

## TENDER NOTICE

Tender Notice No. 4310 //CDVO, Mbj// 14/08/2023

The Chief District Veterinary Officer, Mayurbhanj in the department of F&ARD, Govt. of Odisha invites bids for the following-

**Street Play activity on Animal Welfare in 19 blocks of Mayurbhanj district**

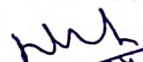
For tender details please visit the website: [www.mayurbhanj.nic.in](http://www.mayurbhanj.nic.in)


DATE OF COMMENCEMENT OF TENDER : 16<sup>th</sup> Aug 2023  
LAST DATE & TIME OF RECEIPT OF BID DOCUMENTS : 31<sup>st</sup> Aug 2023, 05 PM  
DATE & TIME OF OPENING OF TENDER : 2<sup>nd</sup> Sep 2023, 11 AM

PLACE OF OPENING OF BID DOCUMENTS: DTC CONFERENCE HALL  
(O/o. C.D.V.O, Mayurbhanj)

ADDRESS FOR COMMUNICATION AND RECEIPT OF BID DOCUMENTS:

O/O Chief District Veterinary Officer, Mayurbhanj  
At/Po: - Baripada  
Dist.:- Mayurbhanj  
Odisha, PIN: 757001

  
14.8.2023  
Addl. District Veterinary Officer  
(Animal Welfare)  
Mayurbhanj, Baripada

  
14/8/23  
Chief District Veterinary Officer  
Mayurbhanj, Baripada

1

Chief District Veterinary Officer, Mayurbhanj

Tender Notice No. 4310 //CDVO, Mbj// 14/08 2023

Request for Proposal

Scope of work: Street Play

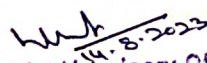
The F&ARD Department, Govt. of Odisha, is implementing different animal welfare activities in the state including Mayurbhanj district. Street Play is one of the important activities for creating mass awareness on animal welfare related messages to communicate at large level to create long term impact. To convey the message to the public, in our district, in 19 blocks total 38 street plays will be performed.


Location: 19 blocks of Mayurbhanj (Annexure-I)

Terms and conditions

(To be enclosed with technical bid)

1. The Bidders can download the Tender Documents directly from the website available at [www.mayurbhanj.nic.in](http://www.mayurbhanj.nic.in).
2. The tender for "Street play on Animal Welfare" is invited by the Chief District Veterinary Officer, Mayurbhanj for each of the 19 blocks separately as mentioned in Annexure-I. The bidders are allowed to apply for more than one block.
3. The tender has been invited under **single bid system i.e., price bid**. The interested agencies are required to submit the price bid in a separate sealed envelope super scribing "**Price Bid for Street Play on Animal Welfare for the Block: \_\_\_\_\_**" along with the required documents as mentioned. All these are kept in a sealed envelope super scribing "**Tender for Street Play on Animal Welfare for the Block: \_\_\_\_\_**". Bids received in any manner other than as prescribed above shall be liable to be rejected summarily.
4. Sealed tenders (Block wise) will be received within the due date and time by the C.D.V.O, MAYURBHANJ. Any tender received after the due date & time will be rejected / returned to the sender unopened. **The tenders will be received through Regd. Post / Speed Post / Courier services only**. The tender inviting authority will not be held responsible for any postal delay.
5. The Tender cost fee/ Tender Processing fee (Non- refundable) of Rs.500/- (Rupees five hundred) only should be enclosed along-with the bid document by way of *Demand Draft drawn in any nationalized bank favouring "Chief District Veterinary Officer, Mayurbhanj"*.
6. The bidders shall furnish an Earnest Money Deposit (EMD) of Rs 2,000/- (Rupees two thousand only) in shape of Demand Draft in favour of "*Chief District Veterinary Officer, Mayurbhanj*" payable at Baripada. EMD should be attached with technical bid. Non-payment of EMD will make the bidders liable for disqualifications.
7. EMD of unsuccessful bidders will be returned within the period of 45 days after the award of contract without any interest.
8. EMD will be returned to the awarded party on receipt of the performance security deposit
9. In case of any bid amendment and clarification, responsibility lies with the bidders to collect the same from the website before last date of purchase of tender document and the C.D.V.O, Mayurbhanj shall have no responsibility for any delay / omission on part of the bidder.

