

OFFICE OF THE CHILD DEVELOPMENT PROJECT OFFICER: BETNOTI
QUOTATION NOTICE

No: - 77 // Dt: - 27/01/2020 //

Quotations in sealed covers are invited from the intending registered firms/cooperative societies for supply of articles for use in the office of ICDS Project, Betnoti as well as of this project. The quotations should be subscribed "Quotation for supply of Articles for use in ICDS Project Office / AWCs" on the cover of the sealed packet.

The quotations shall be received by the undersigned through registered post or by hand in sealed packed on 07.02.2020 at 05.00 PM and the same will be opened on 10.02.2020 at 10.30 AM in the office chamber of the Sub-Collector, Baripada in the presence of the quotationers or their authorized agents along with the samples of the quoted articles in quotation notice. Quotations received beyond the date and time will not be entertained. The samples of the articles will be approved by the committee on 10.02.2020 at Sub-Collector Office, Baripada which will be submitted to this project office of the undersigned for subsequent verification. The Quotationers or their representatives are requested to be present at 10.30 AM on 10.02.2020 at the time of opening of the tender box in this office.

The undersigned reserves the right to reject any or all quotations without assigning any reason thereof.

The specification /make/brand etc. of the article / proforma of the registers and terms and conditions can be obtained from the office of the undersigned on any working day from 27.01.2020 to 07.02.2020 at 05.00 PM. And also can be download from the website www.mayurbhanj.nic.in .

The articles are required to be delivered in the offices of the ICDS Projects Betnoti within 10 (Ten) days from the date of receipt of supply orders.

TERMS AND CONDITIONS:

1. The quotations shall be received by the undersigned through registered post with A.D. or by hand in sealed packets during office hours i.e, from 10.30 A.M. to 05.00 P.M. till 07.02.2020 and the same will be opened on 10.02.2020 at 10.30 AM in the office chamber of the Sub-Collector, Baripada in presence of the quotationers or their authorized agents.
2. No quotation will be entertained after the stipulated date and time.
3. The quotationer has to quote Single rate of the printing in the schedule prescribed for the purpose inclusive of all taxes, transporting cost and other incidental charges. The rate quoted should be final and the quotation shall not be allowed to change the same rate in any circumstances.
4. The quotationer has to submit income tax clearance return of the financial year 2018-19 VAT clearance certificate valid up to 31st March 2020 (VAT 612), Firm registration certificate (VAT 103) and Xerox copy of PAN Card from the competent authority along with the quotation.

5. The quotationer shall deposit security money of Rs.5,000/- (Rupees Five thousand) only in the office of the undersigned and attach the money receipt with the quotation. The security money of the unsuccessful quotationer will be refunded after finalization of the tender process on proper application. The security money of the successful quotationer will be refunded after supply of articles as per the requirement.
6. The quotation once submitted will not be returned or exchanged.
7. The quotationers are required to produce the sample before the purchase Committee for finalization of the quotations on 10.02.2020 at 10.30 AM.
8. The successful quotationers shall supply all the articles within 10 (Ten) days from the date of receipt of the order, failing which, the work order will be cancelled and simultaneously the security money will be forfeited.
9. The rejected materials / material not matching with the approved sample shall be replaced by the suppliers at their own cost at the time of delivery. The defaulting firms/cooperative societies will not be entertained by the Tender Committee.
10. Payment will be made after received all the articles as per supply order in the approved rate on proper verification by the undersigned. No interest can be charged by the quotationers for deferred payment, if any.
11. Non-fulfillment of the aforesaid terms and conditions will lead to non-acceptance of quotation.
12. The quotationer has to submit the following document.
 - A. Original money receipt,
 - B. GST registration Certificate,
 - C. Income Tax return for the financial year 2018-19,
 - D. GST clearance certificate valid up to 31st March, 2020,
 - E. Firm Registration certificate,
 - F. Xerox copy of PAN Card and Last one year Audit Report (2018-19) from the – competent authority along with the quotation.
 - G. Bank Account Number (cancelled cheque)
 - H. Declaration as per format (Part-III) (copy enclosed)
13. The Child development Project Officer, Betnoti reserves the right to cancel any or all the quotations without assigning any reason thereof and may accept the higher rate quoted by any quotationer considering the quality of the articles.
14. The Child Development Project Officer, Betnoti reserves the right not to bound to purchase all the approved articles.

