



OFFICE OF THE MEDICAL OFFICER I/C KOSTHA CHC: MAYURBHANJ

No 150 // Date 21-02-24

TENDER DOCUMENT FOR SUPPLY OF WORKING LUNCH FOR TRAINING/ WORKSHOP/MEETING UNDER BPMU, KOSTHA CHC, MAYURBHANJ.

Sealed tenders are invited for supply of working lunch for different training/ workshop/ meeting under MEDICAL OFFICER I/C KOSTHA CHC. Intending bidders may obtain Tender paper containing Terms & Condition in the district NIC website i.e., [www.mayurbhanj.nic.in](http://www.mayurbhanj.nic.in). The sealed tender papers to be submitted to the MEDICAL OFFICER I/C KOSTHA CHC on or before dt:02/03/2024 by Regd post/Speed post/Courier up to 04.00PM and the same will be opened on dt:04.03.2024 at 11.00 AM at O/o the Superintendent Kostha CHC, Mbj.

Sl. No.	Place of opening of the Tender Paper	Date of opening sealed Tender paper	Time of opening sealed tender paper
1.	O/o the Medical Officer I/C Kostha CHC, Mayurbhanj	04.03.2024	11.00 AM

The Bidder or his Authorized representative may remain present at the time of opening of the sealed tender as per the above schedule programme. Authorization certificate will be submitted by the bidder to authorize his representative to attend the bidding process.

The authority reserves the right to accept or cancel any or all tenders without assigning any reason thereof.

**TERMS AND CONDITIONS**

1. EDM amounting Rs.5,000/- in favour of the MO I/c Kostha CHC, Payable at Kostha, Mayurbhanj.
2. The firm should have **valid food licence** for supply of lunch otherwise the bid will be rejected.
3. The firm should be registered under **GST**.
4. The firm should have **PAN**.
5. The firm should have adequate man power to supply the food in different venue in time.

6. The agency will supply food as per requirement & the payment will be made after completion of the relevant programme.
7. The firm shall supply the food at the designated venue with crockery, serving dishes and with manpower for serving of food as per intimation from the MEDICAL OFFICER I/C KOSTHA CHC, Mayurbhanj.
8. In case of Women SHGs, the Hospital Administration/ Tender Committee is free to take suitable decision and may consider relaxation in the overall eligibility criteria.
9. The rates quoted is inclusive of all taxes & all other charges. (Both for Veg & Non Veg)
10. After completion of the programme the supplier/agency should submit the bill in duplicate along with a copy of supply order within 3 days for release of payment.
11. The MEDICAL OFFICER I/C KOSTHA CHC, Mayurbhanj reserves the right to reject/consider any such proposal without assigning any reason thereof.
12. The bidders must be Local supplier within area of Mayurbhanj District. Outside Mayurbhanj District supplier must submit the Local Office Proof within the Mayurbhanj Jurisdictions.
13. The contract would be initially for 1 year which will be extended for another 1 year based on satisfactory performance.
14. No price escalation will be entertained.
15. The bidders must be well behaved to the participant during supply of food.
16. Proper hygiene should be maintained.
17. Instruction for submission of Tender: The tender will be in two parts i.e. **Technical Bid (Cover-A) and Price Bid (Cover-B)**. The bidders should submit their technical and price bid separately in two envelopes and these two envelopes should be put into another cover envelop superscripted as **“Tender for Supply of Buffet Lunch for training/ workshops/meetings in reference to adv. no \_\_\_\_\_”**. The Technical & Price Bid envelopes should be clearly marked as Technical Bid & Price Bid on the top of the relevant envelopes. The tenders should be addressed to: The MEDICAL OFFICER I/C KOSTHA CHC, KOSTHA, Mayurbhanj, 757084, Odisha.  
  
The last date & time of submission of tender is as mentioned in the Advertisement and the tender shall be opened as per schedule in presence of the bidders or their authorized representative who may wish to present.
18. Those Bidders who will qualify in the technical bid, their Financial Bid (Cover B) shall only be opened.



19. That the organization agrees to abide by all terms & conditions of tender.
20. If any information or documents furnished by the bidder is found to be incorrect or misleading at any stage, the tender will be rejected.
21. The blacklisted agencies: either by the Tender inviting authority or by any state Govt. or Central Govt. organization is not eligible to participate in the tender for that item during the period of blacklisting.
22. If the selected agency will not provide quality food, the contract will be cancelled and the bidder in the panel will be assigned for the same. The food quality will be randomly checked by a team constituted by the MEDICAL OFFICER I/C KOSTHA CHC Mayurbhanj.
23. The EMD of the successful bidder will be converted to the performance security & the same will be forfeited if the supplier fails to execute the order in time. In such a case action may be taken to blacklist the firm for participating in further tender under the M.O.I/C, KOSTHA CHC, Mayurbhanj.
24. The bidder shall submit the original tender document with seal and signature on each page as a token of acceptance of terms & conditions. Tender documents in any other form and not completed in all respect shall be summarily rejected.

