



**OFFICE OF THE CHIEF DISTRICT MEDICAL AND
PUBLIC HEALTH OFFICER, MAYURBHANJ**
DISTRICT PROGRAMME MANAGEMENT UNIT (DPMU), NHM, Mayurbhanj, Odisha
E_mail : dpmumay@gmail.com, fmg.nhm.may@gmail.com tel. no.-06792-254458



ZILLA SWASTHYA SAMITI MAYURBHANJ
TENDER CALL NOTICE

Letter No- 763

Date- 19-02-19

Sealed tenders are invited from interested agencies having adequate experience in taking up the 1.“Supply Medical Equipments, Instrument & Furniture RBSK Programme”, 2.“Computer & IT accessories”, 3.“Office contingency” 4.“Cooking Food supply to different meeting, training & conference”. Details regarding the items and terms and conditions may be downloaded from the website www.mayurbhanj.nic.in. The tender should be reached in the office of the undersigned as per the date mentioned in the tender paper through registered post/speed post. The last date of the bid submission on dt.27.02.2019 at 1 PM and tender will be opened on dt.27.02.2019 at 4PM in the Office Chamber of CDM&PHO, Mayurbhanj The undersigned will not be held responsible for any postal delay and reserves the right to reject any or all the tenders without assigning reason thereof.

Sd/-
Dr. P. Mohanty
Chief District Medical and
Public Health Officer, Mayurbhanj

P. Mohanty
19-2-19
CDM and Public Health Officer
Mayurbhanj

1.

**“Supply Medical Equipments,
Instrument & Furniture
RBSK Programme”**



**CHIEF DISTRICT MEDICAL AND
PUBLIC HEALTH OFFICER,
MAYURBHANJ**

Tel: 0672-252671;
e-mail : dpmumay@gmail.com,

Tender Reference No. CDM&PHO/2018-19/763

**TENDER DOCUMENT
FOR
SUPPLY OF
Medical Equipments, Instrument &
Furniture**

**Address for Correspondence- Office of the
Chief District Medical & Public Health Officer,
Mayurbhanj
At/Po-Baripada, Dist- Mayurbhanj, Odisha
Pin-757001**

**OFFICE OF THE CHIEF DISTRICT MEDICAL & PUBLIC
HEALTH OFFICER-MAYURBHANJ**

SECTION -I

NOTICE INVITING TENDER

Tender Reference No. : . **CDM&PHO/2018-19/ 763** Dated: 19.02.2019

**TENDERS ARE INVITED FROM ELIGIBLE BIDDERS AS PER THE
ELIGIBILITY CRITERIA FOR SUPPLY MEDICAL EIF.**

1	Period of Availability of Tender Document	From 19.02.2019 to 27.02.2019 (Downloadable from website: www.mayurbhanj.nic.in) In case of any bid amendment and clarification, responsibility lies with the bidders to collect the same from the above mentioned website before last date of submission of tender document and the tender inviting authority shall have no responsibility for any delay / omission on part of the bidder.
2	Date, time & place of bid meeting	Date : 27.02.2019, Time : 4.00 PM Place : Office Of The Chief District Medical & Public Health Officer, Mayurbhanj
3	Last date & time for submission of Tender	Date: 27.02.2019, Time: 1.00 PM Address of Submission of Bid: OFFICE OF THE CHIEF DISTRICT MEDICAL AND PUBLIC HEALTH OFFICER, MAYURBHANJ At/Po- Baripada, Dist- Mayurbhanj, Pin- 757001 (Through Speed post / Registered post/courier service)
4	Date, time and place of opening of Tender	A. Technical Bid (Cover A) opening 27.02.2019 at 4.00 PM in the address mentioned above. B. Financial Bid (Cover B): <i>The date of opening of financial bid will be intimated to the firms found successful in the technical bid evaluation.</i> (Venue is mentioned at the address mentioned above) (Bidders / authorized representative may remain present at the time of opening of bid)

SECTION -II

IMPORTANT INSTRUCTIONS TO BE NOTED CAREFULLY BY THE TENDERERS

1.	Mode of Procurement	Through Open Advertisement
2.	Purchaser	Chief District Medical and Public Health Officer, Mayurbhanj
3.	Consignee	Superintendent DHH,SDH,CHC etc of District Mayurbhanj
4.	Delivery Period	Within 30 days from issue of the purchase order.
5.	Mode of Delivery	By Air / Road / Rail
6.	Guarantee / Warranty /CMC	Comprehensive warranty including all spares, maintenance etc. for a period 3 (three) years from the date of installation & commissioning and 3 (three) years CMC after warranty period. In case of Medical instrument.
7.	Earnest Money Deposit (EMD) (The approx. no. of equipment is mentioned in the Schedule of requirement – Section IV)	The bidder may quote for any or all the equipment by submitting the required EMD of ₹ 5,000/-. The Earnest Money Deposit will be paid in the shape of demand Draft only in favour of ZSS Non NRHM, Mayurbhanj from any Nationalised / Scheduled Bank payable at Baripada. EMD exemption is not permitted except to local SSI units registered in Odisha only.

SECTION -III

TERMS AND CONDITIONS FOR SUPPLY MEDICAL EI&F

1.1 Sealed tenders will be received till dt.27.02.2019 up to 1 P.M by the office of the Chief District Medical and Public Health Officer, Mayurbhanj. Any tender received after the due date & time will be rejected / returned to the sender unopened. **The tenders will be received through Regd. Post / Speed Post/courier.**

1.2 The bidder(s) are to submit their tenders in **separate** sealed covered envelops for **technical bid, Technical Specification** and **commercial bid** by super scribing **Cover "A" (Technical Bid), & Cover "B" (Price Bid)** and three of the sealed covers should be put into a fourth **outer Cover**, which should be super scribed as "Tender for supply Medical Equipment, Instrument & Furniture" & Tender Reference No. 763.

1.3 The Sealed tenders "Cover A" (Technical Bid) submitted by the tenderers will be opened in the office chamber of the Chief District Medical and Public Health Officer, Mayurbhanj on dt.27.02.2019 at 4.00 PM. The tenderer or their duly authorized representatives are allowed to be present during the opening of the tenders if they so like.

ELIGIBILITY CRITERIA

The authorized distributor will submit the following documents along with the tender:

- a) A copy of Valid GST registration certificate.
- b) A copy of PAN card.
- c) EMD ₹.5000/- (Rupees Five thousand)

2.3 The tenderer have to submit the EMD(s) as mentioned **in Clause 8 of Section -II** & the Tender document cost.

DOCUMENTS TO BE SUBMITTED

The following documents should be enclosed in Cover "A" (Technical Bid) by the tenderer, Cover "B" Technical Specification and Cover "C" Price bid.

All the photocopies are to be attested by a Notary Public / Gazetted Officer.

COVER - B PRICE BID

The price to be quoted for medical equipments should be sent in the prescribed price format in a separate sealed covers hereafter called **Cover "B" (Price Bid)**. **Cover - B (Price Bid) of the tenderers who qualify in it's Technical Bid (Cover - A) complies to tender specification & find to be as per technical specification and Product demonstration (if required) will only be opened .**

- 4.1 The tender format (Price Schedule) in duplicate in the prescribed form (as per **Annexure – IX**), must be submitted in Cover-B. The price of the item should be quoted inclusive of excise duty, insurance, packing, forwarding, freight (door delivery).
- 4.2 The Cover “B” of tenderers, who qualifies in their technical bid, will only be opened at the office of CHIEF DISTRICT MEDICAL AND PUBLIC HEALTH OFFICER- MAYURBHANJ date & time which will be intimated to them by C.D.M & P.H.O, Mayurbhanj.
- (i) GST Regd. Certificate
 - (ii) PAN Card
 - (iii) Price bid / quoted rate with signature and seal (Hard Copy).

EARNEST MONEY DEPOSIT

- 6.1 The amount of Earnest Money Deposit required is mentioned in the Section-II. The Earnest Money Deposit will be submitted in the shape of **demand Draft only** in favour of **ZSS, Non NRHM, Mayurbhanj** from any Nationalized / Scheduled Bank payable at Baripada
- 6.2 The EMD of the unsuccessful tenderers will be returned back without interest after placement of purchase order to the successful tenderer and EMD of successful tenderer will be returned after submission of performance security (ies).
- 6.3 The EMD will be forfeited if the tenderer withdraws its tender / furnish forged documents which is found during bid evaluation OR doesn't sign the contract / doesn't furnish performance security / doesn't supply the items (in case of successful bidder) within the stipulated time period.

