

OFFICE OF THE PROJECT ADMINISTRATOR, INTEGRATED TRIBAL DEVELOPMENT  
AGENCY, BARIPADA, MAYURBHANJ.

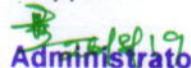
**Expression of Interest (Eol)**

For Empanelled Third party Assessing Bodies for Assessment and Certification of Sponsored ST candidates

No:- 3155 ITDA/ Baripada

Dated :- 26.08.2019

Expression of Interest (Eol) is invited by The Project Administrator , ITDA Baripada from interested Third party Assessing Agency/Bodies/Institutions for conducting Assessment and Certification of ST candidates undergoing Skill Developing Training (SDT) and Placement Linked Employability Training (PLET) Programme during the year 2018-19 & 2019-20 Sponsored by 4 ITDAs under Mayurbhanj District Administration as per the referred Terms and Conditions(T&Cs) and submission of documents available in our website [www.mayurbhanj.nic.in](http://www.mayurbhanj.nic.in) . The interested agency/Bodies/Institutions having experience in the relevant field may offer their Eol latest by dt. **11.09.2019 up to 5pm** either by Courier/Speed post/Register post. The Eol responses received after due date and time shall not be accepted. The office shall not be responsible for delay in postal delivery or similar reasons. The PA ITDA Baripada reserves the right to accept or reject any or all Eol responses without assigning any reason thereof. The Bidder having quoted the lowest bid rate (as per the Govt. approved cost norm) and simultaneously having relevant experience may be given preference.

  
Project Administrator  
ITDA Baripada

By Order Of Collector & District Magistrate, Mayurbhanj  
Project Administrator (Nodal) , Integrated Tribal Development Agency, Baripada

**A. The list of Documents to be submitted:-**

1. Profile of the Agency.
2. Self certificate stating that the Agency has not been blacklisted in the past.
3. Valid GST TIN Registration certificate and clearance up to march 2019.
4. Proof of Registration certificate as empanelled under Ministry of Skill Development & Entrepreneurship Govt. of India (Previously named as Ministry of Labour & Employment GoI) as Third party Assessing Agencies for conducting assessment of candidates Trained by the Second Party (PIAs) .
5. The Annual Financial Statement of accounts for turn over audited and duly certified by the Chartered Accountant for last three years.
6. Work orders for similar assignment as Third party with maximum experiences having associated with OSFDC/OSDA.
7. Self declaration regarding the completion of the assignment in the due period fulfilling all desire criteria.


**B. Terms and conditions:**

- a. The First Party shall engage Assessing Bodies empanelled by the Directorate General of Training, Ministry of Skill Development and Entrepreneurship, Government of India under Modular Employable Skills as Third party Assessing Agencies for conducting assessment of candidates trained by the Second Party under the Placement Linked employability Training /skill development training programme.
- b. Each candidate trained by the Second Party shall be assessed by the Assessing Bodies and the trainees qualifying the assessment test shall be awarded Certificate by the Assessing Bodies registered by the Directorate General of Training, Ministry of Skill Development and Entrepreneurship, Government of India.
- c. The Second Party shall facilitate the required formalities like filling up of the required forms and attaching the supporting documents of the trainees in order to enable them to appear the assessment test in time.
- d. Third party assessment of trainees shall be conducted under a scanner or to be Video recorded and the First party shall also depute observers to ensure independent and unbiased assessment and certification of trained candidates.

  
26/8/19  
Project Administrator,  
ITDA, Baripada

**Memo No 3156 /ITDA, Dt. 26.08.2019**


Copy submitted to Collector & District Magistrate, Mayurbhanj-Cum-Chairman, ITDA., Baripada for favour of kind information.

  
26/8/19  
Project Administrator,  
ITDA, Baripada

**Memo No 3157 /ITDA, Dt. 26.08.2019**

Copy to Notice Board of ITDA, Baripada / Project Administrator, ITDA, Kaptipada (Udala) / Rairangpur / Karanjia / All Sub-Collectors / Deputy Director Horticulture, Baripada / District Welfare Officer, Mayurbhanj / General Manager, D.I.C., Mayurbhanj / Project Director, DRDA, Mayurbhaj / Addl. District Magistrate, MAyurbhanj / All Block Development Officers of Mayurbhanj District / Executive Officer, Baripada Municipality / Udala / Karanjia / Rairangpur, NAC for wide publication.

Copy to District Information Officer, NIC Baripada for information and necessary action.

  
26/8/19  
Project Administrator,  
ITDA, Baripada