  
Addl. District Veterinary Officer  
(Animal Welfare)  
Mayurbhanj, Baripada

  
Chief District Veterinary Officer  
Mayurbhanj, Baripada

9




10. The bidders cannot withdraw after bidding; the EMD will be forfeited if bidder denies entering into agreement for Street Play.
11. The applying firm/folk group/party should be registered with appropriate authority and necessary documents in this regard must be submitted.
12. The applying firm/party must have PAN (Permanent Account Number) and registered with the GST and the documents for the same is to be attached, if applicable.
13. Bidders should provide brief profile of their work experience for the last three years along with the evidences of work (i.e. Work Order/Agreement) done earlier with the client list. Certificate/ documents evidencing past work for the last 3 years (2020-21, 2021-22, 2022-23) should be enclosed.
14. Execution/implementation plan will be provided by the Chief District Veterinary Officer, Mayurbhanj at the beginning of the work. In case of delay/ disruption of the activity implementation/execution, penalty will be levied and quantum of such penalty will be as decided by Chief District Veterinary Officer, Mayurbhanj.
15. Chief District Veterinary Officer, Mayurbhanj reserves the right to accept /reject/ select one or more agency and to annul the bidding process any or all bids at any time prior to award of contract without thereby incurring any liability to the affected bidders.
16. The tender will be appraised by an internal committee formed by Chief District Veterinary Officer, Mayurbhanj.
17. Chief District Veterinary Officer, Mayurbhanj shall without prejudice to its other remedies under the contract, deduct from the Contract Price, as Liquidated Damages a sum equivalent to 2.5% of the price of agreed unperformed Services or for delay of each day until actual delivery or performance, up to a maximum deduction of 20% of the contract Price. Once the maximum is reached, Chief District Veterinary Officer, Mayurbhanj may consider termination of the contract.
18. Script, route plan etc shall be provided by the Chief District Veterinary Officer, Mayurbhanj on Award of Contract.
19. The Sealed tenders submitted by the bidders will be opened by a Committee in the DTC Conference hall at the O/o CDVO, Mayurbhanj as per the scheduled date & time. The bidder or his/her authorized representative (only one for each bidder) is allowed to be present during the opening of the tenders, if they so like with valid authorization and ID proof.
20. The Price Bid of only those bidders will be opened whose bids have been found eligible as per the eligibility criteria mentioned. All eligibility conditions have to be satisfied on the date of submission of bid and not later.
21. Tender documents should be type written or computerized and every correction in the tender document should invariably be attested with signature by the bidder with date before submissions, failing which the tender will be ineligible for further consideration.
22. Rates quoted by the bidders should be inclusive of all applicable charges including GST, if any.
23. The rate quoted and accepted will be binding on the successful bidder and in no case; any increase in the price will be entertained till the completion of this tender period.
24. No bidder shall be allowed at any time on any ground whatsoever to claim revision of or modification of the rate quoted by him/her. Clerical error / typographical error, etc., committed by the bidder in the tender forms if any, shall not be considered after opening of tenders.


*Wjh*  
14/8/2023  
Addl. District Veterinary Officer  
(Animal Welfare)  
Mayurbhanj, Baripada

*Wjh*  
14/8/23  
Chief District Veterinary Officer  
Mayurbhanj, Baripada

(3)

