

OFFICE OF THE SUB-COLLECTOR;PANCHPIR:KARANJIA

No. 67 /Elec. Dated.29.02.2024

SHORT -TENDER CALL NOTICE

Sealed quotations/tenders are invited from intending bonafide Agencies/ Firms who will execute the works for Videography. cctv, Tent/Barricading, Chair/Table, Generator/DG, Air Conditioner, Light/Sound System, Flex Banner etc during upcoming Simultaneous General Election-2024. . The details works to be executed along with terms and conditions are also available in the official website of Mayurbhanj District which can be downloaded from the website www.mayurbhanj.nic.in.

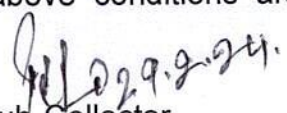
Date of submission of Quotation paper- on or before 07.03.2024 by 2.00 PM

Place of Submission- Election Section O/O The Sub-Collector, Panchpir, Karanjia.

Opening of Tender Box- 07.03.2024 at 4.00 PM in the Office Chamber of Sub-Collector, Panchpir, karanjia.

- Terms & Condition:-The interested suppliers/ firms should submit their rate in a plain paper with containing in one sealed envelope. All the pages of the tender papers should be signed with seal of the firms/ agencies. The rate should be quoted in the prescribed format (Annexure-I,II,III,IV,V,) separately for each items.
- The sealed envelope containing the proposals must be delivered to the Office of Sub-Collector Panchpir,Karanjia by Registered post/ speed post of Indian Postal Deptt. or dropped in the assigned box kept in the office of Election Section of Sub-Collector Office,Panchpir Karanjia, Mayurbhanj. Any Quotation received after deadline shall liable for rejection.
- The Tender paper can be obtained from the Office of Election Section of Sub-Collector Office, Panchpir Karanjia from **01.03.2024 to 07.03.2024 up to 2.00 PM.**
- EMD of Rs. 2000/- (Rupees Two thousand) only in shape of demand draft/ Bankers cheque in favour of Sub-Collector,Panchpir,Karanjia, Mayurbhanj payable at Karanjia should be furnished by the tenderer. The EMD of unsuccessful bidder will be refunded after finalization of tender.
- Photocopy of valid Pan Card, Valid GSTIN registration certificate should be furnished along with the tender papers.
- The firm/ individual whose tender will be accepted shall have to execute an non-disclosure agreement with RO-Cum- Sub-Collector,Panchpir,Karanjia in non-judicial stamp paper worth of Rs. 10/- (Rupees Ten) only. After execution of Agreement, the supply/work order shall be issued. The rate quoted by the approved suppliers/Executant shall valid for a period of one year from the date of signing of agreement.
- Any legal dispute arises out of this is subject to jurisdiction of Karanjia only. The agency should have not been blacklisted by any government organization. If found later on, the action shall be initiated against the firm as per the law.

- The successful bidder shall not assign or sublet the contract to any other firms.
- The RO-Cum- Sub-Collector, Panchpir, Karanjia reserves the right to accept or reject any or all the quotations without assigning any reason thereof and also right to allot/ distribute the work to L2 suppliers/ firm at the lowest (L1) rate in case of L1 supplier fail to execute the contract.
- In case of breach of any terms and conditions and failure to execute the work by the successful bidders, the authority will have the right to cancel the Order/contract without assigning any reason thereof and nothing will be payable by the Purchaser in that event and the EMD shall also be forfeited.
- The Videographer charges shall be borne by the Vendor/ Agency.
- Interested bidders must be submitted their quotation in the prescribed format (item wise) and sealed with cover superscripting "Videography. cctv, Tent/Barricading, Chair /Table, Generator/DG, Air Conditioner, Light/Sound System," on the envelop to the Sub-Collector Panchpir, Karanjia, Mayurbhanj, Pin- No.757037 latest by 07.03.2024 by 2.00 P.M. Bidders may be present in person or through their representatives with authorization during the opening of Tender at 4.00 PM on 07.03.2024.
- A Procurement Committee has been formed under the Chairmanship of Sub-Collector, Panchpir, Karanjia with other members whose decision on selection/ rejection of bidders would be final basing on the quotation submitted by the bidders and the quality of items to be supplied/Execute by them.
- The Order shall be placed to the selected bidder whose bid has been determined to be substantially responsive and who has offered the lowest evaluated bid price. The Procurement Committee shall also not to be bound to accept the lowest rate, but the acceptance of the quotation shall be based on experience with above related works & quality of materials as examined by the Procurement Committee.
- The bids are liable to be rejected if any of the above conditions are not complied with proper manner.

