



Office of the Project Director Watersheds Cum-District Nodal Officer, GLIU, Baripada
FAO-GEF Assisted Green- Ag. Project, Odisha.

Mail. id- gliu.gap.od@gmail.com

Letter No. 595 Date. 16.03.2024

**TENDER CALL NOTICE FOR SUPPLY OF DESKTOP COMPUTERS AND 600VA UPS
TO THE GLIU, GREEN-AG OFFICE, BARIPADA, MAYURBHANJ, ODISHA**

Sealed Tenders are invited from reputed manufacturer (OEM) /Authorized Distributor/Dealer/Supplying Agency for supply of 27 Nos. of Desktop Computers and 27 nos. of 600 VA UPS for the GLIU, Green-Ag Project Office, Baripada, Mayurbhanj, Odisha. The detailed Term & Conditions of the tender, general information and specification of the product etc. attached and can be obtained or download from the website of www.mayurbhanj.odisha.gov.in

Date of Commencement of sale of the Tender Document

Last date & time of the Receipt of Tender: **22-03-2024 at 9 AM**

Date & time of Opening of the Tender (Cover-A (Technical)): **22-03-2024 at 10 AM**

Date & time of Opening of the Tender (Cover-B (Financial)): **22-03-2024 at 11 AM**

Place of Opening of Tender: **RKVY Resource Centre, O/o- PD Watersheds cum Deputy Director, Soil Conservation, Mayurbhanj, Baripada.**

Date of Supply of Desktop Computers-27 Units and 600 VA UPS-27 Units: Within **27-03-2024**

The Tender will be opened on scheduled date and time in the office of the undersigned in the presence of Bidders or their authorized representatives. In the event of the date being declared as holiday for Govt. of Odisha, the due date of submission of bids and opening of bids will be next working day. Any tender received after the due date & time will be rejected. The tender will be received through Regd. Post/Courier Service/Speed Post Only. The authority reserves the right to reject any or all the tenders received without assigning any reason thereof.

TERMS & CONDITIONS OF THE TENDER

1. Bid price

- The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
- The prices should be quoted in Indian Rupees only.

2.1 Eligibility Criteria of the Bidder

The bidder shall furnish the following documents to establish the bidder's eligibility. Absence of the following items will be out rightly rejected and same will be treated as non-responsive bid.

- Tender Cost
- EMD
- Attested photocopy of firm/Supplier/Agency/ Organization registration certificate
- Attested Photocopy of PAN Card, Last IT Return filled, Dealership Certificate
- VAT Registration Certificate and up-to-date VAT Clearance certificate
- Self attested copy of GST Certificate
- Acceptance of specifications with signature & seal of the tenderer(as per Annexure-I)
- Tenderer/Bidder's Profile (Annexure-II)
- Self Declaration for non-blacklisting by any State Govt. or Central Govt organization (as per Annexure-III)
- Check List as per (as per Annexure-IV)
- Financial bid/quoted rates submitted with signature & seal of the tenderer.

2.2 Quotation received late and incomplete will not be considered. The bidder should sign and stamp each page of the tender document.

2.3 The prices quoted should be inclusive of all taxes, transportation cost and installation cost. The bidder can quote price for each items separately.

2.4 Lowest Price shall be determined for each category separately and the decision of the procurement committee is final.

