



**OFFICE OF THE CHIEF DISTRICT MEDICAL AND
PUBLIC HEALTH OFFICER, MAYURBHANJ**
DISTRICT PROGRAMME MANAGEMENT UNIT (DPMU), NHM, Mayurbhanj, Odisha
E_mail : dpmumay@gmail.com, fmg.nhm.may@gmail.com tel. no.-06792-254458



ZILLA SWASTHYA SAMITI MAYURBHANJ
SHORT TENDER CALL NOTICE

Letter No- 2512

Date- 13.06.19

Sealed tenders are invited from interested agencies having adequate experience in taking up the installation of "**15 KVA DG SET**" Details regarding the items and terms and conditions may be downloaded from the website www.mayurbhanj.nic.in. The tender should be reached in the office of the undersigned within **1.30 PM of dt.21.06.2019** and tender will be opened on **dt.21.06.2019 at 3 PM** in the Office Chamber of CDM&PHO, Mayurbhanj The undersigned will not be held responsible for any postal delay and reserves the right to reject any or all the tenders without assigning reason thereof.

Sd/-
Dr. P.K. Mohapatra
Chief District Medical and
Public Health Officer, Mayurbhanj


13.06.19
CDM and Public Health Officer
Mayurbhanj

TENDER DOCUMENT FOR DG SET

1. ELIGIBILITY CRITERIA OF THE BIDDER:

The bidder must meet the following eligibility criteria and must furnish the proof of documents in **Technical Bid** thereof otherwise the bid will be rejected.

- 1.1 The bidder should have an average annual turnover not less than Rs. 1 crore (Rupees One Crore only) in the last 3 financial year i.e (2015-16, 2016-17 & 2017-18). The Bidder shall submit a certificate as per **Annexure-II** from a Chartered Accountant.
- 1.2 The bidder must have to furnish GST Registration Certificate along with PAN and up-to dated VAT Clearance Certificate of FY 2017-18.
- 1.3 Self-Declaration form in the firm letter head as per **Annexure-IV**.
- 1.4 Original Manufacturer or Authroised dealer (**Annexure-III**)
- 1.5 Experience in average commissioning of not less than 100 KVA DG set in last 3 financial years i.e (2016-17, 2017-18 & 2018-19). The Bidder shall submit a installation certificates as a proof.

2. SUBMISSION OF BID:

The Bids are to be submitted under Two-Part Bid System. Both the bids should be submitted in separate sealed covers duly super scribed as **TECHNICAL BID** and **PRICE BID** respectively and both the bids should be put into a third cover which should be super scribed as, "**TENDER FOR SUPPLY OF 15 KVA DG Set**" and should mention **Tender Ref. No** failing which it will be treated as non-responsive. The Technical Bid should be submitted along with the documents annexed as Annexure- I, II, III, IV (Page no - 5 to 9) and Price Bid as per Page no-10 respectively. The bidder should mention the name and address on each cover.

3. TECHNICAL BID:

Documents to be submitted in the Technical Bid are follows:

- i. Demand Draft towards EMD amounting to Rs **10,000/-** (Rupees Ten Thousand Only)
- ii. The bidder must furnish PAN and GST regd. Certificate.
- iii. Bidder Profile and Pre-Qualification Form (**Annexure-I**)
- iv. Annual Turnover Statement in the letter head of the Chartered Accountant (**Annexure-II**)
- v. The bidder (OEM / Authorised Business Partners) has to submit Manufacturer's Authorisation Form (MAF) from the Original Equipment Manufacturer (**Annexure-III**).
- vi. Self-Declaration form in the firm letter head as per **Annexure-IV**.
- vii. Technical Specification Compliance Sheet at **Page No-05**. Technical information and specifications prescribed by the manufacturer for the items quoted.