SECTION -V(1)

TECHNICAL SPECIFICATION

FURNITURE

Quality Standard:

- Should be CE/BIFMA/BIS approved model.
- Manufacturer should have ISO 9001 certification for quality management standards.
- Manufacturer should have ISO 14001 certification for environmental management systems.
- Manufacturer should have OHSAS 18001 certification for occupational health & safety management.
- Should furnish stainless steel grade certificate from Govt/Govt. approved testing laboratory.
- Manufacture should produce test certificate from Govt/Govt. approved laboratory for test procedure like impact test, bend test, salt spray chamber test, epoxy powder coating & phosphate coating for quoted item

SI. No.	Item Name	Specification
3.	Office Chair	<p>Mid back revolving chair seat & back made of 10-12mm thick hot pressed plywood with moulded polyurethane foam. PVC lipping all around. The back foam is designed with contoured lumber support for extra comfort.</p> <p>Dimension: Back: Approximate size 480(W) x700(H)x 50(T)mm(10mm=-/)- Seat: Approximate size 480(W)x 450(D)x50(T)mm (10mm=-/)-mm.</p> <p>The chair should be provided arm rest made of one piece integral skin polyurethane and reinforced with M.S. insert.</p> <p>The chair should have facility for adjustable tilting mechanism, lifting and moving.</p> <p>The chair should be mounted on 4/5 base wheel (castor) of 50/60mm diameter and of 550-600mm pitch center dia.</p> <p>Minimum load bearing capacity 120-130kg.</p>
4	Office Table	<p>Product Size: 1190(W) x 500(D) x 750(H) approximate with a tolerance od 10mm+/-</p> <p>The frame should be made of CRCA tubular/square tubes)</p> <p>Pre-Treated and Epoxy Powder coated. Should have under drawer provision with lock facility.</p> <p>Manufacturer should be ISO certified.</p>

SECTION -V(2)

Clinical Material, tools and equipment

43	<u>100 mm X-RAY MACHINE</u>	<p>X-RAY MACHINE: High Frequency (40 KHz) X-Ray Generator suitable for General Radiography</p> <p>GENERATOR RATING : OUTPUT POWER : Should be 6 KW or more</p> <p>KV RANGE : Should be 40 to 120 KV</p> <p>mA RANGE : Should be 140mA or more</p> <p>mA RANGE : Should be upto 200mAs</p> <p>COLLIMATOR : One Manual Collimator should be provided.</p> <p>CONTROL PANEL :</p> <p>The Control Panel Should be compact, pleasant and ergonomically designed with soft Touch Switches.</p> <p>Following Switches & indicators should be available on the control panel:</p> <ol style="list-style-type: none"> a. Machine ON/OFF Switch. b. KV & mAs Increase & Decrease Switches. c. Digital Displays of KV & mAs . d. Bucky Selection Switch. e. Collimator Lamp 'ON' Switch with auto shut off facility f. Standby & Exposure Release Switch. <ol style="list-style-type: none"> 1. X- Ray on Indicator. 2. Self-diagnostic Program with indicators for : 3. Earth fault Error 4. KV Error 5. Filament Error 6. Tube head Thermal Error <p>A Hand Switch with Dual action for exposure release with Retractable Cord should be provided for Radiation Protection to the operator.</p> <p>X-Ray TUBE: Should be Rotating Anode X Ray Tube with Rating of 11/32 KW or comparable in KHU/min (better will be preferred). It should have dual focal spots of 0.6/1.2 mm or better.</p> <p>STAND: Should be Floor to Ceiling Stand with Counter Balanced Tube Head, 360° rotation and mounted on Floor Ceiling Rails for convenient movements.</p> <p>TABLE: Manual Hand Tilt, 5 Position Table, having angulations of Trendelenburg - 12°, 0°,30° , 60° and 90° . The Table should have fully balanced Bucky Diaphragm with Grid. The Grid ratio should be 8:1 (or better), 85 lines/inch (or better) and the Grid size should</p>
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		<p>be 17 ¼ " X 18 7/8" .</p> <p>Following accessories should be provided along with the Table.</p> <ol style="list-style-type: none"> 1. Stainless steel Cassette Tray. 2. Foot Rest <p>Accessories:</p> <ol style="list-style-type: none"> 1. Two sets of Green based High speed cassettes of 12"x15", 10"x12" and 8"x10" 2. One set of spare Screens for each supplied cassette. 3. Stainless steel Hangers 6 per each cassette size. 4. Two sets of Film Processing Tanks 5. 3 nos. Lead Alphabets and numbers 3 sets. 6. Safe light to be provided in the dark room. 7. BARC Approval light weight lead gowns with lead equivalent of 0.5 mm or better 2 nos with hangers. 8. Lead partition with viewing lead glass 1 no for Radiography. 9. Chest Stand. <p>Power Supply Requirements:</p> <ol style="list-style-type: none"> 1. Should have single phase, 230V, AC, 50/60Hz. 2. 15 Amps with Line regulation of + 10% Line 3. Resist : <0.4 ohms <p>Other Requirements: Should be CE & US FDA Approved products.</p> <ol style="list-style-type: none"> 1. The unit should be approval by AERB. 2. The company should be have a local Service center. 3. The company should be proven track record in Govt. sector. 4. The Company should be approved by BIS. 5. The unit and the supplied accessories should be BIS approved for the mechanical and electrical safety norms. 6. Maintenance, guarantee, warranty and AMC/CMC norms as per the general tender conditions.
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SECTION -V(4)

SCHEDULE OF REQUIREMENT

SI No	Name of Equipment/ Instrument/ Furniture	Quantity	Budgeted amount Rs.	Place of Installation
1	Kidney basin	4	₹.500	SNCU
2	Dressing tray	2	₹.1,000	SNCU
3	Sterilization Drum	1	₹.1,000	SNCU
4	Oxygen hood		₹.1,000	SNCU
5.	NSV KIT	13	₹.13,000	
6.	IUCD KIT	32	₹.64,000	
7.	MINILAP KIT	8	₹.24,000	
8.	PPIUCD	49	₹.29,400	
9.	Sensory Integration equipments / Tools for DEIC	1 set (annexure-)	₹.280000	DEIC
10	Items for Club foot Clinic	Electrically operated drill(Mannman) 1 set Pneumatic Trounicate (Paediatric) 2 set Mosquito Artery forceps(Straight) 12 nos Mosquito Artery forceps(Curve) 12 nos Allis Forcep small (24 nos) Needle Holder (6 numbers) Soft Tissue Retractor (Paediatric) 4 numbers Bone Leaver (small) 4 numbers Periosteum Elevator(Small) 4 numbers Scoop(Paediatric) 2 numbers Plaier -cum - Wire Cutter , 2 numbers Bone Nibbler(Small) 2 numbers Electrical Plaster Cutter, 2 numbers Plaster Table -Cum- OT Table- 1 numbers	₹.250000	under RBSK
11	Hearing instrument	For child specific programming of	₹.55000	DEIC

	programmer(HIPRO)	hearing aid		
12	Pulse Oximeter for Universal New Born Screening of Congenital Heart Diseases			DEIC
13	Teaching Learning Materials for EI/Remedial Therapy & Special Education (DEIC)		₹.50000	DEIC
14	Air condition 1.5 ton with stabilizer & installation		₹.50000	MCH &CHC
15	Refrigerator		₹.20000	MCH & CHC
16	Physiotherapy Equipment to be Purchased for DEIC		₹.180000	DEIC
17	Prosthetics & Orthotic aids for children identified for Therapeutic intervention			DEIC

The quantity mentioned above is indicative only. It will vary as per requirements in different institutions.