[Handwritten Signature]
27-01-2020
Child Development Project Officer
Betnoti
BETNOTI

Memo No. 78 // Date: 27/01/2020

Copy submitted to the Collector & District Magistrate, Mayurbhanj for favour of kind information and necessary action.

[Handwritten Signature]
27-01-2020
Child Development Project Officer
Betnoti
BETNOTI

Memo No. 79 // Date: 27/01/2020

Copy submitted to the Sub- Collector, Baripada for favour of kind information and necessary action.

Child Development Project Officer,
Betnoti
Child Development Project Office
BETNOTI

Memo No. 80 // Date: 27/01/2020

Copy submitted to the District Social Welfare Officer, Mayurbhanj for favour of kind information and necessary action.

Child Development Project Officer,
Betnoti
Child Development Project Office
BETNOTI

Memo No. 81 // Date: 27/01/2020

Copy submitted to the B.D.O., Betnoti / Tahasildar, Betnoti for favour of information and Notice Board of BDO, Betnoti / C.D.P.O., Betnoti.

Child Development Project Officer,
Betnoti
Child Development Project Office
BETNOTI

Memo No. 82 // Date: 27/01/2020

Copy submitted to the D.I.O., N.I.C., Mayurbhanj for favour of kind information with a request to get Tender Call Notice and Tender Document hoisted immediately in the official Web side of NIC, Mayurbhanj for wide publicity.

Child Development Project Officer,
Betnoti
Child Development Project Office
BETNOTI

Memo No. 83 // Date: 27/01/2020

Copy submitted to the GMDIC, Mayurbhanj for favour of kind information and necessary action.

Child Development Project Officer,
Betnoti
Child Development Project Office
BETNOTI

List of Articles

For Office

| Sl. No | Name of the item | Specification / Make / Brand | Units | Rates |
|-------------------------------|---|---------------------------------|------------|-------|
| 1 | XEROX Paper – 500 sheet per Pkt. (A4 GSM) | JK (Green) | Per Packet | |
| 2 | Tag (Cotton) per bundle of 100 nos. | As per sample | Per bundle | |
| 3 | Register (4 NO , 6 NO, 10 NO) | OXFORD | Per Page | |
| 4 | Fevi Gum (200 ML) | Camlin | Per bottle | |
| 5 | Fly leaf | As per sample | Per pieces | |
| 6 | Guard file (100 Pages) | As per sample | Per Page | |
| 7 | Cash Book (8 no) | OXFORD | Per No | |
| 8 | Salu Cloth (Per Meter) | As per sample | Per Meter | |
| 9 | Flat File | As per sample | Per Pieces | |
| 10 | Big Aluminum Box (GI sheet 48"X 30" X 30") | As per sample | Per Pieces | |
| 11 | Steel Almirah (78" X 17" X 36") | As per sample | Per Pieces | |
| <u>AWC Contingency</u> | | | | |
| 1 | Aluminum Dekichi with lid (2 kg Cooking Capacity) | As per sample | Per KG | |
| 2 | Aluminum dhalei Kadhei with lid (10") | As per sample | Per KG | |
| 3 | Steel Chatu (14") | As per sample | Per pieces | |
| 4 | Steel Khusuni (14") | As per sample | Per pieces | |
| 5 | Porishista – 14 Register | As per sample | Per pieces | |
| 6 | Egg Register ½ demy size | As per sample | Per pieces | |
| 7 | Visit Register (50 Pages) | As per sample | Per pieces | |
| 8 | Cash Book (200Pages) Oriya | As per sample | Per Page | |
| 9 | White Paper (DF) weight 5.800 KG (Per Rim) | Emami / JK | Per Rim | |
| 10 | Tag (Cotton) per bundle of 100 nos. | As per sample | Per bundle | |
| 11 | Steel Glass (200 ML) | ASC / PRIYA / SEJJAL / SUNSHINE | Per pieces | |
| 12 | Plastic Chair with Arm | ANKUR / NILKAMAL | Per pieces | |
| 13 | Floor Mat (12 ft / 17 inch) cotton | As per sample | Per pieces | |
| 14 | Steel Plate (5" diameter) | ASC / PRIYA | Per Pieces | |
| 15 | Steel Container with lid & side handle (50 KG capacity) | ASC / PRIYA / SUNSHINE | Per Pieces | |
| 16 | Steel jug with cover & side hendle | ASC / PRIYA | Per Pieces | |


 22.01.2020
 Child Development Project Officer,
 Betnoti
 Child Development Project Office
 BETNOTI

I agree to abide by the above terms and conditions.