25. Any conditional bids received shall not be considered and will summarily be rejected in very first instance without any recourse to the bidder and shall not be evaluated.
26. Approved rate with terms, conditions & the quoted price of the tender shall remain valid for a period of 12 months from the date of award of contract.
27. If the relevant documents / certificates which are required to be furnished along with the tender are written in language other than English the tendering firm shall furnish English version of such documents / certificates duly self-attested by the bidder with his seal and signature.
28. If any information or documents furnished by the bidder with the tender papers are found to be misleading or incorrect at any stage the tender, the relevant items in the approved list shall be cancelled and steps will be taken to blacklist the said firm for at least five (5) years.
29. Rate should be quoted in Indian currency both in words and figures against each item specified in the list as per Section II and the payments will be made in Indian currencies only. Multiple rates for any item are disallowed.
30. The agency quoting the lowest price will be considered as L<sub>1</sub> and will be awarded the contract to perform Street Play.
31. In case two or more bidders quote the same price, the bidder with maximum numbers of clientele during last three years will be selected.
32. The CDVO, Mayurbhanj reserves the right to place the orders for Street Play to the L<sub>2</sub> bidder, if the L<sub>1</sub> bidder fails to execute the activity in the scheduled time and L<sub>2</sub> bidder agrees to do so at the rate quoted by L<sub>1</sub> bidder. Similarly, L<sub>3</sub> bidder may also be invited for the same at the L<sub>1</sub> price, if L<sub>2</sub> bidder denies executing at L<sub>1</sub> price or fails to execute in time.
33. The successful bidder shall have to submit the Security Money equal to 3% amount of the order value in shape of a Bank Draft from a Nationalized Bank drawn in favour of the Chief District Veterinary Officer, Mayurbhanj payable at Baripada within 15 days of issue of the order.
34. The Security Money will be returned back to the bidder without interest after the successful completion of the activity.
35. Contract shall be awarded to the bidder whose bid will be determined substantially responsive, otherwise not defective.

  
11.8.2023  
Addl. District Veterinary Officer  
(Animal Welfare)  
Mayurbhanj, Baripada


  
14/8/23  
Chief District Veterinary Officer  
Mayurbhanj, Baripada




Annexure-I

LIST OF BLOCKS FOR STREET PLAY ON ANIMAL WELFARE

1. Kuliana
2. Rasgovindpur
3. Suliapada
4. Morada
5. Betnati
6. Saraskana
7. Bangriposi
8. Badasahi
9. Kusumi
10. Bisoi
11. Tiring
12. Bahalda
13. Rairangpur
14. Karanjia
15. Sukruli
16. Raruan
17. Jashipur
18. Kaptipada
19. Udala

  
Addl. District Veterinary Officer  
(Animal Welfare)  
Mayurbhanj, Baripada

  
Chief District Veterinary Officer  
Mayurbhanj, Baripada

Annexure-II

**Declaration**


- All the information furnished by us here in above is correct to the best of our knowledge and belief.
- We have no objection if enquiries are made about the work listed by us in the accompanying sheets / annexure.
- We agree that the decision of *Chief District Veterinary Officer, Mayurbhanj* in selection process will be final and binding on us.
- We confirm that we have not been barred / blacklisted / disqualified by any Regulators /Statutory Body in Odisha and we understand that if any false information is detected at a later date, the assignment shall be cancelled at the discretion of the *Chief District Veterinary Officer, Mayurbhanj*.

Place:

Date:

Signature of Applicant:

Name & Designation / Seal of Organization

  
Addl. District Veterinary Officer  
(Anima. Welfare)  
Mayurbhanj, Odisha

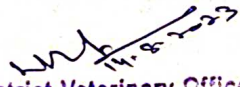
  
Chief District Veterinary Officer  
Mayurbhanj, Baripada

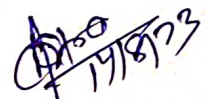
(6)

Annexure-III

**ELIGIBILITY CRITERIA & DOCUMENTS TO BE SUBMITTED BY THE BIDDER –TECHNICAL BID;**  
(All the photocopies are to be self-attested by the bidder with organization seal otherwise be rejected)

1. The documents should be serially arranged, should be tied and bound securely.
2. Tender Paper cost/Tender processing fee of Rs.500/- in shape of Demand Draft.
3. EMD of Rs 2000/- in shape of Demand Draft.
4. Copy of registration/enrolment certificate with appropriate authority.
5. Profile of work experience for last three years (2020-21, 2021-22, 2022-23) along with work order/ agreement and client list.
6. Copy of Valid PAN (Income Tax) - Organization/Proprietor.
7. Copy of valid GST registration certificate including OGST & GST filing report for the last quarter, if applicable.
8. The Original Tender papers with conditions signed by the bidder at the bottom of each page with his official seal duly affixed.
9. Declaration as per Annexure-II
10. Copy of tender document, each page signed with signature of the bidder or authorized representative of the bidder.
11. Any other document (s) as per law.

  
Addl. District Veterinary Officer  
(Animal Welfare)  
Mayurbhanj, Baripada

  
Chief District Veterinary Officer  
Mayurbhanj, Baripada



Annexure-IV

**PRICE BID FORMAT**

To

The Chief District Veterinary Officer, Mayurbhanj

Dear Sir/Madam

Ref: Tender for street play on animal welfare activities.

