

OFFICE OF THE TAHASILDAR, RASGOBINDPUR

QUOTATION / TENDER CALL NOTICE

No. 887 / dt. 18.02.2020 //

Sealed quotations/tenders are invited from interested reputed Travel Agencies/ Tour Operators or private individuals for providing 1(one) no's. of Non AC/AC Diesel driven vehicles having sitting capacity of minimum 7 person including driver, which shall confirm to the Terms and conditions (Annexure-II) for official use in Tahasil office, Rasgobindpur on the monthly rent basis for 1(one)year which may be extended if required.

1. The vehicle must be in Road Worthy condition, shall not be more than 3 years old from the date of initial registration and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, Pollution Certificate, Valid contract carriage permit, Proof of up to date tax payment etc, which are mandatory for plying of vehicle.
2. The Driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced .He should be physically fit, capable of driving long distance at all hours and not be more than 50 years of age. He should be well behaved , gentle and obedient in nature.
3. A sum of Rs. 10,000/-(Rupees Ten thousand)only shall be deposited by the intending bidders in shape of Account payee Bank Draft in favour of the Tahasildar, Rasgobindpur and submitted along with the tender as Security deposit. After completion of tender process, the amount will be refunded to unsuccessful bidders. The Security deposit of the successful bidder shall be kept as Earnest Money deposit.
4. The monthly rate of hire charge should be quoted separately in the general bid information (excluding fuel and service charge).The fuel & service charge would be reimbursed separately over & above the hire charges.
5. The vehicle must achieve a fuel efficiency of 10 KM or more per liter.
6. The details of the make and year of manufacture of the vehicle, registration no mileage (kms covered per liter) and name of the Driver with Driving License No. and period of validity should be specifically provided in the general bid information to be furnished with the Quotation/Tender (Annexure-III).
7. The Quotation completed in all respect should reach the undersigned on or before 20.03.2020 by 2.00 PM and shall be opened in presence of the bidders or their authorized representatives on the same day i.e. 20.03.2020 at 4.00 PM.
8. In case of quotation cannot be opened on the specify date & time owing to some exigency, the same shall be opened on the next working day at the same time.
9. The application form of quotation/tender containing General Bid information & Terms and conditions for Hiring of vehicles etc will be available with the Tahasil Office, Rasgobindpur from 18.02.2020 to dt.19.03.2020 on working days only or can be downloaded from Odisha Govt.Website.www.odisha.gov.in. In case the application form is downloaded from Govt. Website, the application shall furnish a Demand Draft for an amount of Rs. 100/-(Rupees one hundred) only towards the cost of Tender paper along with Rs. 500/-(Rupees Five hundred)only towards Red-cross fund which are non-refundable.

//2//

10. The Tenders are required to send their quotation on speed post address to Tahasildar, Rasgobindpur, At/PO-Rasgobindpur, Dist. Mayurbhanj or they can drop it in Tender Box kept in Tahasil Office, Rasgobindpur during time period fixed on working days office hours only. Late receipt shall not be entertained.

The Tahasildar reserves the right to cancel the Quotation without assigning any reason thereof.

Sd/- 18.02.2020

Tahasildar, Rasgobindpur.

Memo No. 888 / dt. 18.02.2020 //

Copy submitted to the Sub-Collector, Baripada for favour of kind information and wide publicity.

Sd/- 18.02.2020

Tahasildar, Rasgobindpur.

Memo No. 889 / dt. 18.02.2020 //

Copy submitted to the Block Development, Rasgobindpur / Child Development Officer, Rasgobindpur /Medical Officer, Rasgobindpur/Sub-Treasury Officer, Rasgobindpur for information and requested to publish the notice in their notice board.

Copy to Tahasil Office Notice Board.

Sd/- 18.02.2020

Tahasildar, Rasgobindpur.

Memo No. 890 / dt. 18.02.2020 //

Copy to all Revenue Inspectors of Rasgobindpur Tahasil for information and directed to publish the notice in their Notice Board.

