


**OFFICE OF THE SUPERINTENDENT,**  
**PRM MEDICAL COLLEGE & HOSPITAL, BARIPADA,**  
**MAYURBHANJ.**

Letter No. 2143 /PRM MCH Date: 05/11/2019

**TENDER CALL NOTICE FOR HIRING OF ONE PRIVATE VEHICLE**

The Superintendent, PRM Medical College & Hospital, Baripada, Mayurbhanj invites sealed tenders/quotations from interested reputed travel Agencies/Tour Operators for providing 1 (One) no. of Tiago/ Bolt/ Celerio (Petrol) vehicle on monthly rent basis. The detailed term & conditions in the form of 'tender paper' may be downloaded from district website Mayurbhanj i.e; [www.mayurbhanj.nic.in](http://www.mayurbhanj.nic.in) subject to payment of tender paper cost of Rs.100/-(Rupees one hundred) only (Non-refundable) in shape of Bank Demand Draft in favour of **Superintendent, PRM MCH, Baripada** payable at Baripada from any Nationalised Bank. The last date and time for submission of tender documents is on 03.12.2019 by 4 P.M. Any tender paper received after due date & time will be rejected/ referred to the sender unopened. The tender must be submitted through Resister post/ Speed post only.

  
**Superintendent,**  
**P.R.M. Medical College & Hospital**  
**Baripada, Mayurbhanj**

**OFFICE OF THE SUPERINTENDENT**  
**PANDIT RAGHUNATH MURMUR MEDICAL COLLEGE & HOSPITAL, BARIPADA**  
**Email Id: superintendentprmmch@gmail.com , Landline Phone No. 06792257013**

Letter No. 2144 /PRM MCH Date: 05/11/2019

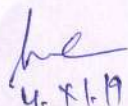
**TENDER CALL NOTICE FOR HIRING OF ONE PRIVATE VEHICLE**

Scaled quotations/tenders are invited from interested reputed travel Agencies/Tour Operators for providing 1 (One) no. of Tiago/ Bolt/ Celerio (Petrol) vehicle of a maximum hire charges per month excluding taxes of Rs. 20,000/- as per the OM No. 30464/F Dt. 06.09.2019 of Govt. of Odisha Finance Department for official use of Superintendent, PRM MCH, Baripada on monthly rent basis:

1. The vehicle must be in Road Worthy & good condition and shall not be older than three years from the date of initial registration and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, Pollution Certificate, valid Contract Carriage Permit, proof of up to date tax payment etc. which are mandatory for plying of vehicle.
2. The Driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.
3. The driver should be well-behaved, gentle and obedient in nature.
4. A sum of Rs.5000/- for each vehicle shall be deposited by the intending bidders in shape of Account Payee Bank Draft Drawn in favour of the “**Superintendent, PRM MCH, Baripada**” and submitted along with the quotation as security deposit. After completion of the quotation process, the amount will be refunded to unsuccessful bidders without interest.
5. The Monthly rate of hire charge be quoted separately in the general bid information (excluding fuel and lubricants).
6. The vehicles must achieve a fuel efficiency of **17 Kms** ( Seventeen Kms per litre).
7. The details of the make and year of manufacture of the vehicle, Registration No., mileage (Kms covered per litre) and name of the Driver with Driving Licenses No. and period of validity should be specifically provided in the general bid information to be furnished with the Quotation (Annexure – II).
8. The bidder must have GST & GeM Registration Certificate.
9. The Quotation completed in all respect should reach the Office of the Superintendent, PRM MCH, Baripada by Registered post/ Speed post on or before 03.12.2019 by 4.00 PM and shall be opened on date 04.12.2019 at 11.00 AM in the Hospital Committee Hall, PRM MCH, Baripada in presence of the bidders or their authorized representatives.

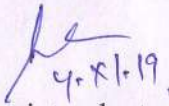
  
4.7.19  
**Superintendent**  
**PRM MCH, Baripada**

10. The application form of quotation containing General Bid Information and Terms conditions for Hiring of Vehicles etc. can be obtained from the **Superintendent, PRM MCH, Baripada** on payment of Rs.100/- (Rupees One Hundred) or can be downloaded from website [www.mayurbhanj.nic.in](http://www.mayurbhanj.nic.in) from date 08/11/2019 to date 03/12/2019. In case application form is downloaded from the website the applicant shall furnish a demand draft for an amount of Rs. 100/- towards the cost of application fees along-with the application. The application fee is non-refundable.