4. PRICE BID

- i. Hard Copy signed & sealed both in words and figures as per Page No-10.
- ii. The Price bid of the technical qualified bidders will only be opened.
- iii. The net quoted price should both in figures and words. In case of difference in words and figures, words will be taken into consideration for evaluation.
- iv. The cost of DG Set includes all kinds of taxes including entry tax; installation charges etc.

5. TERMS AND CONDITIONS

- 5.1 Bidders are advised to study the tender document carefully. Submission of bids shall be deemed to have been done after careful study and examination of the tender document with full understanding of its implications.
- 5.2 The sealed tender will be received through Registered Post / Speed Post / Courier Service on or before **21/06/2019 by 1.30 PM**. The bids received through hand /Telex / Telegrams / Fax / Email shall not be acceptable. It will be opened on **21/06/2019 by 3.00 PM in the office of the CHIEF DISTRICT MEDICAL & PUBLIC HEALTH OFFICER, DHH, Baripada**.
- 5.3 The bids will not be accepted after last date and time specified in the tender document.
- 5.4 The bidders shall ensure that each page of the tender document is to be signed with authorized signatory and company seal.
- 5.5 It is suggested that the prospective bidders may submit their tender after clarifying doubts at the above mentioned address between 11.00 AM to 4.00 PM on all working days from the date of issue of notification till the date of closure of tender.
- 5.6 Quantities may be increased / decreased by the tender inviting authority as per the requirement.
- 5.7 The quoted price shall remain valid for a period of not less than 1 year from the date of approval.
- 5.8 The items should to be supplied and installed within **2 weeks** from the date of purchase order / award of work. The CDM & PHO, Mayurbhanj reserves right to cancel the order in the case of delay in delivery of all the items.
- 5.9 The bidder should quote product as per the specification in the tender document.
- 5.10 Bidders to ensure the availability of critical spare of the Hardware so that the downtime will be less than 3 days.
- 5.11 It would be the responsibility of the Bidder's representative (only one person per bidder) to be present at the venue of opening of Bids.
- 5.12 The items delivered should be new and defect free else if found defective the same has to be replaced immediately.
- 5.13 The preference will be given to bidder having GeM registration.

6. MODIFICATION AND / OR WITHDRAWAL OF BIDS:

Bids once submitted will be treated, as final and no further correspondence in this regard will be entertained. No bidder shall be allowed to withdraw the bid. The CDM & PHO, Mayurbhanj has the right to reject any or all the bids received without assigning any reason whatsoever. The CDMO, Mayurbhanj shall not be responsible for non-receipt / non-delivery of the bid documents due to any reason whatsoever.

7. EARNEST MONEY DEPOSIT – (EMD)

- 7.1 **Rs 10,000 (Rupees ten Thousand only)** should be paid as EMD in the form of Demand Draft from a Nationalised Bank located in India, drawn in favor of **ZSS Non-NRHM**, Mayurbhanj payable at Baripada and submitted in the Technical Bid. The bidder should write the organization name at the back side of the DD.
- 7.2 The EMD of successful bidder is liable to be forfeited if the tenderer, revokes any terms of the tender within the validity period.
- 7.3 EMDs given by unsuccessful bidders will be refunded without any interest after placing of work order to the successful bidder.
- 7.4 EMD of the successful bidder will be forfeited in case the successful bidder fails to accept/execute the order.
- 7.5 EMD of successful bidder will be returned without any interest after completion of warranty period.

8. EVALUATION :

The rates of the item quoted by the tenderer who qualify technically will be evaluated after taking the following points into consideration: -

- 8.1 Rate of items of each bidder will be taken after inclusion of the installation, excise duty, transportation, insurance, packing & forwarding & warranty & support & including all taxes as applicable.
- 8.2 After Evaluation the lowest Eligible Bidder (NET Price) will be selected.