Sd/- 18.02.2020

Tahasildar Rasgobindpur.

Memo No. 891 / dt. 18.02.2020 //

Copy forwarded to the N.I.C. Officer, Mayurbhanj, Baripada for information and necessary action. He is requested to upload the quotation Notice No. 887 dt. 18.02.2020 of Tahasildar, Rasgobindpur in www.mayurbhanj.nic.in website.

Sd/- 18.02.2020

Tahasildar Rasgobindpur.

REVISED TERMS AND CONDITIONS FOR HIRING OF VEHICLES

The following terms and condition must be fulfilled by the successful bidder for providing a vehicle on hire o monthly rent basis

1. The hired vehicles, during period of contract, shall have all necessary valid M.V documents such as : Valid Registration Certificate ,Insurance Certificate, Fitness Certificate, Pollution Certificate, Valid contract carriage permit, proof of up to date tax payment etc. and D.L of the driver available all the times. The Department/Office hiring the vehicle shall not be responsible for any damage/loos caused to hired vehicle of loss of life / injury made to any person or damaged to any property on account.
2. The hire charges to be paid for monthly basis is final but does not include cost of diesel , which is to be paid separately basis on actual consumption and lubricants as per existing Government norms. All the expenditure of the vehicle towards repair, replacement of spare parts, Lubricating oil of engine, Gear Box and differential Coolant, Tyres & Tubes, Battery etc. will be borne by the bidder.
3. It shall be the responsibility of the bidder to provide a good driver and the salary of the driver shall be borne by the Owner.
4. In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/bidder.
5. In case of the vehicle do not report regularly, the authority will be at liberty to reject the agreement and may engage vehicle from other source.
6. The vehicle shall report for duty for minimum of 25 days in a month.
7. In case of emergency, the driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded.
8. Monthly hire charges and reimbursements towards cost of diesel (as per actual) and lubricants (as per Govt. norms) of selected bidder will be paid in every succeeding month, as per as possible within fifteen days of the submission of bills by the service provider and no advance payment will be made.
9. The vehicle hall not be more than 3(three) years old from the initial registration and also in good running condition during the period of contract.
10. If the services are fund to be unsatisfactory, the client shall give one month notice and terminate the agreement.
11. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.
12. If the bidder violates any of the terms of contract, Government shall forfeit the entire amount of security deposit.
13. GST Registration & GeM registration are compulsory.

Sd/- 18.02.2020

Tahasildar, Rasgobindpur.

CHECK LIST FOR SUBMISSION OF DOCUMENTS

1. Filled in Annexure-III.
2. Xerox copy of the registration Certificate of the Vehicle.
3. Xerox copy of the Fitness Certificate validity.
4. Xerox copy of permit validity.
5. Xerox copy of Insurance validity.
6. Xerox copy of DL NO. & VALIDITY OF THE Driver.
7. Payment of RS. 500/- to The Tahasildar, Rasgobindpur towards Red Cross Fund.
8. Bank Draft amounting to Rs.10,000/- addressed to the Tahasildar, Rasgobindpur towards Security deposit.
9. GST Registration & GeM registration are compulsory.

Sd/- 18.02.2020
Tahasildar Rasgovindpur

GENERAL INFORMATION FOR HIRING VEHICLES:

1. Registration No. of Vehicle:
2. Type of Vehicle(/Non-AC):
3. Year of Manufacture:
4. Model:
5. Date of Registration:
6. Name & complete address of the owner of the vehicle:
7. Fitness certificate validity:
8. Permit validity:
9. Insurance validity:
10. Insurance validity:
11. Name & address of the Driver:
12. DL No. & Validity of the DL of the Driver:
13. Proposed hire charges of the vehicle per month excluding fuel cost:
14. Rate of fuel consumption/Mileage per litre:
15. Contact Number of the service provider:

(Tender/Quotationer)Observer:

Certified that the information submitted above is true to the best of my knowledge and belief.

Sd/- 18.02.2020
Tahasildar Rasgovindpur