

**DISTRICT PROJECT OFFICE**  
**SAMAGRA SIKSHYA, MAYURBHANJ**  
No: ...7690...../PdG/18. Date:...24...12...18..

## **TENDER CALL NOTICE**

### **FOR PRINTING OF QUESTION-CUM-BLANK ANSWER SHEET FOR SUMMATIVE ASSESSMENT-II 2018-19**

Sealed Quotations under 2 part bid systems are invited from registered Offset Printers/firms having valid PAN, GST Registration Certificate & experience in printing of Question-cum-Blank Answer sheet for Printing, Packing and Supply of **Question-cum-Blank Answer Sheets (Odia/English/Hindi/Sanskrit/Urdu) for Summative Assessment -II (Class-I-VIII) 2018-19** for Mayurbhanj District. The tender papers/bid documents containing detailed specification with terms and conditions in 2 part bidding systems, application of Technical Bid & application of Financial Bid can be downloaded in the website or can be available from District Project Office, Samagra Sikshya, Mayurbhanj, Murgabadi, Baripada-757002 during office hours of working days up to 02.30 PM of 16-01-2019 on payment of Rs. 4000.00 (Rupees Three Thousand) Only (Non-Refundable) for each item towards tender application cost. The last date & time for submission of sealed tender is 16-01-2019 at 2.30 pm through Registered / Speed Post only and the same will be opened on the same date at 4 P.M. The details of the tender paper are available at [www.opepa.in](http://www.opepa.in) and [www.mayurbhanj.nic.in](http://www.mayurbhanj.nic.in)

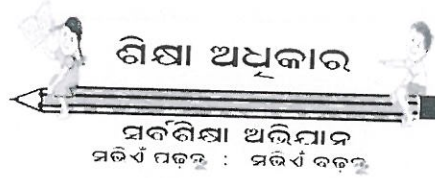
**Collector-cum- Chairman**  
**Samagra Sikshya, Mayurbhanj**

**District Project Coordinator**  
**RTE-SSA, Mayurbhanj**  
1

DETAILED  
**BID DOCUMENTS**  
(2 part bidding system)

FOR


PRINTING, PACKING AND SUPPLY OF  
QUESTION-CUM- BLANK-ANSWER-SHEETS FOR  
SUMMATIVE ASSESSMENT-II FOR 2018-19



**DISTRICT PROJECT OFFICE**  
SAMAGRA SIKSHYA, MAYURBHANJ  
TEL.06792-260865 Fax no.06792-260007  
E-mail: [dpcmayurssa.opepa@nic.in](mailto:dpcmayurssa.opepa@nic.in)

Last Date for Submission: 16/01.2019 up to 2.30 Pm

2

  
District Project Coordinator  
RTE-SSA, Mayurbhanj

**APPLICATION OF TECHNICAL BID**

**TENDER APPLICATION FOR PRINTING AND SUPPLY OF QUESTION-CUM-BLANK  
ANSWER-SHEET FOR SUMMATIVE ASSESSMENT-II FOR 2018-19**

**DETAILS OF PRINTING FIRM:**

Name & Address of the Firm/ Offset Printer & Mob No.-	TENDER APPLICATION OF Rs.4000.00 details	EMD Rs.50,000.00 details

**DETAILS OF ENCLOSURE:**

GST Regd CERTIFICATE.(y/n)	PHOTOCOPY OF PAN CARD	Experience in printing & supply of Questions cum Blank answer sheet.	REGISTRATION OF PRINTING FIRM(DIC/NSIC/MSME) DETAILS(y/n)

**SAMPLE PAPER**

ITEMS QUOTED FOR	OPEPA PRESCRIBED QUALITY	SAMPLE SUBMITTED-20 Sets paper(y/n)
1) QUESTION CUM BLANCK ANSWER SHEET	60 GSM, Good Quality Cream Wove(mentioned brand name, which will be used for printing of questions & blank answer sheet)	

**CREDENTIALS OF BIDDER:**

Similar type of job executed having worth Rs.20 lakhs single order(submit proof)	Affidavit by Notary that Not black listed.

**Declaration**

I Sri.....,Proprietor/Director/Partner hereby declare that the above statements are made true and correct to the best of my knowledge and belief. I have applied for this printing work understanding all the terms & conditions, mentioned in the tender notice no 7690 Dt 24-12-18

**Seal and Signature of the Bidder**

**For official Use**

<b>Technically Qualified</b>	
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**APPLICATION FOR FINANCIAL BID**

*(to be packed in a separate sealed & this envelop must be superscribed "Financial Bid for Questions cum Blank Answer Sheet 2018-19" on its top right corner of the envelop)*

Rates to be quoted of the following items in this prescribed format.

