



**CHIEF DISTRICT MEDICAL & PUBLIC HEALTH OFFICER
MAYURBHANJ**

Tel: 06792-254458;
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Tender Reference No. CDM&PHO/2021-22/ 12200

**TENDER DOCUMENT
FOR
SUPPLY OF ASHAHBNC KIT, NICOTIN (GUM) &
Trail Box (Metallic)**

**Address for Correspondence- Office of the Chief
District Medical & Public Health Officer, Mayurbhanj
At/Po-Baripada, District - Mayurbhanj, Odisha
Pin-757001**

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OFFICE OF THE CHIEF DISTRICT MEDICAL & PUBLIC HEALTH OFFICER, MAYURBHANJ

SECTION -I

NOTICE INVITING TENDER

Tender Reference No. : . CDM&PHO/2021-22/

Dated: / 12 / 2021

TENDERS ARE INVITED FROM ELIGIBLE BIDDERS AS PER THE ELIGIBILITY CRITERIA FOR SUPPLY OF ASHA HBNC KIT, NICOTIN (GUM) & Trail Box (Metallic)

1	Period of Availability of Tender Document	From 03.12.2021 TO 15.12.2021 (Downloadable from website: www.mayurbhanj.nic.in) In case of any bid amendment and clarification, responsibility lies with the bidders to collect the same from the above mentioned website before last date of submission of tender document and the tender inviting authority shall have no responsibility for any delay / omission on part of the bidder.
2	Last date & time for submission of Tender	Date: 15.12.2021, Time: 11.00 A.M. Address of Submission of Bid: OFFICE OF THE CHIEF DISTRICT MEDICAL & PUBLIC HEALTH OFFICER, MAYURBHANJ At/Po- BARIPADA, Dist.- MAYURBHANJ, Pin- 757001 (Through Speed post / Registered post/Courier)
3	Date, time and place of opening of Tender	A. Technical Bid (Cover-A): Opening – 15.12.2021 at 04.00 PM at the address mentioned above. B. Financial Bid (Cover B): Opening – 15.12.2021 at 04.30 PM at the address mentioned above. (Venue is mentioned at the address mentioned above) (Bidders / authorized representative may remain present at the time of opening of bid)



SECTION -II

IMPORTANT INSTRUCTIONS TO BE NOTED CAREFULLY BY THE TENDERERS

1.	Mode of Procurement	Through Open Advertisement
2.	Purchaser	Chief District Medical & Public Health Officer, Mayurbhanj
3.	Consignee	DHH, SDH & CHC of the District Mayurbhanj
4.	Delivery Period	Within 30 days from issue of the purchase order.
5.	Mode of Delivery	By Air / Road / Rail
6.	Warranty	Mentioned in item wise specification.
7.	Tender Document Cost	Rs. 1,000/- : The tender document cost is to be submitted in the shape of bank draft in favor of the ZSS Non NRHM Fund, Mayurbhanj from any Nationalized / Scheduled Bank payable at Baripada.
8.	Earnest Money Deposit (EMD)	The bidder may quote for any or all the equipment by submitting the required EMD of Rs.10,000/-. The Earnest Money Deposit will be paid in the shape of demand Draft only in favor of ZSS Non NRHM Fund, Mayurbhanj from any Nationalized / Scheduled Bank payable at Baripada.



SECTION -III

TERMS & CONDITIONS

Sealed tenders are invited from the eligible bidders as per the eligibility criteria for supply ASHA HBNC KIT, NICOTIN (GUM) & Trail Box (Metallic) for the District, Mayurbhanj.

1. The bidders have to submit their tenders in separate sealed covers (i.e. **Cover "A"- Technical Bid & Cover "B"- Price Bid**). Both the covers should be put into a third **Cover "C"** which must be super-scribed as **"Tender for "Supply ASHA HBNC KIT , NICOTIN(GUM) & Trail Box (Metallic)" and Tender Reference No.**
_____.

