

# OFFICE OF THE PANCHAYAT SAMITI : SULIAPADA

## TENDER CALL NOTICE

Advt. No. 3071 //

Dt. 28.06.2024 //

Sealed tenders are invited from interested reputed Travel Agencies/Tour Operators / private individuals for providing 1 no. of AC Petrol/ Diesel driven vehicles having sitting capacity of minimum 7 persons including driver, which shall confirm to the Terms and conditions (**Annexure-A**) for official use in the office of the Panchayat Samiti, Suliapada under MGNREGA Scheme on monthly rent basis for 1 (one) year Which may be extended if required. The terms and condition (Annexure-A) and format for General information (Annexure-B) can be downloaded from the website <http://mayurbhaji.odisha.gov.in/>. Interested bidders fulfilling the eligibilities criteria may submit their tender (EMD & documents as per Term and condition) from **29.06.2024 to 06.07.2024**. The envelope carrying the Tender completed in all respect must be superscripted in capital letter "TENDER FOR HIRING OF VEHICLE FOR PANCHAYAT SAMITI: SULIAPADA" should reach the undersigned on or before **06.07.2024** by 05 PM through Regd./ Speed post or same may be dropped in the tender box kept in the Block office, Suliapada during working hour and it will be opened on dt. **08.07.2024** in the office chamber of the undersigned in presence of bidders or their authorized representatives. The undersigned reserves the right to reject any or all the tenders without assigning any reason thereof. **No tender paper shall be accepted by hand.**

The maximum hiring charges of hired vehicle is fixed with mileage as detailed below.

SL No	Name of the Office	Vehicles	Maximum hire Charges Per Month excluding Taxes	Minimum Average Mileage (in KM / Litre)
1	Panchayat Samiti: Suliapada	TUV300 / Bolero / Sumo Gold / Ertiga etc.	Rs. 31,000 /-	10

1. The service provider shall have a valid OGST registration to participate in the tendering.
2. The vehicle must be in road worthy condition, shall not be more than 3 years old from the date of initial registration and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, Pollution Certificate, valid Contract Carriage Permit, proof of up to date tax payment etc. mandatory for plying of vehicle.
3. The Driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport/ passenger vehicle.
4. The Driver should be well behave, gentle and obedient in nature.
5. A sum of Rs.5,000/- (Five Thousand) shall be deposited by the intending bidders in shape of Account Payee Bank draft in favour of the **Block Development Officer, Suliapada** and submitted along with the tender as security deposit. After completion of tender process, the amount will be refunded to unsuccessful bidders.

6. The monthly rate of hire charge is quoted separately in the general bid information (excluding fuel and lubricants).


7. The details of the make and year of manufacture of the vehicle, registration no, mileage ( kms covered per litre) and name of the Driver with Driving Licence No. and period of validity should be specifically provided in the general bid information to be furnished with the Quotation/Tender (Annexure-B)

8. The sealed Tender paper completed in all respect should reach the undersigned on or before **06.07.2024** by **5.00 PM** and The same should be submitted either through registered /speed post or same may be dropped in the tender box kept in the Block office, Suliapada during working hour addressing to the Office of the BDO, Suliapada. The sealed envelope shall be super scribed as "**TENDER FOR HIRING OF VEHICLE FOR PANCHAYAT SAMITI: SULIAPADA**" and the same shall be opened in presence of the bidders or their authorized representatives and Block tender committee on the day i.e. **08.07.2024** at **11.30 AM** at BDO, Chamber of Suliapada Block. **If the quoted amount will be same between the tenderer then preference will be given to the newest vehicle.**

9. The undersigned will not be held responsible for any delay in the postal service.

10. The Authority reserves the right to accept/reject any/all quotations without assigning any reasons thereto.

11. The application form of tender containing General Bid information & Terms and condition for Hiring of vehicle can be downloaded from website <http://mayurbhanj.odisha.gov.in/> from Dt **29.06.2024** to **06.07.2024**. The applicant shall furnish a Demand Draft for an amount of Rs. 1000/- (Rupees One Thousand) only towards the cost of application along with the application in favour of the of **Block Development Officer: Suliapada**.

