



OFFICE OF THE DISTRICT ELECTION OFFICER & COLLECTOR, MAYURBHANJ

TENDER CALL NOTICE

No. 177 / Election. / Dt. 01-02-2024

Sealed quotation in enclosed format are invited from the intending suppliers/ Agencies/Firms for supply of Steel trunk (22 gauge size- 22''x14''x9'') for the ensuing Simultaneous General Election, 2024

SCHEDULED OF THE EVENT

1. Last date for receipt of the Quotations	20.02.2024 by 2.00 PM
2. Opening of the Bids/Quotations	21.02.2024 at 11.00AM

The tender documents are available in the Mayurbhanj District Website: - mayurbhanj.nic.in. Interested bidders can download the tender documents from the district website and submit the sealed quotations in favour of the District Election Officer & Collector, Mayurbhanj during the office hours from 01/02/2024 to 20/02/2024 up to 2.00PM

Modifications/Corrigendum if any detected/felt necessary at a later stage will be published in district website and office Notice Board only. Hence the bidders are advised to visit frequently the district website i.e. mayurbhanj.nic.in or contact District Election Office, Mayurbhanj to track any modifications/Corrigendum etc. or to know the details of articles as required this connection.

Canvassing in any form shall be liable for disqualification. **The last date of submission of tenders is 20/02/2024 by 2.00PM.**

The bidders are to submit sealed tender papers by the due date only by Speed Post/Regd. Post/Dropped in the assigned drop box kept in the District Election Office, Mayurbhanj along with security money (Refundable) of Rs.25000/- (Twenty-Five Thousand) only in shape of Bank Draft/Banker's Cheque and Rs.1000/- (Rupees One Thousand) only towards the cost of tender paper (Non-refundable) in favour of OIC, Election, Mayurbhanj.


District Election Officer & Collector, Mayurbhanj

**District Election Officer
Mayurbhanj, Baripada**

Terms and Conditions: -

1. The interested suppliers/forms should submit quotations in a sealed envelope. All the pages of the tender papers should be signed with seal of the firms/agencies.
2. The sealed envelope containing the proposals must be delivered to District Election Officer and Collector, Mayurbhanj by Speed Post/Regd. Post/Dropped in the assigned drop box kept in the District Election Office, Mayurbhanj with super scribed the items of quotation. Bid received after due date will not be entertained and shall liable for rejection.
3. The tender paper can be obtained from the office of the District Election Office, Mayurbhanj or download from the district website: **-mayurbhanj.nic.in**
4. Photocopy of valid PAN CARD, GSTIN registration Certificate must be enclosed by the bidders/tenderers. The tenderers must submit GSTIN Return/ Income Tax clearance (proceeding 3 years) etc.
5. The tenderers must come with sample with specification at the time of opening of the tender
6. Any legal dispute arises put of this subject to jurisdiction of Mayurbhanj only.
7. The quotation should have not been black listed by any Government organization. If found later on the action shall be initiated against the firm as per law.
8. Delivery must be made to the district Election Office, Mayurbhanj within seven days from the date of order.
9. The District Election Officer and Collector, Mayurbhanj reserves the right to accept or reject any or all the quotations without assigning any reason thereof and also has the right to allot/distribute the work to L2 supplier/firm at the lowest (L1) rate in case of L1 bidder fails to deliver the items within the stipulated tome.
10. In case of breach of any terms and conditions and failure to supply the required materials by the successful bidder, the District Election Officer, Mayurbhanj will have right to cancel the order/contract without assigning any reason thereof.

Memo No. **178** /date:- **01-02-2024**
District Election Officer & Collector, Mayurbhanj
Copy to all Sub-Collectors/All BDOs/All Tahasildars/All EO of ULBs and NAC for information with request to publish the notice in their office Notice Board for wide publicity among the general public.

Copy to all members of the District Purchase Committee for information and necessary action.

Copy to DIO,NIC,Mayurbhanj for information and necessary dissemination of the information in the District website.

Copy to Notice Board of Collectorate, Mayurbhanj.

Memo No. **179** /date:- **01-02-2024**
District Election Officer & Collector, Mayurbhanj
Copy to the Joint Chief Electoral Officer & Nodal Officer for Material Management- Cum-Joint Secretary to Govt. Home (Elections) Department, Odisha for favour of kind information.

District Election Officer & Collector, Mayurbhanj
District Election Officer
Mayurbhanj, Baripada

Annexure-A

FORMAT FOR QUOTATION

Quotation call Notice No.

Name of the Supplier/Firm/Agency:

Address of Supplier/Firm/Agency:

PAN No.

GSTIN No. of Supplier/Firm/Agency:

Rate Quoted for MATERIALS/ARTICLES TO BE HIRED (Item wise)

Sl No	Description of Goods	Rate to be quoted for	Rate (in Rs.) Inclusive of all taxes
1	Steel trunk (22-gauge size 22''×14''×9'')	Per Unit/Piece	