4. General Terms & Conditions


- a) Photocopy of valid PAN card, GSTIN registration certificate, IT return documents of last three years must be enclosed by the bidder along with their proposal. All the pages of the tender paper should be signed with seal of the firm/agencies.
- b) Relevant self-attested copies of documents in support of the above criteria must be closed along with General Bid documents failing which the bid will be liable to be rejected.
- c) In no case the quality will be compromised. The office reserves the right to reject if the quality is poor. No money will be paid for poor quality supplied and the articles will be refunded.
- d) The bidders should have not been blacklisted by any Govt. organization. If found later on, action shall be initiated against the firm as per the Law.
- e) Time is essence of the contract and delivery must not be later than the date specified in the notice.
- f) GLIU reserves the right to accept or reject any or all the quotations without assigning any reason thereof and also has the right to allot/distribute the supply order to L2 supplier/firm at the lowest (L1) rate in case of L1 bidder fails to deliver items within the stipulated period.
- g) The cost will be paid soon after the receipt of the bill which is normally within 15 days.
- h) The payment will be made after deduction for tax. If any.
- i) The rates of the items will be valid for a period of one year from the date of order. No adjustment of rates will be applicable within the time period
- j) The firm shall not assign or sublet the contract.
- k) Any legal disputes arising out of this are subject to jurisdiction of Baripada only.
- l) The bidders shall furnish Deposit of EMD of **Rs.20,000/-** (Rupees Twenty Thousand) in shape of Demand draft/TDR on any nationalized bank pledged in favour of The Project Director Watersheds Baripada, FAO-GEF assisted Green Agriculture payable Baripada along with tender paper. Non-payment of Security deposit will make the bidders liable for disqualifications. Deposit of EMD will be returned to unsuccessful bidders.
- m) Details of information are to be submitted following TWO Bids i.e. Technical Bid (Tender's profile with all relevant documents including EMD deposit) & Financial Bid. The technical bid and the financial bid should be sealed by the bidder in separate envelope duly super scribed.
- n) In case of breach of any terms and conditions and failure to supply the required materials by the successful bidder, the GLIU, Baripada, Mayurbhanj reserves the right to cancel the order/contract without assigning any reason thereof.

5. Supply Conditions:-

The approved bidder will supply Desktop Computers & 600 KVA UPS to GLIU, Baripada, Mayurbhanj as per the technical specification given in Annexure-I within 5 Days from the issue of the purchase/supply order. Necessary arrangement will be made by the supplier for proper installation of Computers and UPS about functional of the equipment. No separate transportation and service charges to this effect will be paid by the consignee. In all the cases the responsibility of the purchaser will start only after delivery and due verification of the equipment.


6. Terms of Payment:-

No advance payments will be made to the supplier. The Supplier has to submit the bill/invoice in triplicate and a photo copy of the purchase order at the time of supply for necessary stock entry. Payments will only be released as soon as possible after keeping the security deposit if any from the supplier, if they have not deposited same before.

For  16/3/24
**Project Director, Watersheds
cum District Nodal Officer
Green-Ag Project, Mayurbhanj**


Memo No. 596 Date 16.03.2024

Copy to the office notice board for information and necessary action.

For  16/3/24
**Project Director, Watersheds
cum District Nodal Officer
Green-Ag Project, Mayurbhanj**


Memo No. 597 Date 16.03.2024

Copy forwarded to STC, SPMU, Bhubaneswar for kind information.

For  16/3/24
**Project Director, Watersheds
cum District Nodal Officer
Green-Ag Project, Mayurbhanj**


Memo No. 598 Date 16.03.2024

Copy submitted to DEGM OSWAN, Mayurbhanj for information with a request to publish the corrigendum notice in the District Portal for wide circulation..

For  16/3/24
**Project Director, Watersheds
cum District Nodal Officer
Green-Ag Project, Mayurbhanj**


Memo No. 599 Date 16.03.2024

Copy submitted to Director Soil Conservation cum State Nodal Officer, Green-Ag Project for kind information.

Fcd  16/3/24
**Project Director, Watersheds
cum District Nodal Officer
Green-Ag Project, Mayurbhanj**

Memo No. 600 Date 16.03.2024

Copy submitted to Director, IMAGE Bhubaneswar for kind information.

Fcd  16/3/24
**Project Director, Watersheds
cum District Nodal Officer
Green-Ag Project, Mayurbhanj**

1. DESKTOP COMPUTERS

SL.NO.	PARAMETERS	REQUIRED SPECIFICATIONS
1	Brand	ACER
2	Processor	Minimum Intel Core i3-6100 CPU,3.7GHz,
3	Chipset	Minimum Intel Commercial series or higher version
4	Memory	8 GB RAM with 64 GB Expandability
5	HDD	1 TB
6	SSD	256 GB
7	Optical Drive	8x or better DVD RW Drive
8	Keyboard	All Keys
9	Mouse	Optical scroll with USB Interface
10	Monitor	19.5 inch (Digital colour) Certified from BIS
11	Networking Facility	10/100/1000 on board integrated Network port with remote wake up, TPM enabled 1.2 chip using any standard management software
12	Ports	6 USB Ports (2 USB with 3.0), 1 Display port/VGA Port, audio ports for microphone and head phone in front.
13	Operating System and Edition	64 bit OS,Windows 11 Pro preloaded with Media & applications, documentation and certificate of Authenticity.
14	OS Certification	Windows 11 Pro.OS/Linux certification
15	Power Management	Screen Blanking,Hard Disk and system idle mode in Power On, Set up Password, Power Supply SMPS surge protected
16	Warranty	03 Years on-site with spare and service
17	Optional Antivirus software	Quick Heal/McAfee with 3 year license

