



ଜିଲ୍ଲା ଗ୍ରାମ୍ୟ ଉନ୍ନୟନ ସଂସ୍ଥା, ମୟୂରଭଞ୍ଜ

(ଓଡିଶା ଜୀବିକା ମିଶନ)

DISTRICT RURAL DEVELOPMENT AGENCY, MAYURBHANJ

(Odisha Livelihoods Mission, DMMU, Mayurbhanj)

Baripada, 757002, E-mail – [ori-dmayurbhanj@nic.in](mailto:ori-dmayurbhanj@nic.in), Tel-06792-260318



22/1/c

No. 4892 / Date 02/07/2019

Annexure –I

### Quotation Call Notice

Sealed quotations are invited from interested reputed travel agencies/ tour operators or private individuals for providing one (1) no of Non-AC diesel driven vehicles (like Bolero / Scorpio / Innova / Indica eV2) having sitting capacity not more than ten including driver, which shall conform to the terms and conditions (Annexure-II) for office use in Odisha Livelihoods Mission cell under District Rural Development Agency, Mayurbhanj on monthly rent basis:


1. The vehicle must be in road worthy condition, shall not be more than 3(three) years old from the date of initial registration and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid Contract Carriage Permit, proof of up to date tax payment etc. which are mandatory for plying of vehicle.
2. The Driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.
3. The driver should be well behaved, gentle and obedient in nature.
4. A sum of Rs.5,000.00 (Rupees Five Thousand) only shall be deposited by the intending bidders in shape of Account Payee Bank Draft drawn in favour of the "Odisha Livelihoods Mission (NRLM), Mayurbhanj" payable at "Baripada" and submitted along with the tender as security deposit. After completion of tender process, the amount will be refunded to unsuccessful bidders.
5. The monthly rate of hire charge be quoted separately in the general bid information (excluding fuel & lubricants)
6. The vehicle must achieve fuel efficiency 17 (seventeen) KMs per litre & the monthly hiring charges of the vehicle maximum limit Rs. 16,000.00 (Rupees Sixteen Thousand) only.
7. The details of the make and year of manufacture of the vehicle, registration no. mileage (KMs covered per litre) and name of the Driver with Driving License No. and period of validity should be specifically provided in the general bid information to be furnished with the Quotation (Annexure-III).

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8. The complete quotations should reach by registered post / speed post / courier only to the office of the Project Director, DRDA, Mayurbhanj by 1.00 PM of 19./07./2019. Quotations received after the due date and time will not be considered under any circumstances. Quotation will be opened in presence of bidders or their representatives in DRDA Conference Hall, Mayurbhanj on 20./07./2019 at 10.30A.M.
9. The application form of quotation containing General Bid Information & Terms and conditions for Hiring of Vehicles etc. can be downloaded from mayurbhanj district website [www.mayurbhanj.nic.in](http://www.mayurbhanj.nic.in) from dt. 04./07./2019 to dt. 18./07./2019 by 5.00PM. The applicant shall furnish a Demand Draft for an amount of Rs. 100/- (Rupees One Hundred) only towards the cost of application along with the application.
10. The undersigned reserves the right to reject / accept any or all quotation without assigning any reason thereof.

  
Project Director-cum-District Mission Coordinator  
DMMU, DRDA, Mayurbhanj

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Annexure -II

TERMS & CONDITIONS FOR HIRING OF VEHICLES

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis.

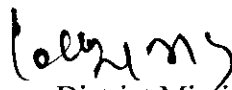
1. The hired vehicles, during period of contract, shall have all necessary valid MV documents such as: valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid Contract Carriage Permit, proof of up to date tax payment etc. and DL of the driver available all the times. The Department / Office hiring the vehicle shall not be responsible for any damage/loss caused to hired vehicles or loss of life / injury made to any person or damages to any property on account of use of hired vehicle any manner whatsoever. The hirer shall be responsible for all such litigation.
2. The hire charges to be paid for monthly basis is final but does not include cost of diesel, which is to be paid separately basing on actual consumption and lubricants as per existing Government norms. All the expenditure of the vehicle towards repair, replacement of spare parts, Lubricating Oil of Engine, Gear Box & different Coolant, Tyres & Tubes, Battery will be borne by the bidder.
3. It shall be the responsibility of the bidder to provide a good driver and the salary of the driver shall be borne by the owner.
4. In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/ bidder.
5. In case of the vehicle do not report regularly, the authority will be at liberty to reject the agreement and may engage vehicle from other source.
6. The vehicle shall report for duty for minimum of 25 days in a month.
7. In case of emergency, the driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded.
8. Monthly hire charges and reimbursements towards cost of diesel (as per actual) and lubricants (as per Govt. norms) of selected bidder will be paid in every succeeding month, as per as possible within fifteen days of the submission of bills by the service provider and no advance payment will be made.
9. The vehicle shall not be more than three (3) years old from the initial registration and also in good running condition during the period of contract.
10. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.

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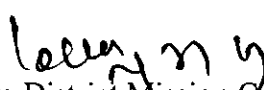
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11. In case the service provider intends to withdrawn the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.
12. If the bidder violates any of the terms of contract, Government shall forfeit the entire amount of security deposit.

  
Project Director-cum-District Mission Coordinator  
SMMU, DMMU, DRDA, Mayurbhanj

Memo Mo. 4893 Dated 02/07/2019

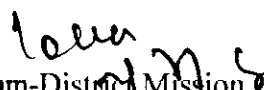
Copy to Notice Board of Collectorate, Mayurbhanj / DRDA, Mayurbhanj for wide publicity. ✓ ✓

  
Project Director-cum-District Mission Coordinator  
SMMU, DMMU, DRDA, Mayurbhanj

Memo Mo. 4894 Dated 02/07/2019

✓ Copy submitted to the State Mission Director-cum-CEO, Odisha Livelihoods Mission, SMMU, Bhubaneswar for favour of kind information.

copy submitted  
to SMMU  
Bhubaneswar  
on 02/07/19

  
Project Director-cum-District Mission Coordinator  
SMMU, DMMU, DRDA, Mayurbhanj

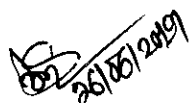
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**Annexure -III**

**GENERAL INFORMATION FOR HIRING VEHICLES**

1. Registration No. of Vehicle :
2. Type of Vehicle (AC/Non AC):
3. Year of Manufacture:
4. Model:
5. Date of Registration:
6. Name & complete address  
of the owner of the vehicle:
7. Fitness Certificate validity:
8. Permit Validity:
9. Insurance Validity:
10. Name / Address of the Driver:
11. D.L. No. & Validity of the D.L. of the Driver:
12. Proposed hire charges of the vehicle per month excluding fuel cost:
13. Rate of fuel consumption / Mileage per Litre:
14. Contact No. of the Service Provider (Quotationer)  
Mobile No. .... Telephone No.....

“Certified that the information submitted above is true to the best of my knowledge and belief.”

 26/05/2019

**Seal & Signature of the  
Quotationer/Tenderer**