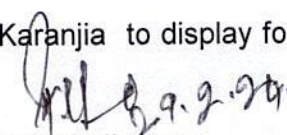

RO-Cum-Sub-Collector
Panchpir, Karanjia

Memo No.68 /Elec.,

Dated.29.02.2024

Copy of the All BDOs/ All Tahasildars/ EO Karanjia NAC under Panchpir Sub-Division for information and necessary action. They are requested to display the Tender call notice in their Notice Boards for wide publicity.

Copy to Notice Board of Sub-Collector Panchpir, Karanjia to display for wide publicity.

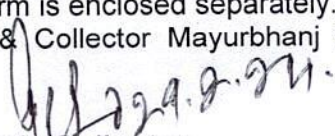

RO-Cum-Sub-Collector
Panchpir, Karanjia

Memo No.69 / Elec.,

Dated.29.02.2024

Copy forwarded to DIO, NIC, Mayurbhanj for information & necessary action with a request to display the above tender call notice in Mayurbhanj district web-site till 01.03.2024 to 07.03.2024 at 2PM. Requisition in the prescribed form is enclosed separately.

Copy submitted to the District Election officer & Collector Mayurbhanj for favour of kind information and necessary action.


RO-Cum-Sub-Collector
Panchpir, Karanjia

Annexure-I

Quotation Call Notice No:

From,

Name of Firm/Supplier:

Address :

Mob No.

Date of Submission:

Enclosure:1. Adhar Card
2.GST Registration Certificate
3. PAN Card

Quotation For Video Grapy

| Sl No. | Name of Items with Operator | Rate quoted per day(Unit/Piece) | Rate (including Tax) |
|--------|-----------------------------|----------------------------------|----------------------|
| 1 | Video with Videographer | | |

Accepted /Rejected

Signature with Seal
of Bidder

Quotation Call Notice No:

From,

Name of Firm/Supplier:

Address :

Mob No.

Date of Submission:

- Enclosure:1. Adhar Card
2.GST Registration Certificate
3. PAN Card

Quotation For CCTV

| SI No. | Name of Items with Operator | Rate quoted per day(Unit/Piece) | Rate (including Tax) |
|--------|-----------------------------|----------------------------------|----------------------|
| | CCTV Model | | |
| | CCTV Model | | |
| | CCTV Model | | |
| | CCTV Model | | |

Accepted /Rejected

Signature with Seal
of Bidder

Annexure-III

Quotation Call Notice No:

From,

Name of Firm/Supplier:

Address :

Mob No.

Date of Submission:

Enclosure: 1. Adhar Card
2. GST Registration Certificate
3. PAN Card

Quotation For Tent/Barricading/Chair/Table/Sound set/Generator/DG

| Sl No. | Name of Items with Operator | Rate quoted per day(Unit/Piece)\ (including Tax) | Remarks |
|--------|--|---|---------|
| 1 | Tent Per sqr feet with ceiling & mat | | |
| 2 | Tent Per sqr feet | | |
| 3 | Barricading Running Feet 4feet height | | |
| 4 | Chair | | |
| 5 | Table | | |
| | | | |
| | | | |
| | | | |
| | | | |

Accepted /Rejected

Signature with Seal
of Bidder

Annexure-IV

Quotation Call Notice No:

From,

Name of Firm/Supplier:

Address :

Mob No.

Date of Submission:

Enclosure:1. Adhar Card
2. GST Registration Certificate
3. PAN Card

Quotation For Light /Sound

| SI No. | Name of Items with Operator | Rate quoted per day(Unit/Piece)\ (including Tax) | Remarks |
|--------|-----------------------------|---|---------|
| 1 | LED Halogen 100 W. | | |
| 2 | LED Halogen 200 W. | | |
| 3 | Bulb 26 W | | |
| 4 | Ceiling Fan | | |
| 5 | Stand Fan | | |
| 6 | Generator | | |
| 7 | DG 25 KVA | | |
| 8 | Air Conditioner | | |
| 9 | Sound set | | |

Accepted /Rejected

Signature with Seal
of Bidder

Quotation Call Notice No:

From,

Name of Firm/Supplier:

Address :

Mob No.

Date of Submission:

Enclosure:1. Adhar Card
2.GST Registration Certificate
3. PAN Card

Quotation For Light /Sound

| Sl No. | Name of Items with Operator | Rate quoted per day(Unit/Piece)\ (including Tax) | Remarks |
|--------|--------------------------------|---|---------|
| 1 | Flex Banner | | |
| 2 | Flex Banner with steel frame . | | |

Accepted /Rejected

Signature with Seal
of Bidder