

**REQUEST FOR PROPOSAL FOR ACCOMODATION, CONFERENCE HALL
FACILITY & FOOD FOR TRAINEES CPCH TRAINING & OTHER TRAINING
UNDER NHM IN BARIPADA MUNICIPALITY AREA.**

Terms & Conditions

1. The firm should submit an EMD of Rs.20,000/- (Twenty Thousand Only.) in shape of Demand Draft in favour of ZSS NON NHM FUND Mayurbhanj, payable at Baripada.
2. The firm should submit Tender fees of Rs.2,000/- (Two Thousand Only.) in shape of DD in favour of ZSS NON NHM FUND Mayurbhanj, payable at Baripada.
3. The Hotel/Firm must be situated in Baripada Municipality Area.
4. The Hotel/Firm must have GST Registration certificate & Trade License .
5. The Hotel/Firm should have filed IT return for the FY-2019-20.
6. The Hotel/Firm should have own laundry facility for washing, drying and ironing.
7. The Hotel/Firm should have adequate security arrangement and uninterrupted supply of electricity and water.
8. The Hotel/Firm should have parking area of four wheeler, two wheeler, and closed boundary wall for safety measures.
9. The Hotel/Firm should be free from BAR (Liquor) facilities.
10. The Hotel/Firm must have at least 30 rooms for accommodation purposes.
11. The Hotel/Firm should be registered under GST and last three months GST return filling copy i.e. JAN-2021 to MAR-2021.
12. The firm should have PAN.
13. CDM & PHO-cum-District Mission Director, Mayurbhanj reserves the right to consider/reject any such proposal without assigning any reason thereof.
14. The contract would be initially for 1 year which will be extended for another 1 year based on satisfactory performance.
15. No price escalation will be entertained.

16. Instruction for submission of Tender: The tender will be in two parts i.e. Technical Bid (Cover-A) and Price Bid (Cover-B). The bidders should submit their technical and price bid separately in two envelopes and these two envelopes should be put into another cover envelope super scribed as "Request for Proposal for Accommodation, Food & Conference hall facilities in Baripada Municipality area in reference to Adv. no _____". The Technical & Price Bid envelopes should be clearly marked as Technical Bid & Price Bid on the top of the relevant envelopes. The tenders should be addressed to: The Office of the Chief District Medical and Public Health Officer, Mayurbhanj, 757001, Odisha.
17. Eligible bidders should submit their tender documents to the CDM & PHO, Mayurbhanj through Speed Post / Registered Post/ Courier on or before dt:02.08.2021 by 01.00 P.M and will be opened on the same day i.e. dt:02.08.2021 at 04.00 PM.
18. Those Bidders who will qualify in the technical bid, their Financial Bid (Cover B) shall only be opened.
19. That the organization agrees to abide by all terms & conditions of tender.
20. If any information or documents furnished by the bidder is found to be incorrect or misleading at any stage, the tender will be rejected.
21. Conference Room /Hall with natural lighting and facilities for the 60 Nos. of participants as per COVID protocol.
22. Drinking water facility available in the Conference Room /Hall.
23. Toilet facilities available for both male and females in the Conference Room /Hall.
24. Projector facility with Sound System must available in the conference hall.
25. White Board must be fixed in the conference hall.
26. Payment will be released through Cheque/E-Payment only after satisfaction of the services. The Payment will be released after successful completion of the training programme.
27. The blacklisted agencies: either by the Tender inviting authority or by any state Govt. or Central Govt. organization is not eligible to participate in the tender for that item during the period of blacklisting. (Details in Annexure – D)
28. If the successful Bidder fails to execute the order, the EMD will be forfeited and action will be taken to blacklist the firm.

29. The bidder shall submit the original tender document with seal and signature on each page within the stipulated period as a token of acceptance of terms & conditions. Tender documents in any other form and not completed in all respect shall be summarily rejected.

30. The District Officials will visit the facility for field assessment (Checking of Accommodation facility, Conference hall, Dining space etc) of the bidder for satisfying all the criteria mentioned in the RFP, after that the work order will be provided for execution of work.

(Signature and seal of the authorized signatory)

A handwritten signature in blue ink, consisting of stylized initials, is written over a horizontal line.