2. Line Interactive UPS:

Sl.No.	Required Specification
1	600 VA Line Interactive UPS with minimum 15 minutes or more battery backup with load, Output capacity 600 VA/360 Watts,Input connection India 6 Amp plug,1.2 meter power cord, Input voltage/Frequency 230 V/50 Hz,Input Wave form Type.Stepped approximation to sine wave,Three (3) India 3-pin 6 Amp sockets (all with battery backup and surge protection),output connections output voltage/Frequency (On battery) 230 V +/-8%,50 Hz +/-1Hz Output Voltage/Frequency (On Utility) 230V/50Hz
2	Warranty- Minimum 02 Years

ANNEXURE-II

DECLARATION

I/We M/s.-----represented by
its Proprietor/Managing Partner/Managing Director having its Registered Office at
-----do hereby
declare that I/We have carefully read all the conditions of tender for supply of Desktop Computers
and 600 VA UPS to GLIU, Green-Ag Project, Mayurbhanj, Baripada, Odisha and will abide by with
all the terms & conditions of the Tender.

I/We declare that I/We possess a valid GST registration certificate & registered
manufacturer/dealer of the said equipment.

I/We do hereby declare that I/We have not been derecognized / blacklisted by any State
Government or Central Government organizations for any reasons.

I/We agree that the Tender Inviting Authority can forfeit the Earnest Money Deposit or Security
Deposit and blacklist me/us for a period of 2 (two) years if any information furnished by us
provided to be false at any time or not abiding by the tender terms and conditions.

I/We do hereby solemnly affirm and stated that he facts stated above are true to the best of my
knowledge, belief and best on records.

Signature and Seal of the bidder:

Date:

Name & Address of the firm:

ANNEXURE-III**DETAILS OF THE BIDDER/TENDERER**

1	Name of the Bidder	
2	Address of the Registered Office:	
3	Address for Communication	
4	Telephone No.	
5	Mobile No.	
6	E-Mail Id.	
7	Registered Under GST Act & Rules	
8	PAN CARD No.	
9	Name of the authorized Person, Mobile No. & Address	
10	Indicate whether Manufacturer/Authorized Dealer/Distributor/Supply Agency	
11	Name of the agency that will provide service after sale	
12	Up to date VAT Clearance Certificate (copy to be attached)	

I do hereby certify that the above mentioned particulars are true and correct

Signature with seal of the Bidder:

Date:

ANNEXURE-IV**COVER –A TECHNICAL BID**

SL.NO.	Details	
1	Instrument no and date of the security money of Rs.20,000/- submitted by the organization.	
2	Brochure submitted in support of the Technical Specification of equipment	
3	Self Attested copy of valid GST Registration Certificate	
4	Annual Turnover for last 2 Financial Years 2021-22 ,2022-23	
5	Declaration form (Annexure-II) signed by the Tenderer	
6	Term & Conditions signed by the Tenderer	
7	Any other documents submitted if any (indicate briefly)	
8	Proof of provision for supply of computer desktops and UPS to atleast 2 Govt./Semi govt organization/PSUs/Banks during last three financial years i.e 2021-22,2022-23.	

DECLARATION:

I/We hereby certify that the terms and conditions given with the tender notice have been read carefully and acceptable to me/us and that the information furnished above are full and correct to the best of my /our knowledge.

Place

Date

Signature and Seal

COVER-B (FINANCIAL BID)

ANNEXURE-V

MODEL TENDER FORMAT (PRICE SCHEDULE)

SL.NO.	Name of the equipment with Make/Brand with Model No.	Technical Specification	Cost per Unit (Inclusive of excise duty, insurance ,packing, forwarding and freight (i.e. door delivery)	Rate of GST Applicable	Total
<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>

Place:

Signature of the Bidder:

Date:

Name & Address of the Bidder:

N.B: Unit means 01 Number