

OFFICE OF THE SPECIAL DEVELOPMENT COUNCIL, MAYURBHANJ.

No. 217 2020/SDC.

Dated. 24.06.20

EXPRESSION OF INTEREST

Expression of interest is invited from among the interested firms to provide Digital 1. A3 multi-functional Xerox machine (printer, scanner and copier) and 2. Flatted document & photo scanner for S.D.C. Mayurbhanj.

The firm should take the entire responsibility for supply of above items. The rate of expenditure should be quoted inclusive of all expenses like GST, transportation, installation, etc. No extra payment will be made beyond quoted price. The intending firms should apply in prescribed proforma available in the Dist. Website www.mayurbhanj.nic.in.

The expression of interest complete in all respect should reach in the office of the S.D.C. Mayurbhanj within seven days from the publication of advertisement from 26.06.2020 to 02.07.2020.

Eligibility Criteria:

1. The firm must have been registered under GST Act.
2. The firm must possess experience in similar type of work in Govt. sector.
3. The firm must have its office inside the State of Odisha.
4. The firm should furnish a certificate that it has not been blacklisted anywhere.
5. The firm must have PAN and should submit the last IT clearance.
6. The firm should submit of their credibility and experience certificate for minimum last 3 years.

TERMS AND CONDITIONS:

- A. Sealed EOI will be received by 02.07.2020 till 5.00 PM along with required documents as per Annexure-I (check list). These EOI will be opened on 03.07.2020 at 11.00 AM in the office of the I.T.D.A. Baripada. Any EOI received after the due date and time will be rejected. These EOI will be received through Registered Post/Speed Post only.
- B. The bidders are to submit their EOI in separate sealed cover envelopes for technical bid and price bid by super scribing cover 'A' (technical bid) and cover 'B' (price bid) and both the sealed covers should be put into a third outer cover, which should be super scribed as " tender for supply of computer and peripheral and its related items".

- C. EOI must be accompanied by Rs. 1,000/- (Rupees one thousand) only (non-refundable) as document fee by the way of demand draft drawn on any nationalised bank in favour of PA, ITDA, Baripada.
- D. Rates should be inclusive of all taxes and transportation.
- E. The suppliers selected shall have the responsibility to supply above mentioned items as per supply order which is required for carrying out day-to-day official work.
- F. The suppliers so shall also ensure that the quality and quantity has to be as per supply order and approved rate in the quotation process. The supply of items shall be within the stipulated time.
- G. Payment will be made after 100% supply of items as per order.
- H. After installation any defect or machinery problem as and when intimated by the under signed the firm provide service within same day or 24 hours up to 2 years from date of delivery.
- I. The undersigned reserves the right to accept or reject any or all the EOI without assigning any reason thereof.

PA, ITDA, Baripada-cum-HO,
SDC, Mayurbhanj.

Memo No. 218 /SDC dated. 24.06.20

Copy to Notice Boards of SDC, Mayurbhanj, ITDA, Baripada.

Copy to the P.D. DRDA, Mayurbhanj/A.D.M. Mayurbhanj/Sub-Collector, Baripada/ Dist. Welfare Officer, Mayurbhanj/General Manager, DIC, Mayurbhanj for wide publication.

Copy to Dist. NIC Officer, Mayurbhanj along with enclosure for information and necessary action. He is requested to upload in the District Website for wide publicity.

PA, ITDA, Baripada-cum-HO,
SDC, Mayurbhanj.

CHECK LIST:

To be submitted in cover 'A' Technical Bid

1. List of item(s) – Annexure-I.
2. BID document cost DD Rs. 1000/-.
3. Manufacturer's authorisation certificate.
4. Copy of valid ISO certificate for OEM and vendor.
5. Leaflets/Technical brochures of the product offered.
6. Proof of average annual turnover of Rs.50lakhs or more for last 3 assessment year.
7. Photocopy of PAN.
8. Photo copy of GST.
9. Copy of original 2 bid tender duly signed by the tenderer.
10. Notary Affidavit for nonblack listing giving self declaration.
11. Previous work order copy (minimum for last two years) in Govt. segment.

- N.B
- (i) Preference will be given to supplier of local area for reliable service.
 - (ii) The brand of copiers which are become absolute or owned by other Company are not acceptable.
 - (iii) OEM consumable price from manufacture's side to be mentioned by Company personal.



Annexure-II

(To be submitted in Cover A – Technical Bid)

LIST OF ITEM(S) QUOTED.

Sl. No.	Name of Item(s)	Name of Manufacturer	Make	Model Name	Details of offered product at Page No.(s)
1					
2					
3					

Signature of the bidder:

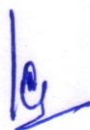
Date:

Official Seal:

SPECIFICATION

Digital A3 multifunctional printer /scanner/copier

Print technology	-	Leser
Type of machine	-	Multi-function machine
Type of printing	-	Mono
Cartridge technology	-	Separate drum and toner
Feeder type	-	RADF with capacity of 130 original
Paper size	-	Maximum A3
Ram size (MB)	-	4096
System SSD	-	256 GB
Minimum speed per minute (A4)	-	30 PPM or above (copy/print)
Scanning feature	-	Yes
Yield of cartridge	-	18000-20000 pages
Scanning speed	-	55 IPM
No. of main tray	-	03
Net working feature	-	Yes
Wi-Fi-availability	-	Yes
Wi-Fi-type	-	Wi-Fi 802.11 b/g/n
Resolution	-	600x600 dpi
1 st copy o/p time	-	5.0 sec. Minimum
Multiple copy	-	1 - 9999
Warranty	-	On site 1 year



SPECIFICATION FOR FLATBED SCANNER

Type	-	Flated document and photo scanner.
Scan Resolution	-	4800 X 4800 dpi (optical)
Light source	-	3 colours (RGB) LED
Interface-USB	-	Type C (USB 3.0 & 2.0 compatible)
Maximum document size	-	A4/letter (216 x 297 mm)
Power supply	-	Via USB port
Power consumption	-	Approx. 4.5 w (maximum)
Warranty	-	On site1 year

lca

PROFORMA FOR EXPRESSION OF INTEREST.

Name of the firm/entrepreneur :

(in CAPITAL letters)

Details address of communication with

FAX /Telephone with STD Code /Mobile No.

PAN No. :

Address: At.....

PO.....

District.....

PIN.....

Phone No.....

FAX No.....

Mobile No.....

I do hereby render Expression of Interest to execute the under mentioned description of work in accordance with the condition noted in the EOI as specified in the following schedule.

Sl. No.	Name of the item	Specification	Rate	Total cost
1	2	3	4	5

I shall abide by all the terms and conditions as mentioned in EOI papers.

Date..

Signature of Firm with Seal
Rendering EOI.

FORMAT-C
Declaration

1. I, _____ Son/ Daughter/ Wife of Sri
_____ proprietor/ Authorized signatory of the
bidders, mentioned above, are competent to sign this declaration and execute this
tender document.
2. I have carefully read and understood all the items and conditions of the tender and
undertake to abide by them.
3. The information/ documents furnished along with the above application are true and
authentic to the best of my knowledge and belief. I/ we am/are well aware of the fact
that furnishing of any false information/ fabricated document would lead to rejection
of my tender at any stage besides liabilities towards prosecution under appropriate law.
4. I also certify that our firm has not been black listed by Central/ State Government/
Board/ Corporation/ autonomous body under administrative control of Central or
State Government etc.
5. This is also certified that neither myself nor organization will indulge in any corrupt
practices so far as this bidding is concerned.

Place :
Date :

Bidders Official Signature
Name & Designation with Rubber
Stamp/Official seal of the firm