

ଉପ-ଜିଲ୍ଲାପାଳଙ୍କ କାର୍ଯ୍ୟାଳୟ
ବାମନଘାଟୀ, ରାଉରକଂପୁର
ଦୂରଭାଷ-୦୬୭୯୪୨୨୨୪୮୪



OFFICE OF THE
SUB-COLLECTOR
BAMANGHATY, RAIRANGPUR
Phone No-06794222484
E-mailid- subcollector.rairangpur@gmail.com

TENDER CALL NOTICE

No. 895

// Elec. Date 09.02.2024

Sealed quotation in enclosed format are invited from the intending suppliers/ Agencies/ Firms for supply of Election Materials (Consumable and Non-consumable) as per depicted in "Annexure-A" for the ensuing Simultaneous General Election-2024.

1. Last date for receipt of the Quotations	26.02.2024 by 2.00 PM
2. Opening of Bids/ Quotations	26.02.2024 at 4.00 P.M.

The tender documents are available in the Mayurbhanj Website:- mayurbhanj.nic.in. Interested bidders can download the tender documents from the District Website and submit the sealed quotations in favour of the Sub-collector, Bamanghaty, Rairangpur during the office hours from 09.02.2024 to 26.02.2024 up to 2 PM. and will be opened on 26.02.2024 at 4.00 PM in the office chamber of the undersigned.

Modification / Corrigendum if any detected/ felt necessary at a later stage will be published in district website and office Notice Board only. Hence the bidders are advised to visit frequently the district website i.e. mayurbhanj.nic.in or contact Sub-Collector, Bamanghaty to track any modifications/ Corrigendum etc. or to know the detail of articles as required this connection.

Canvassing in any form shall be liable for disqualification. The last date of submission of tenders is 26.02.2024 by 2.00PM.

The bidders are to submit sealed tender papers by the due date only by Speed post/ Regd. Post/ Dropped in the assigned drop box kept in the Sub-Collector Office, Bamanghaty along with security money (Refundable) of Rs. 5000/- (Rupees five thousand) only in shape of Bank Draft/ Banker's Cheque in favour of Sub-Collector, Bamanghaty, Rairangpur.

Terms and Conditions:-

1. The interested suppliers/ firms should submit quotations in a sealed envelope. All the pages of the tender paper should be signed with seal of the firms / agencies.
2. The tender paper can be obtained from the Office of the Sub-Collector, Bamanghaty or download from the District website:- mayurbhanj.nic.in.
3. Photocopy of valid PAN Card, GSTIN registration certificate must be enclosed by the bidders or tenderers. The tenderers must submit GSTIN Return or Income Tax clearance (preceding 3 years.) etc.
4. The sealed envelope containing the proposal must be delivered to the Sub-Collector, Bamanghaty, Rairangpur by Speed post / Registered post or dropped in the assigned drop box

kept in the Sub-Collector's Office with super scribe the items of quotation . Bid received after the due date will not be entertained and shall be liable for rejection.

5. The above quotation(s) will be opened on scheduled date, time and venue. The interested Vendor(s) or their authorised agents shall remain present during opening of quotations with appropriate samples representing of each items which will be provided at their own expenses. Nobody will be allowed to participate in the opening of Sealed Quotations without authorisation. In exigency the quotation will also be opened in the presence of two third majority of representative of the quotations.

6. If the above stated opening or closing date(s) happen to be Govt. Holiday(s)/bandh, the submission/opening of the Sealed Quotation will be on the next working day as per the time scheduled.

7. The tenderers must come with sample with specification at the time of opening of the tender.

7. Any legal dispute arises out of this subject to jurisdictions of Mayurbhanj only.

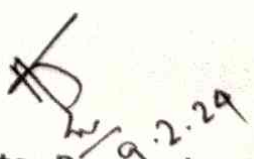
8. The quotation should have not been black listed by any Government organisation, if found later on, the action shall be initiated against the firm as per law.

9. Deliver must be made to the Sub-Collector, Bamanghaty, Rairangpur within 7 (seven) days from the date of order.

10. The Sub-Collector, Bamanghaty, Rairangpur reserves all right to accept or reject any or all quotations without assigning any reason thereof and also has the right to allot / distribute the work to L-2 supplier or Firm at the lowest L1 rate in case of L1 bidder fails to deliver the items within the stipulated time.

