

OFFICE OF THE SUB-COLLECTOR, KAPTIPADA, UDALA

SHORT QUOTATION CALL NOTICE

No. 183 /Elec.

Date. 27.02.24.

Sealed quotations are invited from intending bonafide Agencies/ Suppliers/ Firms/ Manufactures/ Printing Press who will execute the works of Videography on hire basis for the Simultaneous General Election-2024.

SCHEDULED OF THE EVENT

Last date for receipt of the Quotations	07.03.2024 by 2.00 P.M.
Opening of the Bids/ Quotations	07.03.2024 by 4.00 P.M.

The quotation documents are available in the Mayurbhanj website: - mayurbhanj.nic.in. Interested bidders can download the quotation documents from the District Website and submit the sealed quotations in favour of the Sub-collector, Kaptipada, Udala during the office hours from 28.02.2024 to 07.03.2024 up to 2.00 PM.

Modification/ Corrigendum if any detected/ felt necessary at a later stage will be published in district website and office Notice Board only. Hence the bidders are advised to visit frequently the district website i.e. mayurbhanj.nic.in or contact Sub-Collector's Office Kaptipada, Udala to track any modifications/ Corrigendum etc. or to know the details of articles as required this connection.

Canvassing in any form shall be liable for disqualification. The last date of submission of quotations is 07.03.2024 by 2.00PM.

The bidders are to submit sealed quotation papers by the due date only by Speed post/ Regd. Post along with security money (Refundable) of Rs. 5000/- (Rupees five thousand) only in shape of Bank Draft/ Banker's Cheque in favour of Sub-Collector, Kaptipada, Udala.

Terms and Conditions: -

1. The interested suppliers/ firms should submit quotations in a sealed envelope. All the pages of the quotation paper should be signed with seal of the firms / agency.
2. The quotation paper can be obtained from the Office of the Sub-Collector, Kaptipada, Udala or downloaded from the District website Mayurbhanj.nic.in.
3. Photocopy of valid PAN Card, GSTIN registration certificate must be enclosed by the bidders or quotations. The quotationers must submit GSTIN Return or Income Tax clearance for preceding three mandatorily.
4. The sealed envelope containing the proposal must be delivered to the Sub-Collector, Kaptipada, Udala by Speed post / Registered post by superscribing the items of quotation. Bid received after the due date will not be entertained and shall liable for rejection.


27.02.24

5. The above quotation(s) will be opened on scheduled date, time and venue. The interested Vendor(s) or their authorised agents shall remain present during opening of quotations with appropriate samples representing of each item which will be provided at their own expenses. Nobody will be allowed to participate in the opening of Sealed Quotations without authorisation. In exigency the quotation will also be opened in the presence of two third majority of representative of the quotations.

6. If the above stated opening or closing date(s) happen to be Govt. Holiday(s)/bandh, the submission/opening of the Sealed Quotation will be on the next working day as per the time scheduled.

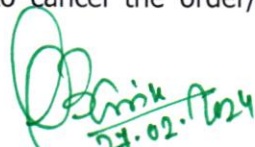
7. Any legal dispute arises out of this subject to jurisdictions of Mayurbhanj only.

8. The quotationer should have not been black listed by any Government organisation, if found later, action shall be initiated against the firm as per law.

9. Suppliers or Firm have to keep sufficient camera and should be able to supply as per requirement during the General Election-2024 as and when required.

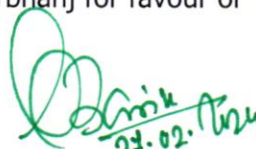
10. The Sub-Collector, Kaptipada, Udala reserves all right to accept or reject any or all quotations without assigning any reason thereof and also has the right to allot / distribute the work to L-2 supplier or Firm at the lowest L-1 rate in case of L-1 bidder fails to deliver the items within the stipulated time.

11. In case of breach of any term and condition and failure to supply the required material by the successful bidders, the Sub-Collector, Kaptipada, Udala will have the right to cancel the order/ contract without assigning any reason thereof.


24.02.24
**Sub-Collector,
Kaptipada, Udala**

Memo No. 184 /Elec. Dated. 27.02.24

Copy submitted to the Collector and District Election Officer, Mayurbhanj for favour of kind information and necessary action.


24.02.24
**Sub-Collector,
Kaptipada, Udala**

Memo No. 185 /Elec. Dated. 27.02.24

Copy to the District Informatics Officer (NIC), Mayurbhanj for favour of information and necessary action.


27.02.24
**Sub-Collector,
Kaptipada, Udala**

Memo No. 186 /Elec. Dated. 27.02.24

Copy to the Project Administrator, ITDA, Kaptipada, Udala, /all Tahasildars / BDOs /CDPOs for information and necessary action. They are requested to display this Notice on Notice Board for wide publicity.

Copy to this office Notice Board for wide publicity.


**Sub-Collector,
Kaptipada, Udala**

DECLARATION BY THE BIDDER:

It is hereby declared that I, the undersigned have read & examine all the terms & conditions etc. of the quotation documents for which I have signed and submitted the bid personally/under proper lawful power of attorney. It is also certified that all the terms and conditions of the quotation document are fully acceptable to me and I will abide by the conditions of the terms and conditions. This is also certified that our manufacturing firms have no objection in signing the purchase contract if the opportunity for the supply of the items against this tender is given to me/use.

Signature:

Designation:

Date:

Name:

Address:


27.02.2014

FORMAT FOR QUOTATION

Quotation call Notice No. _____

Name of the Supplier/ Firm / Agency

Address of the supplier / Firm / Agency.....

PAN No.....

GSTIN No. of Supplier/ Firm / Agency.....

Rate quoted for materials/ articles to be hired item.

Sl. No.	Description	Rate to be quoted	Rate in Rs. Inclusive of all taxes
01	Video Camera	Per day	


27.02.2024