



PANCHAYATI RAJ & DRINKING WATER DEPARTMENT

**NAME OF THE WORK: Supply of AGAB LOGO for 26 Blocks Under
Mayurbhanj District.**

BID Identification No: 03/2018-19

DISTRICT RURAL DEVELOPMENT AGENCY, MAYURBHANJ.

DISTRICT RURAL DEVELOPMENT AGENCY, MAYURBHANJ

INVITATION FOR BID

BID IDENTIFICATION NO-03/18-19

TENDER CALL NOTICE Letter no Dt.

Name of the Work: Supply of AGAB LOGO for 26 Blocks Under Mayurbhanj District..

Sealed tenders are invited from interested registered firms by the project Director, DRDA, Mayurbhanj for above supply of materials.

Detailed tender documents can be had from District website www.mayurbhanj.nic.in from 19.01.2019 to 30.01.2019 5.00 PM.

Description of Items	Sl No.	Name of the Block	Total No of LOGOs Required	Cost of Tender Document in Rs.(non-refundable)	EMD Required in Rs.	Mode of Submission of Tender Documents
1	2	3	4	5	6	7
Supply of AGAB LOGO for 26 Blocks Under Mayurbhanj District..		26 nos of Blocks ANNEXURE-I	3600 (Three Thousand Six Hundred)	Rs.10,000.00 Rupees Ten Thousand Only in shape of DD only drawn in favour of PD, DRDA, Mayurbhanj from any nationalized bank only Payble at Baripada Only	1% or more of the Quoted Value drawn in shape of DD only in favour of PD, DRDA, Mayurbhanj from any nationalized bank only Payble at Baripada Only	Through Registered and Speed Post Only.

The Rates at the Rock Bottom price of the Valid Tenderers shall construe the estimated cost.

Signature of the Bidder

Project Director

DRDA, Mayurbhanj

DISTRICT RURAL DEVELOPMENT AGENCY, MAYURBHANJ

Memo No. Dt.

Copy submitted to The Samaj, The Samay and The Times of india, DI& PRO, Mayurbhanj for Information and necessary action.

Project Director

DRDA, Mayurbhanj

Memo No. Dt.

Copy submitted to the All BDOs for information, they are requested to display in the notice board for public display.

Project Director

DRDA, Mayurbhanj

Memo No. Dt.

Copy submitted to PA to Collector for information of Collector and CEO, DRDA, Mayurbhanj for kind information.

Project Director

DRDA, Mayurbhanj

Memo No. Dt.

Copy submitted to the Principal Secretary to Govt., PR&DW Deptt. Govt of Odisha For information and necessary action.

Project Director

DRDA, Mayurbhanj

DISTRICT RURAL DEVELOPMENT AGENCY, MAYURBHANJ

DISTRICT RURAL DEVELOPMENT AGENCY, MAYURBHANJ

INVITATION FOR BID

BID IDENTIFICATION NO-03/18-19

TENDER CALL NOTICE No- Dt.

Sealed tenders are invited from interested registered firms by the project Director , DRDA, Mayurbhanj for “Supply of AGAB LOGO for 26 Blocks under Mayurbhanj District”

Detailed tender documents can be had from District website www.mayurbhanj.nic.in from 19.01.2019 to 30.01.2019 5.00 PM.

Date of uploading of Tender: From 19.01.2019 10.00 AM

Date of Receipt of Tender From 19.01.2018 10.00 AM onwards

Date of Closing of Receipt of the Quotation 30.01.2019 up to 5.00 PM

Date of opening of Technical Bid & Financial Bid 31.01.2019 at 10.00 AM onwards in the office of the Project Director, DRDA, Mayurbhanj in the presence of the participants or authorized representatives in presence of procurement committee.

Scope of Bidder: The Bidder shall provide the written LOGO in the prescribed specification which sample copy uploaded in the website. The materials will be delivered at the respective Block Headquarter. The Quoted rate will include the cost of Tiles with LOGO as per Govt. of Odisha specification), cost of approved color , Cost of transportation including loading unloading, Taxes and Duties as applicable including 1% labour cess to be deducted from work bill at source. He is responsible for supplying the materials in Good Condition without Damage. The transit insurance if any is the responsibility of the Bidder.