ANNEXURE-A

TECHNICAL BID FOR ACCOMODATION & CONFERENCE FACILITY

(The documents are to be arranged serially as per the order mentioned below)

1	Name of the Firm	
2	Address of the firm	
3	Name of authorized signatory (in block letters)	
4	Telephone number of authorized signatory/ Firm	
5	EMD of Rs 20,000/- in shape of DD	
6	Tender paper fees of Rs 3,000/- in shape of DD.	
7	Bank Pass book	
8	Organization PAN.	
9	Valid registration certificate	
10	Valid trade License	
11	Photocopy of GST registration certificate and last three months GST return filling copy i.e. JAN-2021 to MAR-2021.	
12	Self-Declaration regarding quote the rates for individual items inclusive of GST and all other charges if any (Annexure – C).	
13	Whether all documents submitted signed by the authorized signatory of the firm (Yes/ No)	
14	Financial Bid (Annexure – B)	
15	Not Black listed Certificate (Annexure – D)	

DECLARATION

I / we hereby certify that the terms and conditions given with the short quotation call notice have been read carefully and acceptable to me/us and that the information furnished above is full and correct to the best of my /our knowledge. I / we understand that in case of any false information /deviation in the above statement at any stage, my Firm/Agency will be blacklisted and will not have any dealing with the organization in future.

(Signature and seal of the authorized signatory)



Accommodation AC				
Sl. No	Purpose	Inclusion	Rate per Room (Single Room) inclusive all taxes	Rate per Room (Twin Sharing) inclusive all taxes
1	Accommodation	2 Nos. of one liter mineral water bottles in each room daily.		

Conference Facility (FREE)			
Sl. No	Item	Inclusion	Rate inclusive all taxes
1	Breakfast	Details in Annexure - E	
2	Lunch		
3	Evening Snacks		
4	Dinner		

Signature of the Bidder with seal



DECLARATION

(Filled by the Bidder)

I / We _____ do hereby declare that I / We
have quoted the rates for individual items inclusive of GST and all other charges (if any).

Signature of the Bidder with seal

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PROPOSED MENU FOR CPCH TRAINING (ANNEXURE-E)

Time	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
Morning 7.00 AM	Tea	Tea	Tea	Tea	Tea	Tea	Tea
Breakfast 8.30 AM	Suji & Upma, Mattar Sabji, Tea	Idli Sambar, Chutney Tea	Chakuli, Chutney, Mutter Sabji, Tea	Idli Sambar, Chutney Tea	Puri, Sabji Tea	Veg upama, Chutney, Mutter Sabzi, Tea	Puri, Ghuguni, Tea
Mid Morning 11.30 AM	Juice/Soup/Tea	Juice/Soup/Tea	Juice/Soup/Tea	Juice/Soup/Tea	Juice/Soup/Tea	Juice/Soup/Tea	Juice/Soup/Tea
Lunch 01.00 PM	Rice, Tomato Khata	Jeera Rice, Dal	Veg Biryani	Rice, Dal	Rice, Dal	Rice, Dal	Pulao, Dal fry
	Alu Brinjal Bharta, Salad	Chicken Butter Masala	Chicken Kasa	Brinjal Aloo Badi Besara	Paneer Sabji	Salad	Paneer Masala
	Mix Bhaja	Mix Bhaja	Mix bhaja	Cabbage Aloo Bhaja	Fish Fry/ Chicken	Mix Bhaja	Fish Fry/ Chicken
	Dalma	Salad	Raita	Curd/Salad	Soya 65	Mix veg curry	Dalma
Snacks 4.30 PM	Dry Snacks, Chhole Chaat, Tea	Dry Snacks, Veg Chowmin, Tea	Tea, Dry Snacks, Aluchap	Dry Snacks, Veg Soup, Biscuits, Tea	Dry Snacks, Biscuit, Tea	Dry Snacks, Cotlet, Tea	Dry Snacks, Voda, Tea
Dinner	Rice, Roti, Dal	Rice, Roti, Dal	Rice, Roti, Dal	Rice, Roti, Dal	Rice, Roti, Dal	Rice, Roti, Dal	Rice, Roti, Dal
	Aloo Parwal Kasa	Aloo Beans Bhaja	Veg Do Piyazza	Mix Bhaja	Gobi Manchurian	Cabbage Aloo Mutter	Chilly Gobi
	Aloo Soya Sabji	Papaya Butta Aloo Curry	Chole Masala	Ghanta Sabji	Veg Tadka	Rajma Masala	Chhole Paneer

(Signature and seal of the authorized signatory)

[Handwritten Signature]