2. **The Cover "A" (Technical Bid) should contain as follows:**
 - 1) Checklist with details of the documents enclosed in **Cover "A"** (as per **Annexure - I**) with page number. The document should be **serially arranged** as per this **Annexure - I** and should be securely tied and bound.
 - 2) Manufacturing unit / supplier, who has been blacklisted either by the Tender inviting authority or by any state Govt. or Central Govt. organization, is not eligible to participate in the tender for that item during the period of blacklisting. They should submit a declaration about this by a **Notary Public**.
 - 3) EMD **Rs.10,000/-** (Rupees Ten Thousand only - Refundable) in shape of Bank Draft / Bankers Cheque in favor of ZSS Non NRHM Fund, Mayurbhanj payable at Baripada.
 - 4) Tender Paper Cost **Rs.1,000/-** (Rupees One Thousand only – Non-refundable) in shape of Bank Draft / Bankers Cheque in favor of ZSS Non NRHM Fund, Mayurbhanj payable at Baripada.
 - 5) List of Item (s) Quoted individually in the prescribed format (**Annexure – II**).
 - 6) Copy of organization PAN.
 - 7) Copy of organization Income Tax Return Acknowledgement for the (**Assessment Year 2019-20, 2020-21 & 2021-22**)
 - 8) Photocopy of the GST registration certificate & GST Return Copy (GSTR-3B) of last 3 months (i.e. July, August & September of 2021) for Regular Dealer & GSTR-4 of last Quarter (i.e. July-Sept 2021) for Composition Dealer.
 - 9) The manufacturer / supplier should have 01 years market standing in supplying similar items to Govt./Corporate/PSU Hospitals in India. The copy of purchase order from the user should be furnished in support of the information provided in the market standing statement.
 - 10) Performance Statement during the last 01 years towards proof of supply of similar items to any Govt./Corporate/PSU Hospitals in India. The copy of certificate from the user should be furnished in support of the information provided in the performance statement.



- 11) All the tender documents should sign by the bidders at the bottom of each page with his official seal duly affixed.
- 12) Leaflet / Technical Brochures of the products / item offered.
- 13) They should quote the rates for individual items inclusive of insurance, packing, forwarding, freight (door delivery) and exclusive GST (if any) and should submit a self declaration about this.
- 14) They must submit the undertaking that they will supply the stocks **within thirty days** after receipt of the Purchase Order from this office. In case of non-supply, the authority may allow extension for a **maximum period of 02 (two) weeks (14 days)** after the stipulated date of supply with a **penalty of 0.5% per week**, which will be deducted from the purchase order value as "**Liquidated Damage**".
- 15) If the supplier fails to complete the supply within the extended period, i.e. 44 days after being allowed by the purchaser, no further purchase order will be placed to the firm for the said item including forfeiture of the EMD and the concerned firm will be blacklisted for three (3) years from the date of issue of letter for the said item.
- 16) Violating the tender terms and conditions & non supply / supply which is not as per technical specification will disqualify the firm to participate in the tender for a period of three (3) years from the date of issue of letter and his E.M.D will be forfeited and no further purchase order will be placed to that firm for that item.
- 17) The supplier shall have a minimum average annual turnover of Rs.1 (one) crore or more in the last three year financial years i.e. 2018-19, 2019-20 & 2020-21 and copy of the audited financial statement for the last three financial year i.e. 2018-19, 2019-20 & 2020-21 should be submitted.

3. General Condition:

- 1) Eligible bidders should submit their tender documents to the CDM & PHO, Mayurbhanj through **Speed Post / Registered Post / Courier only**.
- 2) Any tender documents received after the due date & time will be rejected and returned to the sender unopened.
- 3) Violating the tender terms and conditions & non-supply / partially supply / supply, which is not as per technical specification, will declared as **Blacklisted** and disqualify the firm to participate in any tender of this district for a period of next 03 (three) years from the date of issue of the letter and his E.M.D. will be forfeited.
- 4) Tenders documents should be typewritten or computerized, failing which the bidders will be ineligible for consideration. No further correction will be allowed.

4. The Cover "B" (Price Bid) should contain as follows:

- 1) Financial Bid must be submitted in the prescribed format as attached in **Annexure- IV**. No other document should be enclosed in the Financial Bid. The Financial Bid should be sent in a separate sealed cover called **Cover "B" (Price Bid)**.
- 2) The rates should be computerized.

- 3) The price quoted by the tenderers shall not in any case, exceed the controlled price, if any, fixed by the Central / State Government and the Maximum Retail Price (MRP). The purchaser, at his discretion, will in such case, exercise the right of revising the price at any stage so as to confirm to the controlled price or MRP as the case may be deleted.
- 4) The rate quoted and accepted will be binding on the tenderer for a period of **one year** from the date of approval of the rate contract and on no account, any increase in the price will be entertained till the completion of this tender period.
- 5) If there is difference between figures & words, words will be taken into consideration.

The undersigned reserves the right to reject or cancel any or all the tenders without assigning any reason thereof.

