

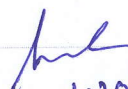
OFFICE OF THE SUPERINTENDENT
PANDIT RAGHUNATH MURMUR MEDICAL COLLEGE & HOSPITAL, BARIPADA
Email Id: superintendentprmmch@gmail.com , Landline Phone No. 06792257013

Letter No. 15 /PRM MCH Date: 06/01/2020

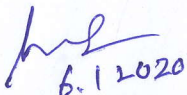
TENDER CALL NOTICE FOR HIRING OF ONE PRIVATE VEHICLE

Sealed quotations/tenders are invited from interested reputed travel Agencies/Tour Operators for providing 1 (One) no. of Tiago/ Bolt/ Celerio (Petrol) vehicle of a maximum hire charges per month excluding taxes of Rs. 20,000/- as per the OM No. 30464/F Dt. 06.09.2019 of Govt. of Odisha Finance Department for official use of Superintendent, PRM Medical College & Hospital, Baripada on monthly rent basis:

1. The vehicle must be in Road Worthy & good condition and shall not be older than three years from the date of initial registration and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, Pollution Certificate, valid Contract Carriage Permit, proof of up to date tax payment etc. which are mandatory for plying of vehicle.
2. The Driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.
3. The driver should be well-behaved, gentle and obedient in nature.
4. A sum of Rs.5000/- for each vehicle shall be deposited by the intending bidders in shape of Account Payee Bank Draft Drawn in favour of the “**Superintendent, PRM MCH, Baripada**” and submitted along with the quotation as security deposit. After completion of the quotation process, the amount will be refunded to unsuccessful bidders without interest.
5. The Monthly rate of hire charge be quoted separately in the general bid information (excluding fuel and lubricants).
6. The vehicles must achieve a fuel efficiency of **17 Kms** (Seventeen Kms per litre).
7. The details of the make and year of manufacture of the vehicle, Registration No., mileage (Kms covered per litre) and name of the Driver with Driving Licenses No. and period of validity should be specifically provided in the general bid information to be furnished with the Quotation (Annexure – II).
8. The bidder must have GST & GeM Registration Certificate.
9. The Tender/Quotation completed in all respect should reach the Office of the **Superintendent, PRM MCH, Baripada, District Headquarter Hospital Campus, Mayurbhanj** by Registered post/ Speed post on or before **28.01.2020** by **4.00 PM** and shall be opened on date **29.01.2020** at **11.00 AM** in the Hospital Committee Hall, PRM MCH, Baripada in presence of the bidders or their authorized representatives.

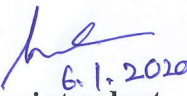

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10. The application form of quotation containing General Bid Information and Terms conditions for Hiring of Vehicles etc. can be obtained from the “**Superintendent, PRM MCH, Baripada**” on payment of Rs.100/- (Rupees One Hundred) or can be downloaded from website www.mayurbhanj.nic.in from date 06.01.2020 to date 28.01.2020. In case application form is downloaded from the website the applicant shall furnish a demand draft for an amount of Rs. 100/- towards the cost of application fees along-with the application. The application fee is non-refundable.


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Baripada, Mayurbhanj

Memo No. 16 Dt. 06.01.2020//

Copy to Notice Board PRM MCH, Baripada/ DI&PRO, Mayurbhanj, Baripada/ All district level offices for information and wide publication, Notice Board Taxi stand Baripada. They are requested that quotation notice may be displayed in their respective Notice Board.


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TERMS & CONDITIONS FOR HIRING OF VEHICLE

The following terms and conditions must be fulfilled by the successful bidder for providing hiring vehicle on daily rent basis.

1. The hired vehicles, during period of contract, shall have all necessary valid MV documents such as:- valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid Contract Carriage Permit, proof of up to date tax payment etc. And D.L. of the Driver available all the times.
2. The Department/ Office hiring the vehicle shall not be responsible for any damage/ loss caused to hired vehicles or loss of life/ injury made to any person or damage to any property on account of use of hired vehicle any manner whatsoever. The hirer shall not be responsible for all such litigation.
3. The hire charges to be paid for monthly basis is final but does not include cost of petrol which is to be paid separately basing on actual consumption and lubricants as per existing Government norms. All the expenditure of the vehicle towards repair, replacement of spare parts, Lubricating oil of engine, gear box & differential coolant, tyres & tubes, battery etc. Will be borne by the bidder.
4. It shall be the responsibility of the bidder to provide a good driver and the salary of the driver shall be borne by the owner repair and maintenance charges and other operating cost including taxes (except service tax on hire charges) would be borne by the Service Provider/Owner.
5. In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/ bidder with the written permission.
6. In case of vehicle do not report regularly in time the authority will be at liberty to reject the agreement and may engage vehicle from other source. Every day he has to maintain the running status of the vehicle in Log book.
7. The owner of the vehicle may be outside of Baripada Municipality Area. But the Driver must be within the Municipality Area of Baripada who seems to be custodian of the vehicle. The driver must be ready to attend the exigencies as when required. The Log Book must not be tampered, if detected shall liable the owner to withdraw the vehicle suo motto. The driver must not be addicted to narcotics.
8. The vehicles shall report for duty for minimum of 25 days in a month.

9. In case of emergency the driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded.
10. Monthly hire charge and reimbursements towards cost of petrol (as per actual) of selected bidder will be paid in every succeeding month, as far as possible within 15 (fifteen) days of the submission of bills by the service provider and no advance payment will be made.
11. The vehicle shall not be more than 3 (three) years old from the initial registration and also in good running condition during the period of contract.
12. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.
13. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.
14. If the bidder violates any of the terms of contract, Superintendent, PRM MCH, Baripada shall forfeit the entire amount of security deposit.


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GENERAL INFORMATION FOR HIRING VEHICLES

1. Registration No. of Vehicle :
2. Type of Vehicle (AC / Non- AC) :
3. Year of Manufacture :
4. Model :
5. Date of Registration :
6. Name & complete address
of the owner of vehicle :
7. Fitness Certificate validity :
8. Permit Validity :
9. Insurance Validity :
10. Name / Address of the Driver :
11. DL No & validity of the DL of the Driver :
12. **Proposed hire charge of the vehicle
per month excluding fuel cost** :
13. Rate of fuel consumption / Mileage per liter :
14. Contact Number of the Service Provider
(Quotationer) :

Mobile No. _____ Telephone No. _____


“Certified that the information submitted above is true to the best of my knowledge and belief”

Seal & Signature
of the Quotationers


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CHECK LIST FOR SUBMISSION OF DOCUMENTS

1. Filled in Annexure-II
2. Xerox copy of the registration No. of vehicle.
3. Xerox copy of the Fitness Certificate validity.
4. Xerox copy of Permit validity.
5. Xerox copy of Insurance validity.
6. Bank draft amounting to Rs. 100/- for each vehicle addressed to Superintendent, PRM MCH, Baripada for cost of tender paper.
7. Bank draft amounting to Rs. 5000/- addressed to the Superintendent, PRM MCH, Baripada towards security deposit.


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