

MAYURBHANJ DISTRICT OFFICE: BARIPADA

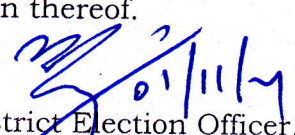
QUOTATION CALL NOTICE

No. 1830 //GP, dated, 01.11.2021

Sealed quotations in plain paper are invited from the intending local registered suppliers as well as Co-operative Societies for supply of the materials/ articles for use in the General Election to PRIs, 2022 as per the list enclosed at Annexure-I & II for delivery at District Panchayat Officer, Mayurbhanj, Baripada as per the following terms and conditions. The quotations should be dropped in the tender box at District Panchayat Office, Mayurbhanj, Baripada by 5.30 P.M. on or before 15.11.2021. The sealed quotation will be opened on 16.11.2021 before the Purchase Committee in the office chamber of the Collector and District Magistrate, Mayurbhanj at 4 PM in presence of the quotationers /authorized agent who ever may be present. The intending quotationer must produce the samples of each item before the purchase committee at the time of finalization of the quotation without which the quotation is liable to be rejected.

TERMS AND CONDITIONS

1. The quotationers should submit up to date clearance of GST, Income Tax clearance certificate and PAN card with registered number. (Xerox copies of the certificates from the competent authority must be furnished).
2. The amount of security money shall be deposited by the successful quotationer as per the decision of the purchase committee.
3. The successful quotationer shall have to execute all arrangement for supply of articles within the time limit, failing which the security deposit will be forfeited and order for supply of articles will be cancelled.
4. The supply be made within **10 days** from the date of receipt of supply order by the successful quotationer.
5. The rate quoted should clearly be indicated per unit / piece / number inclusive of all taxes and transportation charges. The delivery of all materials will be made at District Panchayat Office, Mayurbhanj.
6. The quantity mentioned in Annexure-I & II may vary at the time of placement of order.
7. Payment will be made as per receipt of the articles in good condition, in conformity with the samples and after receipt of allotment from the State Election Commission, Odisha.
8. All corrections/ cuttings and overwriting in the quotations must be initialed and all amounts must be quoted both in figures and words.
9. The lowest rate in case of stationary articles will be calculated by taking the rate of total cost of all articles.
10. The purchase committee reserves the right to accept or to reject any or all the quotations without assigning any reason thereof.


Collector & District Election Officer,
Mayurbhanj

Memo No. 1831 // Date 01 / 11 / 2021

Copy forwarded to P.D.DRDA, Mayurbhanj for information and publication in his notice board.

Copy forwarded to Additional District Magistrate, Mayurbhanj for information and publication in his notice board.

Copy forwarded to all Sub-Collectors for information and publication in his notice board.

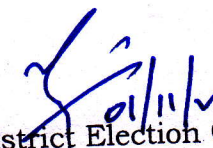
Copy forwarded to District Treasury Officer, Mayurbhanj for information and publication in his notice board.

Copy forwarded to all Block Development Officers / all Tahasildars for information and publication in his notice board.

Copy forwarded to General Manager, DIC, Mayurbhanj for information and publication in his notice board..

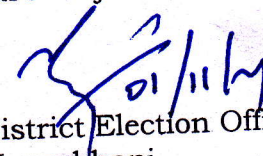
Copy forwarded to Executive Officer, Baripada Municipality for information and publication in his notice board..

Copy forwarded to the DI & PRO, Mayurbhanj for information and necessary action.


Collector & District Election Officer,
Mayurbhanj

Memo No. 1832 // Date 01 / 11 / 2021


Copy to notice board of office of the Collector, Mayurbhanj.


Collector & District Election Officer,
Mayurbhanj

ANNEXURE-I
List of materials

Sl No	List of materials	Rate	Rate fixed by the Commission
1	Full scape paper	4 pieces	3.00
2	Pin	1 small packet	7.50
3	Sutuli (50 gm bundle)	1 small bundle	7.50
4	Sealing wax	10 piece	30.00
5	Gum paste	1 bottle	15.00
6	Match box	per box	1.00
7	Carbon paper	4 sheets	5.00
8	Flexible wire	1 small piece	5.00
9	Candle	2 pieces	9.00
10	Pencil	3	6.00
11	Ball point pen	3	10.00
12	Ink pad and ink	2	30.00
13	Pusher	1	3.00
14	Blade	1	1.00
15	Cloth for cleaning finger	1 meter	15.00
16	Oil container	1	15.00
17	Metal rule for detaching ballot paper	1	5.00
18	Wet sponge	2	10.00
19	LED lamp	1	100.00
20	Empty small plastic bottle	1	3.00
21	knife	1	10.00
22	Paper weight	10	100.00
23	Tray	10	500.00
24	Rubber band	1 packet	5.00

The list of the above materials is applicable for one booth. Requirement will be placed to the approved quotationer.

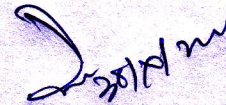


District Panchayat Officer,
Mayurbhanj

ANNEXURE-II
List of materials

Sl No	List of materials	Rate	Rate fixed by the Commission
1	Screen (30"X75")	Per piece	45.00
2	Bag for ballot boxes (size 12"X11"X30")	Per piece	50.00

The list of the above materials is applicable for one booth. Requirement will be placed to the approved quotationer.



District Panchayat Officer,
Mayurbhanj