

OFFICE OF THE TAHASILDAR, BADASAHI, MAYURBHANJ,

No. 1379 //Date 13.06.2024 //

QUOTATION/TENDER CALL NOTICE

Sealed quotations/tenders are invited from interested reputed travel agencies/ tour operators or private individuals for providing 1(one) No. of AC Petrol/Diesel driven vehicle(TUV300/Bolero/Sumo Gold/Ertiga etc) having sitting capacity not more than 10(ten) including driver which shall confirm to the terms and conditions (Annexure-A) for official use in BadasahiTahasil Office on monthly rent basis.

1. The service provider shall have a valid OGST registration to participate in the tendering.
2. The service provider, participating in the bidding process under the jurisdiction of Municipal Corporation, shall be registered on GeM Platform.
3. The vehicle must be in road worth condition, shall not be more than 03 years old from the date of initial registration and must have valid registration certificate, insurance certificate, fitness certificate, pollution certificate, valid contract carriage permit, proof of up-to-date tax payment etc. mandatory for plying of vehicle.
4. The Driver of the vehicle must have a valid driving license for driving light transport passenger vehicle and should be sufficiently experienced in driving transport/ passenger vehicle.
5. The driver should be well behaved, gentle and obedient in nature.
6. A sum of Rs 5000/- (Rupees five thousand only) shall be deposited by the intending bidders in shape of Account Payee Bank Draft drawn in favour of the Tahasildar, Badasahi and submitted along with the tender as security deposit. After completion of tender process, the amount will be refunded to unsuccessful bidders.
7. The monthly rate of hire charge be quoted separately in the general bid information (excluding fuel and lubricants)
8. The vehicle must achieve a fuel efficiency of 10 Km per litre. The maximum hiring charges of vehicle is Rs 31000/- per month excluding taxes.
9. The details of the make and year of manufacture of the vehicle, registration no, mileage (Km covered per litre) and name of the driver, driving license No and period of validity should be specifically provided in the general bid information to be furnished with the quotation/tender (Annexure-B)
10. The envelope carrying the quotation completed in all respect must be superscribed in capital letter **"QUOTATION FOR HIRING OF VEHICLE FOR O/o THE TAHASILDAR, BADASAHI, MAYURBHANJ"** should reach the undersigned on or before 28.06.2024 by 5.00 PM through **Registered Post/Speed Post** only. The Tender box will be opened on the same day at 5.30 PM in presence of the bidders or their authorized representatives. The quotationers /their authorized representatives shall produce original documents during opening of the quotation process in connection with the xerox copies which are attached with the quotation application. The application received beyond the stipulated date and time will not be entertained. **No tender paper shall be accepted by hand.**

[Handwritten signature]

11. The application form of quotation/tender containing general bid information & terms and conditions for hiring of vehicles etc will be available with Tahasildar, Badasahi on payment of Rs 1000/- from 14-06-2024 to 27-06-2024 or can be downloaded from Odisha Govt. Website www.mayurbhanj.nic.in from 14-06-2024 to 27-06-2024. In case the application form is downloaded from Govt. website the applicant shall furnish a Demand Draft for an amount of Rs 1000/- (Rupees One thousand only) towards the cost of application along with the application.

12. The Authority reserves the right to reject any or all quotations without assigning any reason thereof.


Seal & Signature of
Tahasildar
Quotation/Tender Calling Authority
Badasahi, Mayurbhanj
Designation

Memo No. 1380 // Dt. 13.06.2024//

Copy forwarded to the BDO, Badasahi/CDPO, Badasahi for information & necessary action with a request to display the same in their Notice Board for wide publicity of the same.


Tahasildar,
Badasahi
Badasahi, Mayurbhanj


Memo No. 1381 // Dt. 13.06.2024 //

Copy submitted to the Sub-Collector, Baripada for favor of kind information & necessary action.


Tahasildar,
Badasahi
Badasahi, Mayurbhanj


Memo No. 1382 // Dt. 13.06.2024//

Copy submitted to the District Information Officer, NIC, Mayurbhanj for favor of kind information & necessary action with a request to display the same in his web-site for wide publicity of the same.


Tahasildar,
Badasahi
Badasahi, Mayurbhanj

Memo No. 1383 // Dt. 13.06.2024 //

Copy submitted to the Collector and District Magistrate, Mayurbhanj for favour of kind information & necessary action.


Tahasildar,
Badasahi
Badasahi, Mayurbhanj

Terms & Conditions

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis.

1. The hired vehicles, during period of contact, shall have all necessary valid MV documents such as valid Registration Certificate, Insurance Certificate, Pollution Certificate, Fitness Certificate, Valid Contract Carriage Permit, Proof of up-to-date tax payment etc and valid D.L. of the driver available all the times.
2. The Department/ Office hiring the vehicle shall not be responsible for any damage/loss caused to hired vehicles or loss of life/injury made to any person or damage to any property on account of use of hired vehicle any manner whatsoever. The hirer shall be responsible for all such litigation.
3. The hire charges to be paid for monthly basis is final but does not include cost of fuel, which is to be paid separately basis on actual consumption and as per existing Government norms. All the expenditure of the vehicle towards repair, replacement of spare parts, Lubricating oil of Engine, Gear Box & differential Coolant ,Tyres & Tubes, Battery etc. will be borne by the bidder.
4. It shall be the responsibility of the bidder to provide a good driver and the remuneration of the driver shall be borne by the owner.
5. In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/bidder.
6. In case of the vehicle do not report regularly, the authority will be at liberty to terminate the agreement without prior notice.
7. The vehicles shall report of duty for minimum of 25 days in a month.
8. In case of emergency, the driver will have to report for duty as per the requirement. No extra payment shall be demanded.
9. Monthly hire charges and reimbursements towards cost of fuel (as per actual) and lubricants (as per Govt. norms) of selected bidder will be paid in every succeeding month, as per as possible within fifteen days of the submission of bills by the service provider and no advance payment will be made.
10. The vehicle shall no be more than 3 years old from the initial registration and also in good running condition during the period of contact.
11. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.
12. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.
13. If the bidder violates any of the terms of contact, Government shall forfeit the entire amount of security deposit.

12/6/24
Seal & Signature of
Quotation/Tender Calling Authority
BADASAH, MAYURBHANJ
Designation

Annexure-B**General Information**

Sl No	Particulars	
1	Name of the Service Provider	
2	Complete Address	
3	OGST Number	
4	GeM Registration Number	
5	Bank Account No and IFSC Code	
6	Registration No. of Vehicle	
7	Year of Manufacture	
8	Make & Model	
9	Date of registration	
10	Name & complete address of the owner of vehicle	
11	Fitness Certificate Validity	
12	Pollution Certificate Validity	
13	Permit Validity	
14	Insurance Validity	
15	Name/ Address of the Driver	
16	D.L. No. & Validity of the D.L. of the Driver.	
17	Proposed hire Charge of the vehicle per month excluding fuel cost.	
18	Rate of fuel consumption/millage per litre.	
19	Contact Number of the Service Provider(Tenderer/Quotationer)	
20	Contact Number of Driver.	

"Certified that the information submitted above is true to the best of my knowledge and belief."

Seal & Signature of
Quotationer /Tenderer.