



OFFICE OF THE SUB-COLLECTOR, KAPTIPADA, UDALA

Tel:06795-232103

Email Id: subcollector.udl@gmail.com



SHORT QUOTATION CALL NOTICE

No. 968 /Elec.

Date. 10-05-2024

The office of the Sub-Collector, Kaptipada, Udala invites Sealed Quotation from intending reputed Suppliers/Authorised Dealers/Firms/Register Entities having valid GST registration and PAN/TIN for supply of **C.C.TV** for ensuing Simultaneous General Election-2024. The Quotation complete in all respect adhering to the following terms and conditions should be received through **Registered Post/Speed Post/Courier etc. addressed to the Sub-Collector's Office, Kaptipada, Udala/on or before 16.05.2024 by 3.00 PM and will be opened on 16.05.2024 at 5.00 PM** in the office chamber of the undersigned. The undersigned reserves the right to accept or reject any or all quotations without assigning any reason thereof. Further, Order will be placed and the supplier should supply and install quoted articles within **3(Three) days in this office** form the date of supply order. Since provisions of the quoted items are to be completed in a time bound manner, failure to deliver of the items in the prescribed time frame will lead to cancellation of the supply order.

The quotation documents are available in the Mayurbhanj District website: - <https://mayurbhanj.nic.in>. Interested bidders can download the quotation documents from the District Website. Modification/Corrigendum if any detected/felt necessary at a later stage will be published in district website and office Notice Board only. Hence the bidders are advised to visit frequently the district website i.e. <https://mayurbhanj.nic.in>. or contact Sub-Collector's Office Kaptipada, Udala to track any modifications/Corrigendum etc. or to know the details of articles as required in this connection.

The detail specification/features item wise for supply and installation of CCTV is as follows:

Sl. No.	Specification	Unit Cost (Inclusive GST)
1	2	3
1	IP Bullet Camera 2MP or more	
2	Ip Doom Camera 2MP or more	
3	CV with Audio Bullet Camera	
4	CV with Audio Doom Camera	
5	16-Channel H265+ NVR Up to 8MP or more	
6	32-Channel H265+ NVR Up to 8MP or more	
7	Cable Cat-6	
8	HDD 2TB or more	
9	PoE 8 port Double up-link Giga switch	
10	Switch 4 port Giga Switch	
11	Camera Installation with DP Box & RJ45	
12	Cabling Charge with PVC pipe	
13	Rack 4U	
14	LED monitor 28" or more	

The following terms and conditions should be strictly adhered to:

1. The sealed quotations(s) should be sent through **Registered/Speed-Post/Courier/Special Messenger** so as to reach this office **on or before 16.05.2024 by 3.00 PM**. Sealed quotation(s) received after the closing date and time will not be entertained. And this office will not be responsible for said purpose. **Quotation(s) through fax/e-mail will not be entertained.**
2. The envelope containing the quotation should be properly sealed (preferably wax/Cello tape seal). If the envelope containing the quotation is not sealed and marked as above, the Purchaser will assume no responsibility for its misplacement or premature opening. Over and above, the envelope must be superscribed as "Short quotation call notice for supply and installation of CCTV" in bold capital letter.
3. The above quotation(s) will be opened on scheduled date, time and venue. The interested Vendor(s) or their authorised agents shall remain present during opening of quotations with appropriate samples which will be provided at their own expenses. Nobody will be allowed to participate in the opening of Sealed Quotations without authorisation.
4. If the above stated opening or closing date(s) happen to be Govt. Holiday(s)/bandh, the submission/opening of the Sealed Quotation will be on the next working day as per the time scheduled.
5. The quality will be decided after verification of the sample and order will be placed to the lowest bidder. The Sub-Collector, Kaptipada, Udala has the right to order or not to order for supply. Decision of the Sub-Collector, Kaptipada, Udala will be final and binding on all vendors/bidders.
6. The payment will be made after successful delivery and installation of items/articles in specific manner. No advance payment can be made for supply of the above items.
7. **The quoted rate must be inclusive of all taxes (CGST, SGST, IGST & other taxes as applicable and fees (including transportation, installation/any other).**
8. The quotation must be attached with the valid GSTIN certificate and PAN/TIN card copy. Incomplete quotations paper shall not be entertained by the committee.
9. Proper GST Bills along with details of Bank A/C for payment.
10. **Defective materials, if any, shall be replaced without added cost by the supplier within 03(Three) working days of receipt of the Material.**
11. **Opening and Evaluation of Bids**
 - i. The Purchaser will open all Bids in the presence of Purchase Committee members and Bidders' representatives who choose to attend, as per the schedule given in bid details. The Bidders' representatives who are present shall sign the quotation opening sheet evidencing their attendance.