SECTION -V(5)

TECHNICAL SPECIFICATION

Sensory Integration equipments / Tools : DEIC RBSK MAYURBHANJ

Sl. No.	Name of the Items / Instruments	Purpose / Use	Approximate Cost (In Rs.)
1	Bolster swing	Vestibular stimulation	5000
2	Tyre tube swing		4000
3	T swing		5000
4	Lycra swing and hammocks		6000
5	Rope ladder swing		5000
6	Ball pool with multi colours small ball	Tactile Stimulation	15000
7	Tunnel		12000
8	Bean Bags (2)		8000
9	Wrapping in blankets, weighted blankets, towels	For neutral warmth	1000
10	Sandwich activities : between mats, pillow, bean bags	Tactile Stimulation	1000
11	Activities for Exploring : with sand, rice, beans and other textures	Tactile Textures	12000
12	Weighted Activities : weighted vest, ankle/wrist weights for ankle and wrist	Tactile Textures	8000
13	Scooter board (Quantity-1)	Vestibular stimulation	6000
14	Balance Bean (1)	Vestibular stimulation	8000
15	Thera Band (2)	Vestibular stimulation	2000
16	Soft blanket (2)	Tactile Textures	1000
17	Soft mattress for completely covering the floor and Curtains	Tactile Textures	3000
18	Sensory mats different textures (soft, rough)	Tactile Textures	10000
19	Blocks, bolsters, small chairs	Vestibular stimulation	15000
20	Tactile brushes	Tactile Textures	5000
21	Playdoh, funny foam, textured balls, tectile walls, boards and books, textured puzzles, finger paints (regular or using pudding), using various materials (satin, carpet swatches, silk, lambs wool, washcloths, cotton) and massegers, vibrating toys	Tactile Stimulation	28000
22	Chart paper, pencil, gum, crayon, gripper, eraser, scissor, note books	Proprioceptors	1000

23	Form board (Alphabets, numbers, colours, shapes, body parts, size, flash cards (animals and fruits)	Tectile Textures	1000
24	Beads with lace, ring stand, button and UN button shirts, shoe lacing board, toys	Tactile Textures	1000
25	LED mirror ball, pin spot and mirror ball, mirror ball motor-mains, fire ball, sound activated light, Bubble tube (with LED light and vibrator) and speakers connected to the sound player (pre-recorded sound of waterfall, wind chimes, birds sounds and soft instrumental music)	Visual stimulation	50000
26	Wall mounted rack & Toys with different texture, colour for various age group (6 months - 18 years)	TOY ROOM : For stimulation, special education and demonstration	75000

Teaching Learning Materials for EI/Remedial Therapy & Special Education (DEIC)					
SI No.	Name of the Item	Quantity	Purpose	Specification	Approximate Cost (Rs.)
1	Therapeutic Mat	30 Pcs for one room & Play	Sitting & Structure environment for effectively perform & response	30 Pcs of 4 pair of coloured mat	15000
2	Wooden cup board (SLF 7)	1	For storage of TLM & other for develop independent skills of children (motor)	60.0 X 45.0 X 80.0 cmsize, weight 25.1 Kg	1200
3	Follow the patterns (ELWI)	2	Visual perceptual & cognitive development	30 X 30 X 7 cm	1400
4	Peg Board big(Gs119)	1	Fine motor & Concentration development	80 Pegs in the wooden board	1200
5	Shape & Slot box(ELS 5)	1	Cognitive skill enhancement	16 X 13 X 3 cm, weight 770g	845
6	Picture dominos (ELS 4)	1	Cognitive enhancement	9.5 X 5.5 x 0.3 cm, Weight 630gm	575
7	Find the sequences (ELS 3)	1	Cognitive & Language enhancement	7.5 X 7.5 X 0.5cm, weight 1050gm	855
8	Advance Shape Stackers (ELS 7)	1	Cognitive & Language enhancement	40 X 7.5 cm, Weight 370gm	965
9	Grade & Stack squares (ELS 12)	1	Math skill develop, cognitive	13 X 13 X 18.5cm, weight	635

				1160gm	
10	Match number & quantity, opposites, animals (ELFM8, ELFM9, ELFM13)	1 set each	math & cognitive enhancement	13 X 7.5 X 0.5 cm, 470gm 13 X 7.5 X 0.5 cm, 660 gm 13 X 7.5 X 0.5 cm , 690gm	2500
11	Build ties (ELB3)	1	Cognitive, motor & perceptual skills	15 X 15 X 0.4 cm to 3 X 3 X 0.4 cm, 1500gm	1645
12	Build block (ELB4)	1	Cognitive, motor & perceptual skills	15 X 3 X 3 cm to 3 X 3 cm, 3650gm	2535
13	Our helpers (ELKA4)	1	Life skill	13 X 16 X 0.3 cm, 1080gm	1925
14	Clock (ELKA5)	1	Time Concept	28 X 31 X 6 cm, 1010gm	985
15	Sound Boxes(5010)	1	Play	Various boxes of 1 set	2000
16	Theatre	1	Play & Learn	Wooden stage with puppet	7000
17	Triangle market	1	Math	Various size of triangles	3840
18	Exercise Board	1	Concept & act of fitness		7860
19	Animals & home (ELFM5)	1	matching, preacademic & cognitive	13 X 7.5 X 0.5 cm, weight 680gm	675
20	Touch Boards (EMS13)	1	To feel difference of texture	24 X 11.8 X 0.8 cm, weight 560gm	1045
21	Touch Boards (EMS14)	1	To feel difference of texture	24 X 11.8 X 0.8 cm, weight 520gm	1075
22	Baric tablets (EMS 16)	1	To pair identically weighing plagues	8 X 7.5 X 0.5 cm, 900gm	1175
23	Mastery Bags (EMS 17)	1	To pair identical shapes	3 x 3 X 3 cm, 320gm	935
24	Set of Knobless	1	To arrange cylinders in order accordingly sizes	5.5 dia 5.5 cm ht	2825
25	Geometrical solid shapes (EMS 19)	1	To observe basic shapes	6 X 6 X 10 cm, 2116gm	4335
26	Number Rods (EMA 1)	1	To count partition and arrange rods in order of ascending quantity.	100 X 25X 2.5 to 10 X 2.5 X 2.5 cm , 3930gm	3455
27	Spindle Box	1	To count spindle and place in right partition of box	49.5 X 16.5 X 4.3 cm 908gm	1465
28	Sand paper	1	To feel shape of	9.8 X 7.7 X	515

	number		number finger	0.3 cm, 296gm	
29	Arithmetic material	1	To observe value of unit, ten, hundred and thousand	33 X 12 X 7 cm, 708gm	2095
30	Arithmetic material (EMA 5)	1	To make quantity of unit, ten, hundred and thousand	35.5 X 12 X 7 cm, 1224gm	3895
31	Ten board & bead box (EMA 6)	1	To make tens in numbers & quantity in golden beads	7 X 7.5 cm, 1560gm	2995
32	3000 cards (EMA)	1	To make desired quantity till 3999 in figures	unit plate size 3 X 4 cm, 740gm	1995
33	9000 cards (EMA 9)	1	To make desired quantity till 9999 in figures	3 x 4 cm, 650gm	1595
34	Golden chain of 100 (EMA 10)	1	To count till 100 & use arrow	3.5 X 0.6 cm, 120gm	455
35	Coloured bead stair (EMA 12)	1	To use for any counting 1-9 quantity	10 x 70 X 5.5 , 90gm	355
36	Addition snake game (EMA 16)	1	To do addition with bead materials	2.8 X 1.2 cm, 380gm	1595
37	Multiplication snake game (EMA 16)	1	To do multiplication with bead materials	28 X 10 X 5 cm, 520gm	1295
38	One to ten printed cards (EMA 19)	1	To use for any counting from 1 to 10	10 X 7 X 5.5 cm, 120gm	455
39	sand paper alphabet capital letters (EML 1)	1	To trace rough part & say the sound of letter	14.7 X 9.6 X 0.3 cm, 1430gm	1545
40	Sand paper alphabet small letters (EML 2)	1	To trace rough part & say the sound of letter	13 X 13 X 0.3 cm, 1310gm	1645
41	Sand paper phonograms letters (EML 3)	1	To trace rough part & say the sound of phonogram	17 x 14.1 X 0.3 cm, 1124gm	1215
42	Sand paper alphabetcursive small letters (EML 4)	1	To trace rough part & say the sound of letter	14.8 X 13.2 X 0.3 cm, 1584gm	1359
43	Exercise of practical life material wooden empty trays (EMEPI)	1	For storage of TLM & other for develop independent skills of children (motor)	40 X 30 X 4.2 cm, 1525gm	1456
44	Napkins (EMEP 2)	1	To fold napkins as per given guideline	27 X 27 cm, 490gm	1315
45	Large button frame (EMEP 3)	1	To tuck large button	24.5 X 26 X 2 cm, 254gm	385
46	Medium Buttons frame (EMEP 4)	1	To tuck medium botton	24.5 X 26 X 2 cm, 238gm	385
47	Small Buttons frame (EMEP 5)	1	To tuck small botton	24.5 X 26 X 2 cm, 252gm	385