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## **TECHNICAL BID FOR WORKING LUNCH**

(The documents are to be arranged serially as per the order mentioned below)

1	Name of the Firm	
2	Address of the firm	
3	Name of authorized signatory (in block letters)	
4	Telephone number of authorized signatory / Firm	
5	Bank Pass book	(Photo copy to be attached)
6	Valid Food License Certificates (Attach photocopy of registration certificate )	(Photo copy to be attached)
7	Organization PAN.	
8	GST Certificate	(Photo copy to be attached)
9	DD towards EMD amounting Rs.5,000/- favoring the MO I/c Kostha CHC payable at Kostha, Mayurbhanj	
10	Whether all documents submitted signed by the authorized signatory of the firm ( Yes/ No)	
11	Financial BID (Annexure – A)	

### **DECLARATION**

I / we hereby certify that the terms and conditions given with the tender call notice have been read carefully and acceptable to me/us and that the information furnished above is full and correct to the best of my /our knowledge. I / we understand that in case of any false information /deviation in the above statement at any stage, my Firm/Agency will be blacklisted and will not have any dealing with the organization in future.

(Signature and seal of the authorized signatory)



**Annexure - A****PRICE BID**

Sl.No	Name of the Item	Price (Rs.) (Inclusive of all taxes & charges) per person
<b>VEGETERIAN-1</b>		
1	Plain Rice <b>(Compulsory)</b>	Rs. _____ (Rupees in word _____)
2	Dal Plain <b>(Compulsory)</b>	
3	Veg. Curry (Mix veg., Cauliflower, Cabbage, Aloo potal, Besara Tarkari)	
4	Tomato or Mango Khata/ Dahi Nadia	
5	Mix Bhaja or Aloo Baingan Bharta/ Shaga	
6	Papad & Salad with Sweet(one) <b>(Compulsory)</b>	
<b>VEGETERIAN-2</b>		
1	Plain Rice <b>(Compulsory)</b>	Rs. _____ (Rupees in word _____)
2	Dal Plain <b>(Compulsory)</b>	
3	Veg. Curry (Mix veg., Cauliflower, Cabbage, Aloo potal, Besara Tarkari)	
4	Tomato or Mango Khata/ Dahi Nadia	
5	Mix Bhaja or Aloo Baingan Bharta/ Shaga	
6	Papad & Salad with Sweet(one) <b>(Compulsory)</b>	
7	Special Veg. Curry (Paneer OR Mushroom)	
<b>NON VEGETERIAN-1</b>		
1	Plain Rice <b>(Compulsory)</b>	Rs. _____ (Rupees in word _____)
2	Dal Plain <b>(Compulsory)</b>	
3	Fish/Eag curry	
4	Veg. Curry (Mix veg., Cauliflower, Cabbage, Aloo potal)	
5	Tomato or Mango Khata/ Dahi Nadia	
6	Papad & Salad with Sweet(one) <b>(Compulsory)</b>	
<b>NON VEGETARIAN-2</b>		
1	Plain Rice <b>(Compulsory)</b>	Rs. _____ (Rupees in word _____)
2	Dal Plain <b>(Compulsory)</b>	
3	Chicken curry	
4	Veg. Curry (Mix veg., Cauliflower, Cabbage, Aloopotal)	
5	Tomato or mango Khata	
6	Papad & Salad with Sweet(one) <b>(Compulsory)</b>	
<b>SPECIAL</b>		
1	Veg. Biryani with Raita, Achar, Papad, Curry (Paneer)	Rs. _____ (Rupees in word _____)
2	Non-Veg (Chicken) Biryani with Raita, Achar, Papad	Rs. _____ (Rupees in word _____)
<b>Beverages/Snacks</b>		
1	Water Bottle (500 ML)	Rs. _____ (Rupees in word _____)
2	Tea	Rs. _____ (Rupees in word _____)
3	Samosa, Bada, Aluchop/Vegtable chop with one sweet(per packet)	Rs. _____ (Rupees in word _____)
4	Upama, Sambar with one sweet(per packet)	Rs. _____ (Rupees in word _____)
5	Aloo parata with Curry with one sweet/ Puri with curry & one sweet	

(Authorized Signatory with Seal)



**DECLARATION**

(Filled by the Bidder)

I / We \_\_\_\_\_ do hereby declare that I / We have quoted the rates for individual items **inclusive of GST and all other charges (if any)**.

**Signature of the Bidder with seal**