- ii. The quotation paper can be obtained from the Office of the Sub-Collector, Kaptipada, Udala or downloaded from the district website <https://mayurbhanj.nic.in>.
- iii. The bidders are to submit sealed quotation papers by the due date only by Speed post/ Regd. Post/Courier along with security money (Refundable) of Rs. 5000/- (Rupees five thousand) only in shape of Bank Draft/ Banker's Cheque in favour of Sub-Collector, Kaptipada, Udala.
- iv. The Sub-Collector, Kaptipada, Udala reserves all right to accept or reject any or all quotations without assigning any reason thereof and also has the right to allot/distribute the work to L-2 supplier or Firm at the lowest L-1 rate in case of L-1 bidder fails to deliver the items within the stipulated time.
- v. During evaluation of bids, the Purchaser may, at its discretion, ask the bidder for a clarification of its bid. The request for clarification and response shall be in writing and no change in prices or substances of the bid shall be sought, offered or permitted. However, no negotiation shall be held except with the lowest bidder.
- vi. Preliminary Examination: The Purchaser will examine the bids to determine whether they are complete, whether the documents have been properly signed, and whether the bids are generally in order.
- vii. One technical person should be available to attend any technical problem as and when required without any delay.
- viii. If a bid is not substantially responsive, it will be rejected by the Purchaser and may not subsequently be made responsive by the Bidder by correction of the non-conformity.


**Sub-Collector,
Kaptipada, Udala**

Memo No. 969 /Elec. Dated. 10-05-2024

Copy submitted to the Collector and District Election Officer, Mayurbhanj for favour of kind information and necessary action.


**Sub-Collector,
Kaptipada, Udala**

Memo No. 970 /Elec. Dated. 10-05-2024

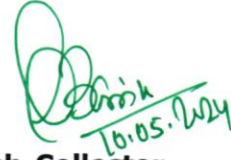
Copy to the District Informatics Officer (NIC), Mayurbhanj for favour of information and necessary action.


**Sub-Collector,
Kaptipada, Udala**

Memo No. 971 /Elec. Dated. 10.05.2024

Copy to the Project Administrator, ITDA, Kaptipada, Udala/all Tahasildars/BDOs/CDPOs for information and necessary action. They are requested to display this Notice on Notice Board for wide publicity.

Copy to this office Notice Board for wide publicity.

A handwritten signature in green ink, appearing to be 'D. Chinnik', with the date '10.05.2024' written below it.

**Sub-Collector,
Kaptipada, Udala**

DECLARATION BY THE BIDDER:

It is hereby declared that I, the undersigned have read & examine all the terms & conditions etc. of the quotation documents for which I have signed and submitted the bid personally/under proper lawful power of attorney. It is also certified that all the terms and conditions of the quotation document are fully acceptable to me and I will abide by the conditions of the terms and conditions. This is also certified that our manufacturing firms have no objection in signing the purchase contract if the opportunity for the supply of the items against this tender is given to me/use.

Name:

Signature:

Date:

Designation:

Address:


10.05.2024