**1) QUESTION-CUM- BLANK ANSWER PAPERS FOR SUMMATIVE ASSESSMENT-II**

SI	ITEM	QUANTITY	PAPER RATE (10,000 1/4 <sup>th</sup> demy Sheets)	PRINTING RATE (10,000 1/4 <sup>th</sup> demy Sheets Both Side)	PACKING, FOLDING, TRIMMING upto 10,000 sheets	Plate Making Charges	Total cost
1	Paper: 60 GSM, Good Quality Cream Wove	10,000 Sheet x 2 Pages = 20,000 1/4 <sup>th</sup> demy pages both side printing					
2	Transport ation cost for 26 block points	Total cost to 26 Block HQ to be quoted Rs..... (Rupees)					

Reference for bidders": **Refer Annexure – B of OPEPA** approved exemplary cost

1. The rate quoted above inclusive of all taxes & duties.
2. No over writing/ no correction fluid to be used.

**DECLARATION:**

I Sri....., Proprietor/Director/Partner hereby declare that the above statements are made true and correct to the best of my knowledge and belief. I have applied for this printing work understanding all the terms & conditions, mentioned in the tender notice no 7690 Dt 24-12-18

Date:

Seal and Signature of the Bidder

  
District Project Coordinator  
RTE-SSA, Mayurbhanj

**TERMS & CONDITIONS FOR QUESTION-CUM BLANK ANSWER SHEET FOR 2018-19.**

1. **Paper Quality & Size:-** As mentioned in Technical Bid information Sheet
2. **Packeting:** - Question cum blank answer sheet shall be packeted and supplied as per question indent of the schools by the selected firm/press in sealed packets i.e. subject wise, class wise and cluster wise and lastly question packets of each block be packeted in Gunny Bags (Cluster wise, Class wise, Subject wise requirement of question cum blank answer sheets will be supplied to the selected bidder for packeting).
3. **Qualification:** Bidder has to apply in two part bidding system, i.e. Technical Bid & Financial bid. **Bidder qualified in Technical bid will be considered for financial bid.**
4. **Place, Date and Time of receiving the tender :-**Tender shall be received District Project Office, SSA, Mayurbhanj through Speed Post/Registered Post on or before Dt 16.01.2019 by 2.30 PM.
5. The interested printers are advised to submit 2 part sealed envelope in a main envelop super scribing for "**Tender for Printing & Supply of Question-Cum-Blank Answer Sheet** for 2018-19" which contains two sealed envelope i.e. Technical Bid & Financial Bid to **District Project Office, Samagra Sikshya, Mayurbhanj.**
6. **Opening of Tender:** - The Tender shall be opened at office of the District Project Coordinator Samagra Sikshya, Mayurbhanj on 16.01.2019 at 4pm in presence of bidder or their authorized representative and purchase committee.
7. **Tender Application Cost:** The Tender application cost will be separated D.D @ Rs.4000.00 in shape of a/c payee DD in favor of District Project Coordinator, SSA, Mayurbhanj payable at Baripada
8. **EMD:-Rs.50000/-** (Rupees fifty thousand) only in shape of D.D for Question-cum-blank-answer-sheet favour of DPC, SSA, Mayurbhanj which will be refunded without interest on successful execution of job. The EMD will be returned to unsuccessful bidders.
9. **Deposit of Security Money :-**Security amount to be deposited @ 5% of the total cost at the time of work order in shape of D.D in favour of DPC, SSA, Mayurbhanj (refundable).
10. **Provisional Quantity:-** The tentative number of required pages for printing (both written and oral question) will be 89,39,340 A4 sheets (1/4<sup>th</sup> demy) subject to variation as per actual Indent which shall be given to selected firm only at the time of agreement and issue of work order.

District Project Coordinator  
RTE, SSA, Mayurbhanj

- 11.Experience:** The intending firm/Bidder should have experience for printing & Supply of question-cum-Blank Answer Sheet worth Rs 20.00 Lakhs or above to any district of Odisha in a single order. Preference will be given to the printer for successfully executed this type of works at Mayurbhanj District.
- 12.Paper sample:** - 20 sets sample paper duly signed and stamped must be attached with the tender application. For questions, bidder may mention the brand name of companies whose paper will be used in printing, like **EMAMI, BILT, HPCL, TNPL, JK, DELTA, Andhra Paper and SATIA**. The bidder should sign each page of quotation with official seal before submitting the quotation paper.
- 13.Rate of Printing, Pocketing and supply:** Rate of paper, Printing, Packing plate making etc. as per OPEPA Letter no.10620/TT/18 dtd.20.11.2018 (enclosed). Printing must be in offset Process using eco-friendly ink (**I.S.O.S.I**) standard as directed by Hon'ble High court, Odisha. **The bidder is to submit the sample question-cum-answer sheet for proof reading before final printing.**
- 14.**No correction/overwriting or cutting is permitted in the tender financial bid paper, In case of any deficiency; the tender shall be summarily rejected.
- 15.**The authority reserves the right to cancel all or any part of tender or withdraw or relax any of the terms and conditions mentioned above without assigning any reason of.
- 16.All Statutory deductions** will be deducted as per norms.
- 17.Delivery:** Delivery of Printed Question cum Blank Answers Sheets shall be delivered/supplied at each block head quarters(Block Education Offices) of Mayurbhanj District within 30 days from the date of Issue of work order.
- 18. The Payment** shall be made on submission of Invoice, enclosed with duly signed delivery challan, from concerned ABEO cum BRCC/CRCC/BEO, as token of receipt of delivery of required quantity of question-cum-blank answer sheet & quality testing reports from concerned authority (**TBPM/OPEPA/Mills/Factory/Govt. Press, Khapuria, Cuttack**).
- 19.**In the event of any dispute arising in respect of the clauses of the agreement the same shall be resolved through negotiation.
- 20.**Bidder must be give detail about mill on sample paper and must submit a notary affidavit that not black listed in any district.
- 21.No benefit will be allowed/extended to the SSI units registered with DIC & NSIC/MSME or any other agency.**



