

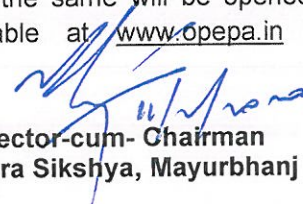
**DISTRICT PROJECT OFFICE
SAMAGRA SIKSHYA, MAYURBHANJ**

No: 397...../Pdg/ Date: 12.02.2020.....

TENDER CALL NOTICE

FOR PRINTING OF STUDENTS REPORT CARD FOR SA-II FOR 2019-20

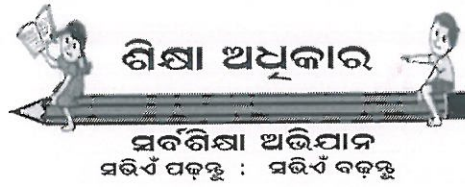
Sealed Quotations under two bid systems are invited from registered Offset Printers/firms having valid PAN, GST, DIC/MSME certificates & experience in printing of Students Report Card for Printing, Packing and Supply of **Students Report Card for SA -II (Class-I-VIII) for the year 2019-20** of Mayurbhanj District. The tender papers/bid documents containing detailed specification with terms and conditions in 2 part bidding systems, application of Technical Bid as Part-A & application of Financial Bid as Part-B can be downloaded in the website or can be available from District Project Office, Samagra Sikshya, Mayurbhanj, Murgabadi, Baripada-757002 during office hours of working days up to 02.30PM of 27.02.2020 on payment of Rs. 4000.00 (Rupees Four Thousand) for printing of Student's Report Card 2019-20 Only (Non-Refundable) as tender application cost. The last date & time for submission of sealed tender is 27.02.2020 at 2.30 pm through Registered / Speed Post only and the same will be opened on date 27.02.2020. The details of the tender paper are available at www.opepa.in and www.mayurbhanj.nic.in


Collector-cum- Chairman
Samagra Sikshya, Mayurbhanj

DETAILED
BID DOCUMENTS
(2 Part Bidding System)

FOR

PRINTING, PACKING AND SUPPLY OF
STUDENTS REPORT CARD FOR 2019-20



DISTRICT PROJECT OFFICE
SAMAGRA SIKSHYA, MAYURBHANJ
TEL.06792-260865 Fax no.06792-260007
E-mail: dpcmayurssa.opepa@nic.in

Last Date for Submission: 27.02 .2020 up to 2.30 Pm

Part-A

FORMAT OF TECHNICAL BID

Tender application form for printing and supply of Students Report Card for 2019-20 for District Project Office, Samagra Sikshya, Mayurbhanj

DETAILS OF PRINTING FIRM/BIDDER:

Name & Address of the Firm/ Offset Printer & Mob No.-	TENDER APPLICATION OF Rs.4000.00 details	EMD Rs.50,000.00 details

DETAILS OF ENCLOSURE:

REGISTRATION OF PRINTING FIRM (DIC/NSIC/MSME) DETAILS(y/n)	PHOTOCOPY OF PAN CARD	CERTIFICATE OF GST

SAMPLE PAPER

ITEMS QUOTED FOR	OPEPA PRESCRIBED QUALITY	SAMPLE SUBMITTED-20 Sets paper, tested by Testing Lab., Directorate of EPM., MSME Deptt.,(Y/N)
1) Students Report Card	220 GSM Pulp Board Good Quality	

CREDENTIALS OF BIDDER:

Bidder/Firm must have to submit proof copies towards supplied 1 lakhs Students Report Card in Single Order/Multiple Order.	Affidavit by Notary that Not black listed in any district for Printing of Questions cum Blank Answer Sheet.

Declaration

I Smt/Sri....., Proprietor/Director/Partner hereby declare that the above statements are made true and correct to the best of my knowledge and belief. I have applied for this printing work understanding all the terms & conditions, mentioned in the tender notice no 397 Dt 12-02-2020.

Seal and Signature of the Bidder

For official Use

Technically Qualified	
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Part-B

FORMAT OF FINANCIAL BID

Tender application form for printing and supply of Students Report Card for 2019-20 for District Project Office, Samagra Sikshya, Mayurbhanj

(to be packed in a separate sealed envelope & this envelop must be superscribed "Financial Bid for STUDENTS REPORT CARD 2019-20" on its top right corner of the envelop)

Rates to be quoted of the following items in this prescribed format.

REPORT CARD FOR 2019-20

Sl	Items	Qty	Rate(Rs)
01	Students Report Card, 1/4 th Demy-size 220 GSM Pulp Board	Rate to be quoted for 2 sheet 1/4 th demy size/ (Both side pages bi-colour printing) i.e. per card per student	
02	Transportation	Total transportation charges to 26 Block HQ quoted Rs.....(Rupees.....)	

1. The rate quoted above inclusive of all taxes & duties.
2. No over writing/ no correction fluid to be used.
3. Transportation cost from press to 26 Block HQ.
4. 1 card is 2 sheet of 1/4th demy-size (4 pages both side printing)

DECLARATION:

I Smt/Sri....., Proprietor/Director/Partner hereby declare that the above statements are made true and correct to the best of my knowledge and belief. I have applied for this printing work understanding all the terms & conditions, mentioned in the tender notice no 397 Dt 12-02-2020.