48	Zipper frame (EMEP 7)	1	To tuck Zip	24.5 X 26 X 2 cm, 240gm	385
49	Buckles frame (EMEP 8)	1	To tuck buckless	24.5 X 26 X 2 cm, 280gm	385
50	Hook & Eye frame (EMEP 9)	1	To tuck hook and eye	24.5 X 26 X 2 cm, 240gm	385
51	Lace Frame (EMEP 10)	1	To tie lace	24.5 X 26 X 2 cm, 236gm	385
52	Vellro frame (EMEP 11)	1	To tuck vellro	24.5 X 26 X 2 cm, 270gm	385
53	Ribbons frame (EMEP 12)	1	To tie ribbons	24.5 X 26 X 2 cm, 260gm	385
54	Art & craft animal (ELAC 4)	1	Enjoy colouring animals cutouts	25 X 17.5 X 1 cm, 80gm	135
55	Pentagone dairy (ELSC 13)	1	Enjoying colouring your own mooden diary cover	19 X 16 X 2.5 cm, 120gm	175
56	Hand gloves puppet of animals (ELD 7, 8,31,32,20,15)	6	To performing story, rhyme	100gm each	2000
57	Thumkin (ELD 52, 37, 38, 39, 40, 42, 43)	7	Various role and emotional expression	40gm, 55gm	4000
58	Lace on animals, on shoe, on shapes(ELL 10, 11, 12)	3	Lace on the board	21.5 X 9.5 X 10.5 cm, 400gm, 620gm, 550gm	2300
59	Number Train (ELCP 1)	1	Enjoy making train form part	137.5 X 11 X 0.5 cm, 750gm	635
60	Coircle, rectangle, trangle	3	Let's complete picture	17 X 17 X 0.75 cm, 90gm 18 X 13 X 0.75 cm, 90gm 17 X 17 X 0.75 cm, 100gm	850
61	Summer, garden, beach, winter (ELCP 34, 35, 36)	5	Let's complete complex picture	30 X 20 X 0.75 cm, 285gm	1200
62	Follow the patterns, patterns writing, number tracking, upper case, lower case	5	writing skill	34.5 X 24 X 0.8 cm, 200gm	4000
63	Flash cards (fruits,vegetables, flowers, birds, animals, domestic, wild, vehicle, body	13 set	Academic	Each set of flash cards	3350

	parts, family, shapes, colours, first aid				
64	First aid box, dressing & grooming kitchen set, box	4	Practical life	Each one set	5000
65	Balack board, white board (small), chalk, markers, note book, pen, pencil, crayon, water colours, A4 bundles	6	Academic	Each one set	5000
66	Day & night, calenders, clock, months chart, session chart, duster, pic, eraser	5	Time Concept	Each one set	3000
67	Ball 100pc & bucket (big)	100 ball, 1 bucket	Play & motor	Multi coloured 100 balls & one big bucket	2000
68	Picture books (all in one, profesional, various environment, prepositions etc.)	5	Life skill	50 pages of each book	700
69	Bell, ring bells, whistles, car, round box (montessori)	4	Language of auditory	Various sound making toys	1000
70	Printing box, brush, sponge etc.	4	Fine motor	Various things for painting	200
71	Story sequences, (PH 151, 152, 153)	3	Language	Various set of stories	900
72	Music system-1 & rhyme-5, story-5 & life skill-5 DVD, Mantra DVD, Gayatri	1+5+5+5+1	Language, visual perceptual skills	One music system with DVDs	
73	Therapeutic light (multiple), touch	1+1	Visual perceptual skills, eye contact, attention, concentration etc.	Multi coloured light & touch	600
74	Bells, tread & container	3	Eye hand interaction	various size of beads & big container	1000
75	Wooden or	2		10 inch &	

	plastic chair			13.5 inch	
76	Wooden Table	1			
77	Slide, tunnel, swing, door mat		For playing		

List of Physiotherapy Equipment to be Purchased for DEIC

SI No	Name of the Equipment	No. of Sets/Units
1	Activity Table / Modified Wheel Chair (Paediatric)	1
2	Rowing	1
3	Parralal Bars (Paediatric)	1
4	Weight Cuffs (Paediatric)	1
5	Weight & Puller Exercise (Paediatric)	1
6	Ankle Excerciser (Paediatric)	1
7	Shoulder Wheel (Paediatric)	1
8	Fore-Arm-Excerciser (Paediatric)	1
9	Depth Perception Peg Board	1
10	Tilt Table (Paediatric)	1
11	Multi Gym (Paediatric)	1
12	Wrist Roll (Paediatric)	1
13	Grip Excerciser (Paediatric)	1
14	Floor Ladder (Paediatric)	1
15	Wrist Circumductor (Paediatric)	1
16	Knee Hammer (Paediatric)	1
17	Depth Perception Peg Board	1
18	Treatment Cuff (6X4X2, 6X4X1)	1
19	Height adjustable Walker and Rollator	1
20	Standing Frame (Paediatric)	1
21	Nirmals Hand table apparatus (Paediatric)	1
22	CP Chair (Paediatric)	1
23	Corner Seat (Paediatric)	1
24	Crawler (Paediatric)	1
25	Staircase (Paediatric)	1

26	Beach Ball with different sizes(Paediatric)	1
27	Peanut Ball with different sizes	1
28	Electrical Stimulator	1
29	Therapeutic Ultrasound Machine (Paediatric, Double Headed)	1

Prosthetics & Orthotic aids for children identified for Therapeutic intervention at DEIC, RBSK

Sl. No	Sl. No. as per CGHS 2014	Name of the Prosthesis	Approved Rate/Price (in Rs.) as per CGHS-2014			Remarks
			Above 12 years of age	Child (7-12 Years)	Child (0-6 Years)	
1	2	Arch Support (Unilateral)	300	200	200	* Rate & agency to be finalized by the district. * Rate should be within the CGHS rate chart of 2014 or the updated CGHS rate chart. * Child specific requirement of Prosthesis & Orthosis to be assessed prior to purchase & the quality of the product to be verified by the DEIC prior to release of funds. * The cost to be met out of RBSK referral cost. * In case of availability of such aids by DDRCC/CRC in the district, those should be mobilized instead of procuring the said aids out of RBSK.
2	4	Medical / Lateral Wedge	100	100	100	
3	13	Flat Feet / CTEV Shoes Pair (Leather)	1200	800	700	
4	18	D. B. Splint with / without shoe	N/A	N/A	800	
5	19	AFO Conventional (One Side)	2500	2000	1500	
6	20	AFO Conventional (Bilateral)	3500	2700	2000	
7	24	Knee Orthosis Polypropylene (Valgum / Varus, immobilizer etc.)	1500	1200	900	
8	29	KAFO conventional with shoe (One side)	4000	3200	2000	
9	30	Bilateral KAFO conventional with shoe	5500	4500	4000	
10	31	KAFO custom molded without shoe (One side)	4000	3200	2000	
11	34	HKAFO Conventional with shoes (One side)	5000	4000	3000	
12	35	Bilateral HKAFO Conventional with shoes	6500	5500	4500	
13	36	HKAFO Polypropylene custom module without shoes (one side)	5000	4000	3000	
14	39	Pavlik Harness for CHD	N/A	N/A	2500	
15	41	SWASH Brace	N/A	18000	18000	
16	5	C. P. Chair / C. P. Stand (Only for DEIC)	N/A	7300	7000	

2.

“Computer & IT accessories”

TENDER DOCUMENT FOR COMPUTERS,LAPTOP&MULTIFUNCTION PRINTER

1. ELIGIBILITY CRITERIA OF THE BIDDER:

The bidder must meet the following eligibility criteria and must furnish the proof of documents in **Technical Bid** thereof otherwise the bid will be rejected.

