



**OFFICE OF THE PROJECT DIRECTOR
AGRICULTURE TECHNOLOGY MANAGEMENT AGENCY (ATMA)
MAYURBHANJ, BARIPADA**

Regd. No.MBJ-7701/2005-033, FAX/Phone No. (06792) 240050, E-mail-pdatma.mayurbhanj@gmail.com.

No. 537 /ATMA

Date: 25.5.2019

Quotation Call Notice for Hiring of Vehicle

Sealed quotations are invited from the interested reputed Travel Agency / Tour operators or private individuals for providing of Non A/C / A/C Diesel driven vehicles for engagement by the Project Director ATMA, Mayurbhanj, on monthly or daily basis (As per need). Interested Travel Agencies/ Individuals may submit their offers as per the Proforma enclosed below along with general information for hiring vehicle in the prescribed format (enclosed).

The interested Travel Agency / Tour operators or private individuals may submit their quotation to the undersigned on or before dt:-**04.06.2019** up to **9.00 AM** through Speed Post / Regd. Post / By Hand in the address of the undersigned which shall be opened on the same day at **11.30 AM** in the office chamber of the undersigned. The quotationer or authorized representative may attend the opening of quotation.

The detailed terms and conditions of the quotation as above may be downloaded from the district website i.e. www.mayurbhanj.nic.in.

Copy to Notice Board

Memo No- 538 /ATMA

Date:- 25.5.2019

Copy forwarded to the Project Director, DRDA, Mayurbhanj / Dy. Director of Horticulture, Mayurbhanj / District Fisheries Officer, Mayurbhanj / Chief District Veterinary Officer, Mayurbhanj / District Agriculture Officers (all) / Soil Chemist, Mayurbhanj / Executive Engineer (Agril), Mayurbhanj, Baripada for information with a request to display it in their Notice Board for wide publication.


Project Director, ATMA
Mayurbhanj, Baripada

Memo No- 539 /ATMA

Date:- 25.5.2019

Copy forwarded to the Regional Transport Officer, Mayurbhanj, Baripada for information and necessary action with a request to display it in the notice board for wide publication.


Project Director, ATMA
Mayurbhanj, Baripada

Memo No- 540 /ATMA

Date:- 25.5.2019

Copy forwarded to the DIO, NIC, Mayurbhanj, Baripada for information and necessary action. He is request to upload the quotation notice in the district website for wide publication.


Project Director, ATMA
Mayurbhanj, Baripada

Memo No- 541 /ATMA

Date:- 25.5.2019

Copy submitted to the Collector & Chairman, ATMA Mayurbhanj, Baripada for kind information.


Project Director, ATMA
Mayurbhanj, Baripada


Project Director, ATMA

Term & Condition:-

1. The vehicle must be in road worthy condition, shall not be more than 3 (three) years old from the date of initial registration and must have valid registration certificate, insurance certificate, fitness certificate proof of up-to-date tax payment etc. which are mandatory for plying of vehicle. **(Copy of documents to be attached)**
2. Driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.
3. The driver should be well behaved, gentle and obedient in nature.
4. An amount of Rs. 5,000/- shall be deposited by the intending bidder in shape of account payee Bank draft drawn in favour of the Project Director ATMA, Mayurbhanj and submitted along with the quotation as security deposit. After completion of quotation process, amount will be refunded to unsuccessful bidders.
5. If the services are found to be unsatisfactory, the Project Director, ATMA, Mayurbhanj shall give one month notice and terminate the agreement.
6. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawn of service and termination with agreement.
7. If, the bidder violates any of the terms of contract, the undersigned shall forfeit the entire amount of security deposit.
8. Repair & maintenance of the vehicle and payment of road tax and insurance etc. shall be borne by vehicle owner.
9. The vehicle shall be kept in the office premises of PD, ATMA, Mayurbhanj if engaged on monthly basis.
10. Payment to be made by Cheque / through online transfer only after completion of the each calendar month.
11. Agreement will be for a period of one year or end of the project whichever is earlier.
12. The undersigned reserves the rights to reject all or any other quotation received without assigning the reason thereof.


**Project Director, ATMA
Mayurbhanj, Baripada**

GENERAL INFORMATION FOR HIRING VEHICLE

- 1. Registration No. of the Vehicle : -
- 2. Type of Vehicle (AC / Non- A/C) : -
- 3. Year of Manufacture : -
- 4. Model : -
- 5. Date of Registration : -
- 6. Name & complete address of the owner of vehicle : -
- 7. Fitness Certificate Validity : -
- 8. Permit Validity : -
- 9. Insurance Validity : -
- 10. Name / Address of the Driver : -
- 11. D.L. No. & Validity of the D.L. of the Driver : -
- 12. Proposed Hire Charges of the Vehicle Excluding fuel cost:-

Monthly Basis	Daily Basis

- 13. Rate of fuel consumption / Mileage per liter : -
- 14. Contract Number of the Service Provider (Quotationer)
Mobile No. _____ Telephone No. _____

Certified that the information submitted above is true to the best of my knowledge and belief.

Date: - _____
Place: - _____

**Seal & Signature of the
Quotationer**

To

The Project Director, ATMA
Mayurbhanj, Baripada

Sub:- Submission of rate for hiring of vehicle.

Sir,

I am submitting here with the rate for hiring of vehicle the details of which given below.

PROFORMA

Sl. No.		Indica / Indigo		Bolero	
		AC	Non AC	AC	Non AC
1	Daily Basis without fuel				
2	Monthly Basis without fuel				
3	Mileage per liter of HSD / Petrol				
4	Night halt charges (From 10 PM to 6 AM out of Station for daily basis only) if any				

**Seal & Signature of the
Quotationer**