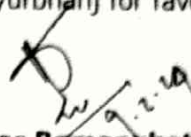
11. In case of breach of any term and condition and failure to supply the required material by the successful bidders, the Sub-Collector, Bamanghaty, Rairangpur will have the right to cancel the order/ contract without assigning any reason thereof.

12. The quality will be decided after verification of the sample and order will be placed. The Sub-Collector, Bamanghaty, Rairangpur has the right to order or not to order for supply and installation. The Sub-Collector, Bamanghaty, Rairangpur also has right to divide/split the total order among more than one party. **Contract would ordinarily be awarded to the lowest evaluated bidder whose bid has been found to be responsive and who is eligible and qualified to perform the contract satisfactorily as per the terms and conditions incorporated in this bidding document.** Decision of the Sub-Collector, Bamanghaty, Rairangpur will be final and binding on all vendors/bidders. The Sub-Collector, Bamanghaty, Rairangpur may order whole items as a single unit from the lowest quoted technically qualified bidder or may decide among different technically qualified bidders quoted lowest for different items, if needed.


Sub-Collector, Bamanghaty,
Rairangpur

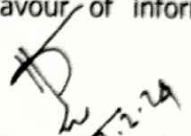
Memo No. 896 /Elec. Dated. 09.02.2024

Copy submitted to the Collector and District Election Officer, Mayurbhanj for favour of kind information and necessary action .


Sub-Collector, Bamanghaty,
Rairangpur

Memo No. 897 /Elec. Dated. 09.02.2024

Copy to the District Informatics Officer, Mayurbhanj for favour of information and necessary dissemination of the information in the District website.


Sub-Collector, Bamanghaty,
Rairangpur

Memo No. 898 /Elec. Dated. 09.02.2024

Copy to the Project Administrator, ITDA, Rairangpur, /all Tahasildars/BDOs/CDPOs for information and necessary action. They are requested to display this Notice on Notice Board for wide publicity.

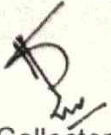
Copy to this office Notice Board for wide publicity.


Sub-Collector, Bamanghaty,
Rairangpur

ANNEXURE-A

ELECTION MATERIALS (CONSUMBALE & NON-CONSUMBALE)

Sl. No.	Name of the Election Materials	Unit	Rate Quoted	Remarks
1.	Stamp Pad (Purple)	Per Piece		
2.	Match Box	Per Piece		
3.	Ordinary Pencil	Per Piece		
4.	Ball Pen(3 Blue, 1 Red, 1 Silver White)	Per Piece		
5.	Pins	Per Piece		
6.	Sealing Wax	Per Piece		
7.	Gum Paste	Per Piece		
8.	Blade	Per Piece		
9.	Candle Sticks	Per Piece		
10.	Thin twine Thread	Per Piece		
11.	Carbon Paper	Per Piece		
12.	Drawing Pins	Per Piece		
13.	Rubber Bands	Per Piece		
14.	Transparent Adhesive tape	Per Piece		
15.	Stamping Ink(30 ml. Camel)	Per Piece		
16.	Card Board(2.5"*1.3")	Per Piece		
17.	Flat File	Per Piece		
18.	Tag	Per Piece		
19.	Sketch Pen	Per Piece		
20.	Gum Big Bottle	Per Piece		
21.	Stapler (Big No. 24)	Per Piece		
22.	Stapler (Big No. 10)	Per Piece		
23.	Electric Bulb (CFL) 15 watt	Per Piece		
24.	Binding Register	Per Piece		
25.	Guard File	Per Piece		
26.	Fly Leaf(A4)	Per Piece		
27.	Xerox Paper, A4 size (JK)	Per Piece		
28.	Xerox Paper, A3 size (JK)	Per Piece		
29.	Phoodani (Bodkin)	Per Piece		
30.	Marker Pen, Blue, Black, Red (Small Point)	Per Piece		
31.	Cash Book (No. 30)	Per Piece		
32.	Towel (Big Size) Super Quality	Per Piece		
33.	Knife	Per Piece		
34.	Pencil sharpener	Per Piece		
35.	Colour flag	Per Packet		
36.	Vehicle log book	Per Piece		
37.	Lock & key(Big)	Per Piece		
38.	Lock & key(small)	Per Piece		
39.	Calulator	Per Piece		


Sub-Collector
Bamanghaty, Rairangpur