9. WARRANTY/SUPPORT:

- 9.1 This warranty (Comprehensive)/ support shall remain valid as per the technical specification at Page No-05.
- 9.2 The warranty will cover all the parts of the hardware as per the technical specification provided in the tender document and any replacement or repair required within the warranty period will be provided by the supplier free of cost at the Installed locations. The supplier will take back the replaced parts / goods at the time of their replacement. No claim whatsoever shall be made on the purchaser for the replaced parts / goods thereafter. No travelling allowances or transportation cost will be paid by the purchaser during warranty period.
- 9.3 The Supplier warrants that the Goods supplied under this contract are new, unused, of the most recent or current models and they incorporate all recent improvements in design and materials (even if the advanced facilities are not mentioned in our product specification). The Supplier further warrants that all Goods supplied under this contract shall have no defect arising from design, materials or workmanship

(except when the design and / or material is required by the Purchaser's Specifications) or from any act or omission of the Supplier, that may develop under normal use of the supplied Goods in the conditions prevailing in the place of final destination.

9.4 The Purchaser / consignee shall promptly notify the Supplier in writing / Fax / Telephone of any claims arising under this warranty.

9.5 Upon receipt of such notice, the Supplier shall with all responsible speed will repair or replace the defective goods or parts thereof without cost to the purchaser to maintain its UP TIME offered in the beginning of purchase otherwise penal provisions shall apply if the supplier fails to keep up its UPTIME.

9.6 If the Supplier, having been notified, fails to remedy the defect(s) within 1 days, the Purchaser may proceed to take such remedial action as may be necessary, like forfeiture of EMD incurred by the purchaser.

10. DELIVERY, INSPECTION & INSTALLATION :

The DG Set is to be installed at DPMU, NHM Mayurbhanj O/o CDM & PHO, Mayurbhanj. After installation, invoice along with installation certificate should be submitted to the DPMU, NHM, Mayurbhanj for process of payment.

11. PAYMENT TERMS :

The payment 90% of order value will be made after successful supply and installation and balance 10% after commissioning of all the items at respective locations. The bidder has to produce installation and commissioning certificate from concerned authority in order to release payments. Payment of the purchase order value will be released after the supply of all the items and successful installation.

12. PENALTY:

12.1 During the warranty period, desired uptime will be 95% of 365 days (48 hour) if downtime exceeds 5%, penalty in the form of extended warranty, double the number of days for which the equipment goes out of service will be applied. The bidder must undertake to supply all spares in case of Hardware Firewall for optimal upkeep of the equipment for three years from the date of installation at the site.

12.2 In no case equipment should remain in non-working condition for more than 7 working days.

13. ARBITRATION:

DPMU, NHM, Mayurbhanj & the supplier shall make every effort to resolve amicably by direct negotiation on any disagreement or dispute arising between them under or in connection with the work assigned. In case of their failure to resolve the matter, it will be referred to the CDMO- cum-District Mission Director, Mayurbhanj whose decision will be final & binding on both the parties.

14. LEGAL JURDICATION:

All legal disputes are subject to the jurisdiction of Baripada Courts.

TECHNICAL BID FOR 15 KVA DG SET

MAKE & MODEL: _____

(To be specified)

COMPONENTS SPECIFICATIONS	COMPLIED (Y/N)	DEVIATIONS IF ANY
Air cooled producing 20-25 hp at 1500 rpm under NTP conditions		
2 Cylinders		
12 volts electric start arrangement naturally aspirated		
Coupled to a 15 KVA single phase factor 230-415 Volts 50Hz		
2 ware on a common base frame complete with a Manual control Panel		
Starting battery with leads fuel tank & sound proof acoustic enclose		
Minimum 24 months onsite warranty with transportation (including loading & unloading)		

