

TENDER DOCUMENT
FOR
SUPPLY OF SAL LEAF
PRESSING MACHINE &
SEWING MACHINE

APRIL-2021

**LAST DATE FOR SUBMISSION OF SEALED TENDER DOCUMENT (BY SPEED
POST/ COURIER SERVICE ONLY)**

- 26.04.2021 by 05.00 PM

OPENING OF SEALED TENDER – 27.04.2021 , 11.00AM



**OFFICE OF THE DIVISIONAL FOREST OFFICER,
BARIPADA FOREST DIVISION, BARIPADA, MAYURBHANJ, ODISHA**

Fax: 06792-255770
Tel.: 06792-252613/252622
Email:dfobaripada.od@gmail.com

No. 121

Date:- 13.04.21

NOTICE INVITING TENDER

Divisional Forest Officer, Baripada invites sealed quotation/offers in two bids from reputed Registered Firms/ Authorized Dealers/ DGS & D Rate contract holders etc. for the following articles.

NAME OF THE WORK	TENDER FEE (Rs.)
Supply of 02 (Two) Nos. of Sal Leaf Pressing Machine & 20 (Twenty) Nos. of Sewing Machine with all standard accessories as per Specification in Annexure I to respective Range Office/FMU Betnoti as mentioned below.	500/-

Dates for offer of tender documents: 13.03.2021 to 26.04.2021

Last date & Time for submission of tender documents: 26.04.2021 upto 5.00 PM.

Date, Time & Venue of Tender/Bid Opening: 27.04.2021 at 11.00 AM at Divisional Forest Office, Baripada, Mayurbhanj.

Interested tenderers may, download the tender documents from the standardised web portal of Mayurbhanj District www.mayurbhanj.nic.in and submit the Tender Document along with the prescribed tender fee as per details given in the tender notification.


13/4/21
**Divisional Forest Officer
Baripada Forest Division**

TERMS AND CONDITIONS:

1. The bidder should submit the sealed quotation/offer along with the following documents
 - (a) Copy of GST, PAN
 - (b) Authorised dealer certificate.
2. The Supplier has to submit copy of all statutory clearance certificates as on 31.03.2020 along with the Original Tender Document.
3. The Product shall be BIS/EN ISO Certified & the supplier has to furnish necessary certificate.
4. The successful bidder has to deliver the equipment's of approved Make & Model at Cluster Building, Bartana VSS of Betnoti Range under Baripada Forest Division, Baripada, Mayurbhanj within 10 days of finalization of Tender.
5. The successful tender has to install the machineries at Sal Leaf Cluster Building located at Bartana VSS coming under Betnoti Range of Baripada Forest Division. The GPS point is Lat. 21.692979 Long.86.937498
6. The successful bidder has to impart field training to Forest Staff free of cost.
7. The bidder has to deposit EMD of Rs. 5000/- which shall be refunded after closure of Tender.
8. If the successful Bidder refuses to take the contract, then his EMD shall be forfeited.
9. 10% of the total tender order shall be kept as Security deposit for 3 months.
10. The bid/Tender document in a separate sealed covered should contain the unit rate of described items inclusive of GST, other taxes & transportation etc. upto Range/FMU head quarter.
11. Tender Fee (Rs.500/-) shall be paid in form of CROSSED Demand Draft only. The Demand Draft should be in favour of **DFO-cum- DFMU Chief** Payable at Baripada. The Tender Fee is NON-REFUNDABLE.
12. Interested tenderers may, download the tender documents from the standardised web portal of Mayurbhanj District www.mayurbhanj.nic.in. and submit the Tender Document along with the prescribed tender fee as per details given in the tender notification.
13. Tender Document must be submitted so as to reach this office on or before 26.04.2021 by 5 PM by **Speed/Courier Service** only. Tender Documents received after the due date/time will not be considered.
14. Theenvelop of sealed quotation/offer should be superscribe with Tender Number and Date. Divisional Forest Office, Baripada is not responsible for any postal delays/loss of documents in transit.
15. The Divisional Forest Officer, Baripada Forest Division reserves the right to accept or reject any tender without assigning any reasons thereof.
16. **All pages forming part of the tender documents should be duly signed, stamped and submitted to Divisional Forest Office, Baripada. Pages not signed by the concerned bidder/tenderer and stamped will be considered invalid and liable to rejected.**