Having examined the Tender documents, the receipt of which is hereby duly acknowledged, we, the undersigned, offer to execute the street play on animal welfare activities.

To meet such requirements and to provide services as set out in the tender document, we attach here to our response as required by the tender document, which constitutes our proposal.

We undertake, if our proposal is accepted, to adhere to the terms and conditions put forward in the tender and the agreement to be entered with the Chief District Veterinary Officer, Mayurbhanj.

If our proposal is accepted, we will submit a Performance Bank Guarantee issued by a scheduled commercial bank in India as acceptable to the Chief District Veterinary Officer, Mayurbhanj.

We agree for unconditional acceptance of all the terms and conditions set out in the tender document as also in the contract to be signed with the Chief District Veterinary Officer, Mayurbhanj for providing services.

We confirm that the information contained in this proposal or any part thereof, including its exhibits, schedules and other documents and instruments delivered or to be delivered to the Chief District Veterinary Officer, Mayurbhanj are true, accurate and complete. This bid includes all information necessary to ensure that the statements therein do not in whole or in part mislead the Chief District Veterinary Officer, Mayurbhanj as to any material fact."

We understand that if at any point of time it is noticed/ discovered by the Chief District Veterinary Officer, Mayurbhanj that as information given by us is false or incorrect or misleading, the Chief District Veterinary Officer, Mayurbhanj shall have the right to take such necessary action as it may deem fit including cancellation of contract.

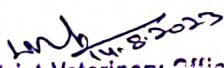
It is hereby confirmed that I/we are entitled to act on behalf of our corporation/company/ firm/organization and empowered to sign this document as well as such other documents, which may be required in this connection.

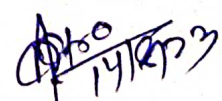
Name of the Bidder"

Signature of the person named above

Date signed

day of

  
Addl. District Veterinary Officer  
(Animal Welfare)  
Mayurbhanj, Baripada

  
Chief District Veterinary Officer  
Mayurbhanj, Baripada

(8)



**PRICE BID:- STREET PLAY ON ANIMAL WELFARE ACTIVITIES**

1. Name and address of tendering agency: \_\_\_\_\_
2. Name of block applied for: \_\_\_\_\_

Sl No	Particulars	Cost including GST & other expenses, if any (Rs/unit)
01	Street play on Animal Welfare Activities; Duration of street play- 45-60 min	

Seal and Signature of the bidder

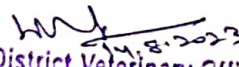
Full Name:

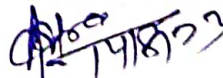
Date:

**Other Terms & Conditions:**

- a) The Price will be applicable for whole project completed.
- b) Street Play Duration must be 45 to 60 Minutes.
- c) Cost / Estimate include Cost of Travelling, Performing Street Play, Sound System, Food and Night Stay Expenditure, Banner, Photography, Videography, Medical and other contingency expense.
- d) It includes Script writing Charges, Costume Expenses etc.
- e) The Content / Script of Street Play should be decided in advance with CDVO, Mayurbhanj.
- f) Invoice as per Quotation should be generated separately for each block and submitted to the Chief District Veterinary Officer, Mayurbhanj along with respective Block Veterinary Officer's satisfactory report and recommendation.
- g) Minimum two photographs and one small Video clip (4-5 min) of each show should be submitted along with the invoice.
- h) Project should be completed within the given time schedule / period.
- i) If performance is not found satisfactory, CDVO, Mayurbhanj has the right to cancel the order at any point of time, on review of performance of street play, in opinion of Villagers / Block level Officer(s).
- j) The Bidder Agency has to make all arrangement at own cost for Street Plays.
- k) Pre- Performance Publicity through announcements in surrounding areas/villages for approx. 1 hour is mandatory.
- l) The duration of one street play show would be 45-60 Min apart from of 1 hour pre performance publicity.

Seal and Signature of the bidder

  
Addl. District Veterinary Officer  
(Animal Welfare)  
Mayurbhanj, Baripada

  
Chief District Veterinary Officer  
Mayurbhanj, Baripada

9