Signature of the quotationer

TENDER FORM
PART-I
(Technical Bid)

| | | |
|----|--|--|
| 01 | Name of the Agency / firm / Bidder (In capital Letter) | |
| 02 | Full address of the agency / firm / bidder along with the telephone / Mobile No. & email address. | |
| 03 | Name of the authorised signatory (in Block Letters) | |
| 04 | Specimen signature of authorised signatory | |
| 05 | Registration No. (attach copy of registration certificate issued from DIC) | |
| 06 | Up to date GST clearance certificate (copy to be attached) | |
| 07 | PAN No. (Copy to be attached) | |
| 08 | Last 01 year IT returns (FY 2019-20) (copy to be attached) | |
| 09 | Last 01 year audit report (FY 2019-20) (copy to be attached) | |
| 10 | Experience in Govt. supply (if any, not mandatory) | |
| 11 | Bank Account Number (First Page Xerox Copy) | |
| 12 | Original Money Receipt | |
| 13 | Declaration as per Part-III (copy to be attached) | |
| 14 | Whether all documents submitted and signed by the authorised signatory of the organisation (Yes / No) | |

DECLARATION

I / We hereby certified that the terms and conditions specification etc. given with the tender notice have been read carefully and acceptable to me / us and that the information furnish above is complete and correct to the best of my / our knowledge. I / We understand that in case of any deviation in the above statement at any stage the tender shall be blacklisted and will not have any dealing with in future.

Place:

Date:

(Signature and seal of the authorised signatory)

Wmt
23.01.2020
Child Development Project Officer
BETNOTI

TENDER FORM
PART-II
(Financial Bid)

For Office

| Sl. No | Name_of the item | Specification / Make / Brand | Units | Rates |
|-------------------------------|---|---------------------------------|------------|-------|
| 1 | XEROX Paper – 500 sheet per Pkt. (A4 GSM) | JK (Green) | Per Packet | |
| 2 | Tag (Cotton) per bundle of 100 nos. | As per sample | Per bundle | |
| 3 | Register (4 NO , 6 NO, 10 NO) | OXFORD | Per Page | |
| 4 | Fevi Gum (200 ML) | Camlin | Per bottle | |
| 5 | Fly leaf | As per sample | Per pieces | |
| 6 | Guard file (100 Pages) | As per sample | Per Page | |
| 7 | Cash Book (8 no) | OXFORD | Per No | |
| 8 | Salu Cloth (Per Meter) | As per sample | Per Meter | |
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| 13 | Floor Mat (12 ft / 17 inch) cotton | As per sample | Per pieces | |
| 14 | Steel Plate (5" diameter) | ASC / PRIYA | Per Pieces | |
| 15 | Steel Container with lid & side handle (50 KG capacity) | ASC / PRIYA / SUNSHINE | Per Pieces | |
| 16 | Steel jug with cover & side hendle | ASC / PRIYA | Per Pieces | |

Place :
Date :

(Signature and seal of the authorized signatory)

[Handwritten Signature]
22-01-2020
Rural Development Project Office
BETNOTI

TENDER FORM
(PART-III)
(DECLARATION)

1. I, _____ Son / Daughter / Wife of Sri _____ proprietor / authorised signatory of the bidders, mentioned above, are competent to sign this declaration and execute this tender document.
2. I have carefully read and understood all the items and conditions of the tender and undertake to abide by them.
3. The information / documents furnished along with the above application are true authentic to the best of my knowledge and belief. I / we am / are well aware of the fact that furnishing of any false information / fabricated document would lead to rejection of my tender at any stage besides liabilities towards possession under appropriate law.
4. I also certify that our firm has not been black listed by central / state Govt. / Board / corporation / autonomous body under administrative control of central or state Govt. etc.
5. This is also certified that neither I nor organization will indulge in any corrupt practises so far as this bidding is concerned.

Place:
Date:

Bidders official Signature
Name & Designation with Rubber
Stamp / official Seal of the firm.


22.01.2020
Child Development Project Office
BETNOTI