Scope of the Consignee (PD, DRDA): The PD, DRDA on behalf will authorize the BDO concerned for timely receipt of the materials in good conditions.

Mode of Payment: The bidder will deliver the materials in good conditions at the Block premises. BDO will acknowledge the receipt on the very day to the bidder with due intimation to the PD, DRDA. The bidder will submit the acknowledgement at the office of the PD, DRDA, Mayurbhanj. The PD, DRDA will release the funds within 10 days on receipt of the acknowledgement through online transfer against the vouchers submitted.

Period of Supply: the materials will be supplied to 26 blocks within One month of the agreement. At last 50% of target quantity against all respective Blocks must be supplied within 15 days of Agreement.

Signature of the Bidder

Project Director
DRDA, Mayurbhanj.

DISTRICT RURAL DEVELOPMENT AGENCY, MAYURBHANJ

Refund of EMD: The unsuccessful bidders will receive back the EMD within 15 days of the signing of agreement of the successful bidder without claiming any interest. The refund of the EMD to the successful bidder shall be made after six months of the final payment.

Validity: 90 days from the receipt of the tender.

Initial Security Deposit: 1% of the agreement value to be deposited at the time of agreement in shape of DD only drawn in favour of PD, DRDA, Mayurbhanj from any nationalized bank only Payable at Baripada Only

Deduction of security deposit: as applicable.

The firms shall never be entertained for withdrawal during the process till finalization of the tender procedure or as directed by the procurement committee.

Submission of tender document:

Each bidder shall submit only one tender.

There are two parts of this tender document namely Technical Bid and Financial Bid. The bidders are required to fill out all the two parts of tender Document and place them in two separate sealed envelopes, which should be super scribed as “**Supply of AGAB LOGO for 26 Blocks under Mayurbhanj District**”- **Technical Bid** and “**Supply of AGAB LOGO for 26 Blocks under Mayurbhanj District**”- **Financial Bid**. These inner envelopes should be placed in another sealed envelope at least 1’x1’ size or more and addressed to the Project Director, DRDA, Mayurbhanj. The outer envelope must show the name of the bidder address and should be super scribed as **Supply of AGAB LOGO for 26 Blocks under Mayurbhanj District** on the top of the envelope.

Forfeiter of the Deposited amounts: If the bidder holding agreement fails to supply the total consignment within the period of delivery he will be liable to be imposed of penalty as per the OPWD Code of procedure /procurement Committee.

The bidder shall quote the rate for the total no of LOGOs required for 26 nos of Blocks in finished shape.

The rate quoted by the successful bidder will be valid for one year . If requires, he may be asked to supply 10% more or less than the bidding quantity with the same rate. Since the rates are arbitrary, the lowest quoted rate shall be the estimated value.

The PD, DRDA, Mayurbhanj reserves the right to cancel the tender without assigning any reason thereof.

Any dispute can be settled in the court of law under Baripada Jurisdiction.

- The Procurement team will evaluate the technical bid.
- The successful bidders qualifying the technical bid will be eligible to participate in the opening of financial Bid. The financial Bid will be opened on the same day.
- Registration certificate of the firm must be submitted.
- The GST registration certificate must be attached.

Signature of the Bidder

Project Director
DRDA, Mayurbhanj.

- The bidder must submit the PAN (Permanent Account Number) details of the firm or the PAN of the proprietor in case of sole proprietorship.
- The bidder must submit income Tax return for the FY 2017-18 (AY 2018-19) along with the bid documents.
- The bidder must have an average turnover of Rs. 20.00 Lakhs (Rupees Twenty Lakhs) only during last Three consecutive financial years.(Turnover certificate duly signed by chartered Accountant must be submitted).
- The bidder must have experience regarding supply any similar materials under government programmes to any other Government Offices. Supply order of the same should be attached as the proof of experience in the technical bid , the Procurement / Tender committee in this regard reserves the power to accept / reject the experience certificate if submitted for supply of similar items instead of similar logos. The supply order should not be less then Rs 20.00 Lakhs (Rupees Twenty Lakhs) only in three consecutive financial years.
- Affidavit under the seal of the firm regarding non association with any employees of DRDA, Mayurbhanj & undertaking that the firm has never been blacklisted by any Government organization.
- The requirement of all Blocks has been enclosed in Annexure-1
- The Approved Photo with colour shade, dimensions has been enclosed in Annexure-2 for reference.