**Chief District Medical & Public Health Officer
Mayurbhanj**



Annexure-ICHECK LIST

Sl. No.	List of Tender Documents Submitted	Yes	No	Page No.
1	Cover "A"-Technical Bid			-
2	Cover "B"- Price Bid			-
3	EMD Rs.10,000/- (Rupees Ten Thousand only - Refundable) in shape of Bank Draft / Bankers Cheque in favour of ZSS Non NRHM Fund, Mayurbhanj payable at Baripada.			
4	Tender Paper Cost Rs.1000/- (Rupees One Thousand only – Non-refundable) in shape of Bank Draft / Bankers Cheque in favour of ZSS Non NRHM Fund, Mayurbhanj payable at Baripada.			
5	List of Item (s) Quoted in the prescribed format (Annexure – III)			
6	Self-attested photocopy of organization PAN.			
7	Copy of organization Income Tax Return Acknowledgement for the (Assessment Year 2019-20, 2020-21 & 2021-22)			
8	Photo copy of the audited financial statement for the last three financial year i.e. 2018-19, 2019-20 & 2020-21. Self-attested photocopy of the GST registration certificate.			
9	Self-attested photocopy of the GST registration certificate. Photocopy of the GST registration certificate & GST Return Copy (GSTR-3B) of last 3 months (i.e. July, August & September of 2021) for Regular Dealer & GSTR-4 of last Quarter (i.e. July-Sept 2021) for Composition Dealer.			
10	Self-attested photocopy regarding 01 years market standing in supplying similar items to Govt./Corporate/PSU Hospitals in India.			
11	Performance Statement during the last 01 years towards proof of supply of similar items to any Govt./Corporate/PSU Hospitals in India. The copy of certificate from the user should be furnished in support of the information provided in the performance statement.			
12	All the tender documents should sign by the bidders at the bottom of each page with his official seal duly affixed.			
13	Leaflet / Technical Brochures of the products / item offered.			
14	Declaration by Notary Public regarding blacklisted of Manufacturer / supplier either by the Tender inviting authority or by any state Govt. or Central Govt. organization as per Annexure-V .			
15	Self Declaration regarding quote the rates for individual items inclusive of insurance, packing, forwarding, freight (door delivery) and exclusive of GST charges (if any) as per Annexure-VI .			
16	Self Declaration regarding the rate quoted and accepted will be binding on the tenderer for a period of one year from the date of approval of the rate contract and on no account, any increase in the price will be entertained till the completion of this tender period as per Annexure-VII .			
17	Undertaking regarding they will supply the stocks within thirty days after receipt of the Purchase Order from this office as per Annexure-VIII .			
18	Declaration regarding the supplier shall have a minimum annual average turnover of Rs.1(one) Crore or more in the last three year financial years i.e. 2018-19, 2019-20 & 2020-21 as per Annexure-IX . The bidders shall submit the audited financial statement for the last financial i.e. 2018-19, 2019-20 & 2020-21 for verification of turnover.			

Annexure-II

LIST OF ITEMS TO BE TENDERED

Sl. No.	Name of Item
1	HBNC Kit which includes following items inside a HBNC KIT Bag. 1. HBNC Kit Bag 2. Baby Weighing Scale with Sling 3. Clinical Digital Thermometer 4. Digital Stopwatch
2	Nicotine (Gums) 2 mg
3	Trail Box (Metallic)

THE DETAIL SPECIFICATION OF ABOVE IS MENTIONED IN ANNEX-X.

Signature of the Bidder with seal




Annexure- III

LIST OF ITEMS QUOTED

Sl. No.	Tender Quoted Sl. No.	Name of the Item (As per Annexure-II)	Manufacture Name	Make	Model Name	Specification submitted by the Bidders (mention details)

Signature of the Bidder with seal



Annexure- IV

PRICE BID

Sl. No.	Name of the Item	Make & Model	Unit Price with all accessories (as per Tender Clause No.-2.17) (both in words and figures)

Signature of the Bidder with seal



DECLARATION

(Filled by the Notary)

I / We _____ do hereby declare that I / We have **not been de-recognized / black listed** by the Tender inviting authority or by any state Govt. or Central Govt. organization for supply of **Not of Standard Quality Items / non-supply**.

I / We agreed that the Tender Inviting Authority can forfeit the Earnest Money Deposit and blacklist me / us for a period of 3 years if, any information furnished by me / us proved to be false at the time of inspection / verification and not complying with the Tender terms & conditions.

Seal & Signature of the Notary



DECLARATION

(Filled by the Bidder)

I / We _____ do hereby declare that I /
We have quoted the rates for individual item inclusive of insurance, packing, forwarding,
freight & door delivery and exclusive GST (if any).

