

**DISTRICT ELECTION OFFICE: MAYURBHANJ:
BARIPADA**

No. 1084 /Elec., Dated. 29/03/19

SHORT -TENDER CALL NOTICE

Sealed quotations/tenders are invited from intending bonafide Agencies/ Firms who will execute the works for Videography during upcoming **Simultaneous General Election-2019**. The details works to be executed along with terms and conditions are also available in the official website of Mayurbhanj District which can be downloaded from the website www.mayurbhanj.nic.in.

1. Video camera with videographer- Rate per unit Per day

Date of submission of Quotation paper- on or before 01.04.2019 by 2.00 PM

Place of Submission- District Election Office, Mayurbhanj.

**Opening of Tender Box- 01.04.2019 at 4.00 PM in the Office Chamber of
District Election Officer & Collector, Mayurbhanj.**


Terms & Condition:-

- The interested suppliers/ firms should submit their rate in a plain paper with containing in one sealed envelope. All the pages of the tender papers should be signed with seal of the firms/ agencies. The rate should be quoted in the prescribed format (Annexure-I,II,III) separately for each items.
- The sealed envelope containing the proposals must be delivered to the Office of DEO & Collector, Mayurbhanj by Registered post/ speed post of Indian Postal Deptt. or dropped in the assigned box kept in the office of District Election Officer, Mayurbhanj. Any Quotation received after deadline shall liable for rejection.
- The Tender paper can be obtained from the Office of DEO & Collector, Mayurbhanj from **29.03.2019 to 01.04.2019** up to 2.00 PM.
- EMD of Rs. 2000/- (Rupees Two thousand) only in shape of demand draft/ Bankers cheque in favour of DEO & Collector, Mayurbhanj payable at Baripada should be furnished by the tenderer. The EMD of unsuccessful bidder will be refunded after finalization of tender.
- Photocopy of valid Pan Card, GSTIN registration certificate, no dues certificate from Income Tax Department and Clearance of any other dues up to 31.03.2018 should be furnished along with the tender papers.
- The firm/ individual whose tender will be accepted shall have to execute a non-disclosure agreement with District Election Officer & Collector, Mayurbhanj in non-judicial stamp paper worth of Rs. 10/- (Rupees Ten) only. After execution of Agreement, the supply order shall be issued. The rate quoted by the approved suppliers shall valid for a period of one year from the date of signing of agreement.
- Any legal dispute arises out of this is subject to jurisdiction of Baripada only.

The agency should have not been blacklisted by any government organization. If found later on, the action shall be initiated against the firm as per the law.

- The successful bidder shall not assign or sublet the contract to any other firms.

- The District Election Officer & Collector, Mayurbhanj reserves the right to accept or reject any or all the quotations without assigning any reason thereof and also right to allot/ distribute the work to L2 suppliers/ firm at the lowest (L1) rate in case of L1 supplier fail to execute the contract.
- In case of breach of any terms and conditions and failure to execute the work by the successful bidders, the authority will have the right to cancel the Order/contract without assigning any reason thereof and nothing will be payable by the Purchaser in that event and the EMD shall also be forfeited.
- The Videographer charges shall be borne by the Vendor/ Agency.
- Interested bidders must ~~be~~ submitted their quotation in the prescribed format (item wise) and sealed with cover superscripting "**Tender for Videography in connection with SGE-2019**" on the envelop to the District Election Officer & Collector, Mayurbhanj, Baripada-757001 latest by 01.04.2019 by 2.00 P.M. Bidders may be present in person or through their representatives with authorization during the opening of Tender at 4.00 PM on 01.04.2019.
- A Procurement Committee has been formed under the Chairmanship of Collector with other members whose decision on selection/ rejection of bidders would be final basing on the quotation submitted by the bidders and the quality of items to be supplied by them.
- The Order shall be placed to the selected bidder whose bid has been determined to be substantially responsive and who has offered the lowest evaluated bid price. The Procurement Committee shall also not to be bound to accept the lowest rate, but the acceptance of the quotation shall be based on experience with above related works & quality of materials as examined by the Procurement Committee.
- The bids are liable to be rejected if any of the above conditions are not complied with proper manner.


District Election Officer
& Collector, Mayurbhanj.

Memo No. 1085 /Elec., Dated. 29/03/19

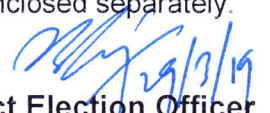
Copy of the PD DRDA, Mayurbhanj/ Sub-Collector, Baripada/ Karanjia/ Rairangpur/ Kaptipada / All BDOs/ All Tahasildars for information and necessary action. They are requested to display the Tender call notice in their Notice Boards for wide publicity.

Copy to Notice Board of Collectorate, Mayurbhanj, Baripada to display for wide publicity.


District Election Officer
& Collector, Mayurbhanj

Memo No. 1086 / Elec., Dated. 29/03/19

Copy forwarded to DIO, NIC, Mayurbhanj for information & necessary action with a request to display the above tender call notice in Mayurbhanj district web-site till 01.04.2019 (up to 1.00 PM). Requisition in the prescribed form is enclosed separately.


District Election Officer
& Collector, Mayurbhanj