

OFFICE OF THE DIVISIONAL FOREST OFFICER

BARIPADA FOREST DIVISION

BARIPADA, DIST: - MAYURBHANJ

Tel-06792-252613/252622, FAX-06792-255770, E-mail- dfobaripada.od@gmail.com

No.104

Date: 24.03.2021

TENDER CALL NOTICE

Sealed tenders are hereby invited by the undersigned from Registered Firms/ Authorized dealers/ DGS & D Rate contract holders having required statutory clearance for supply of following items, so as to reach this office on or before 08.04.2021 by 5 PM by **Speed Post/ Courier Service** only. The details regarding tender documents, specifications and terms and conditions can be downloaded from the standardized webportal of MAYURBHANJ district i.e. www.mayurbhanj.nic.in.

Sl. No.	Name of the items	Qty (In Nos.)
1	Iron Almirah	89
2	Iron Rack	89
3	Table	89
4	Plastic Chairs	356
5	Dari	89
6	Solar Lamp	89

Term & Condition –

1. The tender should be submitted in two parts i.e. (i) the technical specification of materials in detail (ii) the financial aspect i.e. the rates inclusive of all taxes & transportation charges.
2. The furniture shall be supplied within 10 days of finalization of tender by the successful bidder.

Santos
24/3/21
DIVISIONAL FOREST OFFICER
BARIPADA FOREST DIVISION

TENDER DOCUMENT
FOR
SUPPLY OF FURNITURE

MARCH-2021

**LAST DATE FOR SUBMISSION OF SEALED TENDER DOCUMENT (BY SPEED POST/
COURIER SERVICE ONLY)**

- 08.04.2021 by 05.00 PM

OPENING OF SEALED TENDER – 09.04.2021 , 04.30 PM

**GOVERNMENT OF ODISHA
DEPARTMENT OF FOREST AND ENVIRONMENT
BARIPADA FOREST DIVISION
BARIPADA, MAYURBHANJ, ODISHA**

Fax: 06792-255770
Tel.: 06792-252613/252622
Email:dfobaripada.od@gmail.com

NOTICE INVITING TENDER

Divisional Forest Officer, Baripada invites sealed quotation/offers in two bids from reputed Registered Firms/ Authorized Dealers/ DGS & D Rate contract holders etc. for the following articles.

NAME OF THE WORK								TENDER FEE (Rs.)
Supply of 89 (Eighty-Nine) Nos Iron Amirah, Iron Rack, Table, Dari, Solar Lamp & 356 (Three Hundred Fifty-Six) Nos Plastic Chairs with all standard accessories as per Specification in Annexure I at respective Range Office/FMU as mentioned below.								500/-
Sl. No	Name of Range Office/FMU	Iron Almira	Iron Rack	Table	Plastic Chair	Dari	Solar Lamp	
1	Bangriposi	20	20	20	80	20	20	
2	Pithabata	25	25	25	100	25	25	
3	Udala	25	25	25	100	25	25	
4	Betnoti	19	19	19	76	19	19	
Total		89	89	89	356	89	89	

Dates for offer of tender documents: 25.03.2021 to 08.04.2021

Last date & Time for submission of tender documents: 08.04.2021 upto 5.00 PM.

Date, Time & Venue of Tender/Bid Opening: 09.04.2021 at 04.30 PM at Divisional Forest Office, Baripada, Mayurbhanj.

Terms and Conditions:

1. The bidder should submit the sealed quotation/offer along with the following documents
(a) Copy of GST, PAN
(b) Authorised dealer certificate.
(c) Company price list if any
2. The bid/Tender document in a separate sealed covered should contain the unit rate of described items inclusive of GST, other taxes & transportation etc. upto Range/FMU head quarter.
3. Tender Fee shall be paid in form of **CROSSED Demand Draft** only. The Demand Draft should be in favour of **Divisional Forest Officer, Baripada** drawn on State Bank of India, Baripada. The Tender Fee is **NON-REFUNDABLE**. Your request letter along with Tender Fee may be addressed to the D.F.O., Baripada as indicated above.
4. Interested tenderers may, download the tender documents from the standardised web portal of Mayurbhanj District www.mayurbhanj.nic.in and submit the Tender Document along with the prescribed tender fee as per details given in the tender notification.
5. Tender Document must be submitted so as to reach this office on or before 08.04.2021 by 5 PM by **Speed/Courier Service Post** only. Tender Documents received after the due date/time will not be considered.
6. The envelop of sealed quotation/offer should be superscribe with Tender Number and Date.
7. Divisional Forest Office, Baripada is not responsible for any postal delays/loss of documents in transit.
8. D.F.O., Baripada reserves the right to accept or reject any/or all the tenders/Expression of Interest in part or full.
9. **All pages forming part of the tender documents should be duly signed, stamped and submitted to Divisional Forest Office, Baripada. Pages not signed by the concerned bidder/tenderer and stamped will be considered invalid and liable to rejected.**

Dated: 24.03.2021

Sd/-
D.F.O., Baripada.

