

**ODISHA STATE CIVIL SUPPLIES CORPORATION LTD, MAYURBHANJ, BARIPADA**

No 6873 // Date 4-12-19 //

**Short Tender Call Notice**

Sealed quotations / tenders are invited from interested reputed Travel Agencies / Tour Operators or private individuals for providing 3 nos. of AC Diesel driven vehicles (Bolero) having sitting capacity not more than ten including driver, which shall conform to the Terms and conditions (Annexure-II) for official use by the office of the CSO-cum-District Manager, OSCSC Ltd, Mayurbhanj, Baripada on monthly rent basis.

1. The vehicle must be Road Worthy condition shall not be more than 3 years old from the date of initial registration and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, Valid Contract Carriage Permit, Proof of up to date tax payment etc which are mandatory for plying of vehicle.
2. The driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport vehicle.
3. The driver should be well behaved gentle and obedient in nature.
4. A sum of Rs. 5000/- ( Rupees Five thousand) only shall be deposited by the intending bidders in shape of Account payee Bank Draft drawn in favour of the District Manager, OSCSC Ltd, Mayurbhanj and submitted along with the tender as security deposit. After completion of tender process, the amount will be refunded to unsuccessful bidders.
5. The monthly rate of hire charges shall be quoted separately in the general bid information (excluding fuel and lubricants).
6. The vehicle must achieve a minimum fuel efficiency of 10 KMs per litre.
7. The details of the make and year of manufacture of the vehicle, registration No. mileage (10 Kms covered per litre) and name of the driver with Driving License No. and period of validity should be specifically provided in the general bid information to be furnished with the Quotation / Tender (Annexure-III can be obtained from the office of the District Manager, OSCSC Ltd, Mayurbhanj).
8. The Quotation completed in all respect should reach the undersigned on or before 18.12.2019 by 3.00 PM by Speed Post only and shall be opened on the same day at 4.00 PM in presence of the bidders of their authorized representative.
9. The application form of quotation / tender containing General Bid information and Terms and conditions for Hiring of vehicles etc will be available in the office of the CSO-cum-District Manager, OSCSC Ltd, Mayurbhanj on payment of Rs.100/- ( Rupees one hundred) only.

Seal & Signature of

  
D.M. OSCSC Ltd, Mayurbhanj

**TERMS & CONDITIONS FOR HIRING OF VEHICLES**

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis.

1. The hired vehicles, during period of contract, shall have all necessary valid MV documents such as :- valid Registration Certificate, Insurance Certificate, Fitness Certificate, Valid Contract Permit, proof of up to date tax payment etc. and D.L. of the driver available all the times. The Office of the CSO-cum-District Manager, Mayurbhanj OSCSC Ltd, hiring the vehicle shall not be responsible for any damage/loss caused to hired vehicles or loss of life/ injury made to any person or damage to any property on account of use of hired vehicle any manner whatsoever. The hirer shall be responsible for all such litigation.
2. The hire charges to be paid for monthly basis is final but does not include cost of Diesel and lubricants. All the expenditure of the vehicle towards repair, replacement of spare parts, lubricating oil of engine, Gear box & different Collant, Tyres & Tubes, Battery etc will be borne by the bidder.
3. It shall be the responsibility of the bidder to provide a good driver and the salary of the driver shall be borne by the owner.
4. In case of breakdown for reasons whatsoever the replace of a vehicle of the same or better model shall be provided by the owner of the vehicle/bidder.
5. In case of the vehicle do not report regularly, the authority will be at liberty to reject the agreement and may engage vehicle from other source.
6. The vehicle shall report for duty for minimum of 25 days in a month.
7. In case of emergency, the driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded.

8. Monthly hire charges of selected bidder will be paid in every succeeding month, as far as possible within fifteen days of the submission of bills by the Agency and no advance payment will be made to this effect.
9. The vehicle shall not be more than 3 years old from the initial date of registration and also in good running condition during the period of contract.
10. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.
11. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.
1. If the bidder violates any of the terms of contract, the CSO-cum-District Manager, Mayurbhanj OSCSC Ltd shall forfeit the entire amount of security deposit.

  
Signature of  
District Manager,  
OSCSC Ltd, Mayurbhanj

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**Annexure-III**

**GENERAL INFORMATION FOR HIRING VEHICLE**

1. **Registration No. of Vehicle:-**
2. **Types of Vehicle (AC/Non-AC):-**
3. **Year of Manufacture:-**
4. **Model:-**
5. **Date of registration:-**
6. **Name & Complete address  
Of the owner of vehicle:-**
7. **Fitness Certificate validity:-**
8. **Permit Validity:-**
9. **Insurance Validity:-**
10. **Name /Address of the Driver:-**
11. **D.L. No & Validity of the D.L. of the Driver:-**
12. **Proposed hire charges of the vehicle per month  
Excluding fuel cost:-**
13. **Rate of fuel consumption / Mileage per litre:-**
14. **Contact Number of the Service Provider (Tender/Quotationer)  
Mobile ..... Telephone .....**

**"Certified that the information submitted above is true to the best of my knowledge and belief".**

**Seal & Signature of the  
Quotationer/Tenderer**