Signature of the Bidder with seal




DECLARATION

(Filled by the Bidder)

I / We _____ do hereby declare that the rate quoted and accepted will be binding on the tenderer for a period of **one year** from the date of approval of the rate contract and on no account, any increase in the price will be entertained till the completion of this tender period, otherwise the Tender Inviting Authority can **forfeit the Earnest Money Deposit and blacklist me / us for a period of next 3 years.**

Signature of the Bidder with seal



DECLARATION

(Filled by the Bidder)

I / We _____ do hereby declare that I / We supply the stocks **within 30 days** after receipt of the Purchase Order from the Tender Inviting Authority. In case of non-supply within the stipulated time period, the tender inviting authority may please be allowed extension for a **maximum period of 02 (two) weeks (14 days)** after the stipulated date of supply with a **penalty of 0.5% per week**, which will be deducted from the purchase order value as "**Liquidated Damage**".

I / We agreed that the Tender Inviting Authority can **forfeit the Earnest Money Deposit and blacklist me / us for a period of next 3 years for non-supply / part supply** of the stocks within the time period.

Signature of the Bidder with seal



ANNUAL AVERAGE TURN OVER STATEMENT
(To be furnished in the letter head of the Chartered Accountant)

The Annual Turnover of M/s _____ for the last 3 financial years are given below and certified that the statement is true and correct.

Sl. No.	Financial Year	Turnover in Lakh (Rs.)
1	2018-19	
2	2019-20	
3	2020-21	
Average Annual Turnover in Lakh (Rs.)		

Date:

Signature of Chartered Accountant

Place:

(Name in Capital)

Seal Membership No.-

Note:

- 1) To be issued in the letter head of the Chartered Accountant with membership No.
- 2) Also attach photocopies of the audited P/L account of each year highlighting the turnover in support of that.



TECHNICAL SPECIFICATION

1. Baby Weighing Scale

- Should have Tough Nylon Plastic (Black) body with demonstration photos in white color.
- Capacity: Maximum load capacity should be 5Kg
- Each product should be stamped by Weight & Measurement Department.
- Should have color coded reading scale.
- Should have zero adjustment.
- Should have inbuilt overload protection.
- Minimum graduation should not be less than 100gms.
- Scale should be fitted with an approx. 3" rod handle with non-corrosive metallic ring on top and S shaped hook at the bottom for suspending the sling bag.
- Spring used in the scale should be made of heavy duty steel spring, non-corrosive grade II.
- Sling bag should be made of double stitched tough & tear resistant 100% polyester to weigh the baby (With load carrying capacity of at least 7 Kgs.) Sling Bag width at the middle of the bag: 24". Two nos. sling bags should be provided in each baby weighing scale.

2. Clinical Digital Thermometer

- Digital thermometer with Fahrenheit scale.
- Safe to use, automatic, no glass, no mercury.
- Measurement range: 90.0°F to 109°F.
- Measurement accuracy: +/- 0.2°F between 98.0°F to 102.0°F.
+/- 0.3°F between 96.4°F to 98.0°F.
+/- 0.3°F between 102.0°F to 106.0°F.

(Type testing certificate from lab relating to measurement accuracy need to be furnished in technical bid.)

- Should have auto shut off facility.
- Display should be LCD type.
- Beeper alarm of approx. 10seconds should signal when peak temperature reached.
- Average measurement time: Oral: 30sec, Rectal: 30sec, Auxiliary: 60sec.
- Battery operated.
- Warranty: 1year

3. Digital Stop Watch

- Should have plastic body.
- Should be battery operated.
- Should be supplied with neck cord.
- Should have normal time display with hour, minute, second with stop watch function.
- Should be water resistance.
- Warranty : 1Year



4. **HBNC Kit Bag**

- Approximate size (Made of Rexin/Tetron) to accommodate all the three items.
- The bag should have cover opening with Zip facility.
- Should have handle to carry.
- The Logo: NHM and the title HBNC Equipment Kit: Govt. of Odisha Supply, Not for Sale should be printed on the Bag.

5. **HBNC Kit**

- A HBNC Kit contains **one Baby Weighing Scale, one Clinical Digital Thermometer, and One Digital Stop Watch**. These three items should be packed inside a **HBNC Kit Bag**. The specification of these items are similar to the individual items as mentioned above.

6. **Nicotine (Gums) 2 mg**

7. **Trail Box (Metallic)**

- Red & Black/Golden & Silver
- All lens are within stainless Metal Ring.
- Imported High quality Lens
- Back light Source.
- Good quality Trail frame
- Prism are available.
- Wooden Box with Lock System.
- Each lenses are two pair set
- Sph: +20 to -20
- Cyl: +6 to -6
- prism: 1/2 to 12
- One pin-hole
- One- occluder

HBC