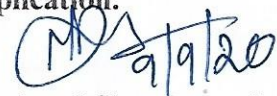


Annexure – 1
Government of Odisha
Office of the Asst. Director of Textiles, Baripada
At- Bhugudakata P.O. -Bhanjapur, Dist. – Mayurbhanj.Pin-757002
Quotation/Tender Call Notice No.2004, Date 09th September' 2020.

Sealed quotations/tenders are invited from interested reputed travel agencies/tour operators or private individuals for providing 1(one) no of A.C./Non-A.C. Tiago/Bolt/Celerio (Petrol) driven Vehicle having sitting capacity not more than ten including driver, Which shall conform to the Terms and conditions (Annexure-II) for official use in the office of the Asst. Director of Textiles, Baripada on monthly rent basis.

1. The vehicle must be in Road Worthy condition, shall not be more than 3 years old from the date of initial registration and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, Valid Contract Carriage Permit, Proof of up to date Tax payment etc. which are mandatory for plying of vehicle.
2. The Driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.
3. The Driver should be well behaved, gentle and obedient in nature.
4. A sum of Rs. 5000/- shall be deposited by the intending bidders in shape of Account Payee Bank draft drawn in favour of the Asst. Director of Textiles, Baripada and submitted along with the tender as security deposit. After completion of tender process, the amount will be refunded to unsuccessful bidders.
5. The monthly rate of hire charges be quoted separately in the general bid information (excluding fuel and lubricants).
6. The vehicle must achieve a fuel efficiency of 17 Kms per litre.
7. The details of the make and year of manufacture of the vehicle, registration No mileage (Kms covered per litre) and name of the Driver with Driving License No. and period of validity should be specifically provided in the general bid information to be furnished with the Quotation/Tender (Annexure- III).
8. The quotation completed in all respect should reach the undersigned on or before Dt.29.09.2020 by 5:00 P.M. through Registered post / Speed Post / Courier only and shall be open on the Dt.30.09.2020 day at 11:00 A.M.. in presence of the bidders or their authorized representatives
9. The application form of quotation/Tender containing General Bid information & terms and conditions for Hiring of Vehicles etc. will be available with Sri Sukumar Behera, SARCS of the office of the Asst. Director of Textiles, Baripada on payment of Rs. 100/- from Dt.10.09.2020 to Dt.29.09.2020 on all working day or can be downloaded from the Mayurbhanj district website www.mayurbhanj.nic.in from Dt.10.09.2020 to Dt.29.09.2020. In case the application form is downloaded from Govt. website, the applicant shall furnish a Demand Draft for an amount Rs.100/- (Rupees one hundred)only towards the cost of application along with the application.



Seal and Signature of
Quotation Tender Calling Authority
(Designation)
Asst. Director of Textiles
BARIPADA

TERMS & CONDITION FOR HIRING OF VEHICLE

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis

1. The hired vehicle, during period of contract, shall have all necessary valid MV documents such as :- Valid Registration Certificate, Insurance Certificate, Fitness Certificate, Valid Contract Carriage Permit, Proof of up to date tax payment etc. and D.L. of the driver available all the times. The Department/Office hiring the vehicle shall not be responsible for any damage/loss caused to hired vehicle or loss of life/injury made to any person or damaged to any property on account of use of hired vehicle any manner whatsoever. The hirer shall be responsible for all such litigation.
2. The hire charge to be paid for monthly basis is final but does not include cost of diesel, which is to be paid separately basing on actual consumption and lubricants as per existing Government norms. All the expenditure of the vehicle towards repair, Replacement of spare parts, Lubricating oil of Engine, Gear Box, differential Coolant, Tyres & Battery etc. will be borne by the bidder.
3. It shall be the responsibility of the bidder to provide a good driver and the salary of the driver shall be borne by the owner.
4. In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/bidder.
5. In case of the vehicle do not report regularly, the authority will be at liberty to reject the agreement and may engaged vehicle from other source.
6. The vehicle shall report for duty for minimum of 25 days in a month.
7. In case of emergency, the driver will have to report for duty as per the requirement of hirer. No extra Payment shall be demanded.
8. Monthly hire charges and reimbursement towards cost of Petrol (as per actual) and lubricants (as per Govt. Norms) of selected bidder will be paid in every succeeding month, as per as possible within fifteen days of the submission of bills by the service provider and no advance payment will be made.
9. The vehicle shall not be more than 3 years old from the initial registration and also in good running condition during the period of contract.
10. If the services are found to be the client shall give one month notice and terminate the agreement.
11. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.
12. If the bidder violates any of the terms of contract, Government shall forfeit the entire amount of security deposit.



Signature of Quotation/Tender calling Authority.
Asst. Director of Textiles
BARIPADA

GENERAL INFORMATION FOR HIRING VEHICLE

- 1) Registration No. of Vehicle :-
- 2) Type of Vehicle (AC/Non-AC) :-
- 3) Year of Manufacture :-
- 4) Model :-
- 5) Date of Registration :-
- 6) Name and complete address of the owner of vehicle :-

- 7) Fitness Certificate validity :-
- 8) Permit validity :-
- 9) Insurance validity :-
- 10) Name/Address of the Driver :-
- 11) D.L No. & Validity of the D.L. of the Driver :-
- 12) Proposed hire charge of the vehicle per month excluding fuel cost. :-
- 13) Rate of fuel consumption / Mileage per litre:-
- 14) Contact Number of the Service provider (Tenderer / Quotationer)
Mobile No. _____, Telephone _____.

“Certified that the information submitted above is true to the best of my Knowledge and belief.”

Seal & Signature of the
Quotationer / Tenderer