  
4. 11. 19  
Superintendent  
PRM MCH, Baripada

Memo No. 2145 Dt. 05/11/2019 //

Copy to Notice Board PRM MCH, Baripada/ DI&PRO, Mayurbhanj, Baripada/ All district level offices for information and wide publication, Notice Board Taxi stand Baripada. They are requested that quotation notice may be displayed in their respective Notice Board.

  
4. 11. 19  
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PRM MCH, Baripada

TERMS & CONDITIONS FOR HIRING OF VEHICLE

The following terms and conditions must be fulfilled by the successful bidder for providing hiring vehicle on daily rent basis.

1. The hired vehicles, during period of contract, shall have all necessary valid MV documents such as:- valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid Contract Carriage Permit, proof of up to date tax payment etc. And D.L. of the Driver available all the times.
2. The Department/ Office hiring the vehicle shall not be responsible for any damage/ loss caused to hired vehicles or loss of life/ injury made to any person or damage to any property on account of use of hired vehicle any manner whatsoever. The hirer shall not be responsible for all such litigation.
3. The hire charges to be paid for monthly basis is final but does not include cost of petrol which is to be paid separately basing on actual consumption and lubricants as per existing Government norms. All the expenditure of the vehicle towards repair, replacement of spare parts, Lubricating oil of engine, gear box & differential coolant, tyres & tubes, battery etc. Will be borne by the bidder.
4. It shall be the responsibility of the bidder to provide a good driver and the salary of the driver shall be borne by the owner repair and maintenance charges and other operating cost including taxes ( except service tax on hire charges) would be borne by the Service Provider/Owner.
5. In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/ bidder with the written permission.
6. In case of vehicle do not report regularly in time the authority will be at liberty to reject the agreement and may engage vehicle from other source. Every day he has to maintain the running status of the vehicle in Log book.
7. The owner of the vehicle may be outside of Baripada Municipality Area. But the Driver must be within the Municipality Area of Baripada who seems to be custodian of the vehicle. The driver must be ready to attend the exigencies as when required. The Log Book must not be tampered, if detected shall liable the owner to withdraw the vehicle suo motto. The driver must not be addicted to narcotics.
8. The vehicles shall report for duty for minimum of 25 days in a month.

  
4.7.19  
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**PRM MCH, Baripada**

9. In case of emergency the driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded.
10. Monthly hire charge and reimbursements towards cost of petrol (as per actual) of selected bidder will be paid in every succeeding month, as far as possible within 15 (fifteen) days of the submission of bills by the service provider and no advance payment will be made.
11. The vehicle shall not be more than 3 (three) years old from the initial registration and also in good running condition during the period of contract.
12. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.
13. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.
14. If the bidder violates any of the terms of contract, Superintendent, PRM MCH, Baripada shall forfeit the entire amount of security deposit.

  
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PRM MCH, Baripada

Annexure - II

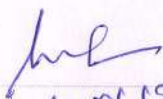
GENERAL INFORMATION FOR HIRING VEHICLES

1. Registration No. of Vehicle :
2. Type of Vehicle (AC / Non- AC) :
3. Year of Manufacture :
4. Model :
5. Date of Registration :
6. Name & complete address  
of the owner of vehicle :
7. Fitness Certificate validity :
8. Permit Validity :
9. Insurance Validity :
10. Name / Address of the Driver :
11. DL No & validity of the DL of the Driver :
12. **Proposed hire charge of the vehicle** :  
**per month excluding fuel cost**
13. Rate of fuel consumption / Mileage per liter :
14. Contact Number of the Service Provider  
(Quotationer) :

Mobile No. \_\_\_\_\_ Telephone No. \_\_\_\_\_

“Certified that the information submitted above is true to the best of my knowledge and belief”

Seal & Signature  
of the Quotationers

  
4.11.19  
**Superintendent**  
**PRM MCH, Baripada**

## CHECK LIST FOR SUBMISSION OF DOCUMENTS

1. Filled in Annexure-II
2. Xerox copy of the registration No. of vehicle.
3. Xerox copy of the Fitness Certificate validity.
4. Xerox copy of Permit validity.
5. Xerox copy of Insurance validity.
6. Bank draft amounting to Rs. 100/- for each vehicle addressed to Superintendent, PRM MCH, Baripada for cost of tender paper.
7. Bank draft amounting to Rs. 5000/- addressed to the Superintendent, PRM MCH, Baripada towards security deposite.

  
4/2/19  
**Superintendent**  
**PRM MCH, Baripada**