Signature of the Bidder

Project Director

DRDA, Mayurbhanj

DISTRICT RURAL DEVELOPMENT AGENCY, MAYURBHANJ

TECHNICAL BID

Technical Evaluation Form: BID IDENTIFICATION NO-03/18-19

Tender Call Notice No. Dt.

Name of the Work: Supply of AGAB LOGO for 26 Blocks for Mayurbhanj District.

The size of Tile is 2'-0" (Two feet) x 2'-0" (Two feet),

The materials will be supplied in finished items only.

Colour of the Tile: As per the specifications of the Govt. with the colour shades attached as ANNEXURE-2. The bidders have to submit the sample copy of the LOGO during the opening of the bid as per the specification.(mandatory)

SI No	ITEMS / Documents to be enclosed	Remarks
1	Name of the Firm	
2	Address:	
3	Telephone No.	
4	GSTN No.	
5	PAN Card No.	
6	Registration Certificate	
7	Bank A/C Details	
9	Blacklisted by Govt. if any (self-declaration in non-judicial stamp paper)	
10	Cost of the tender Paper Rs.10,000.00(Non-refundable)	
11	E.M.D @ 1% or more the Bidding amount	
12	Income Tax Return	
13	Turnover Certificate	
14	Experience Certificate	
15	Affidavit that non associated with any Staff of DRDA	

Certified that the information submitted above are correct to the best of my knowledge and belief.

All the Documents Must be self-signed by the bidder.

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Signature of the Bidder

Project Director
DRDA, Mayurbhanj

DISTRICT RURAL DEVELOPMENT AGENCY, MAYURBHANJ

- The Procurement team will evaluate the technical bid.
- The successful bidders qualifying the technical bid will be eligible to participate in the opening of financial Bid. The financial Bid will be opened on the same day.
- Registration certificate of the firm must be submitted.
- The GST registration certificate must be attached.
- The bidder must submit the PAN (Permanent Account Number) details of the firm or the PAN of the proprietor in case of sole proprietorship.
- The bidder must submit income Tax return for the FY 2017-18 (AY 2018-19) along with the bid documents.
- The bidder must have an average annual turnover of Rs. 20.00 Lakhs (Rupees Twenty Lakhs) only during last Three consecutive financial years.(Turnover certificate duly signed by chartered Accountant must be submitted).
- The bidder must have experience regarding supply of any similar materials under government programmes to any other Government Offices. Supply order of the same should be attached as the proof of experience in the technical bid , the Procurement / Tender committee in this regard reserves the power to accept / reject the experience certificate if submitted for supply of similar items instead of similar logos. The supply order should not be less than Rs. 20.00 Lakhs (Rupees Twenty Lakhs) only in three consecutive financial years.
- Affidavit under the seal of the firm regarding non association with any employees of DRDA, Mayurbhanj.
- undertaking that the firm has never been blacklisted by any Government organization.

Technical Bid Contents Page No 7 of 10 and 8 of 10. The bidder Must enclose said two no of pages in technical bid envelop.

Signature of the Bidder

Project Director

DRDA, Mayurbhanj.

DISTRICT RURAL DEVELOPMENT AGENCY, MAYURBHANJ

FINANCIAL BID

BID IDENTIFICATION NO-03/18-19

TENDER CALL NOTICE No. Dt.

Name of the Work: Supply of AGAB LOGO for 26 Blocks under Mayurbhanj District.

Item	No of LOGOs to be supplied	Rate Quoted in figure	Rate Quoted in words
Supply of AGAB LOGO for 26 Blocks for Mayurbhanj District	3600 (Three thousand and six hundred)only		

If any discrepancy arises in quoting the rates in figures and in words the rate quoted in words will be the valid rate. The rate should be quoted to the total no of LOGOs as a whole in finished items.

The Quoted rate will include the cost of Tiles with LOGO as per Govt.of Odisha specification),cost of approved color , Cost of transportation including loading unloading, Taxes and Duties as applicable including 1% labour cess to be deducted from work bill at source. He is responsible for supplying the materials in Good Condition without Damage. The transit insurance if any is the responsibility of the Bidder.

Project Director

DRDA, Mayurbhanj

Signature of the Bidder