- 1.1 The bidder should have an average annual turnover of Rs50 Lakhs (Rupees Fifty lakhs only) in the last 3 financial year i.e (2015-16, 2016-17& 2017-18). The Bidder shall submit a certificate as per **Annexure-II** from a Chartered Accountant.
- 1.2 The bidder must have to furnish GSTRegistration Certificate along with PAN.
- 1.3 The bidder must have prior experience of supply of Laptop, PrinterandComputer Accessories to any Govt/ PSUs / Public Limited Company in the last threeyears and shall submit the copy of Purchase Orders.
- 1.4 Bidder have to quote for all/ any of the item/s mentioned in the Technical Bid (i.e it includes Laptop, UPS, Printer & Scanner)
- 1.5 Self-Declaration form in the firm letter head as per **Annexure-IV**.

2. SUBMISSION OF BID:

The Bids are to be submitted under Two-Part Bid System. Both the bids should be submitted in separate sealed covers duly super scribed as **TECHNICAL BID and PRICE BID** respectively and both the bids should be put into a third cover which should be super scribed as, "**TENDER FOR SUPPLY OF COMPUTER & IT ACCESSORIES**" (as the case may be) and should mention **Tender Ref. No** failing which it will be treated as **non-responsive**. The Technical Bid should be submitted alongwith Annexure-I,II,III, IVand Price Bid as per Page No 15 of the bidding Document. The bidder should mention the name and address on each cover.

3. TECHNICAL BID:

Documents to be submitted in the Technical Bid are follows:

- i. Demand Draft towards EMD amounting to ₹.5,000/- (Rupees Five Thousand Only)
- ii. Copy of PAN.
- iii. The bidder must furnish GST regd. certificate.
- iv. Bidder Profile and Pre-Qualification Form (**Annexure-I**)
- v. Annual Turnover Statement in the letter head of the Chartered Accountant (**Annexure-II**) along with Audited balance Sheet certified by the competent authority.
- vi. Self-Declaration form in the firm letter head as per **Annexure-IV**.
- vii. Technical Specification Compliance Sheet **at Page No-05&10**. Technical information and specificationsprescribed by the manufacturer for the items quoted.

4. PRICE BID

- i. Hard Copy signed & sealed both in words and figures as per the Price Bid in Page No-15.
- ii. The financial bid of the technical qualified bidders will only be opened.

- iii. The net quoted price should both in figures and words. In case of difference in words and figures, words will be taken into consideration for evaluation.

5. TERMS AND CONDITIONS

- 5.1 Bidders are advised to study the tender document carefully. Submission of bids shall be deemed to have been done after careful study and examination of the tender document with full understanding of its implications.
- 5.2 The sealed tender will be received through Registered Post / Speed Post / Courier Service on or before **27/02/2019 by 1PM**. The bids received through hand /Telex / Telegrams / Fax / Email shall not be acceptable. It will be opened on same day **at 4.00 P.Min the Office Chamber of CDM & PHO, Mayurbhanj, Baripada**.
- 5.3 The bids will not be accepted after last date and time specified in the tender document.
- 5.4 The bidders shall ensure that each page of the tender document is to be signed with authorized signatory and company seal.
- 5.5 It is suggested that the perspective bidders may submit their tender after clarifying doubts at the above mentioned address between 11.00 AM to 4.00 PM on all working days from the date of issue of notification till the date of closure of tender.
- 5.6 Quantities may be increased / decreased by the tender inviting authority as per the requirement.
- 5.7 The quoted price shall remain valid for a period of not less than 1 year from the date of approval.
- 5.8 The items should to be supplied and installed within **2 weeks** from the date of purchase order / award of work. The CDM&PHO, Mayurbhanj reserves right to cancel the order in the case of delay in delivery of all the items.
- 5.9 The bidder should quote product as per the specification in the tender document.
- 5.10 Bidders to ensure the availability of critical spare of the Hardware so that the downtime will be less than 3 days.
- 5.11 It would be the responsibility of the Bidder's representative (only one person per bidder) to be present at the venue of opening of Bids.
- 5.12 The items delivered should be new and defect free else if found defective the same has to be replaced immediately.

6. MODIFICATION AND / OR WITHDRAWAL OF BIDS:

Bids once submitted will be treated, as final and no further correspondence in this regard will be entertained. No bidder shall be allowed to withdraw the bid. The CDM&PHO, Mayurbhanj has the right to reject any or all the bids received without assigning any reason whatsoever. The CDM&PHO, Mayurbhanj shall not be responsible for non-receipt / non-delivery of the bid documents due to any reason whatsoever.

7. EARNEST MONEY DEPOSIT – (EMD)

- 7.1 **Rs10,000 (Rupees ten Thousand only)** should be paid as EMD in the form of Demand Draft from a Nationalised Bank located in India, drawn in favour of **ZSS Non-NRHM, Mayurbhanj** payable at Baripada and submitted in the Technical Bid. The bidder

should write the organization name at the back side of the DD. ***Bids without EMD shall be treated as non-responsive and will not be accepted. No exemption from submission of EMD is allowed.***

- 7.2 The EMD of successful bidder is liable to be forfeited if the tenderer, revokes any terms of the tender within the validity period.
- 7.3 EMDs given by unsuccessful bidders will be refunded after placing of work order to the successful bidder.
- 7.4 EMD of the successful bidder will be forfeited in case the successful bidder fails to accept/execute the order.
- 7.5 EMD of successful bidder will be returned after receiving of successful installation certificate of all items.
- 7.6 EMD shall not carry any interest.

8. EVALUATION :

The rates of the item quoted by the tenderer who qualify technically will be evaluated after taking the following points into consideration: -

- 8.1 Rate of items of each bidder will be taken after inclusion of the installation, excise duty, transportation, insurance, packing & forwarding & warranty & support & including all taxes as applicable.
- 8.2 After Evaluation the lowest Eligible Bidder (NET Price) will be selected.

9. WARRANTY/SUPPORT:

- 9.1 This warranty (Comprehensive)/ support shall remain valid as per the technical specification in Page no-05&10.
- 9.2 The warranty will cover all the parts of the hardware as per the technical specification provided in the tender document and any replacement or repair required within the warranty period will be provided by the supplier free of cost at the Installed locations. The supplier will take back the replaced parts / goods at the time of their replacement. No claim whatsoever shall be made on the purchaser for the replaced parts / goods thereafter. No travelling allowances or transportation cost will be paid by the purchaser during warranty period.
- 9.3 The Supplier warrants that the Goods supplied under this contract are new, unused, of the most recent or current models and they incorporate all recent improvements in design and materials (even if the advanced facilities are not mentioned in our product specification). The Supplier further warrants that all Goods supplied under this contract shall have no defect arising from design, materials or workmanship (except when the design and / or material is required by the Purchaser's Specifications) or from any act or omission of the Supplier, that may develop under normal use of the supplied Goods in the conditions prevailing in the place of final destination.
- 9.4 The Purchaser / consignee shall promptly notify the Supplier in writing / Fax / Telephone of any claims arising under this warranty.
- 9.5 Upon receipt of such notice, the Supplier shall with all responsible speed will repair or replace the defective goods or parts thereof without cost to the purchaser to maintain its UP TIME offered in the beginning of purchase otherwise penal provisions shall apply if the supplier fails to keep up its UPTIME.

9.6 If the Supplier, having been notified, fails to remedy the defect(s) within 1 days, the Purchaser may proceed to take such remedial action as may be necessary, like forfeiture of EMD incurred by the purchaser.

10. DELIVERY, INSPECTION & INSTALLATION :

Before delivery of equipment at site the items must be pre-installed, configured and inspected at DPMU, NHM, Mayurbhanj. Pre-Inspection report should be prepared and signed and submitted to DPMU by the bidder. The equipment are to be marked as inspected and sealed with signatures by DPMU, NHM.

11. PAYMENT TERMS :

The payment will be made after successful supply and installation and commissioning of all the items at respective locations. The bidder has to produce installation and commissioning certificate from concerned authority in order to release payments. 100% of the purchase order value will be released after the supply of all the items and successful installation. All the payment & penalty criteria will be as per NHM procurement norms.