Specification and Maximum Price Fixed for each product.**01. IRON ALMIRAH**

Specification	Values	Quantity (In Nos.)	Maximum amount fixed for this Product inclusive of all taxes & transportation charges (Rs.)
Size	Height-5'6", Width-16", Lenth-34"	1 (One)	6200/-
Weight	40 KG		
Shelve	Fixed		
Nos. of Shelve	4		
Locker Provided	No		
Cloth hanging provision in the Almirah	No		
Number of Doors (Nos)	2		
C.R Sheet Thickness	22 Gauge (0.7mm Thickness)		
Construction	Welded		
Colour	Steel Gray		
Warranty	5years		

02. IRON RACK

Specification	Values	Quantity (In Nos.)	Maximum amount fixed for this Product inclusive of all taxes & transportation charges (Rs.)
Size	Height-5', Width-3', Depth-16"	1 (One)	4000/-
Shelve	4		
C.R Sheet-Thickness	22 Gauge (0.7mm Thickness)		
Angel Frame	30mm x 30mm x 3mm, MS Angel		
Weight	30kg		
Type of Rack	Open from all sides		
Design / Shape of rack	Rectangular		
Shape of support structure	Fixed Type		
Warranty	5years		

03. TABLE

Specification	Values	Quantity (In Nos.)	Maximum amount fixed for this Product inclusive of all taxes & transportation charges (Rs.)
Size	Height-2.5', Length-4', Width-3'	1 (One)	2500/-
Frame	1" x 1" x 1.2mm square pipe		
Top	Prelaminated 18mm MDF board		
Storage Provided	One Side		
Key Board Tray	Not Provided		
Foot Rest	Provided		
Warranty	2years		

04. PLASTIC CHAIRS

Specification	Values	Quantity (In Nos.)	Maximum amount fixed for this Product inclusive of all taxes & transportation charges (Rs.)
Seat Cushion	No	4 (Four)	1200/-
Back Cushion	No		
Arms	No		
Material	Plastic		
Seat Width	385mm		
Seat Depth	360mm		
Chair Height	700mm		

05. DARI

Specification	Specification Name	Quantity (In Nos.)	Maximum amount fixed for this Product inclusive of all taxes & transportation charges (Rs.)
Material	Cotton, Handloom Products	1 (One)	700/-
Size	10ft x 12ft		
Shape	Rectangle		

06. SOLAR LAMP

Specification Name	Quantity (In Nos.)	Maximum amount fixed for this Product inclusive of all taxes & transportation charges (Rs.)
Emergency Lantern. Power Source is Solar, Rechargeable. Model Number is Led Solar Lamp.	1 (One)	400/-

Date: -

Place: -

**Seal and Signature of the
Tenderer**

Submission of the Tender

The bid is required to be submitted in **two parts**. One part is the **Technical Bid (ANNEXURE I)** and the other part is the **Financial Bid (ANNEXURE II)**. The Bidder shall submit the bids in two separate envelopes. One envelope shall contain Technical bid and the other shall contain the Financial bid. The bidder shall seal the Technical Bid and the Financial Bid in two separate envelopes duly marked as **“Technical Bid”** and **“Financial Bid”** respectively. Both the envelopes shall then be sealed in one outer (main) envelope. The main envelope must be sent by Speed Post/Courier Service to **“The Divisional Forest Officer, O/o the Divisional Forest Officer, Baripada Forest Division, Baripada, Mayurbhanj, Pin-757001, Odisha”**.

Annexure-II

Financial Bid Form

To,

**Divisional Forest Officer
Baripada Forest Division**

Dear Sir,

I/We hereby offer to supply the stores detailed herewith/below at the price hereunder quoted and agree to hold this offer open till **6 months from the date of opening of Tender.**I/We shall be bound to supply the stores hereby offered on the issue of the Purchase Order communicating the acceptance thereof on or before the expiry of the last mentioned date. You have the liberty to accept any one or more of the items of stores tendered for any portion of any one or more of items of such stores. I/We notwithstanding that the offer in this tender has not been accepted in whole, shall be bound to supply to you such items and such portion or portions of one or more of the items as may be specified in the said Purchase Order communicating the acceptance.

Description	Qty.	Unit	Rate inclusive of all taxes & transportation charges (Rs.)	Amount (Rs.)
Iron Almirah	89	nos		
Iron Rack	89	nos		
Table	89	nos		
Plastic Chairs	356	nos		
Dari	89	nos		
Solar Lamp	89	nos		
GRAND TOTAL				
Rupees (in Word)				

I/We have understood the terms and conditions of the contract and the instructions of tenderers annexed to the notice invitation to tender and have thoroughly examined the specification/drawing and/or pattern quoted or preferred to herein and/or fully aware of the nature of stores required and my/or offer is to supply the stores strictly in accordance with the requirements subject to the terms and conditions contained in the purchase orders communicating the acceptance of this tender either in whole or in part.

Date: -

Place: -

**Seal and Signature of the
Tender**