

DISTRICT PROJECT OFFICE
SAMAGRA SIKSHYA, MAYURBHANJ
NO. 646./ST&SC/20 Dated: 29.02.2020

TENDER NOTICE

Sealed Quotations are invited from Id Card Suppliers for printing & supply of Elementary Teachers Id card. The detailed specification, terms & conditions can be available at DPO, SSA, Mayurbhanj on payment of Rs.1000.00 as tender application cost & detailed tender paper with terms & conditions can be downloaded at www.osepa.odisha.gov.in or www.mayurbhanj.nic.in. The applicant can apply in our prescribed format only, latest by 19.03.2020, up to 12.00 noon & the tender paper is to be opened at 4.00 pm of the same day. The authority reserves the right to cancel any or all quotations without assigning any reason thereof.


Collector & Chairman
Samagra Sikshya, Mayurbhanj

DISTRICT PROJECT OFFICE
SAMAGRA SIKSHYA, MAYURBHANJ, ODISHA
(School & Mass Education Deptt., Govt of Odisha)

Tender for Supply of Teacher's Identity Card

FORMAT

CLOSING DATE: 19.03.2020 UP TO 12.00noon.

DETAILS OF BIDDER/Id CARD SUPPLIER:

NAME & ADDRESS OF BIDDER	Tender Application Costs & EMD details	GST registration no.

Rates to be quoted of the following items in this prescribed format.

Category-A: Id card without QR/Barcode & software

SL	Items for Printing	Quantity(apx)	Specifications	Set of Card	Type: Sample	Rate in Rs. Per card set
1	Teachers id card	13531 nos.	Size: 3.370 inches wide 2.125 inches height, 0.030 inches thickness(30 mil)	Thermal Card/PVC Fuse card with protection card holder/cover, single colour printed premium quality neck lanyards	Sample - 1	
					Sample - 2	
					Sample - 3	

Category-B: Id card with QR /Barcode & software

SL	Items for Printing	Quantity(apx)	Specifications	Set of Card	Type: Sample	Rate in Rs. Per card set
1	Teachers id card	13531 nos.	Size: 3.370 inches wide 2.125 inches height, 0.030 inches thickness(30 mil)	Thermal Card/PVC Fuse card with protection card holder/cover, single colour printed premium quality neck lanyards	Sample - 1	
					Sample - 2	
					Sample - 3	

Declarations: I Sri.....Proprietor/Partner/Director/agent of.....hereby declare that I have read this tender document terms & conditions carefully & the above particulars furnished are true & correct to the best of my knowledge/ belief.

Seal & Signature with date of the Bidder

Contd. P/2

TERMS & CONDITIONS:-

1. Printing & Supply of Elementary Teachers Identity Card as per our specifications and quality of Id Card. Card will be dual-sided Printing.
2. Tender application cost is Rs.1000.00(non refundable) & EMD of Rs.3000.00(refundable) to be enclosed in Tender application form. EMD & SD(5% of order value) which are refundable after successful supply of Printed id cards. This Tender Application money & EMD are to be made in shape of DD/PO drawn in fav. of District Project Coordinator, SSA, Mayurbhanj payable at Baripada
3. The last date of receipt(only through regd. Post/Speed Post/Courier) of tender application is 19/03/2020 upto 12.00noon & the same will be opened on the same day at 4.00 pm, in the Office Chamber of Collector & DM, Mayurbhanj. During open the bidder or his authorized representative may also present at the tender opening meeting.
4. Tender application can be available at DPO, SSA, Mayurbhanj during Office hour from Finance Section from 02/03/2020 to 19/03/2020 or can be downloaded at www.osepa.odisha.gov.in or www.mayurbhanj.nic.in
5. The rate quoted above including GST/any other taxes & duties, no extra cost will be paid for transporting etc.,
6. Durability: Teachers Id Card should last upto 3 years. Guarantee for letters/photo/Logos/QR codes printing on dual sided Thermal/fused PVC cards.
7. If authority decided for QR/Barcode embedded card, encoded information, the supplier has to provide software & software license in favour of the undersigned in which card holders data are to be embedded & the software can be used for future modification/re-print etc., Maximum 50 alphanumeric character for QR/Barcode.
8. Delivery Schedule: 26 days(1 day for each Block).
9. Teachers Data (for those whose id card will be made) will be provided by Block Education Officer. There are 26 BEO Offices in Mayurbhanj Dist., Odisha
10. Place of Delivery: at concerned Block HQ/District HQ as per requirements.
11. For convenient of supplier/bidder selected for supply of id card, Teachers Data, Photograph, encoded information for QR code etc. can be provided at DPO, SS, Mayurbhanj centrally in order to print the Id Card at DPO, SS, Mayurbhanj. If bidder desires to print the cards using data base software in MS Excel etc. at a central place at district HQ, the undersigned can also provide this office Conference Hall for the work.
12. Bidder must submit sample/samples alongwith sealed tender envelope, without sample bidder will be rejected. Bidder can also quote 3 qualities card with three different samples in each category, if desires to quote more than one quality. Sample should be in three different packets numbered as Sample-1/Cat-A, Sample-2/Cat-A & Sample-3/Cat-A similarly Sample-1/Cat-B, Sample-2/Cat-B & Sample-3/Cat-B. Bidder can apply for Category -A with only one sample/three sample or Category-B with only one sample or both.
13. Quality is the paramount considerations for selection of bidder for id card.
14. After selection, Bidder has to deposit 5% order value as Security money in shape of FDR, which will be refunded after coverage of guarantee period.
15. Payment: After delivery of cards and submission of invoice, ie within 10 to 20 days.
16. TDS etc to be deducted from the invoices, if any.
17. The quotation must be submitted valid PAN & GST registration certificates.
18. Conditional contract/rate will not be accepted.
19. The above quantities may vary up-ward/down-ward(7%).
20. Any disputes, Collector Cum Chairman, SSA, Mayurbhanj is the final conciliation authority.

Date: 26.02.20


DEO cum District Project Coordinator
SS, Mayurbhanj

All the above terms & Conditions accepted.

Seal, Signature with Date
(Bidder)