Dated: 13.04.2021

Sd/-
Divisional Forest Officer
Baripada Forest Division

88
13/4/21

Submission of the Tender

The bid is required to be submitted in **two parts**. One part is the **Technical Bid (ANNEXURE-I)** and the other part is the **Financial Bid (ANNEXURE-II)**. The Bidder shall submit the bids in two separate envelopes. One envelope shall contain Technical bid and the other shall contain the Financial bid. The bidder shall seal the Technical Bid and the Financial Bid in two separate envelopes duly marked as "**Technical Bid**" and "**Financial Bid**" respectively. Both the envelopes shall then be sealed in one outer (main) envelope. The main envelope must be sent by Speed Post/Courier Service to "**The Divisional Forest Officer, O/o the Divisional Forest Officer, Baripada Forest Division, Baripada, Mayurbhanj, Pin-757001, Odisha**".

SS
13/10/24

Specification and Maximum Price Fixed for each product.

1-Sal leaf Pressing Machine

Specification	Values	Quantity (In Nos.)	Maximum amount fixed for this Product inclusive of all taxes transportation and installation charges per Machine (Rs.)
Type of Machine	Automatic Hydraulic leaf cup & leaf plate making Machine	2	2,25,000/-
Frame Structure	Heavy Gauge HRCA material with 2/3 frame structure		
Power Pack & Pump	Hydraulic power pack with hydraulic pump		
Electricity	3 Phase Electricity		
Mild Steel	S.S Mild Steel		
Volt	430 V for 3 Phase		
Power	4 KW power		
Production	80-120 pieces per hour		
Dies	Dies with 11"/11" Round, 11"/11" round partition tray, 10"/10" Square, 6" Deep bowl & flat plate 4" Small bowl.		

02. Sewing Machine

Specifications	Values	Quantity (In Nos.)	Maximum amount fixed for this Product inclusive of all taxes & transportation to Betnoti Range HQ, Baripada Forest Division charges per Machine (Rs.)
Type	Sewing Machine with table top and stand	20	9,900/-
Model	Craft Master		
Shuttle	Full Rotary Shuttle		
Production	1800 stitch per minute		

Sd/-

**Divisional Forest Officer
Baripada Forest Division**

88
13/11/21

Annexure-1

TECHNICAL BID

(For Bidding as a supplier of Sal Leaf Pressing Machine & Sewing Machine to Baripada Forest Division)

1. Name of the Supplier:-
2. TIN/GST Registration No:-
3. Permanent Account No (PAN):-
4. Address of the Supplier:
5. Phone No. / Mobile No.:
6. Name and designation of contact person:-

7. Detailed Specification of the product.

SL. NO.	NAME OF THE FIELD EQUIPMENT	TOTAL NO. TO BE PROCURED	SPECIFICATIONS (Make and Model) Mention the specification of the product
1	Sal leaf Pressing Machine	2	
2	Sewing Machine	20	

Certified that the information provided above is true and the supplier has never been debarred or black listed by any Government Organization.

Date:

Place:

Name & Signature of Supplier

SS
13/4/21

Annexure- II

Financial Bid Form

To,

**Divisional Forest Officer
Baripada Forest Division**

Dear Sir,

I/We hereby offer to supply the stores detailed herewith/below at the price hereunder quoted and agree to hold this offer open till **6 months from the date of opening of Tender.** I/We shall be bound to supply the stores hereby offered on the issue of the Purchase Order communicating the acceptance thereof on or before the expiry of the last mentioned date. You have the liberty to accept any one or more of the items of stores tendered for any portion of any one or more of items of such stores. I/We notwithstanding that the offer in this tender has not been accepted in whole, shall be bound to supply to you such items and such portion or portions of one or more of the items as may be specified in the said Purchase Order communicating the acceptance.

Description	Qty.	Unit	Rate inclusive of all taxes & transportation charges per Machine (Rs.)	Total Amount (Rs.)
A-Sal Leaf Pressing Machine	2	Nos		
B-Sewing Machine	20	Nos		
GRAND TOTAL				
Rupees (in Word)				

I/We have understood the terms and conditions of the contract and the instructions of tenderers annexed to the notice invitation to tender and have thoroughly examined the specification/drawing and/or pattern quoted or preferred to herein and/or fully aware of the nature of stores required and my/or offer is to supply the stores strictly in accordance with the requirements subject to the terms and conditions contained in the purchase orders communicating the acceptance of this tender either in whole or in part.

Date: -

Place: -

Seal and Signature of the Tender

SS
13/11/21