12. PENALTY:

12.1 During the warranty period, desired uptime will be 95% of 365 days (48 hour) if downtime exceeds 5%, penalty in the form of extended warranty, double the number of days for which the equipment goes out of service will be applied. The bidder must undertake to supply all spares in case of Hardware Firewall for optimal upkeep of the equipment for three YEARS from the date of installation at the site.

12.2 In no case equipment should remain in non-working condition for more than 7 working days.

13. ARBITRATION:

DPMU, NHM, Mayurbhanj & the supplier shall make every effort to resolve amicably by direct negotiation on any disagreement or dispute arising between them under or in connection with the work assigned. In case of their failure to resolve the matter, it will be referred to the CDMO- cum-District Mission Director, NHM whose decision will be final & binding on both the parties.

14. LEGAL JURDICATION:

All legal disputes are subject to the jurisdiction of Baripada Courts.

TECHNICAL BID

A. TECHNICAL BID FOR LAPTOP:

MAKE & MODEL: _____ Preference given to (DELL /HP/Lenovo)

COMPONENTS SPECIFICATIONS	COMPLIED(Y/N)	DEVIATIONSIF ANY
PROCESSOR INTEL CORE i38 th generation		
RAM 4 GB DDR3 RAM 1600MHZ		
Hard Drive 1TBSATA HDD		
OPTICAL DRIVE- DVDR/W		
DISPLAY SCREEN-15.6" FULL HD LED DISPLAY		
NETWORK-WIFI, BLUETOOTH, CARDREADER, USB 3.0, RJ45, HDMI and VGA		
Operating System Preloaded (Windows 10)		
ACCESSORIES- LAPTOP BAGPACK		

Signature of Tenderer

***Full name in Capital
Designation with Seal***

B. TECHNICAL BID FOR DESKTOP:

MAKE & MODEL: _____ Preference given to (DELL /HP/Lenovo)

COMPONENTS SPECIFICATIONS	COMPLIED(Y/N)	DEVIATIONSIF ANY
PROCESSOR INTEL CORE i3 7 th generation & upper		
RAM 4 GB DDR 4 RAM 1600MHz		
Hard Drive 1TBSATA HDD		
OPTICAL DRIVE- DVDR/W		
DISPLAY SCREEN-20" LED DISPLAY or upper		
NETWORK-WIFI, USB 3.0, RJ45, VGA		
Operating System Preloaded (Windows 10 Pro. with DISK)		

Signature of Tenderer

***Full name in Capital
Designation with Seal***

C. TECHNICAL BID FOR Projector:

MAKE & MODEL: _____ **Preference given to (Sony/EPSON/Benq)**

COMPONENTS SPECIFICATIONS	COMPLIED(Y/N)	DEVIATIONSIF ANY
Screen display size Minimum : 6 ' x 4'		
Resolution : 1920 x 1080		
Display technology : LCD		
Audio Wattages : 2 watts		
Wi-Fi : inbuilt		

Signature of Tenderer

***Full name in Capital
Designation with Seal***

D. TECHNICAL SPECIFICATION OF LASER PRINTER:

MAKE & MODEL: _____ (Preference given to HP Laser jet printer 1005 or equivalent)

COMPONENTS SPECIFICATIONS	COMPLIED	DEVIATIONSIF ANY
<p>Print speed black: Normal: Up to 14 ppm Duty cycle (monthly, A4) Up to 5000 pages Print technology</p> <ul style="list-style-type: none"> • Monochrome Laser <p>Print quality black (best)</p> <ul style="list-style-type: none"> • Up to 600 x 600 dpi <p>Processor speed</p> <ul style="list-style-type: none"> • 230 MHz <p>Connectivity, standard</p> <ul style="list-style-type: none"> • Hi-Speed USB (compatible with USB 2.0 specifications) <p>Copy speed (normal) Black: Up to 14 cpm Copy reduce / enlarge settings</p> <ul style="list-style-type: none"> • 25 to 400% <p>Copies, maximum</p> <ul style="list-style-type: none"> • Up to 99 <p>Scanner type</p> <ul style="list-style-type: none"> • Flatbed <p>Scan file format</p> <ul style="list-style-type: none"> • JPEG, TIFF (compressed and uncompressed), PDF, GIF, and BMP <p>Scan resolution, optical</p> <ul style="list-style-type: none"> • Up to 1200 dpi <p>Scan size (flatbed), maximum</p> <ul style="list-style-type: none"> • 21.6 x 29.7 cm 		

Signature of Tenderer

***Full name in Capital
Designation with Seal***

**E. TECHNICAL SPECIFICATION OF ALL IN ONE MULTIFUNCTION PRINTER
(PRINT/SCAN/COPY)**

MAKE & MODEL: _____ (Preference given to HP/Cannon/Epson)

COMPONENTS SPECIFICATIONS	COMPLIED	DEVIATIONSIF ANY
Multifunction Laser printer Speed minimum 600 dpi Duplex both print & scan with 1200dpi Feeder scan (ADF)		

Signature of Tenderer

Full name in Capital

Designation with Seal

F. TECHNICAL SPECIFICATION OF IT accessories:

Description	Make	DEVIATIONSIF ANY
Toner Cartridge 12A	HP	
Toner cartridge 12A	Compatible	
Toner cartridge 79 for Canon Xerox	Canon 2204n	
External Hard Drive 1 TB	Seagate /Toshiba	
Pen drive 16 GB/32 GB	HP/Scandisk	
Antivirus Total Security 1 User	Quick Heal	
Antivirus Total Security 10 User	Quick Heal	
Antivirus Total Security 5 User	Quick Heal	
Antivirus Total Security Renewal 1 yr.	Quick Heal	
Modem 300 mbps	D-link	
RJ45 Cable	D-link	

Signature of Tenderer

***Full name in Capital
Designation with Seal***

Annexure-I

BIDDER PROFILE AND PRE-QUALIFICATION FORM

Name of the Firm/ Company	
Detail Address	
Contact Details	
Email Id	
Address of Service Centre	
Contact Details of the Service Centre	
Email Id	
Type of Company (PSU/ Public/Pvt Ltd/ Partnership/ Proprietary/ OEM/Authorised Business Partner)	
Company/ Firm Registration No with date of Registration	
Year of Establishment/ Incorporation	
GST Registration No. (Copy to be Enclosed)	
Contact Details of the Person authorised to make communication to CDM&PHO, Mayurbhanj	
Name	
Designation	
Contact Details	
Fax No	
Email Id	
Classification (If not OEM, Bidders need to submit OEM Authorisation Letter)	
OEM	
Others, PI Specify	
Company/ Firm Details	

Signature of Witness

Date

Place

Signature of the Tenderer

Date

Place

Company Seal

Annexure-II

**ANNUAL TURN OVER STATEMENT
(In letterhead of Chartered Accountant)**

The Annual Turnover of M/s_____ for the past three years are given below and certified that the statement is true and correct.

Sl.No.	YEAR	Turnover in Lakhs (in Rs.)
1	2015-2016	
2	2016-2017	
3	2017-2018	
Average Annual Turnover of last three (3) years		

***Signature of Chartered Accountant
(Full Name in Capital Letter)***

Date:

Membership No.

Place:

Seal

Annexure-III

MANUFACTURER'S AUTHORIZATION FORM (MAF) (In case the bidder is not an OEM)

Dated _____

To,

**The CDMO – cum- District Mission director
Mayurbhanj
Baripada 757001**

Dear Sir,

Tender Reference No. _____, dated _____. We
_____, who are established and
reputable manufactures of _____ having offices
at _____ and _____ do hereby authorize
M/s. _____ (Name and address of
Authorised Business Partners) to offer their quotation, negotiate and conclude the contract
with you against the above invitation for tender offer. We hereby extend our full guarantee of
providing warranty support during the warranty period as per terms and conditions of the
tender and the contract for the equipment, services offered against this invitation for tender
offer by the above firm.

Yours faithfully,

(Name)

For and on behalf of M/s _____

(Name of OEM)

Note: This letter of authority (MAF) should be on the letterhead of the manufacturer (OEM) and should be signed by a competent person of the manufacturer.

Annexure-IV

SELF DECLARATION FORM
(To be submitted on Bidder's letter head)
[To be submitted in Technical Bid]

To
The CDMO cum District Mission Director
Mayurbhanj
At/Po- Baripada-757001
Dist- Mayurbhanj

Dear Sir,

Sub: Your Tender Ref. No. _____, Dated _____.

