation in the above statement at any stage the tender shall be blacklisted and will not have any dealing with in future.

Place:

Date:

(Signature and seal of the authorised signatory)


Child Development Project Office
BETNOTI

TENDER FORM
PART-II
(Financial Bid)

Sl.No.	Name of Articles	Specification / Make / Brand	Quoted Rate per Unit in Rupees
<u>OFFICE CONTIGENCY</u>			
1	Register	8 & 6 No. oxford	Per No.
2	Guard file	As per sample	Per No.
3	Fly leaf	As per Sample	Per No.
4	Flat file	As per Sample	Per No.
5	Plain Paper (A4)	As per sample	Per Packet
<u>AWC Contingency</u>			
1	Dari (Cotton)	12 ft x 10 ft (As per sample)	Per No.
2	Plastic chair	Neelkamal(Model No- 2041), as per sample	Per Piece
3	Steel container	Priya , capacity 05 Litre with handle & lid	Per Piece
4	Steel container	Priya , capacity 10 Litre with lid	Per Piece
5	Steel glass	Priya, 200 ml. capacity	Per Piece
6	Steel bowl (medium size)	As per sample	Per piece
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8	Rice container	CR Sheet, Capacity 50 Kg. with lid and weight 2.200 Kg approximately.	Per piece
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13	Fly leaf	As per sample	Per No.
14	Nail Cutter	Steel	Per Piece

Place:

Date:

(Signature and seal of the authorised signatory)

[Handwritten Signature]
20/11/2018
Child Development Project Office
BETNGTI

TENDER FORM
(PART-III)
(DECLARATION)

1. I, _____ Son / Daughter / Wife of Sri _____ proprietor / authorised signatory of the bidders, mentioned above, are competent to sign this declaration and execute this tender document.
2. I have carefully read and understood all the items and conditions of the tender and undertake to abide by them.
3. The information / documents furnished along with the above application are true authentic to the best of my knowledge and belief. I / we am / are well aware of the fact that furnishing of any false information / fabricated document would lead to rejection of my tender at any stage besides liabilities towards possession under appropriate law.
4. I also certify that our firm has not been black listed by central / state Govt. / Board / corporation / autonomous body under administrative control of central or state Govt. etc.
5. This is also certified that neither I nor organization will indulge in any corrupt practises so far as this bidding is concerned.

Place:

Date:

Bidders official Signature

Name & Designation with Rubber

Stamp / official Seal of the firm.

Handwritten signature
20/11/2016

CMIS Development Project Office
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