Collector-cum-Chairman  
Samagra Sikshya, Mayurbhanj

# ODISHA PRIMARY EDUCATION PROGRAMME AUTHORITY

"SHIKSHA SOUDHA", UNIT-V, BHUBANESWAR-751001

Ph No.0674-2391267(O)

FAX-0674-2392721

Email - [mishra.surya41@gmail.com](mailto:mishra.surya41@gmail.com)

[tpcdanogya@gmail.com](mailto:tpcdanogya@gmail.com)

Dated: 06/07/19

No. 10620/71 /18/

SHRI SURYA NARAYANA MISHRA, CES - I.  
JOINT DIRECTOR

By Speed Post/E-Mail/FAX

To


All District Project Coordinators,  
RTE-SSA, Odisha

Sub: - Norms of Expenditure for printing of Question cum-answer sheet for SA-II, 2019

Sir/Madam,

I am directed to enclose herewith the norms for printing of question papers & exemplary cost estimate received from Text Book Production & Marketing, BBSR for your reference. You may start your process at your level as soon as possible.

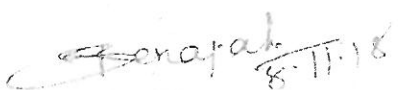
Yours faithfully,

  
Joint Director

# NORMS FOR PRINTING OF QUESTION PAPERS.

( Paper to be choosen from mentioned Mills/Industry  
H.P.C.L./ TNPL/J.K./BILT/DELTA/ ANDHRA PAPER/EMAMI/ SATIA)

1. Quality of paper : 60 GSM ( Cream Wove)
2. Size of the question paper : A-4 size
3. Cost of paper per ream in A-2 : Rs.600/- (Approximately)
4. DTP copies of question papers to be supplied by the office  
(As per OPEPA norms i.e. Rs.20.00 per page)
5. The printing cost should be inclusive of Plate Making cost. If the number of printed questions is less than 50,000 then one plate Making charge @ Rs.300/- per forma (i.e. 8 pages) will be allowed.
6. Printing charges up to 1000 pages single side of A-4 size is Rs.10.00
7. 2% spoilage in paper is allowed for printing.
8. Transportation from press to the office (or destination) will be charged as per local rate.
9. In case of deviation from the norms, the districts should obtain prior permission by giving sufficient justification for deviation.
10. For verification of paper quality of the supplied question the paper sample submitted by the approved firm should be sent to the Director, Text Book Production and Marketing with seal and signature of the DPC.
11. L- 1 to be taken from prescribed mills .
12. Only prescribed paper is allowed in tenders/quotations.
13. Other paper will not be allowed for the purpose.
14. After use, if any doubt on quality or GSM , Printed sample may be sent to concerned mill for confirmation of its quality if required by the certifying authority.
15. Printing must be in Offset process using eco-friendly ink ( I.S.O. I.S.I) standard as directed by Hon'ble High Court, Odisha.
16. Bidder must give detail about the Mill on sample paper with the signature and seal of the dealer.

  
Assistant Director  
Text Book Production  
& Marketing, BBSR-1



EXEMPLARY COST ESTIMATE

This rate given below is for 2 paged question paper and of 10,000 sets.

Sl. No.	Item	Quantity	Rate	Cost.
1.	Paper- 60 G.S.M. (Cream Wove) Spoilage(2% of 2,500)	2 pages x 10,000 8 = 2,500 sheet 50 sheet 2,550 sheets	@ Rs.600/- Per 500 sheets	Rs.3,060/-  ( $600 \times 2550$ ) 500
2.	Printing	2 pages x 10,000 =20,000	@ Rs.10.00 per 1,000 pages single side Printer	Rs.200/- ( $10.00 \times 20,000$ ) 1,000
3.	Plate Making	One plate	Rs.300/- per plate	Rs.300/-
4.	Packing	10,000 x 2 = 20,000 pages	Rs.10/- per 1,000 pages	Rs. 200/-
			TOTAL (EXCLUDING TRANSPORT COST)	Rs.3,760/-

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8.11.18  
Assistant Director  
Text Book Production  
& Marketing, BBSR-1