This is with reference to your above mentioned tender for supply of Laptops/ Scanners/ Printers/ UPS. Having examined the tender document, we hereby submit our proposal along with the necessary documents. I / We hereby declare that our company is having unblemished past record and was not under a declaration of ineligibility for corrupt and fraudulent practices issued by Government of India or any State Government/PSU in the country of India.

Further, we agree to abide by all the terms and conditions as mentioned in the tender document. We have also noted that NHM reserves the right to consider/ reject any or all bids without assigning any reason thereof.

Date: _____/_____/2019

Authorised Signatory:

Name:

Designation:

Place:

Phone:

Email:

PRICE BID FOR LAPTOP&PRINTER

Item	Cost in Rs per Piece (including of all taxes)
Laptop	
Desktop	
Projector	
Laser Printer	
Multi Function Laser Printer	
Toner Cartridge 12A	
Toner cartridge 12A	
Toner cartridge 79 for Canon Xerox	
External Hard Drive 1 TB	
Pen drive 16 GB/32 GB	
Antivirus Total Security 1 User	
Antivirus Total Security 10 User	
Antivirus Total Security 5 User	
Antivirus Total Security Renewal 1 yr.	
Modem 300 mbps	
RJ45 Cable	

Signature of Tenderer

Full name in Capital

Designation with Seal

3.

“Office Contingency”

TENDER DOCUMENT FOR PROCUREMENT OF MISCELLANEOUS STATIONARY ITEMS ON ANNUAL RATE CONTRACT BASIS

1. Sealed tenders are invited from registered suppliers/agencies/authorized dealers for supply of miscellaneous stationary items to Office of the CDM&PHO, Mayurbhanj for a period of one year on an annual rate contract basis.
2. Interested bidders may obtain details terms and conditions from the website for taking up this assignment. The interested bidder may download the tender document from our website: **www.mayurbhanj.nic.in**
3. The tender will be in two parts i.e. **technical bid (Cover-A)** and **price bid (Cover-B)**. The bidders should give their technical and price bid separately in two envelopes clearly marked as technical bid & price bid and those two envelopes should be put into another outer envelopesuper scribed as **“Tender for Supply of Miscellaneous Stationary Items on Annual Rate Contract Basis to NHM in reference to advt. No._____”**. The tenders should be addressed to :

The Office of the CDM& PHO,
Mayurbhanj, Baripada-757001, Odisha

The last date & time of submission of tender is **27.02.2019, 1 PM**. The tender shall be opened on **dt.27.02.19 at4PM** in the Office chamber of CDM&PHO, Mayurbhanj in the presence of tenders or their authorized representative who may wish to be present. It is requested that tender indicating the rate for different items be furnished to enable this Directorate to place the orders for supply from time to time on an annual rate contract basis.

TERMS & CONDITIONS

It may be noted that rates shall be quoted for each brand of items separately in the table indicated below at Tender Format (Price Bid) Annexure -I & II. Rates should not be more than MRP.

1. The firm should have PAN
2. The firm should haveIncome tax return acknowledgement for the F.Y 2017-18
3. The firm should have registration with Sales Tax Officer (GST).
4. Tender must be accompanied by **EMD of Rs. 5,000/-** in technical bid by way of demand draft, drawn on any Nationalized/ Scheduled Bank in favor of ZSS Non-NRHM, Mayurbhanj payable at Baripada. Tenders not accompanied by earnest money will be rejected. EMD of unsuccessful renderers will be returned without interest on finalization of bid. EMD of successful tender will be retained & will be refunded on successful completion of the job without interest.
5. The CDM& PHO, Mayurbhanj will have no liability regarding Transportation, loading and unloading of material and all the material ordered for shall be delivered at the designated place in good condition. The defective or damaged material if any will be replaced by the Organization.

6. The tender will be of composite in nature. Only those firms/ Agencies willing to supply all the items mentioned in the Annexure I should participate in the tender
7. The supplier selected shall have the responsibility to supply the stationary items mentioned at Annexure I as per supply order which is required for carrying out day to day official work of CDM& PHO, Mayurbhanj.
8. This rate will be applicable for purchase of the stationary items for **one year** on an annual rate contract basis& renewed subject to performance.**The bidder quoting highest discount will be selected.**
9. The suppliers shall also ensure that the quality and quantity has to be as per the supply order and approved rate contract.
10. The supply of items shall be made immediately (within a day) after placement of supply order at the Office of the CDM& PHO, Mayurbhanj and supplier shall submit the bill for payment at the approved rate in respect to the quantity of items supplied.
11. In case of failure on part of the approved supplier to supply the items mentioned at Annexure –I as per supply order within stipulated period, the CDM&PHO, Mayurbhanj shall have the liberty to purchase those items from other sources and the approved supplier shall be liable to pay the excess amount (if any) which this officewill incur through this purchase. Accordingly the difference as aforesaid shall be recovered from the approved supplier from the performance security deposit amount.
12. For any dispute, decision of CDM& PHO, Mayurbhanj shall be final.
13. The CDM&PHO, Mayurbhanj reserves its right to accept or reject any or all tenders or any part thereof without any liability to communicate any reason.

TECHNICAL BID FOR PRINTING MATERIALS

1	Name of the Organization	
2	Address of the organization	
3	Name of authorized signatory	
4	Specimen signature of the authorized signatory	
5	Telephone number of authorized signatory	
6	GST Registration no (Photo copy to be attached)	
8	PAN (Photo copy to be attached)	
9	Draft number and date of the EMD of Rs. 5,000/-	
10	Income tax return acknowledgement for the F.Y 2017-18(Photo copy to be attached)	
11	Whether all documents are submitted and signed by the authorized signatory of the organization (Yes/ No)	

DECLARATION

I / we hereby certify that the terms and conditions, specification etc. given with the tender notice have been read carefully and acceptable to me/us and that the information furnished above is full and correct to the best of my /our knowledge. I / we understand that in case of any deviation in the above statement / furnishing of forged documents etc. at any stage, our Firm/Agency will be blacklisted and will not have any dealing with your organization in future.

(Signature and seal of the authorized signatory)

Place

Date

Seal

PRICE BID FOR PRINTING MATERIALS

Annexure-I

SL. NO.	NAME OF THE ITEM	BRAND	MRP	% of Discount on MRP	% of GST included
1	Alpin 100 Gm	BELL/OTHER			
2	Arch File Card Board	SWETA/OTHER			
3	Arch File Plastic	FILE MAX/OTHER			
4	Binder Clip 19Mm	ODDY/OTHER			
5	White Board Marker	REYNOLDS/OTHER			
6	Board Pin	VIKRANT/OTHER			
7	Brown Tape (For Packing) 2 " 50 Mtr	ISO MARK/OTHER			
8	Bucket 15 Lt.	CELLO/OTHER			
9	Budking	Best quality/OTHER			
10	Calculator 12 Digit	CASIO/OTHER			
11	Cash Register 100 Pages Legal Size	Anupam/OTHER			
12	Cash Register 40 Pages Legal Size	Anupam/OTHER			
13	Cash Register 50 Pages Legal Size	Anupam/OTHER			
14	CD100 Nos Pack	MOSER BEAR pr/OTHER			
15	Cello Tape 1" 20 Mtr	PREMIER/OTHER			
16	Colour Card Post Card Size (Per 100 Card)	Best quality/OTHER			
17	Coolin Spray 500 Ml	P & G/OTHER			
18	Correction Pen	LUXURE/OTHER			
19	Cover File Poly Coated	ASHOKA/OTHER			
20	Pencil Cutter	NATRAJ/OTHER			
21	Cello Tape Dispenser	CELLO/OTHER			
22	Drawing Sheet	JK/OTHER			
23	Engagement Stand (Acrylic Fibre)	Omega/OTHER			
24	Envelope A3 Laminated (Brown) (For Each)	PRINTED/OTHER			
25	Envelope A4 Laminated (Brown) (For Each)	PRINTED/OTHER			
26	Envelope A4 Size Cloth Laminated (For Each)	PRINTED /OTHER			
27	Envelope Size Standard (11X5) White 80 Gsm (For Each)	PRINTED/OTHER			
28	Correction Fluid With Diluter	KORES (ERASE-EX) /OTHER			
29	Rubber Eraser	NATRAJ/OTHER			
30	Paper Flag - Coloured (Three Colors)	Oddy/OTHER			