Signature of Tenderer

Full name in Capital

Designation with Seal

Annexure-I

BIDDER PROFILE AND PRE-QUALIFICATION FORM

Name of the Firm/ Company	
Detail Address	
Contact Details	
Email Id	
Address of Service Centre	
Contact Details of the Service Centre	
Email Id	
Type of Company (PSU/ Public/Pvt Ltd/ Partnership/ Proprietary/ OEM/Authorised Business Partner)	
Company/ Firm Registration No. with date of Registration	
Year of Establishment/ Incorporation	
GST Registration No.	
Contact Details of the Person authorised to make communication to CDM&PHO, Mayurbhanj	
Name	
Designation	
Contact Details	
Fax No	
Email Id	
Classification (If not OEM, Bidders need to submit OEM Authorisation Letter)	
OEM	
Others, Pl Specify	
Company/ Firm Details	

Signature of the Tenderer

Date

Place

Company Seal

Annexure-II

ANNUAL TURN OVER STATEMENT (In letterhead of Chartered Accountant)

The Annual Turnover of M/s _____ for the past three financial years are given below and certified that the statement is true and correct.

Sl. No.	Financial Year	Turnover in Lakhs(in Rs.)
1	2015-2016	
2	2016-2017	
3	2017-2018	
Average Annual Turnover of last three (3) years		

***Signature of Chartered Accountant
(Full Name in Capital Letter)***

Date:

Membership No.

Place:

Seal

Annexure-III

MANUFACTURER'S AUTHORIZATION FORM (MAF) (in case the bidder is not an OEM)

Dated _____

To,

The CDM & PHO, Mayurbhanj
Baripada 757001

Dear Sir,

Tender Reference No. _____, dated _____. We
_____, who are established and
reputed manufactures of _____ having offices
at _____ and _____ do hereby authorize
M/s. _____ (Name and address of
Authorised Business Partners) to offer their quotation, negotiate and conclude the contract
with you against the above invitation for tender offer. We hereby extend our full guarantee
of providing warranty support during the warranty period as per terms and conditions of the
tender and the contract for the equipment, services offered against this invitation for tender
offer by the above firm.

Yours faithfully,

(Name)

For and on behalf of M/s _____

(Name of OEM)

Note: This letter of authority (MAF) should be on the letterhead of the manufacturer (OEM)
and should be signed by a competent person of the manufacturer.

SELF DECLARATION FORM

(To be submitted on Bidder's letter head)

[To be submitted in Technical Bid]

To

**The CDM & PHO, Mayurbhanj
At/Po- Baripada-757001
Dist- Mayurbhanj**

Dear Sir,

Sub: Your Tender Ref. No. _____, Dated _____.

This is with reference to your above mentioned tender for supply and installation of DG Set. Having examined the tender document, we hereby submit our proposal along with the necessary documents. I / We hereby declare that our company is having unblemished past record and was not under a declaration of ineligibility for corrupt and fraudulent practices issued by Government of India or any State Government/PSU.

Further, we agree to abide by all the terms and conditions as mentioned in the tender document. We have also noted that CDM & PHO, Mayurbhanj reserves the right to consider/ reject any or all the bids without assigning any reason thereof.

Date: _____/_____/2019

Authorised Signatory:

Name:

Designation:

Place:

Phone:

Email:

PRICE BID DG SET

SL. NO.	SPECIFICATION	Total Cost (Excluding taxes) in Rs per Unit	% of GST or other TAX in Rs per Unit	Total cost (inclusive of all Taxes as applicable) in Rs
	<p><u>15 KVA silent diesel Generator set</u> Air cooled producing 20-25hp at 1500rpm under NTP conditions having</p> <ul style="list-style-type: none">• 2 Cylinders• 12 volts electric start arrangement naturally aspirated• Coupled to a 15 KVA single phase factor 230-415 Volts 50Hz• 2 ware on a common base frame complete with a Manual control Panel• Starting battery with leads fuel tank & sound proof acoustic enclose• Minimum 24 months onsite warranty with transportation (including loading & unloading)			
	<u>Installation & necessary electric wearing to charge in main stream</u>			

Signature of Tenderer

Full name in Capital

Designation with Seal