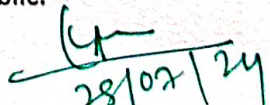
  
Block Development Officer,  
Suliapada

Memo No. 3072/Dt. 28.06.2024 /

Copy submitted to the Chief Development Officer-cum-EO, Zilla Parishad, Mayurbhanj, Baripada / Sub-Collector, Baripada for favour of kind information and necessary action.

Copy forwarded to the Tahasildar, Suliapada / CDPO, Suliapada for information and necessary action with a request to publish the notice in their office notice Board.

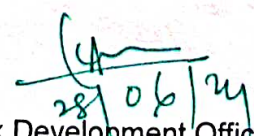
Copy to Notice Board of this Office for information of public.

  
Block Development Officer,  
Suliapada

TERMS AND CONDITION FOR HIRING OF VEHICLES

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis.

1. The hired vehicles, during period on contract, shall have all necessary valid MV document such as valid Registration Certificate, Insurance Certificate, Fitness certificate, Pollution Certificate, Valid contract carriage permit, proof of up to date tax payment etc. and D.L of the driver available all the times.
2. The Department / Office hiring the vehicle shall not be responsible for any damage/loss caused to hired vehicles or loss of Life / injury made to any person or damage to any Property on account of use of hired vehicle any manner whatsoever. The hirer shall be responsible for all such litigations.
3. The hire charges to be paid for monthly basis is final but does not include cost of diesel which is to be paid separately basing on actual consumption and lubricants as per existing Government norms. All the expenditure of the vehicle towards repair, replacement of spare parts, Lubricating oil of Engine, Gear Box and differential coolant, Tires & Tubes, Battery etc. will be borne by the bidder.
4. It shall be the responsibility of the bidder to provide a good driver and the salary of the driver shall be borne by the owner.
5. In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle /bidder.
6. In case of the vehicle do not report regularly, the authority will be at liberty to reject the agreement and may engage vehicle from other source.
7. The vehicles shall report for duty for minimum of all days in a month.
8. In case of emergency, the driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded.
9. Monthly hire charges and reimbursements towards cost of diesel (as per actual) and lubricants (as per Govt. norms) of selected bidder will be paid in every succeeding month, as per as possible within fifteen days of the submission of bills by the service provider and no advance payment will be made.
10. The vehicle shall not be more than 3 years old from the initial registration and also in good running condition during the period of contract.
11. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.
12. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.
13. If the bidder violates any of the terms of contract, Government shall forfeit amount of security deposit.

  
Block Development Officer,  
Suliapada

GENERAL INFORMATION FOR HIRING VEHICLES:-

Sl No	Particulars	Information
1	Name of the Service Provider	
2	Complete Address	
3	OGST Number	
4	PAN Number	
5	Bank Account No. and IFSC Code	
6	Registration No. of Vehicle	
7	Year of Manufacture	
8	Make & Model	
9	Date of Registration	
10	Name & Complete Address of the Owner of Vehicle	
11	Fitness Certificate Validity	
12	Pollution Certificate Validity	
13	Permit Validity	
14	Insurance Validity	
15	Name & Address of the Driver	
16	D.L No & Validity of the D.L of the Driver	
17	EMD Rs. 5,000/- ( Rupees Five Thousand ) for Vehicle	
18	Tender Paper Cost Rs. 1000/- (Rupees One Thousand) for vehicle	
19	<b>Proposed hire charges of the vehicle per month excluding fuel cost</b>	
20	Rate of fuel consumption / Mileage per Liter	
21	Contact Number of the service provider ( Tenderer )	
22	Contact number of Driver	

“Certified that the information submitted above is true to the best of my knowledge and belief”

**Seal & Signature of  
Tenderer**