31	Flip Chart	Best quality/OTHER			
32	Fly Leaf Printed With Two Eye Lid	LOCAL			
33	Plastic Bottom Folder (Full Scape) With Single Bottom Mrp.25	SAYA/OTHER			
34	Folder Executive (Full Scape)	KEA (KW4021L) /OTHER			
35	L Folder A4 (Foe Each)	SAYA/OTHER			
36	Gum Bottle 100 MI.	KORES/OTHER			
37	Highlighter	FABER CASTELL/OTHER			
38	James Clip Plastic Coated (100 Clips)	ZEN/OTHER			
39	Letter Despatch/Receive Registers No. 40 (For Each)	OXFORD/OTHER			
40	Mobaj Lock 7 Lever	MOBAJ/OTHER			
41	Permanent Marker	RENOLDS/OTHER			
42	Pen For Training Purpose	Cello Saphire/OTHER			
43	Pen Gel (Mrp 10)	LUXOR/OTHER			
44	Pencil	NATRAJ/OTHER			
45	Peon Book	OXFORD/OTHER			
46	Punching Machine Double	KANGARO/OTHER			
47	Punching Machine Single	KANGARO/OTHER			
48	Register (No.10) 70 Gsm Paper (Ruled)- Rates Should Be Per Register	Anupam/OTHER			
49	Room Air Freshner (Spray) 300 MI	PURE HOME/OTHER			
50	Scale Steel 12"	NATRAJ/OTHER			
51	Stamp Pad 8Cmx12Cm	KORES/OTHER			
52	Stapler Pin Medium 24/6 (20X50 Pack)	KANGARO/OTHER			
53	Stapler Pin Small No10 1M (20X50 Pack)	KANGARO/OTHER			
54	Stapler MidiumHd 45	KANGARO/OTHER			
55	Stapler Small 10M	KANGARO/OTHER			
56	Stapler Pin Big 26/10 (20X50 Pack)	KANGARO/OTHER			
57	Stiky Pad (3" X3")	ODDY/OTHER			
58	Stock Register 360 Pages (Legal Size)	Anupam/OTHER			
59	File Tag (50 Nos) 5.5 Inch White	Local/OTHER			
60	Towel For Chair (88X175) Cm	Bombay dying/OTHER			
61	Towel Hand (16"X24")	Bombay dying/OTHER			

62	Writing Pad 5 Subject , Pages 300 Size 14X21.6 Cm Spiral	Bilt/OTHER			
63	Writing Pad 160 Pages 70 Gsm Spiral Size 14X21.6 Cm	Bilt/OTHER			
64	Writing Pad Spiral 1/6 (100Pages)	Bilt/OTHER			
65	Writing Pad General 70 Gsm 20 Pages	PRINTED/OTHER			
66	Copier Paper Legal Size 70 Gsm (500 Sheets)	XEROX/OTHER			
67	Copier Paper A3 70 Gsm – 500 Sheets	XEROX/OTHER			
68	Copier Paper A4 70/75 Gsm – 500 Sheets	XEROX/OTHER			
69	Indelible Marker Pen	Kores/OTHER			
70	Chalk colour	GENERAL			
71	Chalk White	GENERAL			

(Signature and seal of the authorized signatory)

Place:

Date:

4.

“Cooking Food supply to different meeting, training & conference”

TENDER DOCUMENT FOR SUPPLY OF BUFFET LUNCH FOR TRAINING/ WORKSHOP/MEETING

TERMS AND CONDITIONS

1. The firm should submit an EMD of **Rs.5,000/-** in shape of DD in favour of ZSS non-NRHM payable at Baripada.
2. The firm should have valid food licence.
3. The firm should be registered under GOODS & SERVICE TAX.
4. The firm should have Income Tax Return filing acknowledgement for the F.Y 2017-2018.
5. The firm should have adequate man power to supply the food in time.
6. The agency will supply food as per requirement & the payment will be made after completion of the relevant programme and within 15 days of receipt of bill.
7. The firm shall supply the food at the designated venue with crockery, serving dishes and with manpower for serving of food as per intimation from CDM& PHO, Mayurbhanj.
8. The firm shall supply the hygienic food and the utensils used shall be clean and sterile.
9. The staffs of the firm must be well dressed and well behaved.
10. The award will be given to L1 bidder who quote lowest rate for all the items including GST.
11. The selected firm will enter into agreement with CDM& PHO, Mayurbhanj for supply of buffet lunch for a period of one year from the date of signing of contract.
12. The selected firm shall have to deposit a performance security of Rs. 5,000/- in the shape of demand draft in favour of ZSS non-NRHM, Mayurbhanj payable at Baripada. The performance security submitted by the selected bidder shall be returned back after successful completion of contract period. However, the EMD submitted by the agency at the time of submission of tender may be considered as performance security.
13. After completion of the programme the supplier /agency should submit the bill in duplicate along with a copy of work order within 3 days.
14. The firm will be black listed for any deviation of above terms and conditions found during contract period.
15. Bidders who qualify technically as per submission of valid relevant documents as asked to be submitted in Technical Bid – Tender Form (Cover A)], their Financial Bid (Cover B) shall only be opened.
16. **Instruction for submission of Tender:** The tender will be in two parts i.e. **Technical Bid (Cover-A)** and **Price Bid (Cover-B)**. The bidders should submit their **technical** and **price** bid **separately** in **two envelopes** and these two envelopes should be put into **another coverenvelops** superscribed as **“Tender for Supply of Buffet Lunch for training/ workshops/meetings of NRM in reference to adv. no _____”**. The Technical & Price Bid envelopes should be clearly marked as Technical Bid & Price Bid on the top of the relevant envelopes. The tenders should be addressed

to :**The Office of the Chief District Medical & Public Health Officer, Mayurbhanj, Baripada, 757001, Odisha.**

17. The last date & time of submission of tender is dt.27.02.2019, 1 PM. The tender shall be opened on 27.02.2019 at 4 PM. in the Office chamber of CDM & PHO, Mayurbhanj At-Baripada in the presence of tenders or their authorized representative who may wish to be present.
18. CDM&PHO, Mayurbhanj reserves the right to consider/reject any such proposal without assigning any reason thereof.

TECHNICAL BID

(The documents are to be arranged serially as per the order mentioned below)

1	Name of the Firm	
2	Address of the firm	
3	Name of authorized signatory (in block letters)	
4	Specimen signature of authorized signatory	
5	Telephone number of authorized signatory / Firm	
6	Valid Food License Certificates (Attach photocopy of registration certificate)	(Photo copy to be attached)
7	GST Registration Certificate	(Photo copy to be attached)
8	Income Tax Return filing acknowledgement for the F.Y 2017-2018	(Photo copy to be attached)
9	Whether all documents submitted signed by the authorized signatory of the firm (Yes/ No)	

DECLARATION

I / we hereby certify that the terms and conditions given with the short quotation call notice have been read carefully and acceptable to me/us and that the information furnished above is full and correct to the best of my /our knowledge. I / we understand that in case of any false information /deviation in the above statement at any state, my Firm/Agency will be blacklisted and will not have any dealing with your organization in future.

(Signature and seal of the authorized signatory)

PRICE BID

Sl.No	Name of the Item	Per Plate (Rs.) (Inclusive of taxes)
GENERAL MENU		
1	Plain Rice	
2	Dal Plain	
3	Veg. Curry (Mix veg.)	
4	Veg fry / Chips	
5	Khata/Chuttney (Tamato&Khajara)	
6	Salad & Papad	
Additional Item		
1	Special Veg. Curry (Paneer or Mushroom)	
2	Chicken/Fish/Egg curry	
3	Mutton curry	
4	Payas (Khir)	
5	Sweet (Rasgola/GulabJamun)	
6	Dessert (Ice Cream)	
7	Tiffin for breakfast (3 Namkeen& 1 Sweet)	
8	Tea / Coffee	
9	Water Bottle (300 ml)	
TOTAL COST (General Menu + Additional Item)		

Name of the Firm:

Date:

(Authorized Signatory with Seal)