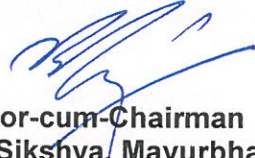
Date:

Seal and Signature of the Bidder

TERMS & CONDITIONS FOR STUDENTS REPORT CARD FOR 2019-20.

1. **Paper Quality & Size:-** 220 GSM Pulp board. 1/4th demy-size bi-colour both side printing.
2. **Packeting:** - Students Report Card shall be pocketed and supplied at BEO Offices of Mayurbhanj Dist. as per indent. Packet to be made Cluster wise and block-wise by the selected firm/press.
3. **Qualification:** Bidder has to apply in two part bidding system, i.e. Part-A: Technical Bid & Par-B: Financial bid. **Bidder qualified in Technical bid will be considered for financial bid.**
4. **Place, Date and Time of Receiving the Tender :-**Tender shall be received District Project Office, SSA, Mayurbhanj through Speed Post/Registered Post on or before Dt **27th February .2020 by 2.30. PM.**
5. The interested printers are advised to submit Part-A: Technical Bid & Part-B: Financial bid sealed envelope in a main envelop superscribing for "**Tender for Printing & Supply of Students Report Card for 2019-20**" which contains two sealed envelope & to be sent through Regd./Speed post to **District Project Office, Samagra Sikshya, Mayurbhanj.**
6. **Opening of Tender:** - The Tender shall be opened at office chamber of the Collector & District Magistrate, Mayurbhanj on **27.02.2020 at 5.00pm** in presence of bidder or their authorized representative and District Procurement Committee.
7. **Tender Application Cost:** The Tender application cost @ Rs. **4000.00(Rs. Four thousand only)** will be a separated a/c payee DD from EMD DD, drawn in favor of District Project Coordinator, SSA, Mayurbhanj payable at Baripada
8. **EMD:-Rs.50, 000/-** (Rupees fifty thousand) only in shape of a/c payee DD drawn favor of DPC, SSA, Mayurbhanj which will be refunded without interest on successful execution of job. The EMD will be returned to unsuccessful bidders.
9. **Deposit of Security Money :-**Security amount to be deposited @ **5%** of the total cost of tender at the time of issue of work order, in shape of D.D in favour of DPC, SSA, Mayurbhanj (refundable if successfully completed the job).
10. **Provisional Quantity:-** The tentative number of cards (1/4th demy size sheet & both side pages bi-colour printing) will be 3,22,660 nos. subject to variation as per actual Indent which shall be given to selected firm only at the time of agreement and issue of work order.
11. **Experience:** The intending firm/Bidder should have experience for Printing & Supply of Report Card for 1 Lakhs Students (submit Proof) or above to any district of Odisha in Single Order/Multiple Order.
12. **Paper sample:** - 20 sets sample paper duly signed and stamped must be attached with the tender application. The Sample paper must be tested at MSME Testing Lab, Govt. of Odisha /India. The bidder should sign on each page of tenders with seal before submitting the tender application paper.

13. **Ink:** Printing must be in offset Process using eco-friendly ink (I.S.O.S.I) standard as directed by Hon'ble High court, Odisha. **The bidder is to submit the sample for proof reading before final printing.**
14. No correction/overwriting or cutting is permitted in the Part- B, Financial Bid paper, In case of any deficiency; the tender shall be summarily rejected.
15. The authority reserves the right to cancel all or any part of tender or withdraw or relax any of the terms and conditions mentioned above without assigning any reason of.
16. **All Statutory deductions** will be deducted as per norms.
17. **Delivery:** Delivery of Students Report Card shall be printed and supplied at each block head quarters of Mayurbhanj District.
18. **The Payment** shall be made on submission of Invoice, enclosing with duly signed delivery challans, from concerned BEO/ABEO cum BRCC/CRCC etc. as token of receipt of delivery of required quantity & quality testing reports from concerned authority (TBPM/OPEPA/Mills/Factory/MSME/Govt.).
19. In the event of any dispute arising in respect of the clauses of the agreement the same shall be resolved through negotiation.
20. Bidder must give detail about mill on sample paper for printing.
21. Bidder must submit an affidavit from Notary that the firm has not black listed in any district for printing work.
22. No exemption on **EMD/Security/Tender Application Cost** will be allowed to the SSI units registered with DIC & NSIC or any other agency.
23. The selected Firm/bidder shall have to execute an agreement with DPC, RTE/SS Mayurbhanj soon after the selection and before issue of work order in non judicial stamp paper.
24. **Penalty:** 5% penalty will be imposed, if fails to deliver the printed students report card in due time as per work order or if short supply made deviating indent. In case inferior quality/ detected as per Quality Test Report, proportionate deduction will be made from invoices as decided by the authority & Security Money and EMD will be forfeited.


**Collector-cum-Chairman
Samagra Sikshya, Mayurbhanj**